



Please check the appropriate box(es) and refer to supplemental forms for submittal requirements. All fees must be paid at the time of application.

<b>SUBDIVISIONS</b>		<input type="checkbox"/> Final Sign off of EPC Site Plan(s) (Form P2)	
<input type="checkbox"/> Major – Preliminary Plat (Form S1)	<input type="checkbox"/> Major Amendment to Site Plan (Form P2)	<input type="checkbox"/> Vacation of Public Right-of-way (Form V)	
<input type="checkbox"/> Minor – Preliminary/Final Plat (Form S2)	<b>MISCELLANEOUS APPLICATIONS</b>		<input type="checkbox"/> Vacation of Public Easement(s) DRB (Form V)
<input type="checkbox"/> Major - Final Plat (Form S2)	<input type="checkbox"/> Extension of Infrastructure List or IIA (Form S1)	<input type="checkbox"/> Vacation of Private Easement(s) (Form V)	
<input type="checkbox"/> Minor Amendment to Preliminary Plat (Form S2)	<input type="checkbox"/> Minor Amendment to Infrastructure List (Form S2)	<b>PRE-APPLICATIONS</b>	
<input type="checkbox"/> Extension of Preliminary Plat (Form S1)	<input type="checkbox"/> Temporary Deferral of SW (Form V2)	<input checked="" type="checkbox"/> Sketch Plat Review and Comment (Form S2)	
	<input type="checkbox"/> Sidewalk Waiver (Form V2)		
<b>SITE PLANS</b>		<input type="checkbox"/> Waiver to IDO (Form V2)	<b>APPEAL</b>
<input type="checkbox"/> DRB Site Plan (Form P2)	<input type="checkbox"/> Waiver to DPM (Form V2)	<input type="checkbox"/> Decision of DRB (Form A)	
<b>BRIEF DESCRIPTION OF REQUEST</b>			
INTERIOR LOT LINE ADJUSTMENT (2 LOTS INTO 2 LOTS)			

<b>APPLICATION INFORMATION</b>			
Applicant: <u>MARYANNE PILS</u>		Phone:	
Address: <u>1801 BELLAMAH AV NW APT 308</u>		Email:	
City: <u>ALBUQUERQUE</u>	State: <u>NM</u>	Zip: <u>87104</u>	
Professional/Agent (if any): <u>ARCH + PLAN LAND USE CONSULTANTS</u>		Phone: <u>505-980-8365</u>	
Address: <u>P.O. BOX 25911</u>		Email: <u>arch.plan@comcast.net</u>	
City: <u>ALBUQUERQUE</u>	State: <u>NM</u>	Zip: <u>87125</u>	
Proprietary Interest in Site:		List <u>all</u> owners:	

<b>SITE INFORMATION (Accuracy of the existing legal description is crucial! Attach a separate sheet if necessary.)</b>			
Lot or Tract No.: <u>LOTS 8 &amp; 9</u>	Block: <u>3</u>	Unit:	
Subdivision/Addition: <u>WINONA ADDITION</u>	MRGCD Map No.:	UPC Code: <u>1.014.060.321.307.104</u>	
Zone Atlas Page(s): <u>G-14</u>	Existing Zoning: <u>R-1B</u>	Proposed Zoning: <u>4B</u>	
# of Existing Lots: <u>2</u>	# of Proposed Lots: <u>2</u>	Total Area of Site (Acres): <u>0.12±</u>	

<b>LOCATION OF PROPERTY BY STREETS</b>		
Site Address/Street: <u>4104 6th ST NW</u>	Between: <u>CHEROKEE RD</u>	and: <u>SAN LORENZO AV</u>

<b>CASE HISTORY (List any current or prior project and case number(s) that may be relevant to your request.)</b>	
<u>PR 2019. 002179</u>	

