



Please check the appropriate box(es) and refer to supplemental forms for submittal requirements. All fees must be paid at the time of application.

SUBDIVISIONS		<input type="checkbox"/> Final Sign off of EPC Site Plan(s) (Form P2)	
<input type="checkbox"/> Major – Preliminary Plat (Form S1)	<input type="checkbox"/> Major Amendment to Site Plan (Form P2)	<input type="checkbox"/> Vacation of Public Right-of-way (Form V)	
<input type="checkbox"/> Minor – Preliminary/Final Plat (Form S2)	MISCELLANEOUS APPLICATIONS	<input type="checkbox"/> Vacation of Public Easement(s) DRB (Form V)	
<input type="checkbox"/> Major - Final Plat (Form S2)	<input type="checkbox"/> Extension of Infrastructure List or IIA (Form S1)	<input type="checkbox"/> Vacation of Private Easement(s) (Form V)	
<input type="checkbox"/> Minor Amendment to Preliminary Plat (Form S2)	<input type="checkbox"/> Minor Amendment to Infrastructure List (Form S2)	PRE-APPLICATIONS	
<input type="checkbox"/> Extension of Preliminary Plat (Form S1)	<input type="checkbox"/> Temporary Deferral of S/W (Form V2)	<input checked="" type="checkbox"/> Sketch Plat Review and Comment (Form S2)	
	<input type="checkbox"/> Sidewalk Waiver (Form V2)		
SITE PLANS	<input type="checkbox"/> Waiver to IDO (Form V2)	APPEAL	
<input type="checkbox"/> DRB Site Plan (Form P2)	<input type="checkbox"/> Waiver to DPM (Form V2)	<input type="checkbox"/> Decision of DRB (Form A)	
BRIEF DESCRIPTION OF REQUEST			
To create 2 separate lots from 1 lot			

APPLICATION INFORMATION			
Applicant: Old Town Plaza LLC c/o Joyce T. Battaglia		Phone: 505-362-8903	
Address: 1919 Old Town Rd N.W.		Email:	
City: Albuquerque	State: NM	Zip: 87104	
Professional/Agent (if any): JAG Planning : Zoning		Phone: 505-362-8903	
Address: P.O. Box 7857		Email: JjoJagpandz.com	
City: Albuquerque	State: NM	Zip: 87194	
Proprietary Interest in Site: Property Owner		List all owners: Old Town Plaza LLC - Joyce T. Battaglia	
SITE INFORMATION (Accuracy of the existing legal description is crucial! Attach a separate sheet if necessary.)			
Lot or Tract No.: Tract B	Block:	Unit:	
Subdivision/Addition: Plat of Lands of Casa De Armijo (La Placita Patio markets) and Plaza	MRCGD Map No.:	UPC Code: 101305817132521504	
Zone Atlas Page(s): J-13	Existing Zoning: Hacienda MX-T	Proposed Zoning No change	
# of Existing Lots: 1	# of Proposed Lots: 2	Total Area of Site (Acres): 2.17 Acres	
LOCATION OF PROPERTY BY STREETS			
Site Address/Street: 1919 Old Town Rd NW.	Between: Central Ave NW	and: Mountain Rd NW	
CASE HISTORY (List any current or prior project and case number(s) that may be relevant to your request.)			
1004947; PR-2019-002253			

Signature: <i>Juanita Garcia</i>		Date: 8/10/2020	
Printed Name: Juanita Garcia		<input type="checkbox"/> Applicant or <input checked="" type="checkbox"/> Agent	
FOR OFFICIAL USE ONLY			
Case Numbers	Action	Fees	
PS-2020-00073	SK	\$50	
Meeting Date: August 19, 2020			Fee Total: \$50
Staff Signature: <i>Vanessa A Segura</i>		Date: 8/11/2020	Project # PR-2020-002253

FORM S2: SUBDIVISION OF LAND – MINOR ACTIONS


Please refer to the DRB minor case schedule for meeting dates and deadlines unless noted differently below. Bring original Mylar of plat with property owner's and City Surveyor's signatures on it to the meeting. Your attendance is required.

