



Please check the appropriate box and refer to supplemental forms for submittal requirements. All fees must be paid at the time of application.

Administrative Decisions

☐ Archaeological Certificate (Form P3)

☐ Historic Certificate of Appropriateness – Minor (Form L)

☐ Alternative Signage Plan (Form P3)

☐ WTF Approval (Form W1)

☐ Minor Amendment to Site Plan (Form P3)

Decisions Requiring a Public Meeting or Hearing

☐ Conditional Use Approval (Form ZHE)

☐ Demolition Outside of HPO (Form L)

☐ Expansion of Nonconforming Use or Structure (Form ZHE)

☐ Historic Certificate of Appropriateness – Major (Form L)

☐ Historic Design Standards and Guidelines (Form L)

☐ Master Development Plan (Form P1)

☐ Site Plan – EPC including any Variances – EPC (Form P1)

☐ Site Plan – DRB (Form P2)

☒ Subdivision of Land – Minor (Form S2)

☐ Subdivision of Land – Major (Form S1)

☐ Vacation of Easement or Right-of-way (Form V)

☐ Variance – DRB (Form V)

☐ Variance – ZHE (Form ZHE)

☐ Wireless Telecommunications Facility Waiver (Form W2)

Policy Decisions

☐ Adoption or Amendment of Comprehensive Plan or Facility Plan (Form Z)

☐ Adoption or Amendment of Historic Designation (Form L)

☐ Amendment of IDO Text (Form Z)

☐ Annexation of Land (Form Z)

☐ Amendment to Zoning Map – EPC (Form Z)

☐ Amendment to Zoning Map – Council (Form Z)

Appeals

☐ Decision by EPC, LC, DRB, ZHE, or City Staff (Form A)

APPLICATION INFORMATION

Applicant: **A.J. & MARY ELLEN RICH**

Phone:

Address: **5216 CHAPEL DR NW**

Email:

City: **ALBUQUERQUE**

State: **NM**

Zip: **87114**

Professional/Agent (if any): **ARCH + PLAN LAND USE CONSULTANTS**

Phone: **505.980.8365**

Address: **P.O. BOX 25911**

Email: **arch.plan@comcast.net**

City: **ALBUQUERQUE**

State: **NM**

Zip: **87125**

Proprietary Interest in Site: **OWNERS**

List all owners:

BRIEF DESCRIPTION OF REQUEST

REALIGNMENT OF EXISTING LOT LINES & VACATED RIGHT OF WAY

SITE INFORMATION (Accuracy of the existing legal description is crucial! Attach a separate sheet if necessary.)

Lot or Tract No.: **B, C, D & E**

Block: **44**

Unit: **1-013-058-389-319-109-07**

Subdivision/Addition: **PEREA ADDITION**

MRGCD Map No.:

UPC Code: **1-013-058-393-318-109-01**

Zone Atlas Page(s): **J-13**

Existing Zoning: **R-T**

Proposed Zoning:

of Existing Lots: **4**

of Proposed Lots: **4**

Total Area of Site (acres): **0.34±**

LOCATION OF PROPERTY BY STREETS

Site Address/Street: **1406 MOUNTAIN RD NW**

Between: **14th ST**

and: **15th ST**

CASE HISTORY (List any current or prior project and case number(s) that may be relevant to your request.)

NONE

Signature: **Derrick Archuleta**

Date: **7.31.18**

Printed Name: **DERRICK ARCHULETA**

☐ Applicant or ☒ Agent

FOR OFFICIAL USE ONLY

Case Numbers

Action

Fees

Meeting/Hearing Date:

Fee Total:

Staff Signature:

Date:

Project #

FORM S2: SUBDIVISION OF LAND – MINOR ACTIONS

Please refer to the DRB minor case schedule for meeting dates and deadlines. Bring original Mylar of plat with property owner's and City Surveyor's signatures on it to the meeting. Your attendance is required.

A single PDF file of the complete application including all plans and documents being submitted must be emailed to PLNDRS@cabq.gov prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided on a CD.

A Variance – DRB for the Bulk Transfer of Land requires application on Form V in addition to this FORM S2.