Signature: <u>Derrick Archuleta</u>	Date: <u>6.8.2021</u>
Printed Name: <u>DERRICK ARCHULETA</u>	<input type="checkbox"/> Applicant or <input checked="" type="checkbox"/> Agent

<b>FOR OFFICIAL USE ONLY</b>					
Case Numbers	Action	Fees	Case Numbers	Action	Fees
Meeting Date:				Fee Total:	
Staff Signature:	Date:			Project #	

**FORM S2: SUBDIVISION OF LAND – MINOR ACTIONS**

**Please refer to the DRB minor case schedule for meeting dates and deadlines unless noted differently below. Bring original Mylar of plat with property owner's and City Surveyor's signatures on it to the meeting. Your attendance is required.**

A Variance – DRB for the Bulk Transfer of Land requires application on Form V in addition to this FORM S2.

**>> INFORMATION REQUIRED FOR ALL MINOR SUBDIVISION APPLICATIONS**

- Interpreter Needed for Hearing?  if yes, indicate language: \_\_\_\_\_
- A Single PDF file of the complete application including all documents being submitted must be emailed to [PLNDRS@cabq.gov](mailto:PLNDRS@cabq.gov) prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided on a CD. PDF shall be organized with the Development Review Application and this Form S2 at the front followed by the remaining documents in the order provided on this form.
- Zone Atlas map with the entire site clearly outlined and labeled

**SKETCH PLAT REVIEW AND COMMENT**

- Letter describing, explaining, and justifying the request
- Scale drawing of the proposed subdivision plat (7 copies, folded)
- Site sketch with measurements showing structures, parking, building setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (7 copies, folded)

**MAJOR SUBDIVISION FINAL PLAT APPROVAL (requires published notice, heard on the DRB Major Case Schedule)**

- Letter describing, explaining, and justifying the request
- Copy of recorded IIA
- Proposed Final Plat (7 copies, 24" x 36" folded)
- Design elevations & cross sections of perimeter walls (3 copies)
- Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
- DXF file and hard copy of final plat data for AGIS submitted and approved

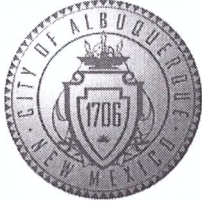
**MINOR SUBDIVISION PRELIMINARY/FINAL PLAT APPROVAL**

