



Please check the appropriate box(es) and refer to supplemental forms for submittal requirements. All fees must be paid at the time of application.

<b>SUBDIVISIONS</b>		<input type="checkbox"/> Final Sign off of EPC Site Plan(s) (Form P2)	<input type="checkbox"/> Variance for Carport within setback(s) (Form V)
<input type="checkbox"/> Major – Preliminary Plat (Form P1)	<input type="checkbox"/> Amendment to Site Plan (Form P2)	<input type="checkbox"/> Vacation of Public Right-of-way (Form V)	
<input checked="" type="checkbox"/> Minor – Preliminary/Final Plat (Form S2)	<b>MISCELLANEOUS APPLICATIONS</b>		<input type="checkbox"/> Vacation of Public Easement(s) DRB (Form V)
<input type="checkbox"/> Major - Final Plat (Form S1)	<input type="checkbox"/> Extension of Infrastructure List (Form S1)	<input type="checkbox"/> Vacation of Private Easement(s) (Form V)	
<input type="checkbox"/> Amendment to Preliminary Plat (Form S2)	<input type="checkbox"/> Amendment to Infrastructure List (Form P1)	<b>PRE-APPLICATIONS</b>	
<input type="checkbox"/> Extension of Preliminary Plat (Form S1)	<input type="checkbox"/> Variance – Temporary Deferral of SW (Form P2)	<input type="checkbox"/> Sketch Plat Review and Comment (Form P2)	
	<input type="checkbox"/> Variance – Sidewalk Waiver (Form V)		
<b>SITE PLANS</b>		<input type="checkbox"/> Variance to IDO (Form V)	<b>APPEAL</b>
<input type="checkbox"/> DRB Site Plan (Form P2)	<input type="checkbox"/> Variance to DPM (Form V)	<input type="checkbox"/> Decision of DRB (Form A)	
<b>BRIEF DESCRIPTION OF REQUEST</b>			
LOT CONSOLIDATION			

<b>APPLICATION INFORMATION</b>			
Applicant: IRMA HOLGUIN		Phone:	
Address: 248 LILY AV SE		Email:	
City: ALBUQUERQUE	State: NM	Zip: 87102	
Professional/Agent (if any): ARCH + PLAN LAND USE CONSULTANTS		Phone: 980-8365	
Address: P.O. BOX 25911		Email: arch.plan@comcast.net	
City: ALBUQUERQUE	State: NM	Zip: 87125	
Proprietary Interest in Site: OWNER	List all owners:		

<b>SITE INFORMATION (Accuracy of the existing legal description is crucial! Attach a separate sheet if necessary.)</b>			
Lot or Tract No.: 11 & 12	Block: 2	Unit:	
Subdivision/Addition: J.C. MITCHELL ADDN #1	MRGCD Map No.:	UPC Code: 1.014.056.276-298-108-18	
Zone Atlas Page(s): L-14	Existing Zoning: R-1A	Proposed Zoning: N/A	
# of Existing Lots: 2	# of Proposed Lots: 1	Total Area of Site (acres): 0.097 ±	

<b>LOCATION OF PROPERTY BY STREETS</b>		
Site Address/Street: 222 SOUTHERN AV SE	Between: JESUS ST	and: WILLIAM ST

<b>CASE HISTORY (List any current or prior project and case number(s) that may be relevant to your request.)</b>
NONE

Signature: <i>Derrick Archuleta</i>	Date: 5.7.19
Printed Name: DERRICK ARCHULETA	<input type="checkbox"/> Applicant or <input checked="" type="checkbox"/> Agent

<b>FOR OFFICIAL USE ONLY</b>					
Case Numbers	Action	Fees	Case Numbers	Action	Fees
Meeting/Hearing Date:				Fee Total:	
Staff Signature:	Date:			Project #	

**Please refer to the DRB minor case schedule for meeting dates and deadlines. Bring original Mylar of plat with property owner's and City Surveyor's signatures on it to the meeting. Your attendance is required.**

A Variance – DRB for the Bulk Transfer of Land requires application on Form V in addition to this FORM S2.