☒ **INFORMATION REQUIRED FOR ALL MINOR SUBDIVISION APPLICATIONS**

- ☐ Interpreter Needed for Hearing? _____ if yes, indicate language: _____
- ☐ Zone Atlas map with the entire site clearly outlined and labeled

☒ **SKETCH PLAT REVIEW AND COMMENT**

- ☐ Scale drawing of the proposed subdivision plat (7 copies, folded)
- ☐ Site sketch with measurements showing structures, parking, building setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (7 copies, folded)
- ☐ Letter describing, explaining, and justifying the request

☐ **MAJOR SUBDIVISION FINAL PLAT APPROVAL**

- ☐ Proposed Final Plat (7 copies, 24" x 36" folded)
- ☐ Design elevations & cross sections of perimeter walls (3 copies)
- ☐ Copy of recorded IIA
- ☐ DXF file and hard copy of final plat data for AGIS submitted and approved
- ☐ Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer

☐ **MINOR SUBDIVISION PRELIMINARY/FINAL PLAT APPROVAL**

- ☐ Sites 5 acres or greater: Archaeological Certificate in accordance with IDO Section 14-16-6-5(A)
- ☐ Proposed Preliminary / Final Plat with property owner's and City Surveyor's signatures on the plat prior to submittal. (7 copies, folded)
- ☐ Cross sections of proposed streets (3 copies, 11" by 17" maximum)
- ☐ Site sketch with measurements showing structures, parking, building setbacks, adjacent rights-of-way and street improvements (to include sidewalk, curb & gutter with distance to property line noted) if there is any existing land use (7 copies, folded)
- ☐ Letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-6(I)
- ☐ Form DRWS Drainage Report, Grading and Drainage Plan, and Water & Sewer Availability Statement submittal information
- ☐ Proposed Infrastructure List, if applicable
- ☐ Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
- ☐ DXF file and hard copy of final plat data for AGIS submitted and approved

☐ **MINOR AMENDMENT TO PRELIMINARY PLAT**

- ☐ Proposed Amended Preliminary Plat, Infrastructure List, and/or Grading Plan (7 copies, folded)
- ☐ Original Preliminary Plat, Infrastructure List, and/or Grading Plan (7 copies, folded)
- ☐ Infrastructure List, if applicable
- ☐ Letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(X)(2)

Note: Any application that does not qualify as a Minor Amendment in IDO Section 14-16-6-4(X) must be processed as a Major Amendment. See Form S1.

I, the applicant or agent, acknowledge that if any required information is not submitted with this application, the application will not be scheduled for a public meeting or hearing, if required, or otherwise processed until it is complete.

Signature: Derrick Archuleta

Date: 7.31.18

Printed Name: DERRICK ARCHULETA

☐ Applicant or ☒ Agent

FOR OFFICIAL USE ONLY

Project Number:

Case Numbers

-

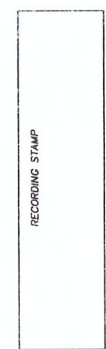
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Staff Signature:

Date:





Legal Description

[illegible]

Zone Atlas Map No.J-13-Z

Subdivision Data:

Purpose of Plat

THE PURPOSE OF THIS PLAT IS TO REPLAT THE EXISTING FOUR LOTS AND VACATED RIGHT OF WAY INTO FOUR NEW LOTS

Notes:

THE PROPERTY ON THIS PLAT IS SUBJECT TO A PRE-DEVELOPMENT FACILITIES FEE AGREEMENT WITH THE ALBUQUERQUE PUBLIC SCHOOLS RECORDED AT / /2018.

PLAT SHOWS ALL EASEMENTS OF RECORD.

Public Utility Easements

[illegible]

Disclaimer

IN APPROVING THIS PLAT, PUBLIC SERVICE COMPANY OF NEW MEXICO (PNM), QUEST CORPORATION D/B/A CENTURYLINK CC AND NEW MEXICO GAS COMPANY (NMGCC) DO NOT CONDUCT A TITLE SEARCH OF THE PROPERTIES SHOWN HEREON. CONSEQUENTLY, PNM, QUEST CORPORATION D/B/A CENTURYLINK CC AND NMGCC DO NOT WAIVE OR RELEASE ANY EASEMENT OR EASEMENT RIGHTS WHICH HAVE BEEN GRANTED BY PRIOR PLAT, REPLAT OR OTHER DOCUMENT AND WHICH ARE NOT SHOWN SPECIFICALLY DESCRIBED AND ON THIS PLAT.

