FORM P3: ADMINISTRATIVE DECISIONS AND MINOR AMENDMENTS

A single PDF file of the complete application including all plans and documents being submitted must be emailed to <u>PLNDRS@cabq.qov</u> prigr to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided on a CD.

INFORMATION REQUIRED FOR ALL ADMINISTRATIVE DECISIONS OR AMENDMENTS

Letter of authorization from the property owner if application is submitted by an agent

Zone Atlas map with the entire site clearly outlined and labeled

□ ARCHEOLOGICAL CERTIFICATE

- ___ Archaeological Compliance Documentation Form with property information section completed
- Only the information above is required unless the City Archaeologist determines that the application does not qualify for a Certificate of No Effect, in which case a treatment plan prepared by a qualified archaeologist that adequately mitigates any archeological impacts of the proposed development must be submitted and reviewed for a Certificate of Approval per the criteria in IDO Section 14-16-6-5(A)(3)(b)

M'AOR AMENDMENT TO SITE PLAN – ADMIN, EPC, or DRB

Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(X)(2)

- Three (3) copies of all applicable sheets of the approved Site Plan being amended, folded
- Copy of the Official Notice of Decision associated with the prior approval

Three (3) copies of the proposed Site Plan, with changes circled and noted

Refer to the Site Plan Checklist for information needed on the proposed Site Plan.

Minor Amendments must be within the thresholds established in IDO TABLE 6-4-5. Any amendment beyond these thresholds is considered a Major Amendment and must be processed through the original decision-making body for the request.

MINOR AMENDMENT TO SITE DEVELOPMENT PLAN APPROVED PRIOR TO THE EFFECTIVE DATE OF THE IDO

____ Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(Y)(1)(a)

- ____ Three (3) copies of all applicable sheets of the approved Site Development Plan being amended, folded
- ____ Copy of the Official Notice of Decision associated with the prior approval

____ Three (3) copies of the proposed Site Development Plan, with changes circled and noted

Refer to the Site Plan Checklist for information needed on the proposed Site Plan.

Minor Amendments must be within the thresholds established in IDO TABLE 6-4-5. Any amendment beyond these thresholds is considered a Major Amendment and must be processed through the original decision-making body for the request.

□ ALTERNATIVE SIGNAGE PLAN

- Proposed Alternative Signage Plan compliant with IDO Section 14-16-5-12(F)(5)
- Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-5(F)(4)(c) Required notices with content per IDO Section 14-16-6-4(K)(6)

___Office of Neighborhood Coordination notice inquiry response and proof of emailed notice to affected Neighborhood Association representatives

Sign Posting Agreement

ALTERNATIVE LANDSCAPE PLAN

- _____ Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-5-6(C)(16)
- Landscape Plan

l, the applicant or agent, acknowledge that if any scheduled for a public meeting or hearing, if req		
Signature:	Date: July 27, 2021	
Printed Name: Daniel Solares Jr.		□ Applicant or SAgent
FOR OFFICIAL USE ONLY		
Project Number:	Case Numbers	TATATATATATATATATATATATATATATATATATATA
PR-2018-001470	SI-2021-01425	ATTEN ALD ALL
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	-	
Staff Signature:		MEXIS
Date:		a data data data data data data data da

Albuquerque



DEVELOPMENT REVIEW BOARD APPLICATION

Please check the appropriate box(es) and refer to supplemental forms for submittal requirements. All fees must be paid at the time of application.