**INFORMATION REQUIRED FOR ALL MINOR SUBDIVISION APPLICATIONS**

- Interpreter Needed for Hearing?  if yes, indicate language: \_\_\_\_\_
- A *Single* PDF file of the complete application including all documents being submitted must be emailed to [PLNDRS@cabq.gov](mailto:PLNDRS@cabq.gov) prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided on a CD. PDF shall be organized with the Development Review Application and this Form S2 at the front followed by the remaining documents in the order provided on this form.
- Zone Atlas map with the entire site clearly outlined and labeled

**SKETCH PLAT REVIEW AND COMMENT**

- Letter describing, explaining, and justifying the request
- Scale drawing of the proposed subdivision plat (7 copies, folded)
- Site sketch with measurements showing structures, parking, building setbacks, adjacent rights-of-way, and street improvements, if there is any existing land use (7 copies, folded)

**MAJOR SUBDIVISION FINAL PLAT APPROVAL**

- Proposed Final Plat (7 copies, 24" x 36" folded)
- Design elevations & cross sections of perimeter walls (3 copies)
- Copy of recorded IIA
- Landfill disclosure and EHD signature line on the plat if property is within a landfill buffer
- DXF file and hard copy of final plat data for AGIS submitted and approved

**SUBDIVISION OF LAND – MINOR (PRELIMINARY/FINAL PLAT APPROVAL)**

- Letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-6(I)
- Sites 5 acres or greater: Archaeological Certificate in accordance with IDO Section 14-16-6-5(A)
- Proposed Preliminary / Final Plat with property owner's and City Surveyor's signatures on the plat prior to submittal. (7 copies, folded)
- Site sketch with measurements showing structures, parking, building setbacks, adjacent rights-of-way, and street improvements (to include sidewalk, curb & gutter with distance to property line noted) if there is any existing land use (7 copies, folded)
- Sidewalk Exhibit and/or cross sections of proposed streets (3 copies, 11" by 17" maximum)
- Signed Form DRWS Drainage Report Grading and Drainage Plan, and Water & Sewer Availability submittal information
- Proposed Infrastructure List, if applicable
- Required notice with content per IDO Section 14-16-6-4(K)(6)
- Office of Neighborhood Coordination inquiry response and proof of emailed notice to applicable Neighborhood Association representatives
- Landfill disclosure and Environmental Health Department signature line on the plat if property is within a landfill buffer
- DXF file and hard copy of final plat data for AGIS submitted and approved

**Note: Any application that requires major public infrastructure must be processed as a Subdivision of Land - Major. See Form S1.**

**MINOR AMENDMENT TO PRELIMINARY PLAT**

- Letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(X)(2)
- Proposed Amended Preliminary Plat, Infrastructure List, and/or Grading Plan (7 copies, folded)
- Original Preliminary Plat, Infrastructure List, and/or Grading Plan (7 copies, folded)
- Infrastructure List, if applicable

**Note: Any application that does not qualify as a Minor Amendment in IDO Section 14-16-6-4(X) must be processed as a Major Amendment. See Form S1.**

*I, the applicant or agent, acknowledge that if any required information is not submitted with this application, the application will not be scheduled for a public meeting or hearing, if required, or otherwise processed until it is complete.*