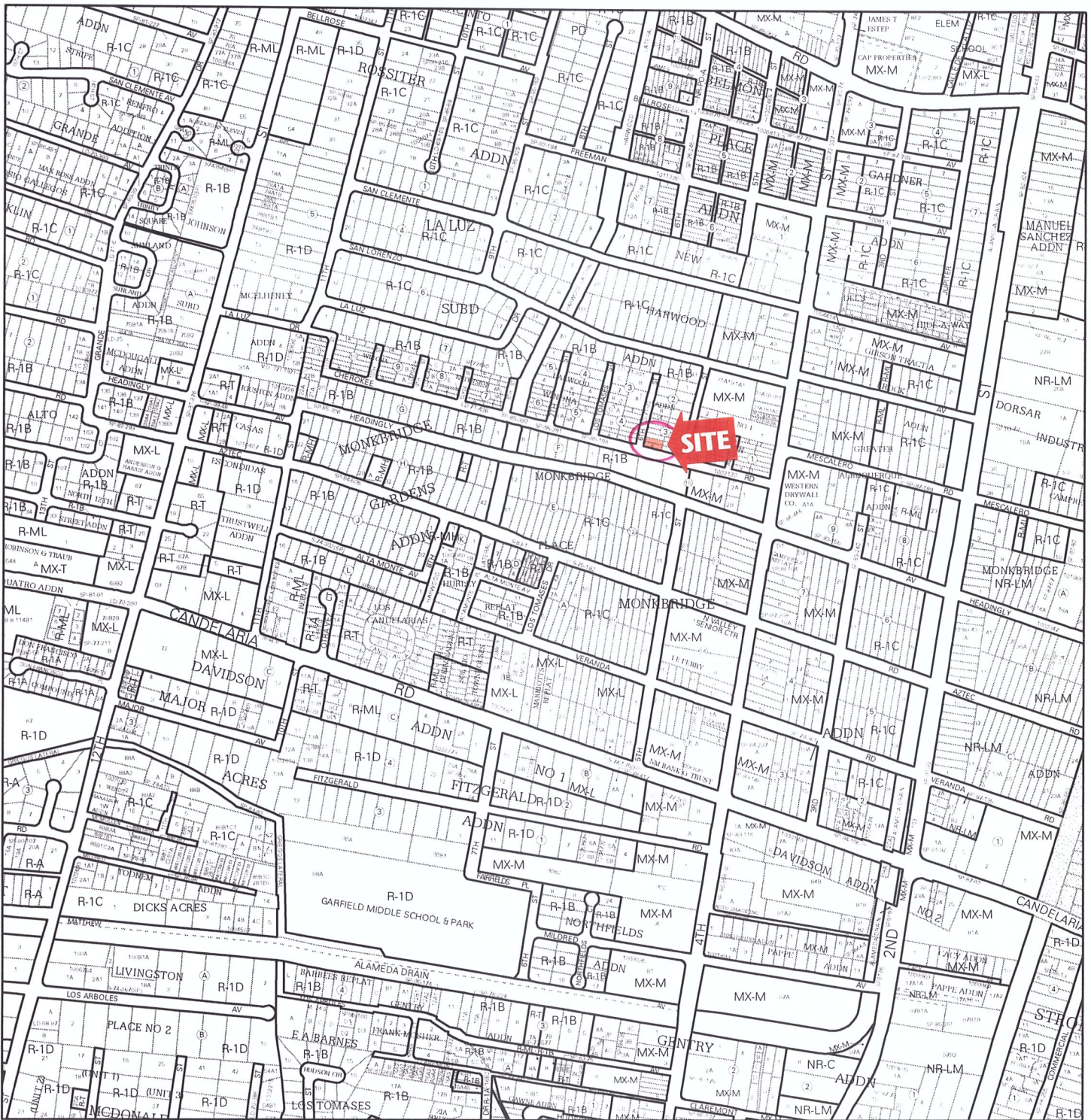
- Letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-6(I)
- Sites 5 acres or greater: Archaeological Certificate in accordance with IDO Section 14-16-6-5(A)
- Form DRWS Drainage Report, Grading and Drainage Plan, and Water & Sewer Availability Statement submittal information
- Required notice with content per IDO Section 14-16-6-4(K)(6)
- Office of Neighborhood Coordination Public Notice Inquiry response
- Proof of emailed notice to applicable Neighborhood Association representatives
- Proposed Preliminary / Final Plat with property owner's and City Surveyor's signatures on the plat prior to submittal (7 copies, folded)
- Sidewalk Exhibit and/or cross sections of proposed streets (3 copies, 11" by 17" maximum)
- Site sketch with measurements showing structures, parking, building setbacks, adjacent rights-of-way and street improvements (to include sidewalk, curb & gutter with distance to property line noted) if there is any existing land use (7 copies, folded)
- Landfill disclosure statement per IDO Section 14-16-5-2(G) if site is within a designated landfill buffer zone
- Proposed Infrastructure List, if applicable
- DXF file and hard copy of final plat data for AGIS submitted and approved

**MINOR AMENDMENT TO PRELIMINARY PLAT OR INFRASTRUCTURE LIST**

- Letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(X)(2)
- Original Preliminary Plat, Infrastructure List, and/or Grading Plan (7 copies, folded)
- Proposed Amended Preliminary Plat, Infrastructure List, and/or Grading Plan (7 copies, folded)

