



Please check the appropriate box and refer to supplemental forms for submittal requirements. All fees must be paid at the time of application.

Administrative Decisions	<input type="checkbox"/> Historic Certificate of Appropriateness – Major (Form L)	<input type="checkbox"/> Wireless Telecommunications Facility Waiver (Form W2)
<input type="checkbox"/> Archaeological Certificate (Form P3)	<input type="checkbox"/> Historic Design Standards and Guidelines (Form L)	Policy Decisions
<input type="checkbox"/> Historic Certificate of Appropriateness – Minor (Form L)	<input type="checkbox"/> Master Development Plan (Form P1)	<input type="checkbox"/> Adoption or Amendment of Comprehensive Plan or Facility Plan (Form Z)
<input type="checkbox"/> Alternative Signage Plan (Form P3)	<input type="checkbox"/> Site Plan – EPC including any Variances – EPC (Form P1)	<input type="checkbox"/> Adoption or Amendment of Historic Designation (Form L)
<input type="checkbox"/> WTF Approval (Form W1)	<input type="checkbox"/> Site Plan – DRB (Form P2)	<input type="checkbox"/> Amendment of IDO Text (Form Z)
<input type="checkbox"/> Minor Amendment to Site Plan (Form P3)	<input type="checkbox"/> Subdivision of Land – Minor (Form S2)	<input type="checkbox"/> Annexation of Land (Form Z)
Decisions Requiring a Public Meeting or Hearing	<input type="checkbox"/> Subdivision of Land – Major (Form S1)	<input type="checkbox"/> Amendment to Zoning Map – EPC (Form Z)
<input type="checkbox"/> Conditional Use Approval (Form ZHE)	<input type="checkbox"/> Vacation of Easement or Right-of-way (Form V)	<input type="checkbox"/> Amendment to Zoning Map – Council (Form Z)
<input type="checkbox"/> Demolition Outside of HPO (Form L)	<input checked="" type="checkbox"/> Variance – DRB (Form V)	Appeals
<input type="checkbox"/> Expansion of Nonconforming Use or Structure (Form ZHE)	<input type="checkbox"/> Variance – ZHE (Form ZHE)	<input type="checkbox"/> Decision by EPC, LC, DRB, ZHE, or City Staff (Form A)

APPLICATION INFORMATION

Applicant: <u>Tino Quintana</u>		Phone: <u>505-917-9135</u>
Address: <u>1509 Garcia St. NE</u>		Email: <u>tquintana.51@msn.com</u>
City: <u>Albuquerque</u>	State: <u>NM</u>	Zip: <u>87112</u>
Professional/Agent (if any):		Phone:
Address:		Email:
City:	State:	Zip:
Proprietary Interest in Site:	List <u>all</u> owners:	

BRIEF DESCRIPTION OF REQUEST

SITE INFORMATION (Accuracy of the existing legal description is crucial! Attach a separate sheet if necessary.)

Lot or Tract No.: <u>013</u>	Block: <u>C</u>	Unit:
Subdivision/Addition: <u>Tiger's Club Garden A-41</u>	MRGCD Map No.:	UPC Code: <u>102005836833610704</u>
Zone Atlas Page(s): <u>J20</u>	Existing Zoning: <u>R-1C</u>	Proposed Zoning: <u>No Change</u>
# of Existing Lots: <u>1</u>	# of Proposed Lots: <u>1</u>	Total Area of Site (acres): <u>0.1722</u>

LOCATION OF PROPERTY BY STREETS

Site Address/Street: 1509 Garcia St. NE Between: Aspen NE and: Hammitte NE

CASE HISTORY (List any current or prior project and case number(s) that may be relevant to your request.)

Signature: Tino Quintana Date: Oct. 16, 2018
 Printed Name: _____ Applicant or Agent

FOR OFFICIAL USE ONLY

Case Numbers	Action	Fees
<u>VA-2018-001541</u>	<u>V-DRB</u>	<u>\$325</u>
Meeting/Hearing Date: <u>October 24 2018</u>	Fee Total: <u>\$325</u>	
Staff Signature: <u>[Signature]</u>	Date: <u>10-16-2018</u>	Project # <u>PR-2018-001698</u>

FORM V: Vacations of Easements or Right-of-way and Variances – DRB

Please refer to the DRB case schedules for meeting / hearing dates and deadlines. Your attendance is required.

A single PDF file of the complete application including all plans and documents being submitted must be emailed to PLNDRS@cabq.gov prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided on a CD.