Signature: *Derrick Archuleta*

Date: 5.7.19

Printed Name: DERRICK ARCHULETA

Applicant or  Agent

**FOR OFFICIAL USE ONLY**

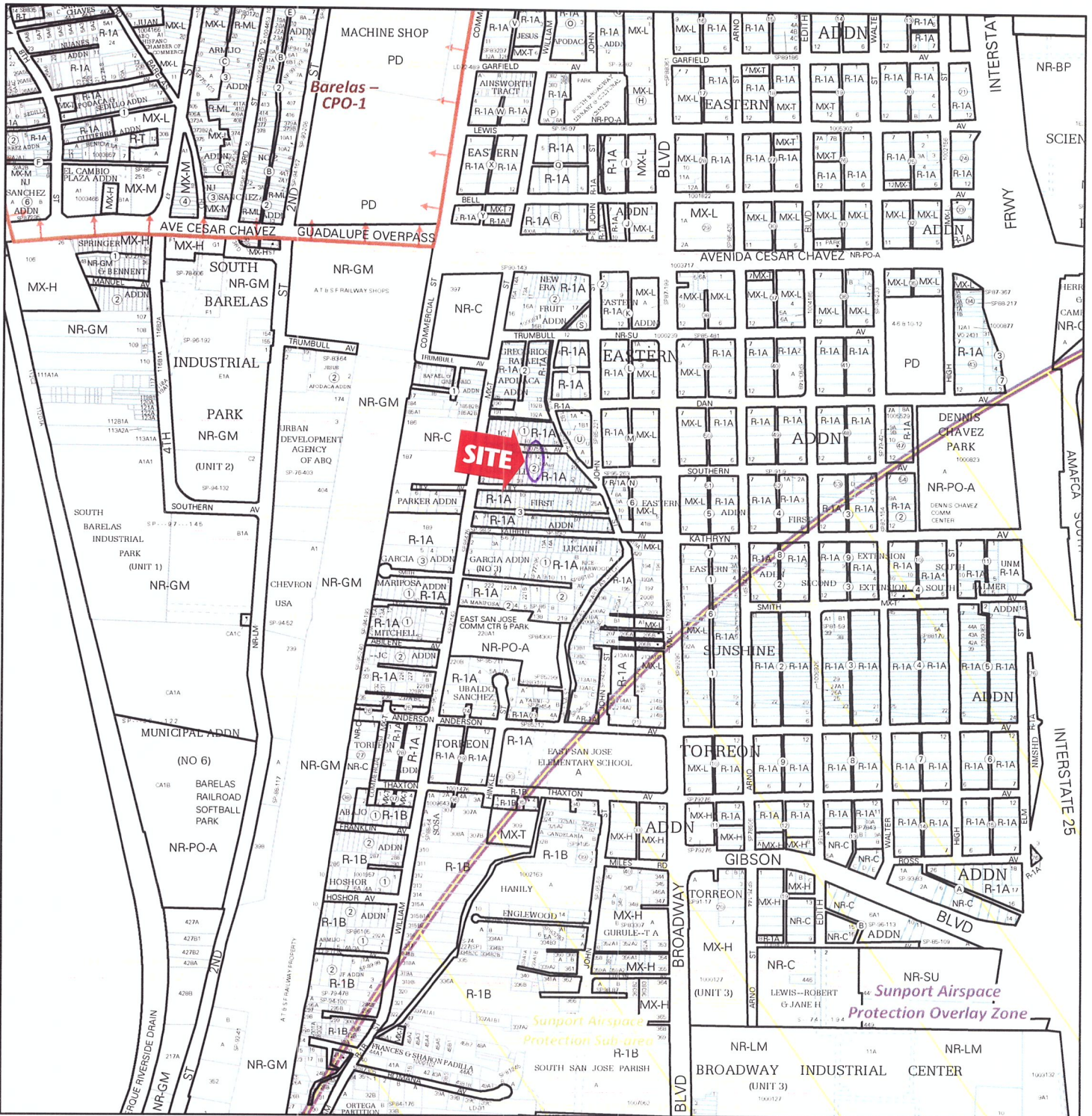
Project Number: \_\_\_\_\_ Case Numbers \_\_\_\_\_

-  
-  
-

Staff Signature: \_\_\_\_\_

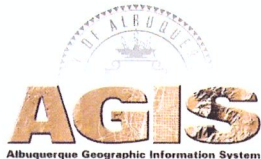
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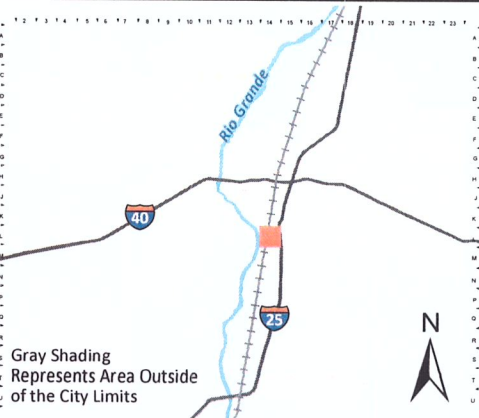


For more details about the Integrated Development Ordinance visit: <http://www.cabq.gov/planning/codes-policies-regulations/integrated-development-ordinance>

# IDO Zone Atlas May 2018



IDO Zoning information as of May 17, 2018  
The Zone Districts and Overlay Zones are established by the Integrated Development Ordinance (IDO).