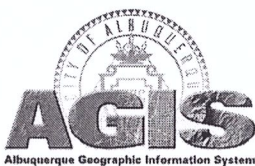
**Note: Any application that does not qualify as a Minor Amendment in IDO Section 14-16-6-4(X) must be processed as a Major Amendment. See Form S1.**

<p><i>I, the applicant or agent, acknowledge that if any required information is not submitted with this application, the application will not be scheduled for a public meeting or hearing, if required, or otherwise processed until it is complete.</i></p>	
<p>Signature: <u>Deppick Archuleta</u></p>	<p>Date: <u>6.8.2024</u></p>
<p>Printed Name: <u>DEPPICK ARCHULETA</u></p>	<p><input type="checkbox"/> Applicant or <input checked="" type="checkbox"/> Agent</p>
<p><b>FOR OFFICIAL USE ONLY</b></p>	
<p>Case Numbers: _____</p>	<p>Project Number _____</p>
<p>Staff Signature: _____</p>	
<p>Date: _____</p>	

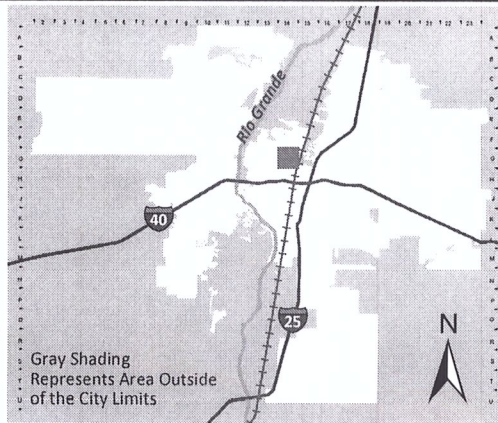


For more details about the Integrated Development Ordinance visit: <http://www.cabq.gov/planning/codes-policies-regulations/integrated-development-ordinance>

# IDO Zone Atlas May 2018



IDO Zoning information as of May 17, 2018  
The Zone Districts and Overlay Zones are established by the Integrated Development Ordinance (IDO).



Zone Atlas Page:  
**G-14-Z**

- Easement
- Escarpment
- Petroglyph National Monument
- Areas Outside of City Limits
- Airport Protection Overlay (APO) Zone
- Character Protection Overlay (CPO) Zone
- Historic Protection Overlay (HPO) Zone
- View Protection Overlay (VPO) Zone

Gray Shading Represents Area Outside of the City Limits



**ARCH+PLAN**  
**LAND USE CONSULTANTS**  
**ALBUQUERQUE NM**

June 8, 2021

Jolene Wolfley, Chair  
City of Albuquerque  
Development Review Board  
600 2<sup>nd</sup> St NW  
Albuquerque NM

**RE: LOTS 8 & 9, BLOCK 3, WINONA ADDITION**

Ms. Wolfley and members of the Board:

I would like to request Sketch Plat review for a minor subdivision for the above mentioned property.

The property owner would relocate an interior lot line between existing Lots 8 and 9, Block 3, Winona Addition resulting in the same number of two (2) lots. Proposed Lot 8-A is to be 0.0378± net acres and Lot 9-A at 0.0770± net acres on property zoned R-1B (Single Family – Medium Lot) on a total of 0.12± acres.

The site is currently developed with two single family residences. The proposed relocated interior lot will eliminate the bisecting of the current lot through the existing houses.

The site is governed by the Area of Consistency of the Albuquerque/Bernalillo County Comprehensive Plan within the Near North Valley Planning Area.

Thank you for your time and consideration of the proposed application.