VARIANCE – DRB Requires Public Hearing

- Proof of Neighborhood Meeting per IDO Section 14-16-6-4(B)
- Scale drawing showing the location of the proposed variance or waiver, as applicable (7 copies, not to exceed 8.5" by 14")
- Letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-6(L)(3), compliance with the DPM, and all improvements to be waived, as applicable

N/A If the request is based on a bulk land transfer, an application for Subdivision of Land – Minor shall be filed concurrently with the variance request and notice shall be provided on that plat regarding the applicant's agreement that building permits shall not be issued before further action by the DRB.

- Zone Atlas map with the entire site clearly outlined and labeled
- Required notices with content per IDO Section 14-16-6-4(K)(6)
 - Office of Neighborhood Coordination notice inquiry response and proof of emailed notice to affected Neighborhood Association representatives


- VACATION OF PRIVATE EASEMENT Requires Public Hearing**
- VACATION OF PUBLIC EASEMENT OR RIGHT-OF-WAY – DRB Requires Public Hearing**
- VACATION OF PUBLIC EASEMENT OR RIGHT-OF-WAY – COUNCIL Requires Public Hearing**

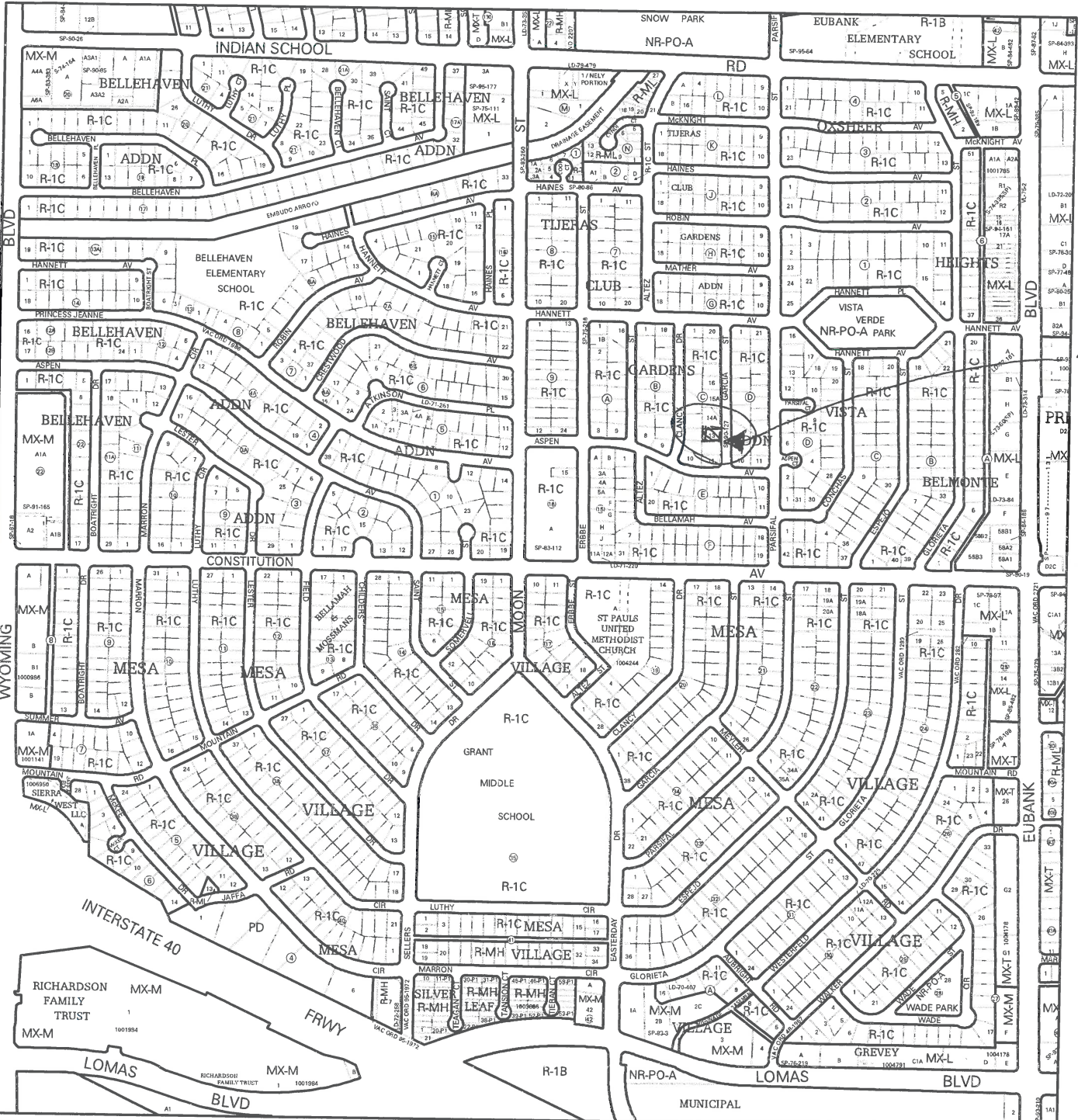
- Proof of Neighborhood Meeting per IDO Section 14-16-6-4(C)
- Copy of the complete document which created the easement(s) (7 copies, folded)
Not required for City owned public right-of-way.
- Drawing showing the easement or right-of-way to be vacated (7 copies, not to exceed 8.5" by 11")
- If easements, list number to be vacated _____
- Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-6(K)(3)
- Letter of authorization from the property owner if application is submitted by an agent
- Zone Atlas map with the entire site clearly outlined and labeled
- Required notices with content per IDO Section 14-16-6-4(K)(6)
 - Office of Neighborhood Coordination notice inquiry response, notifying letter, and proof of first class mailing
 - Proof of emailed notice to affected Neighborhood Association representatives
 - Buffer map and list of property owners within 100 feet (excluding public rights-of-way), notifying letter, and proof of first class mailing
- Sign Posting Agreement (not required for easements if IDO Section 14-16-6-6(K)(2)(a) is satisfied)

