



Please check the appropriate box and refer to supplemental forms for submittal requirements. All fees must be paid at the time of application.

Administrative Decisions	<input type="checkbox"/> Historic Certificate of Appropriateness – Major (Form L)	<input type="checkbox"/> Wireless Telecommunications Facility Waiver (Form W2)
<input type="checkbox"/> Archaeological Certificate (Form P3)	<input type="checkbox"/> Historic Design Standards and Guidelines (Form L)	Policy Decisions
<input type="checkbox"/> Historic Certificate of Appropriateness – Minor (Form L)	<input type="checkbox"/> Master Development Plan (Form P1)	<input type="checkbox"/> Adoption or Amendment of Comprehensive Plan or Facility Plan (Form Z)
<input type="checkbox"/> Alternative Signage Plan (Form P3)	<input type="checkbox"/> Site Plan – EPC including any Variances – EPC (Form P1)	<input type="checkbox"/> Adoption or Amendment of Historic Designation (Form L)
<input type="checkbox"/> WTF Approval (Form W1)	<input type="checkbox"/> Site Plan – DRB (Form P2)	<input type="checkbox"/> Amendment of IDO Text (Form Z)
<input type="checkbox"/> Minor Amendment to Site Plan (Form P3)	<input type="checkbox"/> Subdivision of Land – Minor (Form S2)	<input type="checkbox"/> Annexation of Land (Form Z)
Decisions Requiring a Public Meeting or Hearing	<input type="checkbox"/> Subdivision of Land – Major (Form S1)	<input type="checkbox"/> Amendment to Zoning Map – EPC (Form Z)
<input type="checkbox"/> Conditional Use Approval (Form ZHE)	<input type="checkbox"/> Vacation of Easement or Right-of-way (Form V)	<input type="checkbox"/> Amendment to Zoning Map – Council (Form Z)
<input type="checkbox"/> Demolition Outside of HPO (Form L)	<input checked="" type="checkbox"/> Variance – DRB (Form V)	Appeals
<input type="checkbox"/> Expansion of Nonconforming Use or Structure (Form ZHE)	<input type="checkbox"/> Variance – ZHE (Form ZHE)	<input type="checkbox"/> Decision by EPC, LC, DRB, ZHE, or City Staff (Form A)

APPLICATION INFORMATION

Applicant: Joe Gardin Phone: 505-249-8104

Address: 6124 Downey St NE Email: _____

City: Albuquerque State: NM Zip: 87109

Professional/Agent (if any): Austin's Carpets / Gilbert Austin Phone: 505 843 6254

Address: 528 2nd St SW Email: austinscarpets@gmail.com

City: Albuquerque State: NM Zip: 87102

Proprietary Interest in Site: _____ List all owners: _____

BRIEF DESCRIPTION OF REQUEST

SITE INFORMATION (Accuracy of the existing legal description is crucial! Attach a separate sheet if necessary.)

Lot or Tract No.: 52 Block: 3 Unit: 5

Subdivision/Addition: Desert Terrace Subdivision MRGCD Map No.: _____ UPC Code: 101806124933020327

Zone Atlas Page(s): F-18 Existing Zoning: R-1C Proposed Zoning: No Change

of Existing Lots: 1 # of Proposed Lots: 1 Total Area of Site (acres): 0.1742

LOCATION OF PROPERTY BY STREETS

Site Address/Street: _____ Between: _____ and: _____

CASE HISTORY (List any current or prior project and case number(s) that may be relevant to your request.)

Signature: Gilbert F Austin Date: _____

Printed Name: Gilbert F, Austin Applicant or Agent

FOR OFFICIAL USE ONLY

Case Numbers	Action	Fees
-		
-		
-		

Meeting/Hearing Date: _____ Fee Total: _____

Staff Signature: _____ Date: _____ Project # _____

FORM V: Vacations of Easements or Right-of-way and Variances – DRB

Please refer to the DRB case schedules for meeting / hearing dates and deadlines. Your attendance is required.

A single PDF file of the complete application including all plans and documents being submitted must be emailed to PLNDRS@cabq.gov prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided on a CD.

