

Memo

To: Reynaluz Juarez with South San Pedro Neighborhood Association

From: Jason O'Connor with O'Connor Brothers Design Build

Date: July 19, 2018

Subject: Notification to neighborhood association for variance needed

Dear Ms. Juarez,

I am writing to request written approval from the South San Pedro Neighborhood Association for a carport we are planning to build at 804 Cardenas Dr. SE for homeowner Charmaine Brown. The homeowner has written her own letter, attached to this one, with details about the variance request. We are also including a zoning map and an aerial view with the location drawn in where the carport would be located.

In brief, we are proposing a carport constructed in front of the house that is 20 feet wide, 22 feet long, and 10 feet high. The carport would be built out of steel purlins for framing, along with metal roofing. The purpose is to provide protection from the harsh weather elements (snow and ice in winter; extreme heat in summer), which are currently making her wheelchair-modified van unsafe for her to enter.

If there is any other information you need about the proposed project, please do not hesitate to contact me. Thank you for your time!

Sincerely,

Jason O'Connor

O'Connor Brothers Design Build

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