



Please check the appropriate box and refer to supplemental forms for submittal requirements. All fees must be paid at the time of application.

<b>Administrative Decisions</b>	<input type="checkbox"/> Historic Certificate of Appropriateness – Major (Form L)	<input type="checkbox"/> Wireless Telecommunications Facility Waiver (Form W2)
<input type="checkbox"/> Archaeological Certificate (Form P3)	<input type="checkbox"/> Historic Design Standards and Guidelines (Form L)	<b>Policy Decisions</b>
<input type="checkbox"/> Historic Certificate of Appropriateness – Minor (Form L)	<input type="checkbox"/> Master Development Plan (Form P1)	<input type="checkbox"/> Adoption or Amendment of Comprehensive Plan or Facility Plan (Form Z)
<input type="checkbox"/> Alternative Signage Plan (Form P3)	<input type="checkbox"/> Site Plan – EPC including any Variances – EPC (Form P1)	<input type="checkbox"/> Adoption or Amendment of Historic Designation (Form L)
<input type="checkbox"/> WTF Approval (Form W1)	<input type="checkbox"/> Site Plan – DRB (Form P2)	<input type="checkbox"/> Amendment of IDO Text (Form Z)
<input type="checkbox"/> Minor Amendment to Site Plan (Form P3)	<input checked="" type="checkbox"/> Subdivision of Land – Minor (Form S2)	<input type="checkbox"/> Annexation of Land (Form Z)
<b>Decisions Requiring a Public Meeting or Hearing</b>	<input type="checkbox"/> Subdivision of Land – Major (Form S1)	<input type="checkbox"/> Amendment to Zoning Map – EPC (Form Z)
<input type="checkbox"/> Conditional Use Approval (Form ZHE)	<input type="checkbox"/> Vacation of Easement or Right-of-way (Form V)	<input type="checkbox"/> Amendment to Zoning Map – Council (Form Z)
<input type="checkbox"/> Demolition Outside of HPO (Form L)	<input type="checkbox"/> Variance – DRB (Form V)	<b>Appeals</b>
<input type="checkbox"/> Expansion of Nonconforming Use or Structure (Form ZHE)	<input type="checkbox"/> Variance – ZHE (Form ZHE)	<input type="checkbox"/> Decision by EPC, LC, DRB, ZHE, or City Staff (Form A)

**APPLICATION INFORMATION**

Applicant: **MARYANNE PILS** Phone: \_\_\_\_\_

Address: **1801 BELLAMAH AV NW APT 308** Email: \_\_\_\_\_

City: **ALBUQUERQUE** State: **NM** Zip: **87104**

Professional/Agent (if any): **ARCH + PLAN LAND USE CONSULTANTS** Phone: **980-8365**

Address: **P.O. BOX 25911** Email: **arch.plan@comcast.net**

City: **ALBUQUERQUE** State: **NM** Zip: **87125**

Proprietary Interest in Site: **OWNER** List all owners: \_\_\_\_\_

**BRIEF DESCRIPTION OF REQUEST**

**LOT LINE REALIGNMENT**

**SITE INFORMATION (Accuracy of the existing legal description is crucial! Attach a separate sheet if necessary.)**

Lot or Tract No.: **LOTS 3 & 4** Block: **4** Unit: **1-013-057-513-125-417-10**

Subdivision/Addition: **SANTA FE ADDITION** MRGCD Map No.: \_\_\_\_\_ UPC Code: **1-013-057-513-118-417-07**

Zone Atlas Page(s): **K-13** Existing Zoning: **R-1A** Proposed Zoning: **N/A**

# of Existing Lots: **2** # of Proposed Lots: **2** Total Area of Site (acres): **0.1654±**

**LOCATION OF PROPERTY BY STREETS**

Site Address/Street: **805 SANTA FE SW** Between: **8th** and: **9th**

**CASE HISTORY (List any current or prior project and case number(s) that may be relevant to your request.)**

**N/A**

Signature: **Derrick Archuleta** Date: **1-29-19**

Printed Name: **DERRICK ARCHULETA**  Applicant or  Agent

**FOR OFFICIAL USE ONLY**

Case Numbers	Action	Fees
-		
-		
-		
Meeting/Hearing Date:		Fee Total:
Staff Signature:	Date:	Project #

**FORM S2: SUBDIVISION OF LAND – MINOR ACTIONS**

*Please refer to the DRB minor case schedule for meeting dates and deadlines. Bring original Mylar of plat with property owner's and City Surveyor's signatures on it to the meeting. Your attendance is required.*

A Variance – DRB for the Bulk Transfer of Land requires application on Form V in addition to this FORM S2.