The vacation must be shown on a DRB approved plat recorded by the County Clerk within one year, or it will expire.

- TEMPORARY DEFERRAL OF SIDEWALK CONSTRUCTION**
- EXTENSION OF THE IIA FOR TEMPORARY DEFERRAL OF SIDEWALK CONSTRUCTION**

- Drawing showing the sidewalks subject to the proposed deferral or extension (7 copies, not to exceed 8.5" by 14")
- Zone Atlas map with the entire site clearly outlined and labeled
- Letter describing, explaining, and justifying the deferral or extension

<p><i>I, the applicant or agent, acknowledge that if any required information is not submitted with this application, the application will not be scheduled for a public meeting or hearing, if required, or otherwise processed until it is complete.</i></p>	
Signature: <i>James G. [Signature]</i>	Date: <i>Oct. 16, 2018</i>
Printed Name:	<input type="checkbox"/> Applicant or <input type="checkbox"/> Agent
FOR OFFICIAL USE ONLY	
Project Number:	Case Numbers
<i>PR-2018-001698</i>	<i>VA-2018-00154</i>
Staff Signature: <i>[Signature]</i>	
Date: <i>10-16-18</i>	



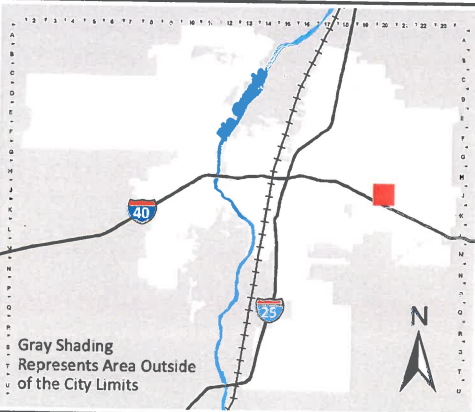
SITE

For more details about the Integrated Development Ordinance visit: <http://www.cabq.gov/planning/codes-policies-regulations/integrated-development-ordinance>

IDO Zone Atlas May 2018



IDO Zoning information as of May 17, 2018
The Zone Districts and Overlay Zones are established by the Integrated Development Ordinance (IDO).