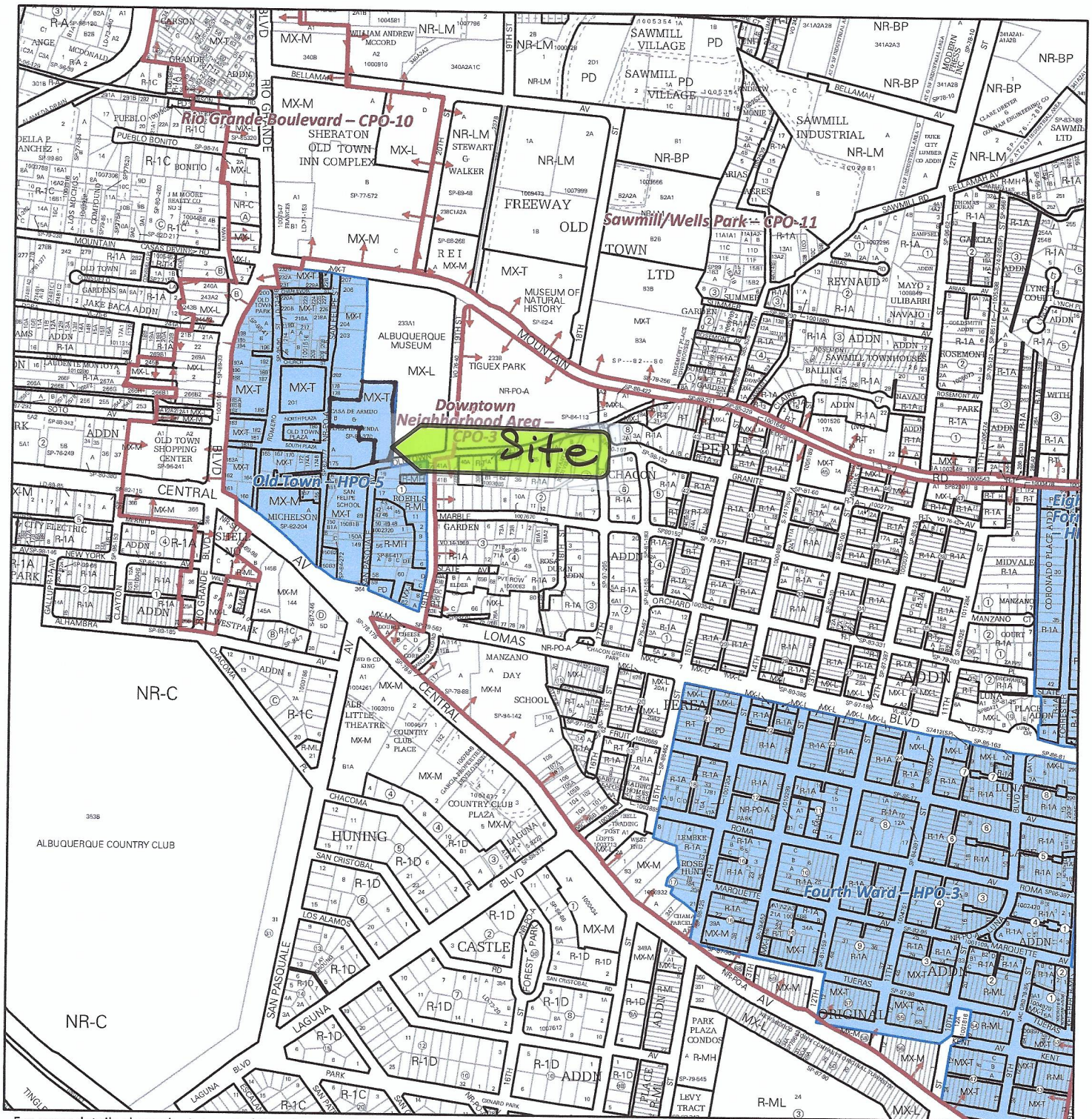
A Variance – DRB for the Bulk Transfer of Land requires application on Form V in addition to this FORM S2.

