

May 23, 2022

TO: BCL Enterprises, Inc.
FROM: Megan Jones, Current Planner
RE: Proposed Minor Amendments – 201 Unser Blvd NW

I have reviewed the application materials for the proposed minor amendment to the Nuevo Atrisco Apartment Complex for a shade structure in the existing dog park. I am requesting revisions to the Justification Letter in order to meet requirements per the criteria in IDO Section 14-16-6-4(Y)(2).

1. Please make sure you are providing all required items on Form P3. You did not include the previous Notice of Decision and your justification letter is missing a section justifying the request per criteria in the IDO 6-4(Y)(2).
2. Justification – Please make sure the letter describes, explains, and justifies the request per the criteria in IDO Section 14-16-6-4(Y)(2). Please find the criteria that you need to respond to on page 428 of the IDO 6-4(Y)(2)(a) 1-14. Provide an answer to each. You are justifying your request and why it should be approved.
3. Please submit a new elevation sheet with the photographs. The one included in your submission is very distorted and in black ink. A color copy will be better.
4. Please label the site plan/drawings that you will be amending and title them with Minor Amendment and the month/year. Make sure that all changes are clouded, which seems you have done.