Sincerely,



Derrick Archuleta, MCRP  
Principal

**SKETCH PLAT OF LOTS 8-A & 9-A, BLOCK 3  
WINONA ADDITION**

(REPLAT OF LOTS 8 & 9, BLOCK 3, WINONA ADDITION)  
WITHIN THE TOWN OF ALBUQUERQUE GRANT  
PROJECTED SECTION 5, T10N, R3E, N.M.P.M.  
ALBUQUERQUE, BERNALILLO COUNTY, NEW MEXICO  
MAY 2021



LOCATION MAP  
ZONE ATLAS MAP NO. G-14-Z

**LEGAL DESCRIPTION**

LOTS NUMBERED EIGHT (8) AND NINE (9) IN BLOCK NUMBERED THREE (3) OF WINONA ADDITION, AS THE SAME ARE SHOWN AND DESIGNATED ON THE PLAT OF SAID ADDITION FILED IN THE OFFICE OF THE COUNTY CLERK OF BERNALILLO COUNTY, NEW MEXICO, ON JANUARY 13, 1931 IN VOLUME C2, FOLIO 82.

**PURPOSE OF THE PLAT**

THE PURPOSE OF THIS PLAT IS TO MOVE EXISTING LOT LINE TO ACCOMMODATE EXISTING STRUCTURES AND IMPROVEMENTS ON THE SUBJECT PROPERTIES.

**SOLAR NOTE**

NO PROPERTY WITHIN THE AREA OF THIS PLAT SHALL AT ANY TIME BE SUBJECT TO DEED RESTRICTION, COVENANT, OR BINDING AGREEMENT PROHIBITING SOLAR COLLECTORS FROM BEING INSTALLED ON BUILDINGS OR ERECTED ON THE LOTS OR PARCELS WITHIN THE AREA OF THIS PLAT. THE FOREGOING REQUIREMENT SHALL BE A CONDITION TO APPROVAL OF THIS PLAT.

**APPROVED AND ACCEPTED BY:**

DRB PR-2020- CASE NO. _____	_____
DRB CHAIRPERSON, PLANNING DEPARTMENT	DATE _____
CITY ENGINEER	DATE _____
PARKS AND RECREATION DEPARTMENT	DATE _____
ALBUQUERQUE/BERNALILLO COUNTY WATER UTILITY AUTHORITY	DATE _____
TRAFFIC ENGINEER, TRANSPORTATION DIVISION	DATE _____
A.M.A.F.C.A.	DATE _____
CODE ENFORCEMENT	DATE _____
CITY SURVEYOR	DATE _____

**UTILITY APPROVALS:**

PNM	DATE _____
NM GAS COMPANY	DATE _____
CENTURYLINK	DATE _____
COMCAST	DATE _____

**TREASURER'S CERTIFICATION**

THIS IS TO CERTIFY THAT TAXES ARE CURRENT AND PAID ON:  
LOTS 8 & 9, BLOCK 3: 101406032730710448  
PROPERTY OWNER OF RECORD: PILS MARYANNE

BERNALILLO COUNTY TREASURER'S OFFICE: \_\_\_\_\_

**SURVEYOR'S CERTIFICATION**

I, VLADIMIR JIRIK, A DULY QUALIFIED PROFESSIONAL SURVEYOR REGISTERED UNDER THE LAWS OF THE STATE OF NEW MEXICO, DO HEREBY CERTIFY THAT THIS PLAT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION, SHOWS ALL EASEMENTS MADE KNOWN TO ME BY THE OWNERS, UTILITY COMPANIES OR OTHER PARTIES EXPRESSING AN INTEREST AND THAT THE SURVEY MEETS THE MINIMUM REQUIREMENTS FOR MONUMENTATION AND SURVEYS OF THE CITY OF ALBUQUERQUE SUBDIVISION ORDINANCE AND MINIMUM STANDARDS FOR LAND SURVEYS IN NEW MEXICO, AND IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

*Vladimir Jirik* 5/24/2021  
VLADIMIR JIRIK, NMPS NO. 10464 DATE  
PROFESSIONAL SURVEYING LLC  
P.O. BOX 94956, ALBUQUERQUE, NM 87199  
office 505.892.4597, cell 505.620.4228  
professional.surveying@comcast.net