**INFORMATION REQUIRED FOR ALL MINOR SUBDIVISION APPLICATIONS**

- Interpreter Needed for Hearing?  if yes, indicate language: \_\_\_\_\_
- A Single PDF file of the complete application including all documents being submitted must be emailed to [PLNDRS@cabq.gov](mailto:PLNDRS@cabq.gov) prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided on a CD. PDF shall be organized with the Development Review Application and this Form S2 at the front followed by the remaining documents in the order provided on this form.
- Zone Atlas map with the entire site clearly outlined and labeled

**SKETCH PLAT REVIEW AND COMMENT**

- Letter describing, explaining, and justifying the request
- Scale drawing of the proposed subdivision plat (7 copies, folded)
- Site sketch with measurements showing structures, parking, building setbacks, adjacent rights-of-way, and street improvements, if there is any existing land use (7 copies, folded)

**MAJOR SUBDIVISION FINAL PLAT APPROVAL**

- Proposed Final Plat (7 copies, 24" x 36" folded)
- Design elevations & cross sections of perimeter walls (3 copies)
- Copy of recorded IIA
- Landfill disclosure and EHD signature line on the plat if property is within a landfill buffer
- DXF file and hard copy of final plat data for AGIS submitted and approved

**SUBDIVISION OF LAND – MINOR (PRELIMINARY/FINAL PLAT APPROVAL)**

- Letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-6(I)
- Sites 5 acres or greater: Archaeological Certificate in accordance with IDO Section 14-16-6-5(A)
- Proposed Preliminary / Final Plat with property owner's and City Surveyor's signatures on the plat prior to submittal. (7 copies, folded)
- Site sketch with measurements showing structures, parking, building setbacks, adjacent rights-of-way, and street improvements (to include sidewalk, curb & gutter with distance to property line noted) if there is any existing land use (7 copies, folded)
- Sidewalk Exhibit and/or cross sections of proposed streets (3 copies, 11" by 17" maximum)
- Signed Form DRWS Drainage Report Grading and Drainage Plan, and Water & Sewer Availability submittal information
- Proposed Infrastructure List, if applicable
- Required notice with content per IDO Section 14-16-6-4(K)(6)
- Office of Neighborhood Coordination inquiry response and proof of emailed notice to applicable Neighborhood Association representatives
- Landfill disclosure and Environmental Health Department signature line on the plat if property is within a landfill buffer
- DXF file and hard copy of final plat data for AGIS submitted and approved


**Note: Any application that requires major public infrastructure must be processed as a Subdivision of Land - Major. See Form S1.**

**MINOR AMENDMENT TO PRELIMINARY PLAT**

- Letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(X)(2)
- Proposed Amended Preliminary Plat, Infrastructure List, and/or Grading Plan (7 copies, folded)
- Original Preliminary Plat, Infrastructure List, and/or Grading Plan (7 copies, folded)
- Infrastructure List, if applicable

**Note: Any application that does not qualify as a Minor Amendment in IDO Section 14-16-6-4(X) must be processed as a Major Amendment. See Form S1.**

*I, the applicant or agent, acknowledge that if any required information is not submitted with this application, the application will not be scheduled for a public meeting or hearing, if required, or otherwise processed until it is complete.*

Signature: 