Acknowledgment

STATE OF NEW MEXICO) SS
COUNTY OF BERNALILLO)
THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS _____ DAY OF _____, 2018 BY
ANN N. LIEM, MANAGER, PILL ENTERPRISES, LLC
BY _____ MY COMMISSION EXPIRES: _____
NOTARY PUBLIC

Free Consent

THE REPORT SHOWS HERZOG IS WITH THE FREE CONSENT AND IN ACCORDANCE WITH THE DESIRES OF THE OWNERS OF THE PROPERTY, AND WITHOUT THE INTERFERENCE OF ANY EXISTING PUBLIC UTILITY, EXISTENTS SHOWN HEREON FOR THE COMMON AND JOINT USE OF GAS, ELECTRICAL POWER, AND UNDERGROUND SERVICES FOR BURIED AND/OR OVERHEAD DISTRIBUTION LINES, CONDUITS, AND PIPES FOR UNDERGROUND UTILITIES WHERE HERZOG IS LOCATED, AND INCLUDING THE RIGHT OF ACCESS AND EGRESS TO AND FROM THE PROPERTY HEREBY NOTICED, THAT THIS SUBDIVISION IS THEIR FREE AND DEED. SAID OWNERS WARRANT HEREBY CERTIFY THAT THIS SUBDIVISION IS THEIR FREE AND DEED. SAID OWNERS WARRANT THAT THEY HOLD AMONG THEM COMPLETE AND INDEFEASIBLE TITLE IN FEE SIMPLE TO THE LAND SUBDIVIDED.

Solar Note:

NO PROPERTY WITHIN THE AREA OF REQUESTED FINAL ACTION SHALL AT ANY TIME BE SUBJECT TO A DEED RESTRICTION, COVENANT OR BINDING AGREEMENT PROHIBITING SOLAR COLLECTORS FROM BEING INSTALLED ON BUILDINGS OR ERECTED ON THE LOTS OF PARCELS WITHIN THE AREA OF THIS PLAT.

City Approvals

CITY SURVEYOR	DATE
TRAFFIC ENGINEERING, TRANSPORTATION DEPARTMENT	DATE
B.C.W.U.A.	DATE
PARKS AND RECREATION DEPARTMENT	DATE
MAFCA	DATE
CITY ENGINEER	DATE
CODE ENFORCEMENT	DATE
TREASURER	DATE
CHIEF OF POLICE	DATE
CHAIRPERSON PLANNING DEPARTMENT	DATE

Survivor's Certificate

LARRY M. MEDRANO, A REGISTERED NEW MEXICO PROFESSIONAL LAND SURVEYOR UNDER THE EMBLEMA ACT, HAS PREPARED THE FOLLOWING NOTES OF AN ACTUAL SURVEY MEETING THE MINIMUM REQUIREMENTS FOR SUBDIVISION OF LAND AND THE MINIMUM STANDARDS FOR LAND SURVEYS AS ADOPTED BY THE NEW MEXICO BOARD OF LAND SURVEYORS. THE MINIMUM STANDARDS FOR LAND SURVEYS AS ADOPTED BY THE NEW MEXICO BOARD OF LAND SURVEYORS EXCEPT AS NOTED ABOVE AND THAT ALL ENCROACHMENTS EXIST EXCEPT AS NOTED ABOVE AND THAT NO ENCROACHMENTS ARE SHOWN IN THEIR CORRECT LOCATION RELATIVE TO CORRECT BOUNDARIES AS LOCATED BY THIS SURVEY.