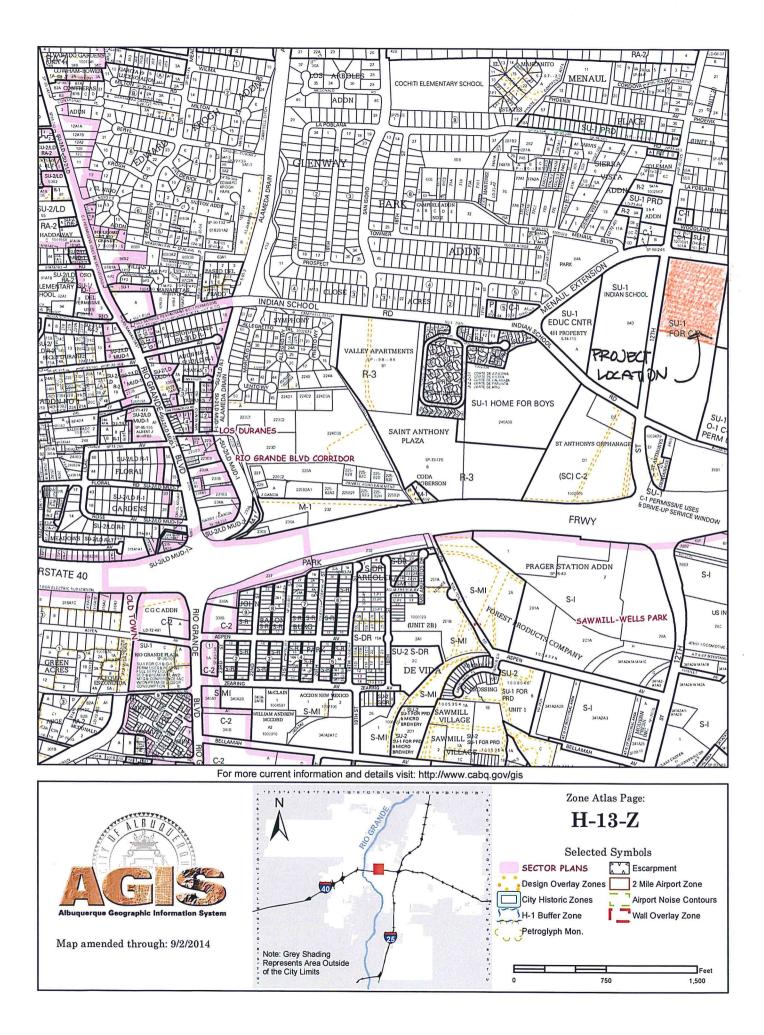
SUBDIVISIONS	□ Final Sign off of EPC Site Plan(s) (Form P2)	
□ Major – Preliminary Plat (Form P1)	Amendment to Site Plan (Form P2)	□ Vacation of Public Right-of-way (Form V)
□ Minor – Preliminary/Final Plat (Form S2)	MISCELLANEOUS APPLICATIONS	□ Vacation of Public Easement(s) DRB (Form V)
□ Major - Final Plat (Form S1)	□ Extension of Infrastructure List or IIA (Form S1)	□ Vacation of Private Easement(s) (Form V)
□ Amendment to Preliminary Plat (Form S2)	□ Minor Amendment to Infrastructure List (Form S2)	PRE-APPLICATIONS
□ Extension of Preliminary Plat <i>(FormS1)</i>	Temporary Deferral of S/W (Form V2)	□ Sketch Plat Review and Comment (Form S2)
	□ Sidewalk Waiver (Form V2)	
SITE PLANS	□ Waiver to IDO (Form V2)	APPEAL
□ DRB Site Plan (Form P2)	□ Waiver to DPM (Form V2)	Decision of DRB (Form A)
BRIEF DESCRIPTION OF REQUEST		-

BRIEF DESCRIPTION OF REQUEST

We are requesting adding an ATM at a parking island, removing 2 exterior doors at a proposed bank TI at Building F. relocating two ADA parking stalls from the south to the north end. No change to building foot print, square footage and total parking stall count.

