



Please check the appropriate box and refer to supplemental forms for submittal requirements. All fees must be paid at the time of application.			
Administrative Decisions		☐ Historic Certificate of Appropriateness – Major (Form L)	
☐ Archaeological Certificate (Form P3)		☐ Historic Design Standards and Guidelines (Form L)	
☐ Historic Certificate of Appropriateness – Minor (Form L)		☐ Master Development Plan (Form P1)	
☐ Alternative Signage Plan (Form P3)		☐ Site Plan – EPC including any Variances – EPC (Form P1)	
☐ WTF Approval (Form W1)		☐ Site Plan – DRB (Form P2)	
☐ Minor Amendment to Site Plan (Form P3)		☒ Subdivision of Land – Minor (Form S2)	
Decisions Requiring a Public Meeting or Hearing		☐ Subdivision of Land – Major (Form S1)	
☐ Conditional Use Approval (Form ZHE)		☐ Vacation of Easement or Right-of-way (Form V)	
☐ Demolition Outside of HPO (Form L)		☐ Variance – DRB (Form V)	
☐ Expansion of Nonconforming Use or Structure (Form ZHE)		☐ Variance – ZHE (Form ZHE)	
		☐ Wireless Telecommunications Facility Waiver (Form W2)	
Policy Decisions			
☐ Adoption or Amendment of Comprehensive Plan or Facility Plan (Form Z)			
☐ Adoption or Amendment of Historic Designation (Form L)			
☐ Amendment of IDO Text (Form Z)			
☐ Annexation of Land (Form Z)			
☐ Amendment to Zoning Map – EPC (Form Z)			
☐ Amendment to Zoning Map – Council (Form Z)			
Appeals			
☐ Decision by EPC, LC, DRB, ZHE, or City Staff (Form A)			
APPLICATION INFORMATION			
Applicant: <u>PHILLIP R & CAROLYN STEWART-GOETZ / MONTESSORI OF THE RIO GRANDE</u>		Phone: <u>CHARTER SCHOOL</u>	
Address: <u>1714 GABALDON RD NW / 510 EDENWOOD AVE</u>		Email:	
City: <u>ALBUQUERQUE / MILL VALLEY</u>	State: <u>NM/CA</u>	Zip: <u>87104 / 94941</u>	
Professional/Agent (if any): <u>ARCH + PLAN LAND USE CONSULTANTS</u>		Phone: <u>980-8365</u>	
Address: <u>P.O. BOX 25911</u>		Email: <u>arch.plan@comcast.net</u>	
City: <u>ALBUQUERQUE</u>	State: <u>NM</u>	Zip: <u>87125</u>	
Proprietary Interest in Site: <u>OWNERS</u>		List <u>all</u> owners:	
BRIEF DESCRIPTION OF REQUEST			
<u>LOT LINE REALIGNMENT</u>			
SITE INFORMATION (Accuracy of the existing legal description is crucial! Attach a separate sheet if necessary.)			
Lot or Tract No.: <u>174-A & 175A-1-A</u>	Block:	Unit: <u>1-012-059-260-361-101-58</u>	
Subdivision/Addition:	MRGCD Map No.: <u>35</u>	UPC Code: <u>1-012-059-286-360-101-56</u>	
Zone Atlas Page(s): <u>H-12</u>	Existing Zoning: <u>R-A</u>	Proposed Zoning: <u>N/A</u>	
# of Existing Lots: <u>2</u>	# of Proposed Lots: <u>2</u>	Total Area of Site (acres): <u>0.5374</u>	
LOCATION OF PROPERTY BY STREETS			
Site Address/Street: <u>1712-1714 GABALDON NW</u>	Between: <u>CAMILLO LN</u>	and: <u>RICARDO RD</u>	
CASE HISTORY (List any current or prior project and case number(s) that may be relevant to your request.)			
<u>NONE</u>			
Signature: <u>DERRICK ARCHULETA</u>		Date: <u>10.23.18</u>	
Printed Name: <u>DERRICK ARCHULETA</u>		☐ Applicant or ☒ Agent	
FOR OFFICIAL USE ONLY			
Case Numbers	Action	Fees	
-			
-			
-			
Meeting/Hearing Date:		Fee Total:	
Staff Signature:	Date:	Project #	

Please refer to the DRB minor case schedule for meeting dates and deadlines. Bring original Mylar of plat with property owner's and City Surveyor's signatures on it to the meeting. Your attendance is required.

A single PDF file of the complete application including all plans and documents being submitted must be emailed to PLNDRS@cabq.gov prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided on a CD.

A Variance – DRB for the Bulk Transfer of Land requires application on Form V in addition to this FORM S2.