Gray Shading Represents Area Outside of the City Limits



Zone Atlas Page:  
**L-14-Z**

- Easement
- Escarpment
- Petroglyph National Monument
- Areas Outside of City Limits
- Airport Protection Overlay (APO) Zone
- Character Protection Overlay (CPO) Zone
- Historic Protection Overlay (HPO) Zone
- View Protection Overlay (VPO) Zone

0 250 500 1,000 Feet

**ARCH+PLAN**  
**LAND USE CONSULTANTS**  
**ALBUQUERQUE NM**

May 7, 2019

Kym Dicome, Chair  
City of Albuquerque  
Development Review Board  
600 2<sup>nd</sup> St NW  
Albuquerque NM

**RE: LOTS 11 & 12, J.C. MITCHELL'S FIRST ADDITION, BLOCK 2**

Ms. Dicome and members of the Board:

I would like to request Sketch Plat review for a minor subdivision for the above mentioned property.

The property owner would like to remove the boundary between existing tracts 11 and 12. Proposed Lot 11-A is to be 0.0972± net acres on property zoned R-1A (Single Family Residence – Small Lot).

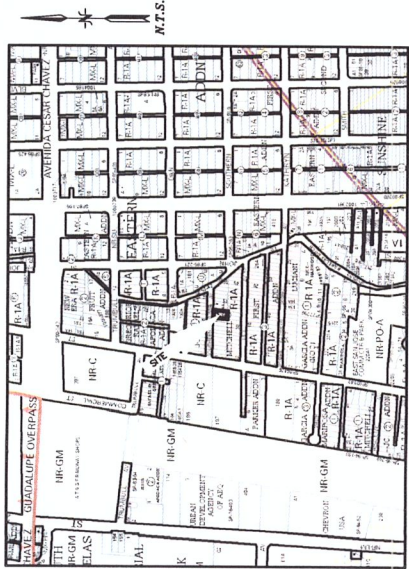
The property is currently vacant.

The site is located within the Central ABQ Planning Area and governed by the Area of Consistency of the Albuquerque/Bernalillo County Comprehensive Plan.

Thank you for your time and consideration of the proposed application.

Sincerely,

  
Derrick Archuleta, MCRP  
Principal



VICINITY MAP NO. L-14-Z

**PURPOSE OF PLAT.**  
 THE PURPOSE OF THIS PLAT IS TO REMOVE THE LOT LINE BETWEEN LOTS ELEVEN (11) AND TWELVE (12), BLOCK (TWO) 2, J. C. MITCHELL'S FIRST ADDITION AND GRANT ANY EASEMENTS AS SHOWN.

- GENERAL NOTES.**
- UNLESS NOTED, NO. 4 REBAR WITH CAP STAMPED P.S.#11483 WERE SET AT ALL PROPERTY CORNERS.
  - THIS PLAT SHOWS ALL EASEMENTS OF RECORD.
  - TOTAL AREA OF PROPERTY: .08972 ACRES.
  - BASIS OF BEARINGS IS THE NEW MEXICO STATE PLANE COORDINATE SYSTEM, CENTRAL ZONE, NAD 1983.
  - DISTANCES ARE GROUND, BEARINGS ARE GRID.
  - BEARINGS AND DISTANCES SHOWN IN PARENTHESIS ARE RECORD.
  - DATE OF FIELD WORK: MAY 2, 2019.
  - NO PROPERTY WITHIN THE AREA OF THIS PLAT SHALL AT ANY TIME BE SUBJECT TO A DEED RESTRICTION, COVENANT, OR BINDING AGREEMENT PROHIBITING SOLAR COLLECTORS FROM BEING INSTALLED ON BUILDINGS OR ERECTED ON LOTS OR PARCELS WITHIN THE AREA OF PROPOSED PLAT.
  - PLATS USED TO ESTABLISH BOUNDARY:  
 A: J. C. MITCHELL'S FIRST ADDITION  
 FILED OCTOBER 18, 1922 IN VOLUME D, FOLIO 139
  - THE PROPERTY SHOWN HEREON IS LOCATED WITHIN FEMA ZONE X, WHICH IS NOT CONSIDERED TO BE WITHIN THE 100 YEAR FLOOD PLAIN.  
 FEMA FIRM PANEL No. 355001C0334G, DATED 09/26/2008.