APPLICATION INFORMATION							
Applicant: IPMI 6 LLC			Phone: 505-724-3518				
Address: 2400 12TH STREET NW	Email: mthompson@indianpueblo.com						
City: ALBUQUERQUE		State: NM	Zip: 87104				
Professional/Agent (if any): Daniel Solars Jr. (Studio Southwest Architects)			Phone: 505-853-9639				
Address: 2101 Mountain Rd. NW Suite B			Email:				
City: ALBUQUERQUE		State: NM	Zip: 87104				
Proprietary Interest in Site: Represent and Manage List all owners: IPMI 6 LLC			/ 19 Pueblos				
SITE INFORMATION (Accuracy of the existing legal description is crucial! Attach a separate sheet if necessary.)							
Lot or Tract No.: Tract A		Block:	Unit:				
Subdivision/Addition:		MRGCD Map No.:	UPC Code:				
Zone Atlas Page(s): H-13-Z	Existing Zoning: MX-M		Proposed Zoning				
# of Existing Lots: 1	# of Proposed Lots: 1		Total Area of Site (Acres): 5				
LOCATION OF PROPERTY BY STREETS							
Site Address/Street: 2500 12TH STREET	d: MENAUL						
CASE HISTORY (List any current or prior project and case number(s) that may be relevant to your request.)							
1000649, BP 2020-30554							
I certify that the information I have included here and sent in the required notice was complete, true, and accurate to the extent of my knowledge.							
Signature:			Date: 07/23/2021				
Printed Name: Daniel Solares Jr.			□ Applicant or ⊠Agent				
FOR OFFICIAL USE ONLY							

Printed Name: Daniel Solares Jr.									
FOR OFFICIAL USE ONLY									
Case Numbers	Action	Fees	Case Numbers		Action	Fees			
SI-2021-01425	AA								
Meeting Date:			Fee Total:						
Staff Signature:		Date:	Pro	Project #PR_2018_001470					





July 23, 2021

Jolene Wolfley, DRB Chair, Planning Department Development Review Board 600 Second Street, NW Albuquerque, NM 87102

Development Review Board - City of Albuquerque

Re: Request for a Minor Amendment to the approved Site Development Plan for Building Permit for the proposed new construction at 2500 12th Street NW

Dear Mrs. Wolfley:

As the authorized submitting agent for property owner IPMI 6, LLC (Indian Pueblo Cultural Center), Studio Southwest Architects requests your consideration for a Minor Amendment of an approved Site Development Plan located at 2500 12th Street in Albuquerque. Identified as PR-2018-001470_SI-2019-00421. We are requesting an approval for the removal of two exterior doors at Building F located on the west side of the proposed project boundaries. Building F has been leased to a new bank tenant who are proposing the removal of non-accessible back of house doors. The requested changes will not change or modify the buildings footprint nor add square footage. Please see the attached elevations showing the changes. The bank tenant has also requested an ATM within the parking lot. The location is centrally located and is identified and circled on the site plans. The proposed inclusion of an ATM does change or modify any curbs, walking paths nor number of total parking stalls. The final item is a request from the owner to relocate two ADA parking stalls from the south end in front of Building E to the north end where a large, proposed structure is in its early schematic design stage (Building H). The relocation of the ADA parking stalls does not change the overall number of approved parking stalls for the project.

Thank you for your time and consideration

Daniel Solares Jr. Senior Designer & Project Manager SSWA (505) 843-9639







INDIAN PUEBLOS MARKETING, INC.

Acoma

Cochiti

Isleta

Jemez

Laguna

Nambe

Ohkay Owingeh

Picuris

Pojoaque

Sandia

San Felipe

San Ildefonso

> Santa Ana

Santa Clara

Santo Domingo

Taos

Tesuque

Zia

Zuni

August 15, 2018

RE: IPMI 6, LLC 2401 12th Street NW Albuquerque, NM 87104

To Whom It May Concern:

IPMI 6, LLC authorizes Danny Solares, of Studio Southwest Architects, to act as an authorized agent for the development project to be constructed at 2500 12th Street NW, Albuquerque, New Mexico. Mr. Solares shall be authorized to act on all matters regarding this property.

IPMI 6, LLC

anyou

Mark Thompson, Property Development Director