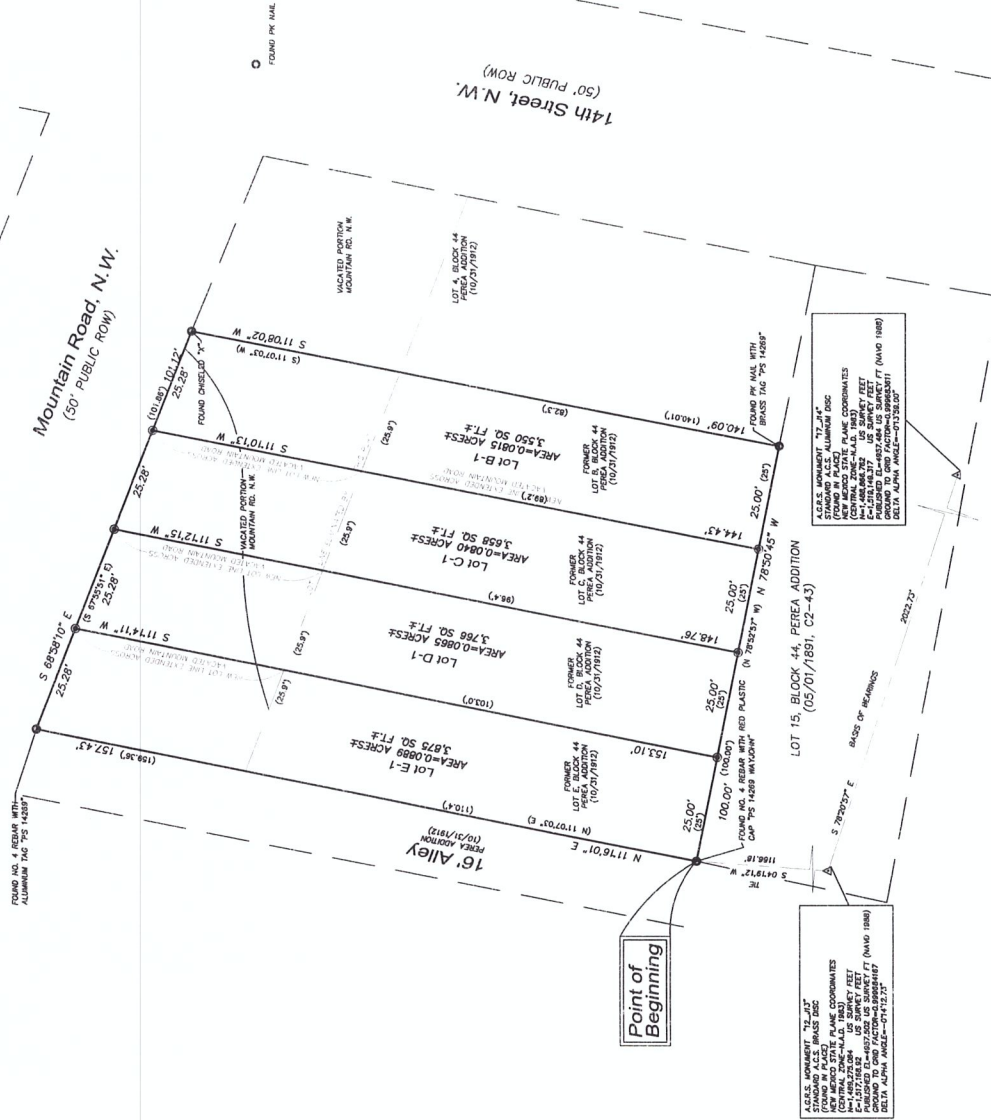
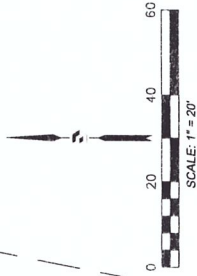


HARRY W. MEDRANO
M.P.S. No. 11993

[illegible]

Re-Plot of
Lots B-1, C-1, D-1 and E-1, Block 44
Perea Addition
Town of Albuquerque Grant, Projected
Section 18, Township 10 N., Range 3 E., N.M.P.M.
Albuquerque, Bernalillo County, New Mexico
July 2018

RECORDING STAMP



Legend

N 90°00'00" E MEASURED BEARINGS AND DISTANCES
(N 90°00'00" E)
RECORD BEARINGS AND DISTANCES
FOUND AND USED MONUMENT
FOUND AND USED MONUMENT
IRON NAILS
IRON NAILS
FOUND ALUMINUM ADS MONUMENT
(AS EXISTED)