>> INFORMATION REQUIRED FOR ALL MINOR SUBDIVISION APPLICATIONS

- Interpreter Needed for Hearing? if yes, indicate language: _____
- A Single PDF file of the complete application including all documents being submitted must be emailed to PLNDRS@cabq.gov prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided on a CD. PDF shall be organized with the Development Review Application and this Form S2 at the front followed by the remaining documents in the order provided on this form.
- Zone Atlas map with the entire site clearly outlined and labeled
- SKETCH PLAT REVIEW AND COMMENT**
 - Letter describing, explaining, and justifying the request
 - Scale drawing of the proposed subdivision plat (7 copies, folded)
 - Site sketch with measurements showing structures, parking, building setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (7 copies, folded)
- MAJOR SUBDIVISION FINAL PLAT APPROVAL (requires published notice, heard on the DRB Major Case Schedule)**
 - Letter describing, explaining, and justifying the request
 - Copy of recorded IIA
 - Proposed Final Plat (7 copies, 24" x 36" folded)
 - Design elevations & cross sections of perimeter walls (3 copies)
 - Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
 - DXF file and hard copy of final plat data for AGIS submitted and approved
- MINOR SUBDIVISION PRELIMINARY/FINAL PLAT APPROVAL**
 - Letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-6(I)
 - Sites 5 acres or greater: Archaeological Certificate in accordance with IDO Section 14-16-6-5(A)
 - Form DRWS Drainage Report, Grading and Drainage Plan, and Water & Sewer Availability Statement submittal information
 - Required notice with content per IDO Section 14-16-6-4(K)(6)
 - Office of Neighborhood Coordination Public Notice Inquiry response
 - Proof of emailed notice to applicable Neighborhood Association representatives
 - Proposed Preliminary / Final Plat with property owner's and City Surveyor's signatures on the plat prior to submittal (7 copies, folded)
 - Sidewalk Exhibit and/or cross sections of proposed streets (3 copies, 11" by 17" maximum)
 - Site sketch with measurements showing structures, parking, building setbacks, adjacent rights-of-way and street improvements (to include sidewalk, curb & gutter with distance to property line noted) if there is any existing land use (7 copies, folded)
 - Landfill disclosure statement per IDO Section 14-16-5-2(G) if site is within a designated landfill buffer zone
 - Proposed Infrastructure List, if applicable
 - DXF file and hard copy of final plat data for AGIS submitted and approved
- MINOR AMENDMENT TO PRELIMINARY PLAT OR INFRASTRUCTURE LIST**
 - Letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(X)(2)
 - Original Preliminary Plat, Infrastructure List, and/or Grading Plan (7 copies, folded)
 - Proposed Amended Preliminary Plat, Infrastructure List, and/or Grading Plan (7 copies, folded)

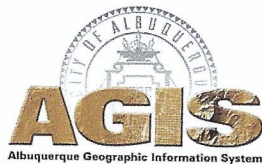
Note: Any application that does not qualify as a Minor Amendment in IDO Section 14-16-6-4(X) must be processed as a Major Amendment. See Form S1.