Date: 1-29-19

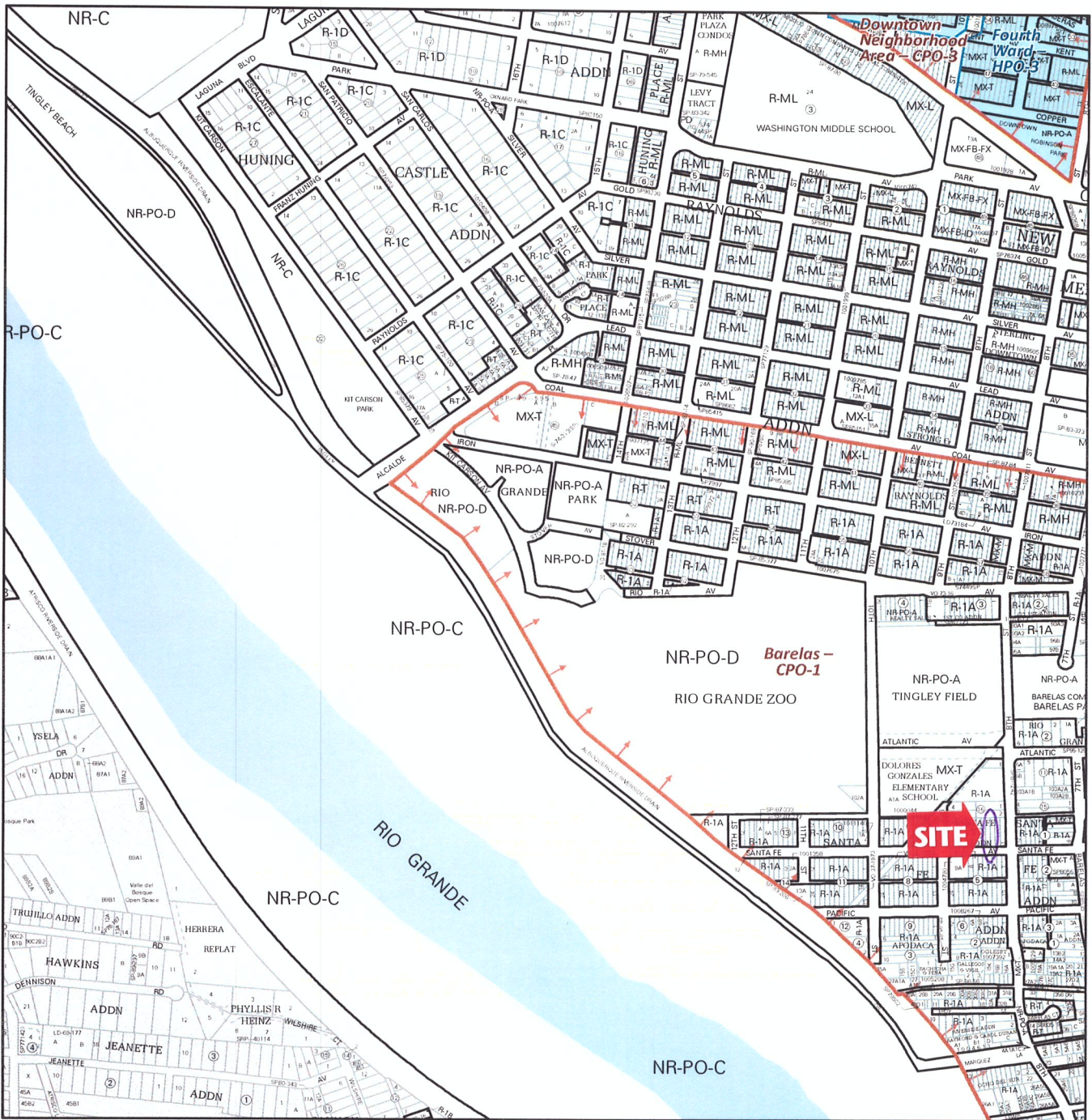
Printed Name: DERRICK ARCHULETA

Applicant or  Agent

**FOR OFFICIAL USE ONLY**


Project Number:	Case Numbers
	-
	-
	-
Staff Signature:	
Date:	






For more details about the Integrated Development Ordinance visit: <http://www.cabq.gov/planning/codes-policies-regulations/integrated-development-ordinance>

## IDO Zone Atlas May 2018

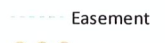


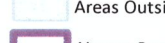






**IDO Zoning information as of May 17, 2018**  
The Zone Districts and Overlay Zones are established by the Integrated Development Ordinance (IDO).