**LEGAL DESCRIPTION**  
 LOTS NUMBERED ELEVEN (11) AND TWELVE (12) IN BLOCK NUMBERED TWO (2) OF THE PLAT OF J.C. MITCHELL'S FIRST ADDITION, ALBUQUERQUE, BERNALILLO COUNTY, NEW MEXICO AS THE SAME ARE SHOWN AND DESIGNATED ON THE PLAT THEREOF, FILED IN THE PUBLIC RECORDS OF BERNALILLO COUNTY, NEW MEXICO ON OCTOBER 28, 1922 IN VOLUME D, FOLIO 139.

PLAT OF  
**LOT 11-A, BLOCK 2**  
**J. C. MITCHELL'S FIRST ADDITION**  
 WITHIN  
 TOWN OF ALBUQUERQUE GRANT  
 CITY OF ALBUQUERQUE  
 SECTION 29, T.10N., R.3E., N.M.L.P.M.  
 BERNALILLO COUNTY, NEW MEXICO  
 MAY, 2019

- PROJECT NUMBER: \_\_\_\_\_ DATE \_\_\_\_\_  
 APPLICATION NUMBER: \_\_\_\_\_ DATE \_\_\_\_\_  
 UTILITY APPROVALS: \_\_\_\_\_ DATE \_\_\_\_\_  
 PUBLIC SERVICE COMPANY OF NEW MEXICO \_\_\_\_\_ DATE \_\_\_\_\_  
 NEW MEXICO GAS COMPANY \_\_\_\_\_ DATE \_\_\_\_\_  
 QWEST CORPORATION D/B/A CENTURYLINK QC \_\_\_\_\_ DATE \_\_\_\_\_  
 COMCAST \_\_\_\_\_ DATE \_\_\_\_\_  
 CITY APPROVALS: \_\_\_\_\_ DATE \_\_\_\_\_  
 CITY SURVEYOR \_\_\_\_\_ DATE \_\_\_\_\_  
 REAL PROPERTY DIVISION (CONDITIONAL) \_\_\_\_\_ DATE \_\_\_\_\_  
 ENVIRONMENTAL HEALTH DEPARTMENT (CONDITIONAL) \_\_\_\_\_ DATE \_\_\_\_\_  
 TRAFFIC ENGINEERING, TRANSPORTATION DIVISION \_\_\_\_\_ DATE \_\_\_\_\_  
 ABCWA \_\_\_\_\_ DATE \_\_\_\_\_  
 PARKS AND RECREATION DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_  
 AMAFCA \_\_\_\_\_ DATE \_\_\_\_\_  
 CITY ENGINEER \_\_\_\_\_ DATE \_\_\_\_\_  
 DRB CHAIRPERSON: PLANNING DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_  
 CODE ENFORCEMENT \_\_\_\_\_ DATE \_\_\_\_\_

SURVEYORS CERTIFICATE:  
 STATE OF NEW MEXICO ) S.S.  
 COUNTY OF BERNALILLO )

I, ANTHONY L. HARRIS, A DULY PROFESSIONAL LICENSED LAND SURVEYOR, UNDER THE LAWS OF THE STATE OF NEW MEXICO, DO HEREBY CERTIFY THAT THE PLAT WAS PREPARED UNDER MY DIRECT SUPERVISION AND I AM RESPONSIBLE FOR SAID PLAT AND MEETS THE REQUIREMENTS FOR MONUMENTATION AND SURVEYING ACCORDING TO THE SUBDIVISION ORDINANCE AND IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF AND MEETS THE MINIMUM REQUIREMENTS FOR LAND SURVEYS AS SET FORTH BY THE STATE OF NEW MEXICO.