VARIANCE – DRB Requires Public Hearing

- Proof of Neighborhood Meeting per IDO Section 14-16-6-4(B)
- Scale drawing showing the location of the proposed variance or waiver, as applicable (7 copies, not to exceed 8.5" by 14")
- Letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-6(L)(3), compliance with the DPM, and all improvements to be waived, as applicable
- N/A** If the request is based on a bulk land transfer, an application for Subdivision of Land – Minor shall be filed concurrently with the variance request and notice shall be provided on that plat regarding the applicant's agreement that building permits shall not be issued before further action by the DRB.
- Zone Atlas map with the entire site clearly outlined and labeled
- Required notices with content per IDO Section 14-16-6-4(K)(6)
 - Office of Neighborhood Coordination notice inquiry response and proof of emailed notice to affected Neighborhood Association representatives

VACATION OF PRIVATE EASEMENT Requires Public Hearing

VACATION OF PUBLIC EASEMENT OR RIGHT-OF-WAY – DRB Requires Public Hearing

VACATION OF PUBLIC EASEMENT OR RIGHT-OF-WAY – COUNCIL Requires Public Hearing

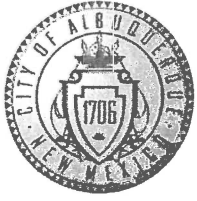
- Proof of Neighborhood Meeting per IDO Section 14-16-6-4(C)
- Copy of the complete document which created the easement(s) (7 copies, folded)
Not required for City owned public right-of-way.
- Drawing showing the easement or right-of-way to be vacated (7 copies, not to exceed 8.5" by 11")
- If easements, list number to be vacated _____
- Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-6(K)(3)
- Letter of authorization from the property owner if application is submitted by an agent
- Zone Atlas map with the entire site clearly outlined and labeled
- Required notices with content per IDO Section 14-16-6-4(K)(6)
 - Office of Neighborhood Coordination notice inquiry response, notifying letter, and proof of first class mailing
 - Proof of emailed notice to affected Neighborhood Association representatives
 - Buffer map and list of property owners within 100 feet (excluding public rights-of-way), notifying letter, and proof of first class mailing
- Sign Posting Agreement (not required for easements if IDO Section 14-16-6-6(K)(2)(a) is satisfied)