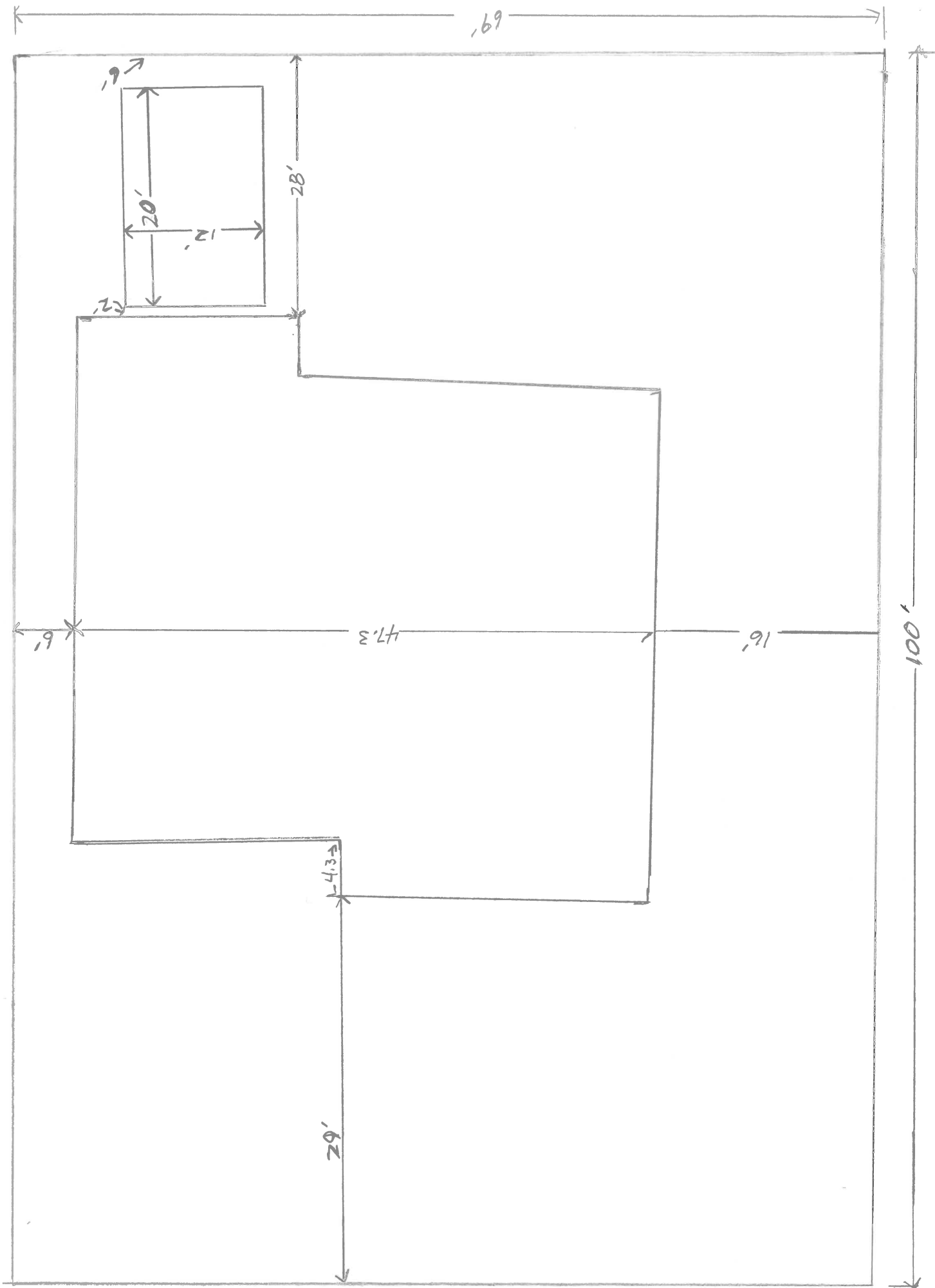


Zone Atlas Page: J-20-Z

- Easement
- Escarpment
- Petroglyph National Monument
- Areas Outside of City Limits
- Airport Protection Overlay (APO) Zone
- Character Protection Overlay (CPO) Zone
- Historic Protection Overlay (HPO) Zone
- View Protection Overlay (VPO) Zone



1509 GARCIA ST NE



Subject: Carport

Date: Oct 15, 2018 at 2:51:32 PM

To: Tino tquintana51@msn.com

Date: Oct. 16th, 2018

The carport that we want to install at 1509 Garcia St. NE will be an added feature to our home and also provide protection for our vehicle. It will not be injurious or an eye sore to our surrounding neighbors. There are several homes with carports in our neighborhood. The carport will not be a hazard to traffic visibility, both sides of the carport are open and will not be taller than our home.

Thank You,

Tino and Yolanda Quintana

Sent from my iPad

From: Quevedo, Vicente M. vquevedo@cabq.gov
Subject: FW: Public Notice Inquiry_1509 Garcia St
NE_Administrative Decision
Date: Oct 9, 2018 at 3:12:01 PM
To: tquintana51@msn.com

Yolanda.

See list of associations below and attached regarding your Administrative Decision submittal. In addition, we have included web links below that will provide you with additional details about the new Integrated Development Ordinance (IDO) requirements. The web links also include notification templates that you may utilize when contacting each association. Thank you.