COORDINATE AND DIMENSION INFORMATION				PLSS INFORMATION				INDEXING INFORMATION FOR COUNTY CLERK				PROJECT INFORMATION			
STATE PLAT ZONE	UTM	GRID	STANDARD	LAND GRANT	TOWN OF ALBUQUERQUE GRANT	PROPERTY OWNER	MICHAEL P. TAPIA	DATE OF SURVEY	06/27/2018	CREW/TECH	MC	OFFICE LOCATION	Albuquerque, NM 87113	CHECKED BY:	LM
NATIONAL DATUM	NAD83	UTM	UTM	SECTION	18	TOWNSHIP	10 NORTH	RANGE	3 EAST	SUBDIVISION NAME	PEREA ADDITION	DRAWN BY:	JUK	PSI JOB NO.	18-1088P
ALBUQUERQUE GEODETIC REFERENCE SYSTEM	ALBUQUERQUE GEODETIC REFERENCE SYSTEM	UTM	UTM	CITY	ALBUQUERQUE	COUNTY	BERNALILLO	STATE	NM	UPC	10130583331810506	PSI JOB NO.	18-1088P	SHEET NUMBER	2 OF 2
COORDINATE SCALE FACTOR	GRID TO GROUND: 1.00031528	GROUND	GROUND	ELEVATION	1000	ELEVATION	1000	ELEVATION	1000	ELEVATION	1000	PSI JOB NO.	18-1088P	SHEET NUMBER	2 OF 2
GROUND TO GRID: 0.9996847739	GROUND TO GRID: 0.9996847739	GRID	GRID	ELEVATION	1000	ELEVATION	1000	ELEVATION	1000	ELEVATION	1000	PSI JOB NO.	18-1088P	SHEET NUMBER	2 OF 2

**ARCH+PLAN
LAND USE CONSULTANTS
ALBUQUERQUE NM**

July 31, 2018

Kym Dicome, Chair
City of Albuquerque
Development Review Board
600 2nd St NW
Albuquerque NM

RE: LOTS B, C, D AND E, BLOCK 44 PEREA ADDITION

Ms. Dicome and members of the Board:

I would like to request Sketch Plat review for a minor subdivision for the above mentioned property.

The property owner would like to realign the lot lines to reflect proposed townhouse development. Proposed Lot B-1 is to be 0.0815±, Lot C-1 is to be 0.0840±, Lot D-1 is to be 0.0865± and Lot E-1 is to be 0.0889± acres, on property zoned R-T (Townhouse)