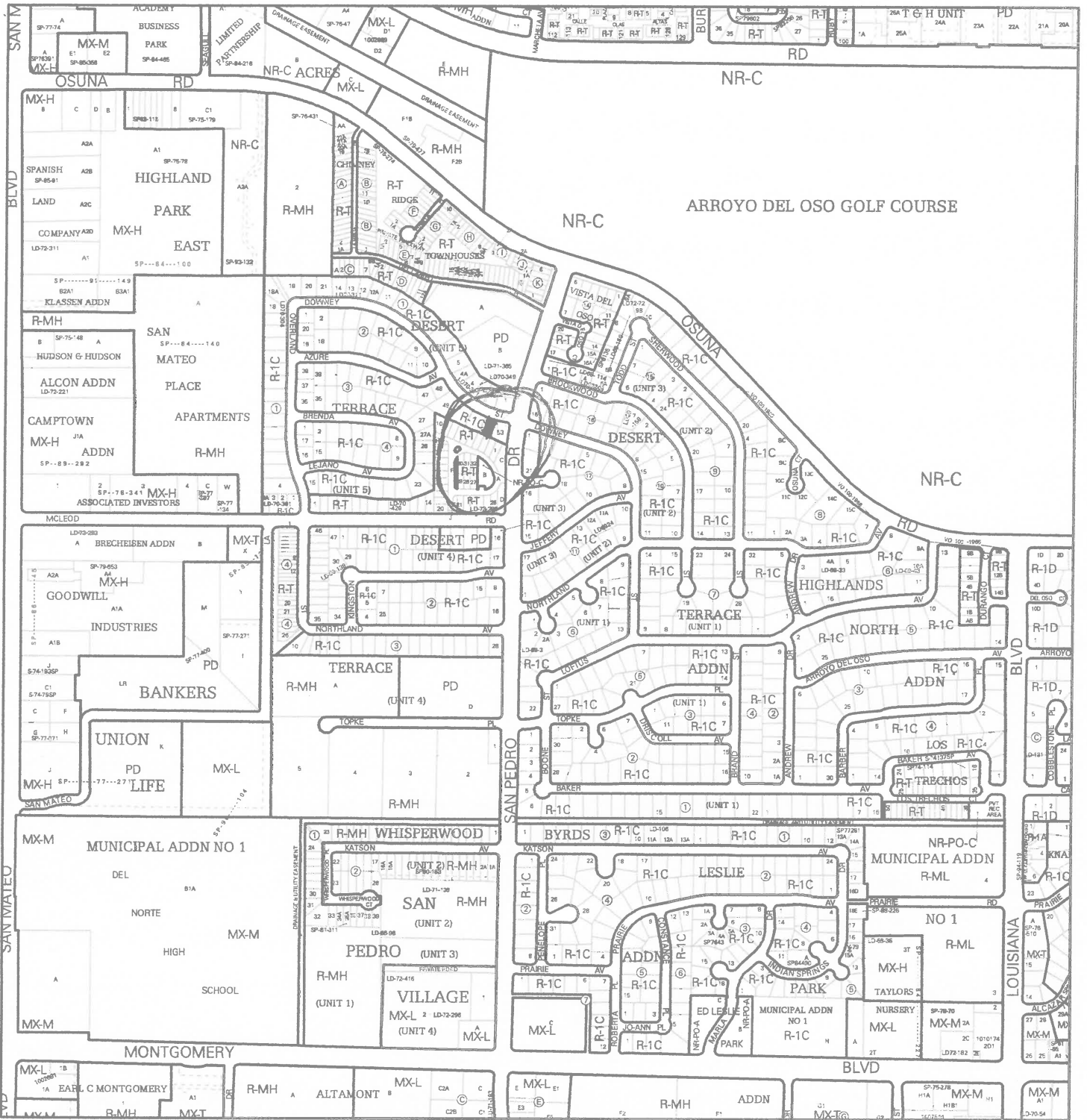
The vacation must be shown on a DRB approved plat recorded by the County Clerk within one year, or it will expire.

TEMPORARY DEFERRAL OF SIDEWALK CONSTRUCTION

EXTENSION OF THE IIA FOR TEMPORARY DEFERRAL OF SIDEWALK CONSTRUCTION

- Drawing showing the sidewalks subject to the proposed deferral or extension (7 copies, not to exceed 8.5" by 14")
- Zone Atlas map with the entire site clearly outlined and labeled
- Letter describing, explaining, and justifying the deferral or extension

<p><i>I, the applicant or agent, acknowledge that if any required information is not submitted with this application, the application will not be scheduled for a public meeting or hearing, if required, or otherwise processed until it is complete.</i></p>	
<p>Signature: <i>Gilbert F. Austin</i></p>	<p>Date:</p>
<p>Printed Name: <i>Gilbert F. Austin</i></p>	<p><input type="checkbox"/> Applicant or <input type="checkbox"/> Agent</p>
<p>FOR OFFICIAL USE ONLY</p>	
<p>Project Number:</p>	<p>Case Numbers</p>
<p> </p>	<p style="text-align: center;">-</p>
<p> </p>	<p style="text-align: center;">-</p>
<p> </p>	<p style="text-align: center;">-</p>
<p>Staff Signature:</p>	
<p>Date:</p>	

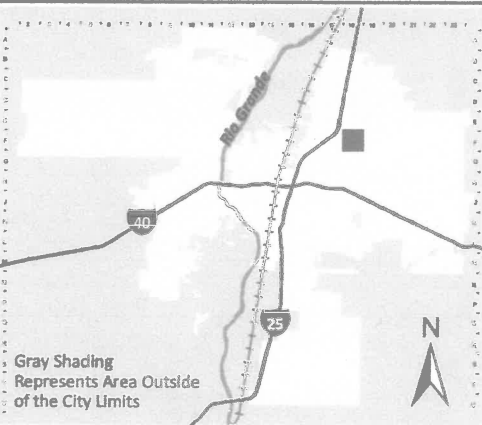


For more details about the Integrated Development Ordinance visit: <http://www.cabq.gov/planning/codes-policies-regulations/integrated-development-ordinance>

IDO Zone Atlas May 2018



IDO Zoning information as of May 17, 2018
The Zone Districts and Overlay Zones
are established by the
Integrated Development Ordinance (IDO).



