

# PRE-APPLICATION REVIEW TEAM (PRT) MEETING REQUEST

Pre-application Review Team (PRT) Meetings are available to help applicants identify and understand the allowable uses, development standards, and processes that pertain to their request. ***PRT Meetings are for informational purposes only; they are non-binding and do not constitute any type of approval.*** Any statements regarding zoning at a PRT Meeting are not certificates of zoning. The interpretation of specific uses allowed in any zone district is the responsibility of the Zoning Enforcement Officer (ZEO).

**When you submit PRT notes to meet a Pre-application Meeting requirement in Table 6-1-1, you will be charged a \$50 PRT fee.**

<i>Official Use only</i>		
PA#: _____	Received By: _____	Date: _____
<b>APPOINTMENT DATE &amp; TIME:</b> _____		

Applicant Name: \_\_\_\_\_ Phone#: \_\_\_\_\_ Email: dsolares@studioswarch.com

### **PROJECT INFORMATION:**

***For the most accurate and comprehensive responses, please complete this request as fully as possible and submit any relevant information, including site plans, sketches, and previous approvals.***

Size of Site: \_\_\_\_\_ Existing Zoning: \_\_\_\_\_ Proposed Zoning: \_\_\_\_\_

Previous case number(s) for this site: \_\_\_\_\_

Applicable Overlays or Mapped Areas: \_\_\_\_\_

*Residential* – Type and No. of Units: \_\_\_\_\_

*Commercial* – Estimated building square footage: \_\_\_\_\_ No. of Employees: \_\_\_\_\_

*Mixed-use* – Project specifics: \_\_\_\_\_

### **LOCATION OF REQUEST:**

Physical Address: \_\_\_\_\_ Zone Atlas Page (Please identify subject site on the map and attach) \_\_\_\_\_

**BRIEFLY DESCRIBE YOUR REQUEST** (What do you plan to develop on this site?)

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**QUESTIONS OR CONCERNS** (Please be specific so that our staff can do the appropriate research)

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