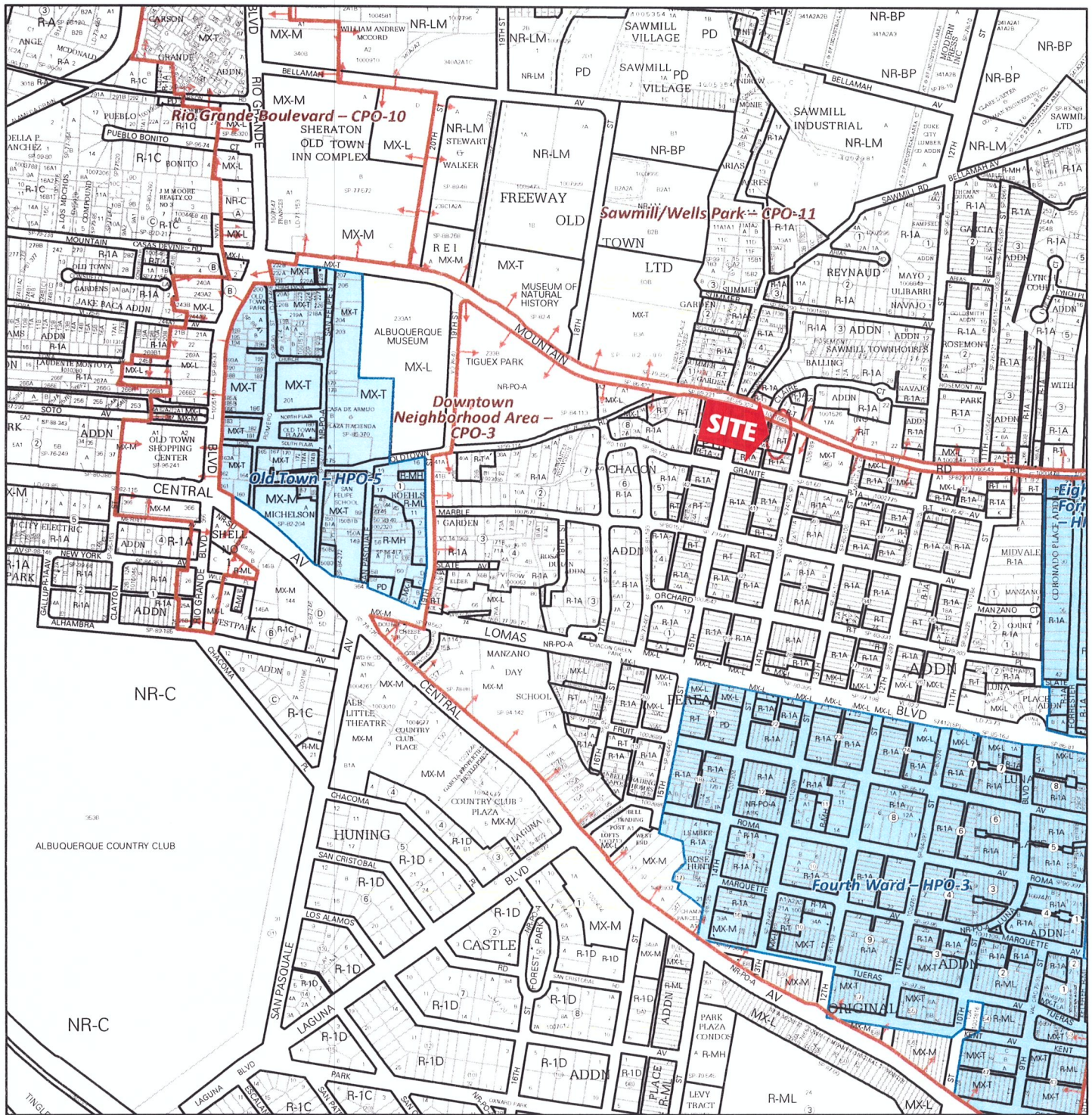
The property is currently developed with a single family residence on existing lots D and E which is intended to be removed.

The site is located within the Central ABQ Planning Area and governed by the Area of Consistency of the Albuquerque/Bernalillo County Comprehensive Plan.

Thank you for your time and consideration of the proposed application.

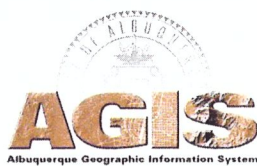
Sincerely,


Derrick Archuleta, MCRP
Principal



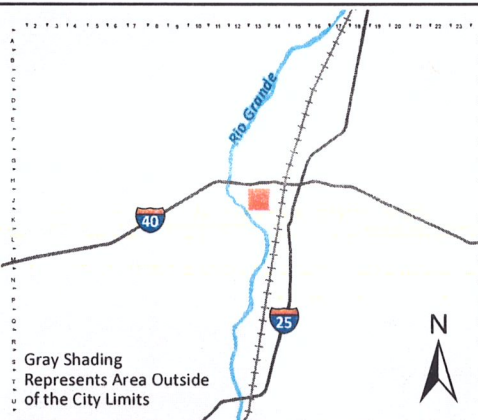
For more details about the Integrated Development Ordinance visit: <http://www.cabq.gov/planning/codes-policies-regulations/integrated-development-ordinance>

IDO Zone Atlas May 2018



IDO Zoning information as of May 17, 2018

The Zone Districts and Overlay Zones are established by the Integrated Development Ordinance (IDO).



Zone Atlas Page:

J-13-Z

- Easement
- Escarpment
- Petroglyph National Monument
- Areas Outside of City Limits
- Airport Protection Overlay (APO) Zone
- Character Protection Overlay (CPO) Zone
- Historic Protection Overlay (HPO) Zone
- View Protection Overlay (VPO) Zone

0 250 500 1,000 Feet