Gray Shading Represents Area Outside of the City Limits

Zone Atlas Page:  
**K-13-Z**

-  Easement
-  Escarpment
-  Petroglyph National Monument
-  Areas Outside of City Limits
-  Airport Protection Overlay (APO) Zone
-  Character Protection Overlay (CPO) Zone
-  Historic Protection Overlay (HPO) Zone
-  View Protection Overlay (VPO) Zone

Feet  
0 250 500 1,000

**ARCH+PLAN  
LAND USE CONSULTANTS  
ALBUQUERQUE NM**

January 29, 2019

Kym Dicome, Chair  
City of Albuquerque  
Development Review Board  
600 2<sup>nd</sup> St NW  
Albuquerque NM

**RE: LOTS 3 AND 4, BLOCK 4, SANTA FE ADDITION**

Ms. Dicome and members of the Board:

I would like to request Sketch Plat review for a minor subdivision for the above mentioned property.

The property owner would like to realign the boundary between existing lots 3 and 4. Proposed Tract 3-A is to be 0.0496± net acres and Tract 4-A is to be 0.0927± on property zoned R-1A (Single Family Residence – Small Lot).

The property is currently developed with a single family dwelling on each proposed lot.

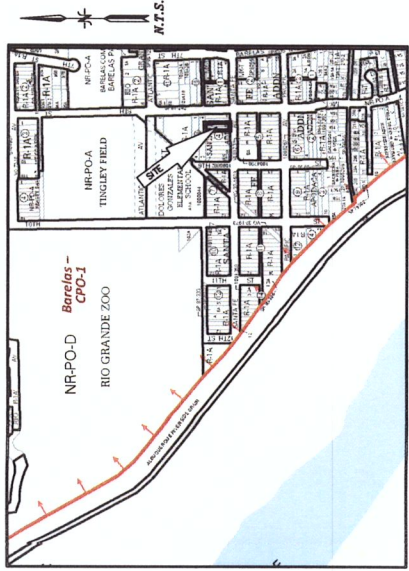
The site is located within the Central ABQ Planning Area, Barelvas Character Protection Overlay Zone and governed by the Area of Consistency of the Albuquerque/Bernalillo County Comprehensive Plan.

Thank you for your time and consideration of the proposed application.

Sincerely,



Derrick Archuleta, MCRP  
Principal



VICINITY MAP No. K-13-2

**PURPOSE OF PLAT:**  
 THE PURPOSE OF THIS PLAT IS TO REALIGN THE LOT LINE BETWEEN LOTS THREE (3) AND FOUR (4), BLOCK FOUR (4), SANTA FE ADDITION AND GRANT ANY EASEMENTS AS SHOWN.

- GENERAL NOTES:**
- UNLESS NOTED, No. 4 REBAR WITH CAP STAMPED P.S.#11463 WERE SET AT ALL PROPERTY CORNERS.
  - THIS PLAT SHOWS ALL EASEMENTS OF RECORD.
  - TOTAL AREA OF PROPERTY: 3.0622 ACRES.
  - ZONE CT-1 ZONING IS THE NEW MEXICO STATE PLANE COORDINATE SYSTEM, CENTRAL ZONE MARCH 1983.
  - DISTANCES ARE GROUND, BEARINGS ARE GRID.
  - BEARINGS AND DISTANCES SHOWN IN PARENTHESIS ARE RECORD.
  - DATE OF FIELD WORK: JANUARY 17, 2019
  - NO PROPERTY WITHIN THE AREA OF THIS PLAT SHALL AT ANY TIME BE SUBJECT TO A DEED RESTRICTION, COVENANT OR BINDING AGREEMENT PROHIBITING SOIL COLORS FROM BEING INSTALLED ON BUILDINGS OR ERECTED ON LOTS OR PARCELS WITHIN THE AREA OF PROPOSED PLAT.
  - PLATS USED TO ESTABLISH BOUNDARY.
    - A: PLAT OF THE SANTA FE ADDITION, FILED MAY 3, 1913 IN VOLUME C2, FOLIO 21
  - THE PROPERTY SHOWN HEREON IS LOCATED WITHIN FEMA ZONE X, WHICH IS NOT CONSIDERED TO BE WITHIN THE 100 YEAR FLOOD PLAIN FROM PANEL No. 3500100333H DATED 08/16/2012.

**LEGAL DESCRIPTION**  
 LOTS NUMBERED THREE (3) AND FOUR (4) IN BLOCK NUMBERED FOUR (4) OF SANTA FE ADDITION, TO THE CITY OF ALBUQUERQUE, NEW MEXICO, AS THE SAME ARE SHOWN AND DESIGNATED ON THE PLAT OF SAID ADDITION, FILED IN THE OFFICE OF THE COUNTY CLERK OF BERNALILLO COUNTY, NEW MEXICO, ON MAY 3, 1913 IN VOLUME C2, FOLIO 21.