<i>I, the applicant or agent, acknowledge that if any required information is not submitted with this application, the application will not be scheduled for a public meeting or hearing, if required, or otherwise processed until it is complete.</i>	
Signature: <i>Juanita Garcia</i>	Date: <i>8/10/2020</i>
Printed Name: <i>Juanita Garcia</i>	<input type="checkbox"/> Applicant or <input checked="" type="checkbox"/> Agent
FOR OFFICIAL USE ONLY	
Case Numbers: PS-2020-00073	Project Number: PR-2020-002253
<div style="text-align: right;">  </div>	
Staff Signature: <i>Vanessa A Segura</i>	
Date: 8/11/2020	

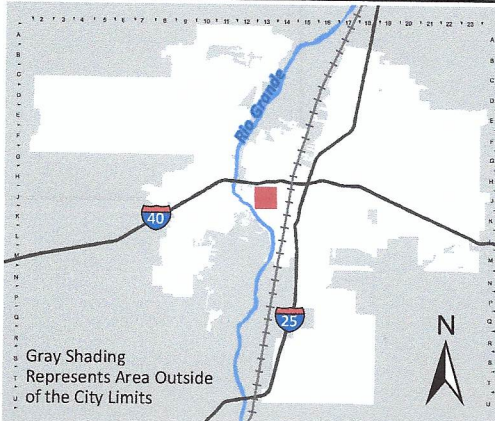


For more details about the Integrated Development Ordinance visit: <http://www.cabq.gov/planning/codes-policies-regulations/integrated-development-ordinance>

IDO Zone Atlas May 2018



IDO Zoning information as of May 17, 2018
The Zone Districts and Overlay Zones
are established by the
Integrated Development Ordinance (IDO).



Zone Atlas Page:
J-13-Z

- Easement
- Escarpment
- Petroglyph National Monument
- Areas Outside of City Limits
- Airport Protection Overlay (APO) Zone
- Character Protection Overlay (CPO) Zone
- Historic Protection Overlay (HPO) Zone
- View Protection Overlay (VPO) Zone

0 250 500 1,000
Feet



August 11, 2020

Ms. Jolene Wolfley, Chair
Development Review Board
City of Albuquerque, Planning Department
600 2nd Street NW, Albuquerque NM 87102

Ms. Wolfley and members of the Development Review Board:

JAG Planning & Zoning, agent for Joyce T. Battaglia, respectfully requests your review of a sketch plat.

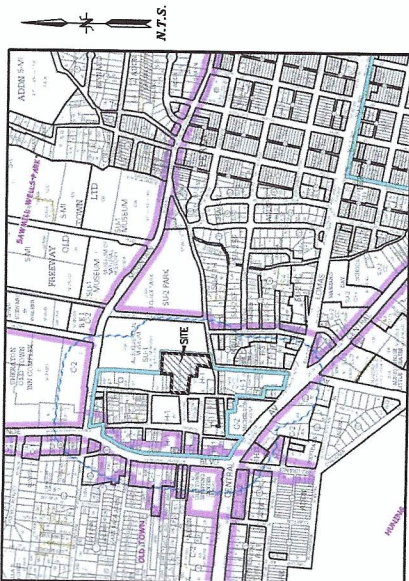
The property owner intends to subdivide the property from one lot to create two separate lots. The current legal description is **Tract B, Plat of the Lands of Casa De Armijo (La Placita Patio Markets) and Plaza Hacienda, containing approximately 2.17 acres** and the new legal description will be **Tracts B-1, containing approximately .3846 acres & B-2, containing approximately 1.7826 acres, Lands of Casa de Armijo Subdivision.**

The property is zoned MX-T, Mixed Use-Transition Zone District and is not subject to any minimum lot size requirements.

Thank you for your consideration on this matter. I can be reached at (505) 362-8903 or at jag@jagpandz.com.

Sincerely,

Juanita Garcia
Principal
JAG Planning and Zoning, LLC



VICINITY MAP No. J-13-3

PURPOSE OF PLAT:
 THE PURPOSE OF THIS PLAT IS TO CREATE TWO (2) LOTS FROM ONE (1) LOT AND GRANT ANY EASEMENTS AS SHOWN.