**SUBDIVISION DATA**

1. PROJECT DRB PR-2020-
2. ZONE ATLAS INDEX NO.: G-14
3. GROSS SUBDIVISION ACREAGE: 0.1148 ACRE
4. TOTAL NUMBER OF EXISTING LOTS: 2
5. TOTAL NUMBER OF PROPOSED LOTS: 2
6. DATE OF SURVEY: MAY 2021

**DISCLAIMER**

IN APPROVING THIS PLAT, PUBLIC SERVICE COMPANY OF NEW MEXICO (PNM), NEW MEXICO GAS COMPANY (NMGC), AND QUEST CORPORATION (QUEST) DID NOT CONDUCT A TITLE SEARCH OF THE PROPERTIES SHOWN HEREON. CONSEQUENTLY, PNM, NMGC AND QUEST DO NOT WAIVE OR RELEASE ANY EASEMENT OR EASEMENT RIGHTS WHICH MAY HAVE BEEN GRANTED BY PRIOR PLAT, REPLAT OR OTHER DOCUMENT AND WHICH ARE NOT SHOWN ON THIS PLAT.

**NOTES**

1. BEARINGS ARE GRID BASED ON NEW MEXICO STATE PLANE COORDINATE SYSTEM, CENTRAL ZONE, NAD83 DATUM, AND ARE BASED ON GPS OBSERVATIONS. DISTANCES ARE GROUND, FIELD AND RECORD DATA. RECORD BEARINGS ARE SHOWN IN PARENTHESES.
2. PROPERTY CORNERS NOT SHOWN AS FOUND WILL BE SET WITH 1/2" REBAR AND CAP MARKED "NMPS 10464" OR "MAG" NAIL & ID DISK MARKED "NMPS 10464", UNLESS SHOWN OTHERWISE.
3. THE DATA SHOWN HEREON IS FROM AN ACTUAL SURVEY ON THE GROUND.
4. NO EASEMENTS ARE SHOWN ON THE RECORDED PLAT OF THE SUBDIVISION WITHIN THE SUBJECT PROPERTY, AND NO EASEMENT DOCUMENTS WERE PROVIDED BY THE OWNERS.
5. THE SUBJECT PROPERTY IS LOCATED WITHIN ZONE "X" (OTHER FLOOD AREAS, AREA WITH REDUCED FLOOD RISK DUE TO LEVEE) AS SHOWN ON FEMA FLOOD INSURANCE RATE MAPS NO. 35001C0119G AND 35001C0332G DATED 9/26/2008.

**FREE CONSENT**

THE SUBDIVISION SHOWN HEREON IS WITH THE FREE CONSENT AND IN ACCORDANCE WITH THE DESIRES OF THE UNDERSIGNED OWNERS. SAID OWNERS WARRANT THAT THEY HOLD AMONG THEM COMPLETE AND INDEFEASIBLE TITLE IN FEE SIMPLE TO THE LANDS SUBDIVIDED. SAID OWNERS DO HEREBY CONSENT TO ALL OF THE FOREGOING AND DO HEREBY CERTIFY THAT THIS PLAT IS THEIR FREE ACT AND DEED.

\_\_\_\_\_  
MARYANNE PILS

**ACKNOWLEDGEMENT**

COUNTY OF \_\_\_\_\_  
STATE OF \_\_\_\_\_  
THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE ME ON \_\_\_\_\_  
BY \_\_\_\_\_

# SKETCH PLAT OF LOTS 8-A & 9-A, BLOCK 3 WINONA ADDITION

(REPLAT OF LOTS 8 & 9, BLOCK 3, WINONA ADDITION)  
WITHIN THE TOWN OF ALBUQUERQUE GRANT  
PROJECTED SECTION 5, T10N, R3E, N.M.P.M.  
ALBUQUERQUE, BERNALILLO COUNTY, NEW MEXICO  
MAY 2021

LEGEND OF SYMBOLS  
○ WM WATER METER