Gray Shading
Represents Area Outside
of the City Limits

Zone Atlas Page:
F-18-Z

- Easement
- Escarpment
- Petroglyph National Monument
- Areas Outside of City Limits
- Airport Protection Overlay (APO) Zone
- Character Protection Overlay (CPO) Zone
- Historic Protection Overlay (HPO) Zone
- View Protection Overlay (VPO) Zone



CABQMaps - Advanced Map Viewer 2.0

Search...

Sign in

Getting Around Maps & Data Sources Tasks

Tool Labels X

- Pan
- Zoom In
- Zoom Out
- Initial View
- Previous Extent
- Next Extent
- Bookmarks
- Print
- Export
- Share
- Identify

Navigation Tools

Print and Share

Results (16)

Bernalillo County Parcels

UPC: 101806124933020327

Owner: GAUDIN JOSEPH D & TERRY STEFANIE F

Owner Address: 6124 DOWNEY ST NE

ALBUQUERQUE NIM 87109-2634

Situs Address: 6124 DOWNEY NE

ALBUQUERQUE NIM 87109

Legal Description: * 052 003DESSERT

TERRACE SUBDIVISION UNIT 5

Acres: 0.1742

Neighborhood Association

Name: Del Norte NA

Acronym: DNT

Status: Recognized

Displaying 1 - 16 (Total: 16)

Page 1 of 1

Layers Results (16)



Scale: 0 to 300ft

World St...

Letter of Authorization

To: DRB
Date: _____
Project # _____
ZHE# _____

I, JOE GARDIN hereby authorize Gibert F. Austin to act on my behalf in all matters relating to this application for Special Exception filed for my property located at 6124 Downey St NE
Albuquerque NM 87109

Property Owner (Applicant) Printed Name JOE GARDIN
Property Owner (Applicant) Signature [Signature]
Mailing Address 6124 DOWNEY ST NE ALBU. 87109

Date: 11/26/2018

City of Albuquerque
Development Review Board
600 2nd St NW
Albuquerque NM 87102

This request is for the variance to be granted for a proposed carport at 6124 Downey St NE. The proposed carport will strengthen the architectural character of the surrounding area because it gives an ornamental appearance with color to match the home. This will result in a pleasing and attractive structure which will increase the value of the home. (Please view attached image)

The carport will not be injurious to the adjacent properties, the surrounding neighborhood, or the larger community for it will have gutters and downspouts to control water drainage onto the home owners property; as well as after installation, the carport will meet building code.

This carport is 5.5' from property line on west side and 3.0' from north side, which is where the driveway is located. No wall will be built in the required setback area and the legs will allow full view of traffic. The carport will not exceed the building height for the building is 10'0" while the carport stands at 9'0".

Thank you,

Gilbert F. Austin
Austin's Carports
528 2nd St. SW
Albuquerque NM 87102
(505)843-6254

Gilbert Austin

From: Gilbert Austin
Sent: Monday, November 26, 2018 10:37 AM
To: drruthg@msn.com; sgharrison02@gmail.com; jleavellawoffices@gmail.com; crilg77@gmail.com
Cc: Gilbert Austin
Subject: Proceeding with carport

Hello,
We are proceeding with submitting an application to the Development Review Board. The meeting will be held at 9:00 on Dec 5th, 2018 at the Plaza Del Sol, 600 2nd st NW for a variance to allow a carport in the front yard setback at 6124 Downey St NE for Joe Gaudin. For more information about the project please visit austinscarports.com. Application Neighborhood Associations and Homeowner Associations may request a Facilitated Meeting regarding this project by contacting the Planning Department by email at dechelp@cabq.gov or by phone at (505) 924-3955.