GIVEN UNDER MY HAND AND SEAL AT ALBUQUERQUE, NEW MEXICO,  
 THIS 7TH DAY OF MAY, 2019

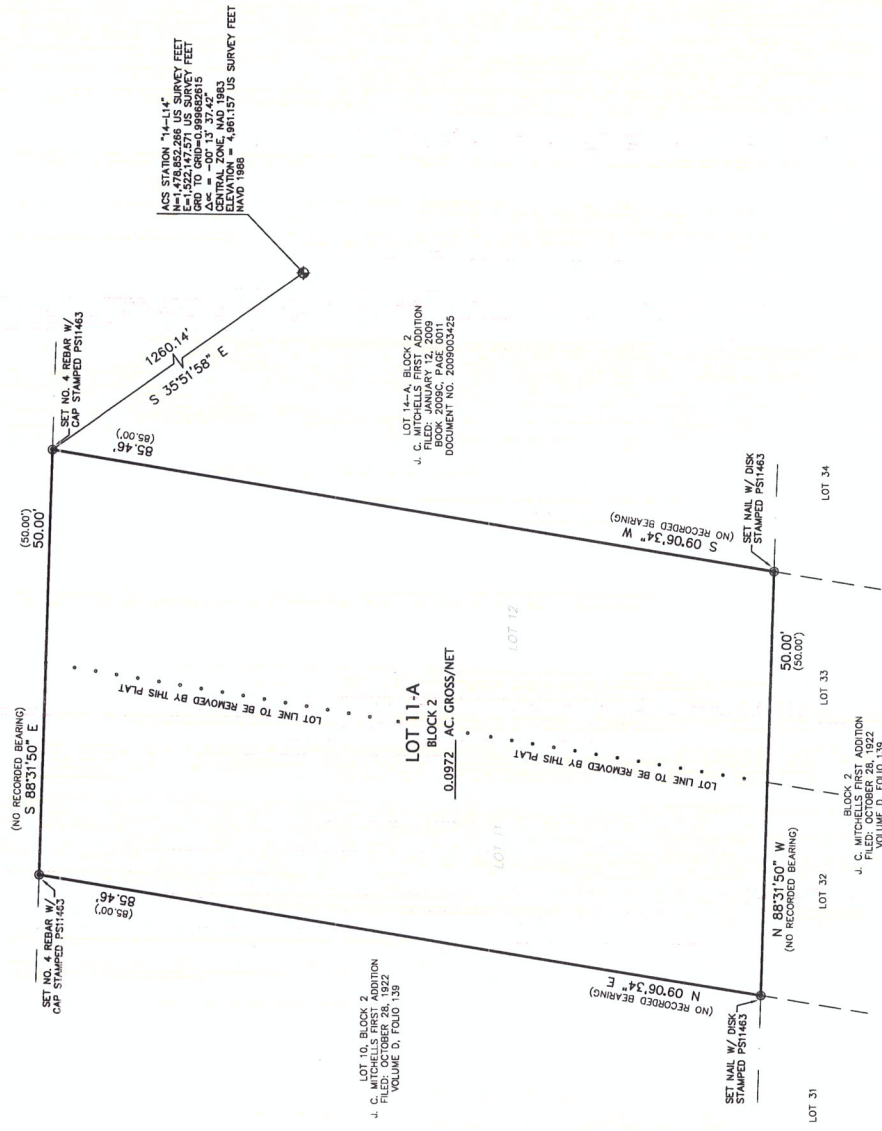
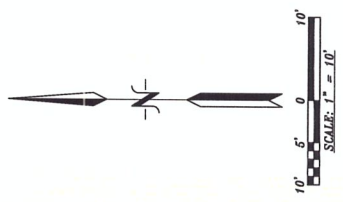


ANTHONY L. HARRIS, P.S. # 11483

THE SURVEY OFFICE, LLC  
 ALBUQUERQUE, NEW MEXICO PHONE: (505) 998-0303  
 333 LOMAS BLVD., N.E. 87102 FAX: (505) 998-0305

PLAT OF  
**LOT 11-A, BLOCK 2**  
**J. C. MITCHELL'S FIRST ADDITION**  
 WITHIN  
 TOWN OF ALBUQUERQUE GRANT  
 CITY OF ALBUQUERQUE  
 SECTION 29, T.10N., R.3E., N.M.I.P.M.  
 BERNALILLO COUNTY, NEW MEXICO  
 MAY, 2019