☒ **INFORMATION REQUIRED FOR ALL MINOR SUBDIVISION APPLICATIONS**

- ☐ Interpreter Needed for Hearing? ☐ if yes, indicate language: _____
☐ Zone Atlas map with the entire site clearly outlined and labeled

☒ **SKETCH PLAT REVIEW AND COMMENT**

- ☐ Scale drawing of the proposed subdivision plat (7 copies, folded)
☐ Site sketch with measurements showing structures, parking, building setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (7 copies, folded)
☐ Letter describing, explaining, and justifying the request

☐ **MAJOR SUBDIVISION FINAL PLAT APPROVAL**

- ☐ Proposed Final Plat (7 copies, 24" x 36" folded)
☐ Design elevations & cross sections of perimeter walls (3 copies)
☐ Copy of recorded IIA
☐ DXF file and hard copy of final plat data for AGIS submitted and approved
☐ Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer

☐ **MINOR SUBDIVISION PRELIMINARY/FINAL PLAT APPROVAL**

- ☐ Sites 5 acres or greater: Archaeological Certificate in accordance with IDO Section 14-16-6-5(A)
☐ Proposed Preliminary / Final Plat with property owner's and City Surveyor's signatures on the plat prior to submittal. (7 copies, folded)
☐ Cross sections of proposed streets (3 copies, 11" by 17" maximum)
☐ Site sketch with measurements showing structures, parking, building setbacks, adjacent rights-of-way and street improvements (to include sidewalk, curb & gutter with distance to property line noted) if there is any existing land use (7 copies, folded)
☐ Letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-6(I)
☐ Form DRWS Drainage Report, Grading and Drainage Plan, and Water & Sewer Availability Statement submittal information
☐ Proposed Infrastructure List, if applicable
☐ Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
☐ DXF file and hard copy of final plat data for AGIS submitted and approved

☐ **MINOR AMENDMENT TO PRELIMINARY PLAT**

- ☐ Proposed Amended Preliminary Plat, Infrastructure List, and/or Grading Plan (7 copies, folded)
☐ Original Preliminary Plat, Infrastructure List, and/or Grading Plan (7 copies, folded)
☐ Infrastructure List, if applicable
☐ Letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(X)(2)

Note: Any application that does not qualify as a Minor Amendment in IDO Section 14-16-6-4(X) must be processed as a Major Amendment. See Form S1.

I, the applicant or agent, acknowledge that if any required information is not submitted with this application, the application will not be scheduled for a public meeting or hearing, if required, or otherwise processed until it is complete.

Signature: DERRILK ARCHULETA

Date: 10.23.18

Printed Name: DERRILK ARCHULETA

☐ Applicant or ☒ Agent

FOR OFFICIAL USE ONLY

Project Number:

Case Numbers

-

-

-

Staff Signature:

Date:



ARCH+PLAN
LAND USE CONSULTANTS
ALBUQUERQUE NM

October 23, 2018

Kym Dicome, Chair
City of Albuquerque
Development Review Board
600 2nd St NW
Albuquerque NM

RE: TRACTS 174-A AND 175-A-1-A, MRGCD MAP 35

Ms. Dicome and members of the Board:

I would like to request Sketch Plat review for a minor subdivision for the above mentioned property.

The property owners would like to realign the boundaries of subject parcels to adjust for an existing patio encroachment of approximately two (2) feet. The new subdivision to be known as Lands of Stewart No. 2 will result in proposed Lot 1 to be 0.2538± net acres and Lot 2 is to be 0.2836± net acres on property zoned R-A (Residential Agricultural)

Proposed Lot 1 is currently developed with an existing single family residence and Proposed Lot 2 is vacant with future development associated with the Montessori of the Rio Grande Charter School.

The site is located within the Near North Valley Planning Area, Rio Grande Boulevard Character Protection Overlay Zone and governed by the Area of Consistency of the Albuquerque/Bernalillo County Comprehensive Plan.

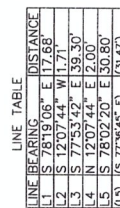
Thank you for your time and consideration of the proposed application.