Thank you,

Gilbert Austin
Austin's Carports
528 2nd St. SW
Albuquerque NM
(505)843-6254
gilbertaustin@austinscarports.com



Gilbert Austin <austlinscarports@gmail.com>

Public Notice Inquiry_6124 downey st ne_DRB

1 message

Quevedo, Vicente M. <vquevedo@cabq.gov>
To: "austlinscarports@gmail.com" <austlinscarports@gmail.com>

Fri, Nov 9, 2018 at 2:29 PM

Gilbert,

See list of associations below and attached regarding your DRB submittal. In addition, we have included web links below that will provide you with additional details about the new Integrated Development Ordinance (IDO) requirements. The web links also include notification templates that you may utilize when contacting each association. Thank you.

Association Name	First Name	Last Name	Email	Address Line 1	Address Line 2	City	State	Zip	Mobile Phone	Phone
El Camino Hermoso HOA	Ruth	Gardner	druting@msn.com	4725 San Pedro Drive NE	Unit #30	Albuquerque	NM	87109	5052563977	
El Camino Hermoso HOA	Sharon	Harrison	sgharrison02@gmail.com	4725 San Pedro NE	Unit #2	Albuquerque	NM	87109	5054004535	
Del Norte NA	Julita Ann	Leavell-	jleavellawoffices@gmail.com	6316 Baker Avenue NE		Albuquerque	NM	87109		5053530583
Del Norte NA	Craig	Ilg	crilg77@gmail.com	6316 Baker Avenue NE		Albuquerque	NM	87109	5055692532	

IDO – Public Notice Requirements & Template: <https://www.cabq.gov/planning/urban-design-development/public-notice>

IDO – Neighborhood Meeting Requirements & Template: <https://www.cabq.gov/planning/urban-design-development/neighborhood-meeting-requirement-in-the-integrated-development-ordinance>

IDO - Administration & Enforcement section: <http://documents.cabq.gov/planning/IDO/IDO-Effective-2018-05-17-Part6.pdf>

Respectfully,

Gilbert Austin

From: Gilbert Austin
Sent: Sunday, November 11, 2018 8:29 PM
To: jleavellawoffices@gmail.com; crilg77@gmail.com
Cc: Gilbert Austin
Subject: Carport Request
Attachments: 6124 Downey St NE..pdf

Please read the attached document.

Thank you,

Gilbert Austin
Austin's Carports
528 2nd St. SW
Albuquerque NM
(505)843-6254
gilbertaustin@austinscarports.com

Date: 11/11/2018

Del Norte NA

To whom this may concern:

This request is for a meeting to discuss a proposed carport at 6124 Downey St NE. In winter this carport will keep frost off windshield; snow, ice and water off driveway, to provide safe walking for Joseph D. Gaudin and family. The carport will also reduce heat from inside of the vehicle in summer months.

The carport is constructed of steel for strength, durability and easy up keep, and attractive with color to match the home. It will include rain gutters and down spouts to control water drainage onto owners own property. Also allows full view of traffic and does not disrupt the view from the street. There is nothing in the area (structures, etc.) that will be affected by this carport.

We are required by the Development Review Board prior to applying for a building permit to notify the Neighborhood Association of this project.

Thank you,

Gilbert F. Austin
Austin's Carports
528 2nd St. SW
Albuquerque NM 87102
(505)843-6254

Gilbert Austin

From: Gilbert Austin
Sent: Sunday, November 11, 2018 8:26 PM
To: drruthg@msn.com; sgharrison02@gmail.com
Cc: Gilbert Austin
Subject: Carport Request
Attachments: 6124 Downey St NE.pdf

Please read the attached document.