**SOUTHERN AVENUE S.E.**  
 40' RIGHT-OF-WAY  
 (D/1139)



ACS STATION "14-114"  
 IS A 1/2\"/>

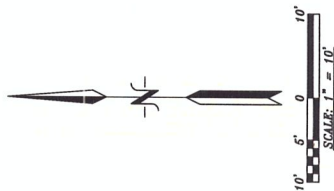
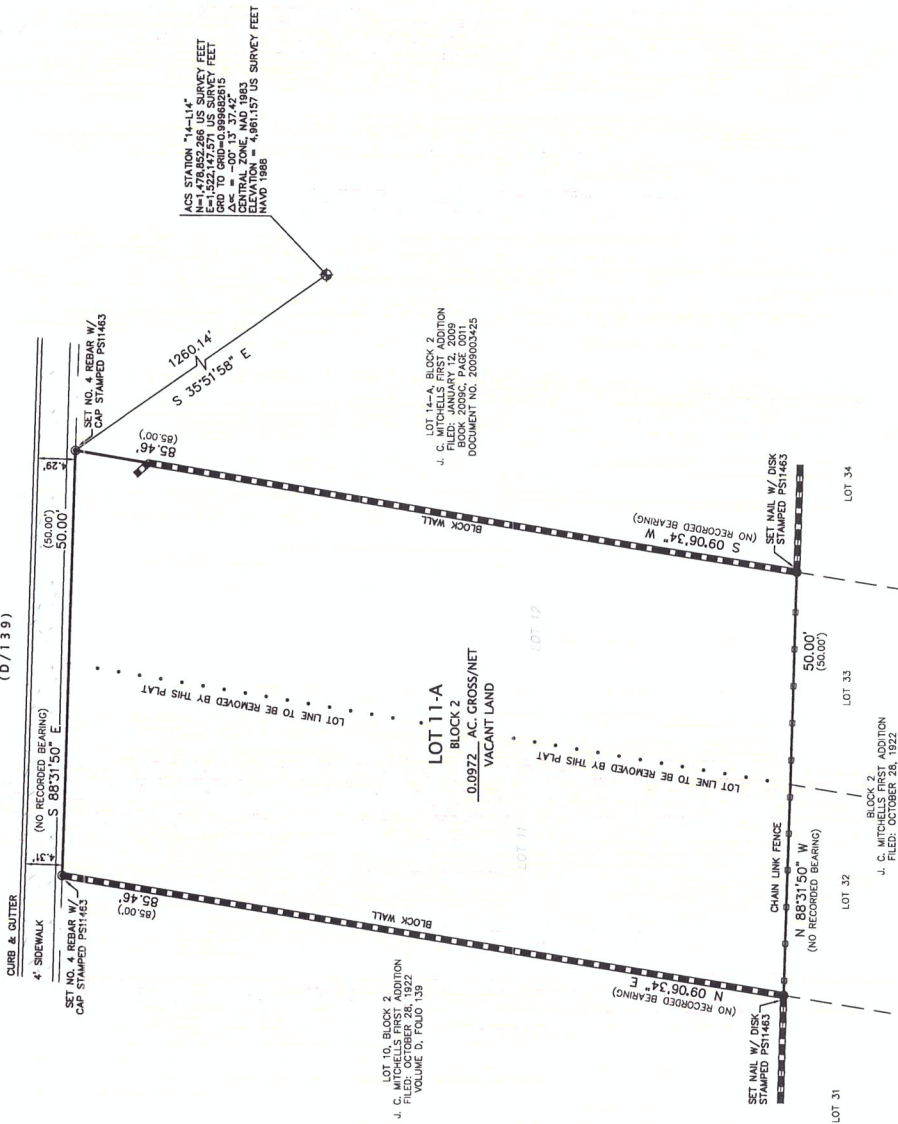
LOT 11-A, BLOCK 2  
 J. C. MITCHELL'S FIRST ADDITION  
 FILED: JANUARY 12, 2009  
 BOOK 2099C, PAGE 0011  
 DOCUMENT NO. 2099003425