PLAT OF  
**LOTS 3-A & 4-A, BLOCK 4**  
**SANTA FE ADDITION**

WITHIN  
 SECTION 19, T.10N., R.3E., N.M.P.M.  
 CITY OF ALBUQUERQUE  
 BERNALILLO COUNTY, NEW MEXICO  
 JANUARY, 2019

PROJECT NUMBER: \_\_\_\_\_ DATE \_\_\_\_\_  
 APPLICATION NUMBER: \_\_\_\_\_ DATE \_\_\_\_\_  
 UTILITY APPROVALS: \_\_\_\_\_ DATE \_\_\_\_\_  
 PUBLIC SERVICE COMPANY OF NEW MEXICO \_\_\_\_\_ DATE \_\_\_\_\_  
 NEW MEXICO GAS COMPANY \_\_\_\_\_ DATE \_\_\_\_\_  
 ONEST CORPORATION D/B/A CENTURYLINK QC \_\_\_\_\_ DATE \_\_\_\_\_  
 COMCAST \_\_\_\_\_ DATE \_\_\_\_\_  
 CITY APPROVALS: \_\_\_\_\_ DATE \_\_\_\_\_  
 CITY SURVEYOR \_\_\_\_\_ DATE \_\_\_\_\_  
 REAL PROPERTY DIVISION (CONDITIONAL) \_\_\_\_\_ DATE \_\_\_\_\_  
 \*ENVIRONMENTAL HEALTH DEPARTMENT (CONDITIONAL) \_\_\_\_\_ DATE \_\_\_\_\_  
 TRAFFIC ENGINEERING, TRANSPORTATION DIVISION \_\_\_\_\_ DATE \_\_\_\_\_  
 ABCWA \_\_\_\_\_ DATE \_\_\_\_\_  
 PARKS AND RECREATION DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_  
 AMATCA \_\_\_\_\_ DATE \_\_\_\_\_  
 CITY ENGINEER \_\_\_\_\_ DATE \_\_\_\_\_  
 DRB CHAIRPERSON, PLANNING DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_  
 CODE ENFORCEMENT \_\_\_\_\_ DATE \_\_\_\_\_

SURVEYORS CERTIFICATE:  
 STATE OF NEW MEXICO ) S.S.  
 COUNTY OF BERNALILLO )

I, ANTHONY L. HARRIS, A DULY PROFESSIONAL LICENSED LAND SURVEYOR, UNDER THE LAWS OF THE STATE OF NEW MEXICO, DO HEREBY CERTIFY THAT THE PLAT WAS PREPARED UNDER MY DIRECT SUPERVISION, I AM RESPONSIBLE FOR SAID PLAT, AND MEETS THE REQUIREMENTS FOR MONUMENTATION AND RECORDATION UNDER THE PROVISIONS OF THE ORDINANCE AND IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF AND MEETS THE MINIMUM REQUIREMENTS FOR LAND SURVEYS AS SET FORTH BY THE STATE OF NEW MEXICO.  
 GIVEN UNDER MY HAND AND SEAL AT ALBUQUERQUE, NEW MEXICO,  
 THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019

ANTHONY L. HARRIS, P.S. # 11463

THE SURVEY OFFICE, LLC  
 ALBUQUERQUE, NEW MEXICO PHONE: (505) 998-0303  
 333 LOMAS BLVD., N.E. 87102 FAX: (505) 998-0305

PLAT OF  
**LOTS 3-A & 4-A, BLOCK 4**  
**SANTA FE ADDITION**  
 WITHIN  
 SECTION 19, T.10N., R.3E., N.M.P.M.  
 CITY OF ALBUQUERQUE  
 BERNALILLO COUNTY, NEW MEXICO  
 JANUARY, 2019

LOT 2, BLOCK 16  
 SANTA FE ADDITION  
 FILED JANUARY 8, 1984  
 BOOK D, PAGE 30

SET NO. 4 REBAR W/  
 CAP STAMPED PS11463

50.00'