Thank you,

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528 2nd St. SW
Albuquerque NM
(505)843-6254
gilbertaustin@austinscarports.com

Gilbert Austin

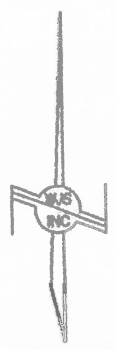
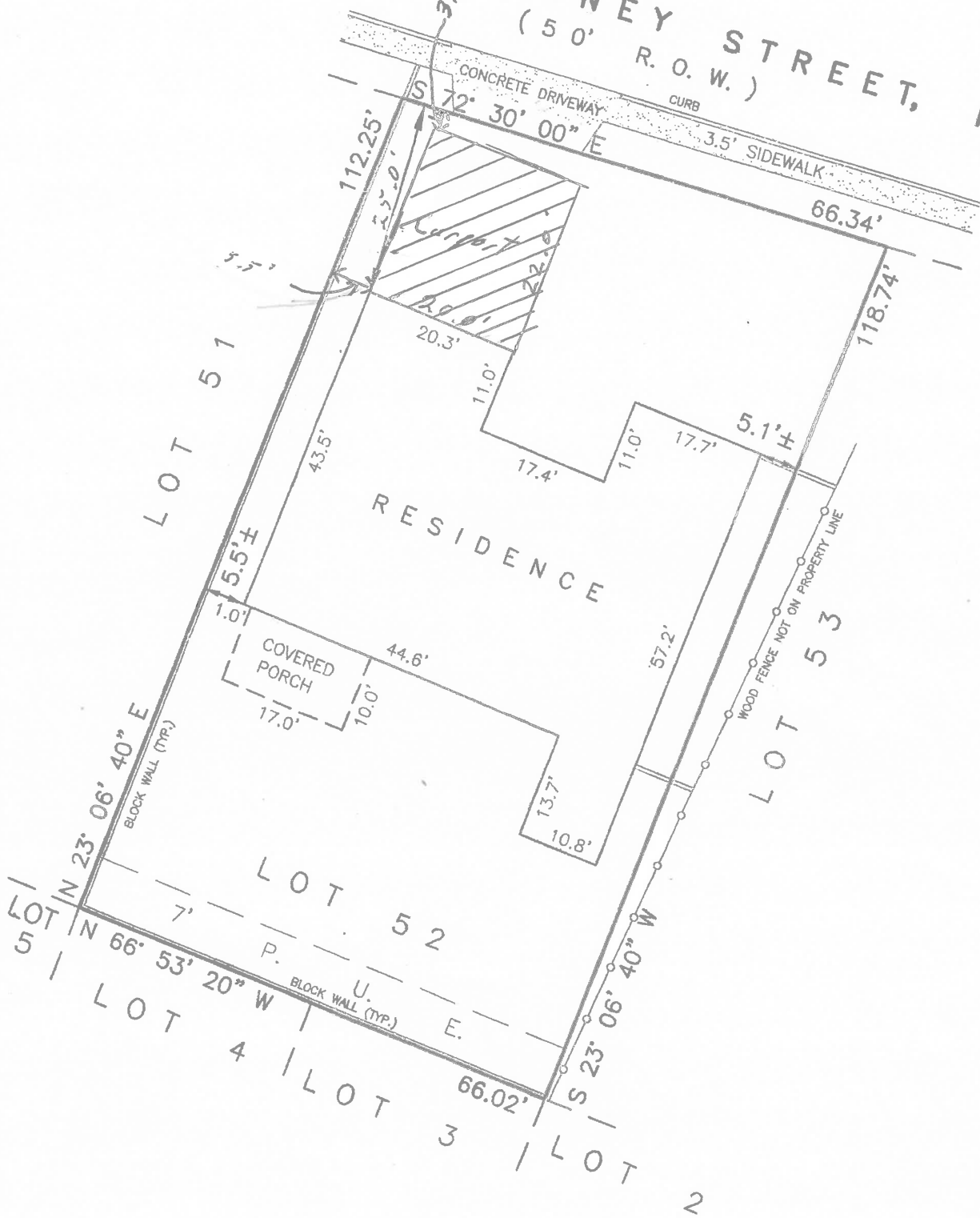
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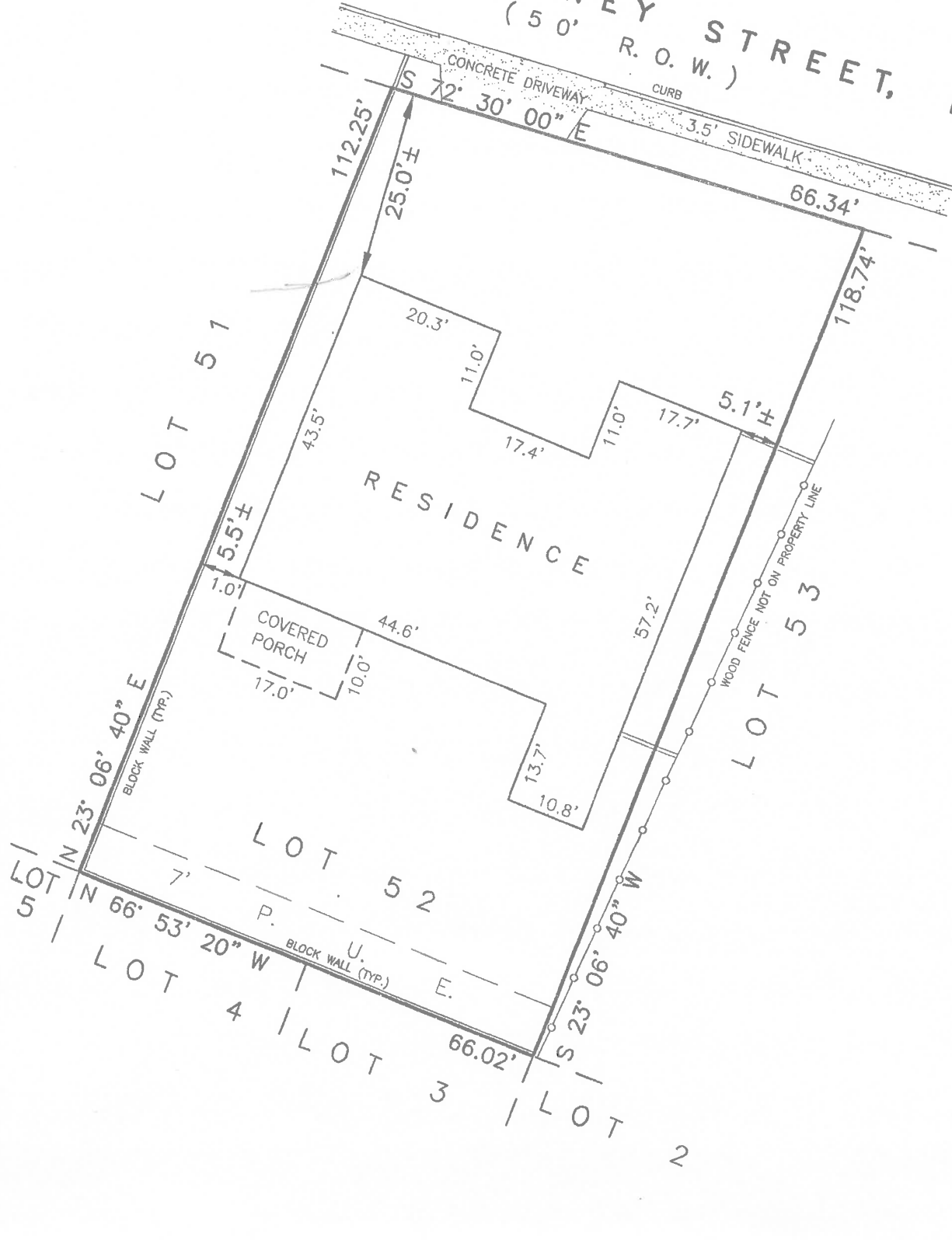
Thank you,

Gilbert Austin
Austin's Carports
528 2nd St. SW
Albuquerque NM
(505)843-6254
gilbertaustin@austinscarports.com

6124 DOWNEY STREET, N.E.
(50' R.O.W.)



W WNEY STREET, N. E.
 (50' R. O. W.)



IMPROVEMENT LOCATION REPORT SKETCH

JOB NO.: ILR-8-90-2004 BUYER: GAUDIN SCALE: 1" = 20'



WAYJOHN
 SURVEYING
 INC

LOT:	52
BLOCK:	3
SUBDIVISION:	DESERT TERRACE U. 5
TITLE CO.:	FIDELITY
GF NO.:	04-1047167-B-CMS
DATE:	8/18/2004
DRAWN BY:	TRJ