GENERAL NOTES:

- 1: UNLESS NOTED, No. 4 REBAR WITH CAP STAMPED P.S.#11463 WERE SET AT ALL PROPERTY CORNERS.
- 2: THIS PLAT SHOWS ALL EASEMENTS OF RECORD.
- 3: TOTAL AREA OF PROPERTY: TRACT B-1: 0.3846 ACRES. TRACT B-2: 1.7826 ACRES. ZONE: NAD 1983.
- 4: BASIS OF BEARINGS IS THE NEW MEXICO STATE PLANE COORDINATE SYSTEM, CENTRAL ZONE, NAD 1983.
- 5: DISTANCES ARE GROUND, BEARINGS ARE GRID.
- 6: BEARINGS AND DISTANCES SHOWN IN PARENTHESIS ARE RECORD.
- 7: DATE OF FIELD WORK: JUNE 2018.
- 8: NO PROPERTY WITHIN THE AREA OF THIS PLAT SHALL AT ANY TIME BE SUBJECT TO A DEED RESTRICTION, COVENANT, OR BINDING AGREEMENT PROHIBITING THE INSTALLATION OF COLLECTIONS FROM BEING INSTALLED ON BUILDINGS OR ERECTED ON LOTS OR PARCELS WITHIN THE AREA OF PROPOSED PLAT.
- 9: PLATS USED TO ESTABLISH BOUNDARY.
 - A) PLAT OF LANDS OF CASA DE ARMIJO (LA PLACITA PATIO MARKETS) AND PLAZA HACIENDA, OCTOBER 8, 1986 IN PLAT BOOK C31, FOLIO 162
 - B) TITLE COMMITMENT BY FIDELITY NATIONAL TITLE INSURANCE COMPANY, NUMBER FT000106739--Title

LEGAL DESCRIPTION

TRACT LETTERED "B" OF THE PLAT OF THE LANDS OF CASA DE ARMIJO (LA PLACITA PATIO MARKETS) AND PLAZA HACIENDA, A SUBDIVISION WITHIN THE CITY OF ALBUQUERQUE, NEW MEXICO, AS THE SAME IS SHOWN AND DESIGNATED ON THE PLAT THEREOF, FILED IN THE OFFICE OF THE COUNTY CLERK OF BERNALILLO COUNTY, NEW MEXICO ON OCTOBER 8, 1986, IN PLAT BOOK C31, FOLIO 162.

**PLAT OF
 TRACTS B-1 & B-2
 LANDS OF CASA DE ARMIJO**
 WITHIN
 TOWN OF ALBUQUERQUE GRANT
 PROJECTED SECTION 18, T. 10 N., R. 3 E., N.M.P.M.
 CITY OF ALBUQUERQUE
 BERNALILLO COUNTY, NEW MEXICO
 JULY 2018

PROJECT NUMBER: _____	DATE _____
APPLICATION NUMBER: _____	DATE _____
UTILITY APPROVALS: _____	DATE _____
PUBLIC SERVICE COMPANY OF NEW MEXICO _____	DATE _____
NEW MEXICO GAS COMPANY _____	DATE _____
QUEST CORPORATION D/B/A CENTURLINK QC _____	DATE _____
COMCAST _____	DATE _____
CITY APPROVALS: _____	DATE _____
CITY SURVEYOR _____	DATE _____
REAL PROPERTY DIVISION (CONDITIONAL) _____	DATE _____
ENVIRONMENTAL HEALTH DEPARTMENT (CONDITIONAL) _____	DATE _____
TRAFFIC ENGINEERING, TRANSPORTATION DIVISION _____	DATE _____
ACQUA _____	DATE _____
PARKS AND RECREATION DEPARTMENT _____	DATE _____
AMAFCA _____	DATE _____
CITY ENGINEER _____	DATE _____
DRB CHAIRPERSON, PLANNING DEPARTMENT _____	DATE _____
CODE ENFORCEMENT _____	DATE _____

SURVEYORS CERTIFICATE:

STATE OF NEW MEXICO) S.S.
 COUNTY OF BERNALILLO)
 I, ANTHONY L. HARRIS, A DULY PROFESSIONAL LICENSED LAND SURVEYOR, UNDER THE LAWS OF THE STATE OF NEW MEXICO, DO HEREBY CERTIFY THAT THE PLAT WAS PREPARED UNDER MY DIRECT SUPERVISION, THAT I AM RESPONSIBLE FOR SAID PLAT AND MEETS THE REQUIREMENTS FOR MONUMENTATION AND SURVEY OF THE ALBUQUERQUE SUBDIVISION REQUIREMENTS. THIS PLAT IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF AND MEETS THE MINIMUM REQUIREMENTS FOR LAND SURVEYS AS SET FORTH BY THE STATE OF NEW MEXICO.
 GIVEN UNDER MY HAND AND SEAL AT ALBUQUERQUE, NEW MEXICO,
 THIS _____ DAY OF _____, 2018

ANTHONY L. HARRIS, P.S. # 11463

FREE CONSENT

THE SUBDIVISION HEREON DESCRIBED IS WITH THE FREE CONSENT AND IN ACCORDANCE WITH THE DESIRES OF THE UNDERSIGNED OWNERS AND PROPRIETOR, HEREBY GRANTING TO THE OWNER / PROPRIETOR DOES HEREBY GRANT ANY AND ALL EASEMENTS AS MAY BE CREATED BY THIS PLAT. THOSE SIGNING AS OWNERS WARRANT THAT THEY HOLD AMONG THEM COMPLETE AND INDEFEASIBLE TITLE IN FEE SIMPLE TO THE LAND SUBDIVIDED.

DATE _____

ACKNOWLEDGMENT

STATE OF NEW MEXICO) S.S.
 COUNTY OF BERNALILLO)
 THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE ME A NOTARY PUBLIC
 THIS _____ DAY OF _____, 20____
 BY: _____