N 88°48'17" E

LOT 3-A  
 0.0496 AC. GROSS/NET

43.18'

S 01°11'43" E

50.00'

N 88°48'17" E

SET NO. 4 REBAR W/  
 CAP STAMPED PS11463

50.00'

N 88°48'17" E

100.94'

LOT 4-A  
 0.1159 AC. GROSS  
 0.0927 AC. NET

144.12'

S 01°11'43" E

144.12'

S 01°19'46" E

2066.69'

SET NO. 4 REBAR W/  
 CAP STAMPED PS11463

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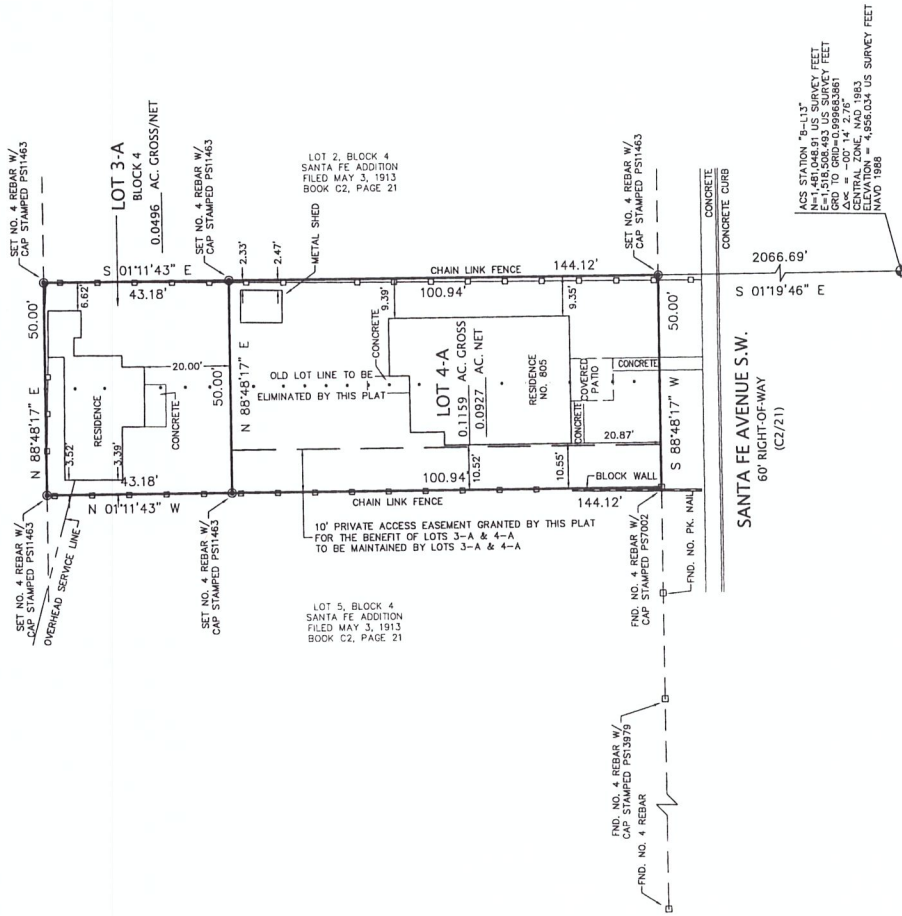
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**SANTA FE ADDITION**  
 WITHIN

SECTION 19, T.10N., R.3E., N.M.P.M.  
 CITY OF ALBUQUERQUE  
 BERNALILLO COUNTY, NEW MEXICO  
 JANUARY, 2019

LOT 2, BLOCK 16  
 SANTA FE ADDITION  
 FILED JANUARY 6, 1944  
 BOOK D, PAGE 30



FACE STATION "6+11.17"  
 N=4,461,048.91 US SURVEY FEET  
 E=1,518,508.493 US SURVEY FEET  
 POINT TO CENTER OF CURB  
 ΔX = 100' 14' 2.70"  
 CENTRAL ANGLE, NAD 1983  
 ΔY = 4,956.034 US SURVEY FEET  
 NAD 1983

THE SURVEY OFFICE, LLC  
 ALBUQUERQUE, NEW MEXICO PHONE: (505) 998-0303  
 332 LOMAS BLVD., N.E. 87102 FAX: (505) 998-0305