Sincerely,



Derrick Archuleta, MCRP
Principal

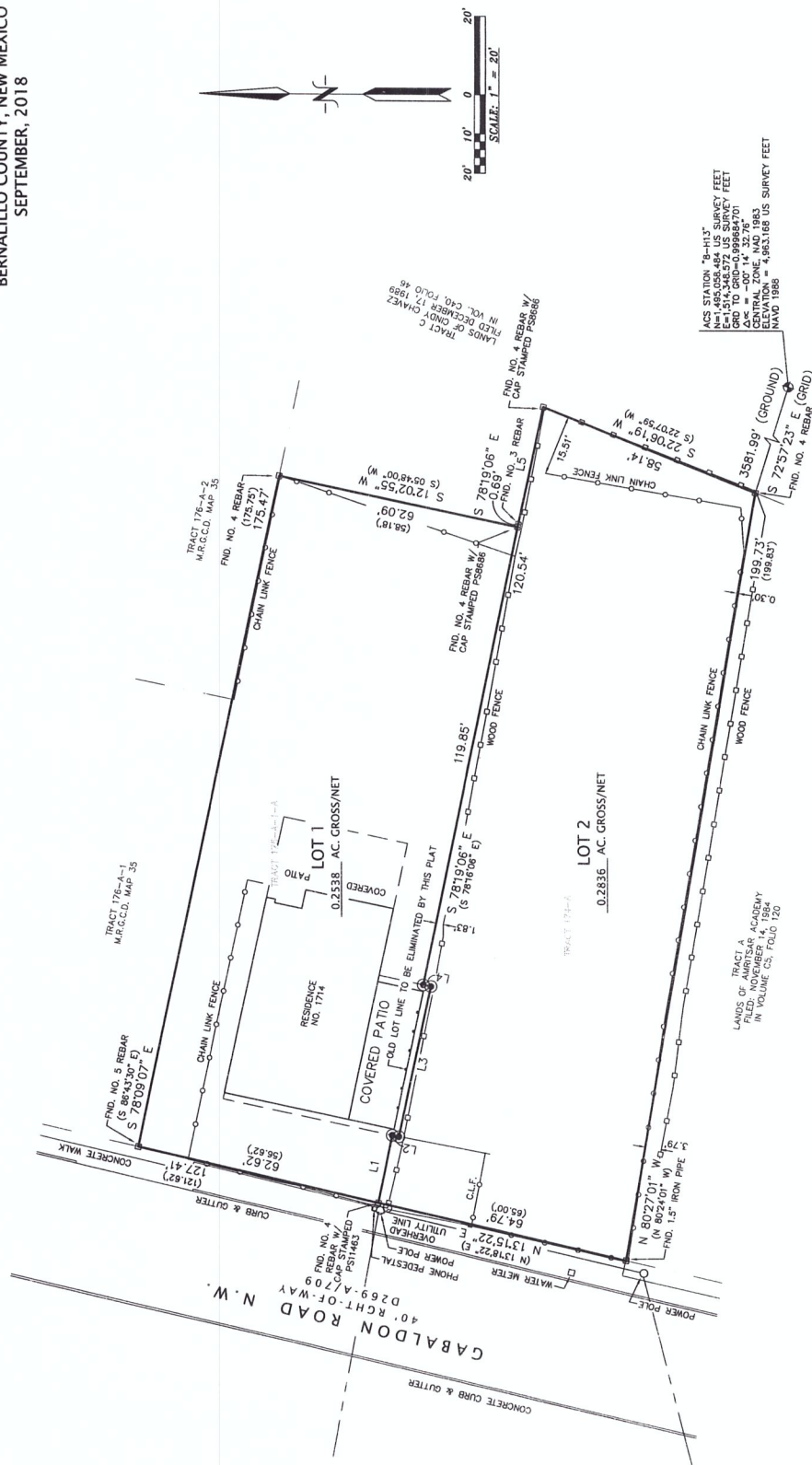
WITHIN
TOWN OF ALBUQUERQUE GRANT
PROJECTED SECTION 12, T. 10N., R. 2E., N.M.P.M.
CITY OF ALBUQUERQUE
BERNALILLO COUNTY, NEW MEXICO
SEPTEMBER, 2018



THE SURVEY OFFICE, LLC

ALBUQUERQUE, NEW MEXICO PHONE: (505) 998-0303
333 LOMAS BLVD., N.E. 87102 FAX: (505) 998-0305

SKETCH PLAT OF
LOTS 1 & 2
 WITHIN
LANDS OF STEWART NO. 2
 TOWN OF ALBUQUERQUE GRANT
 PROJECTED SECTION 12, T.10N., R.2E., N.M.P.M.
 CITY OF ALBUQUERQUE
 BERNALILLO COUNTY, NEW MEXICO
 SEPTEMBER, 2018



LINE TABLE

LINE	BEARING	DISTANCE
1	S 78°19'06" E	17.68
2	S 12°07'44" W	11.71
3	S 77°53'42" E	39.30
4	N 12°07'44" E	2.00
5	S 78°02'20" E	30.80
(G)	(S 77°36'45" E)	(31.47)

THE SURVEY OFFICE, LLC
 ALBUQUERQUE, NEW MEXICO PHONE: (505) 998-0303
 333 LOMAS BLVD., N.E. 87102 FAX: (505) 998-0305