OWNERS NAME _____

MY COMMISSION EXPIRES: _____ BY: _____ NOTARY PUBLIC

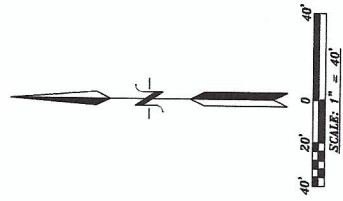
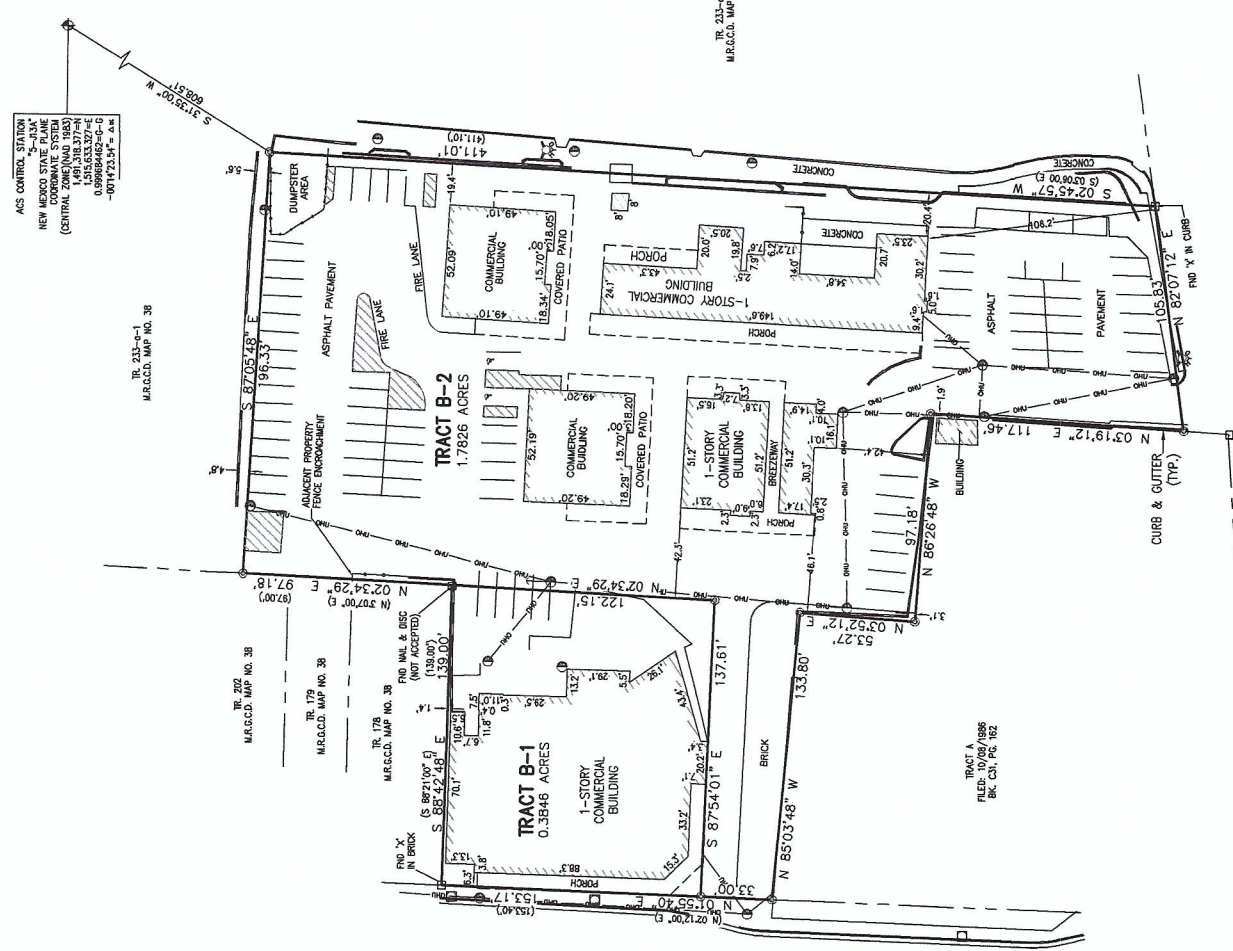
THIS IS TO CERTIFY THAT TAXES ARE CURRENT AND PAID ON UPCH

PROPERTY OWNER OF RECORD: _____
 BERNALILLO CO. TREASURER'S OFFICE: _____

THE SURVEY OFFICE, LLC
 ALBUQUERQUE, NEW MEXICO PHONE: (505) 998-0303
 333 LOMAS BLVD., N.E. 87102 FAX: (505) 998-0305

PLAT OF
TRACTS B-1 & B-2
 LANDS OF CASA DE ARMIJO
 WITHIN
 TOWN OF ALBUQUERQUE GRANT
 PROJECTED SECTION 18, T. 10 N., R. 3 E., N.M.P.M.
 CITY OF ALBUQUERQUE
 BERNALILLO COUNTY, NEW MEXICO
 JULY 2018

\$1700.00



OLD TOWN ROAD NW
 (RIGHT-OF-WAY VARIES)

SAN FELIPE STREET NW
 (RIGHT-OF-WAY VARIES)

SYMBOLS LEGEND

- = POWER POLE
- = OVERHEAD UTILITY LINE
- = ANCHOR
- = WATER METER
- = FIRE HYDRANT
- = BLOCK WALL
- = FENCE
- = WROUGHT IRON FENCE
- = NO PARKING ZONE
- = HANDICAP PARKING

MONUMENT LEGEND

- △ = CENTERLINE MONUMENT
- ⊙ = FOUND CONTROL STATION AS NOTED
- ⊠ = FOUND MONUMENT AS NOTED
- ⊙ = COMPUTED CORNER (NOT SET)
- ⊙ = SET 1/2" BEARING W/ CAP FLASHER, BK WALL W/ WASHER TFS 11483° UNLESS OTHERWISE NOTED