Association Name	First Name	Last Name	Email	Address Line 1	City	State	Zip	Mobile Phone	Phone
Indian Moon NA	Ronald	Zawistoski	ronzawis@abq.com	8910 Princess Jeanne NE	Albuquerque	NM	87112	5054530905	
Indian Moon NA	Lynne	Martin	lmartin900@aol.com	1531 Espejo NE	Albuquerque	NM	87112	5059804107	5052940435

IDO – Public Notice Requirements & Template: <https://www.cabq.gov/planning/urban-design-development/public-notice>

IDO – Neighborhood Meeting Requirements & Template: <https://www.cabq.gov/planning/urban-design-development/neighborhood-meeting-requirement-in-the-integrated-development-ordinance>

IDO - Administration & Enforcement section: <http://documents.cabq.gov/planning/IDO/IDO-Effective-2018-05-17-Part6.pdf>

Respectfully,

Vicente M. Quevedo, MCRP
Neighborhood Liaison
Office of Neighborhood Coordination
City of Albuquerque – City Council
[\(505\) 768-3332](tel:(505)768-3332)

Website: www.cabq.gov/neighborhoods



Confidentiality Notice: This e-mail, including all attachments is for the

sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized review, use, disclosure or distribution is prohibited unless specifically provided under the New Mexico Inspection of Public Records Act. If you are not the intended recipient, please contact the sender and destroy all copies of this message.

From: webmaster=cabq.gov@mailgun.org
[\[mailto:webmaster=cabq.gov@mailgun.org\]](mailto:webmaster=cabq.gov@mailgun.org) **On Behalf Of**
webmaster@cabq.gov
Sent: Monday, October 08, 2018 4:22 PM
To: Office of Neighborhood Coordination <onc@cabq.gov>
Subject: Neighborhood Meeting Inquiry Sheet Submission

Neighborhood Meeting Inquiry For:

Other (please specify in field below)

If you selected "Other" in the question above, please describe what you are seeking a Neighborhood Meeting Inquiry for below:

Build carport on driveway

Contact Name

Tino or Yolanda Quintana

Telephone Number

[505-917-9735](tel:505-917-9735)

Email Address

tquintana52@msn.com

Company Name

Company Address

City

State

ZIP

Legal description of the subject site for this project:

Build carport on driveway at 1509 Garcia St. NE, Albuquerque
NM 87112

Physical address of subject site:

1509 Garcia St. NE Albuquerque NM 87112

Subject site cross streets:

Garcia And Aspen

Association Name	First Name	Last Name	Email	Address Line 1	City	State	Zip	Mobile Phone	Phone
Indian Moon NA	Ronald	Zawistoski	ronzawis@abq.com	8910 Princess Jeanne NE	Albuquerque	NM	87112	5054530905	
Indian Moon NA	Lynne	Martin	lmartin900@aol.com	1531 Espejo NE	Albuquerque	NM	87112	5059804107	5052940435

From: lmartin900@aol.com
Subject: Re: Carport
Date: Oct 10, 2018 at 2:42:21 PM
To: tquintana51@msn.com

We have no problem with you building a carport.

Lynne Martin
President
Indian Moon N/A
[505-294-0435](tel:505-294-0435)
lmartin900@aol.com

-----Original Message-----

From: Tino <tquintana51@msn.com>
To: lmartin900@aol.com
Cc: ronzawis@abq.com
Sent: Wed, Oct 10, 2018 12:23 pm
Subject: Carport

Indian Moon Neighborhood Association:

We want to install a carport over the driveway on 1509 Garcia St. NE. The city requires a DRB Variance asking permission from the Neighborhood Association if a meeting is required to get the installation of the carport done. Please respond by e-mail to me with your decision.

Thank You,

Tino and Yolanda Quintana

Phone numbers [505-917-9735](tel:505-917-9735)
[505-977-1491](tel:505-977-1491)
Sent from my iPad

From: Tino tquintana51@msn.com
Subject: Carport at 1509 Garcia St. NE
Date: Oct 12, 2018 at 8:25:24 AM
To: lmartin900@aol.com
Cc: ronzawis@abq.com

Indian/Moon Neighborhood Association:

There will be a meeting held on Oct. 24th, 2018 at 9:00am in The Plaza Del Sol, 600 2nd Street NW, Hearing Room. This will determine the installation of the carport.

Thank You,

Tino and Yolanda Quintana

Phone number [505-917-9735](tel:505-917-9735)

Sent from my iPad