LOT 10, BLOCK 2  
 J. C. MITCHELL'S FIRST ADDITION  
 FILED: OCTOBER 28, 1922  
 VOLUME D, FOLD 139

LOT 11-A, BLOCK 2  
 J. C. MITCHELL'S FIRST ADDITION  
 FILED: OCTOBER 28, 1922  
 VOLUME D, FOLD 139

SKETCH PLAT OF  
**LOT 11-A, BLOCK 2**  
**J. C. MITCHELL'S FIRST ADDITION**  
 WITHIN  
 TOWN OF ALBUQUERQUE GRANT  
 CITY OF ALBUQUERQUE  
 SECTION 29, T.10N., R.3E., N.M.P.M.  
 BERNALILLO COUNTY, NEW MEXICO  
 MAY, 2019

**SOUTHERN AVENUE S.E.**  
 40' RIGHT-OF-WAY  
 (D/139)



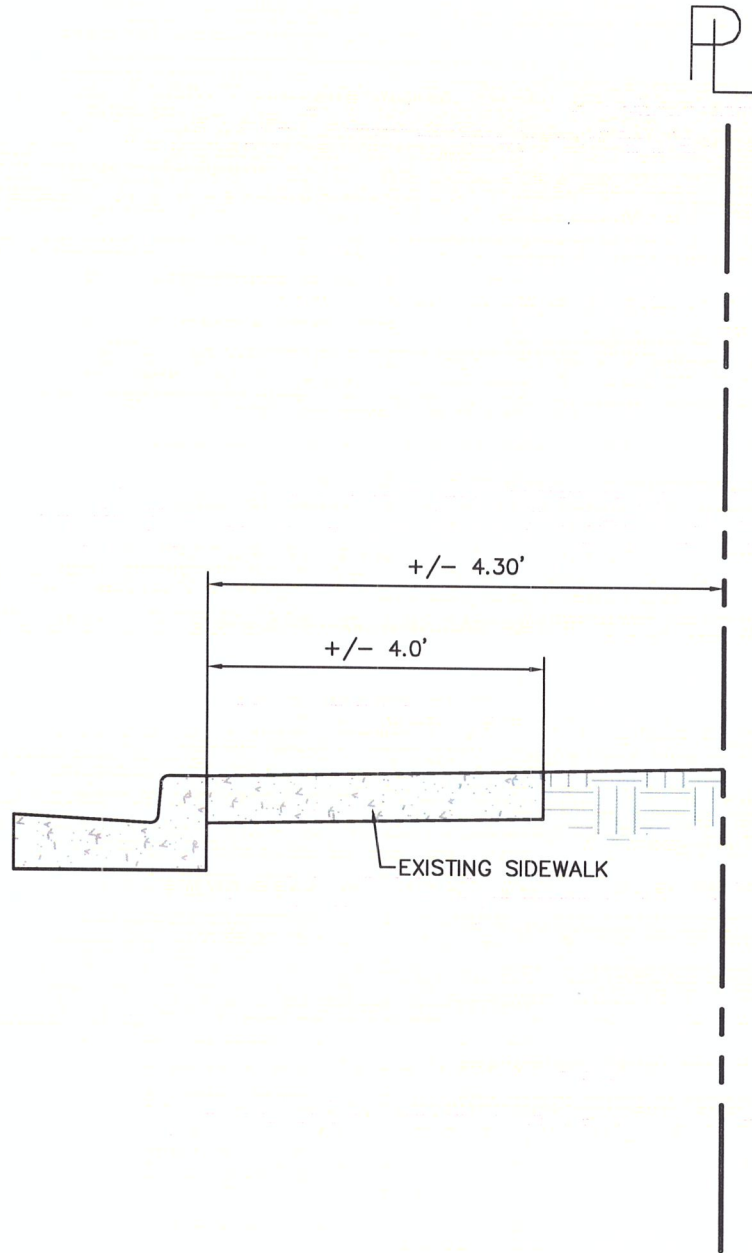
ACS STATION "14-L14"  
 SURVEY FEET  
 E=1,522,147.571 US SURVEY FEET  
 N=1,044,444.444 US SURVEY FEET  
 CENTRAL ZONE, NAD 1983  
 ELEVATION = 4,061.157 US SURVEY FEET  
 NAD 1986

LOT 10, BLOCK 2  
 J. C. MITCHELL'S FIRST ADDITION  
 FILED: OCTOBER 28, 1922  
 VOLUME D, FOLD 139

LOT 14-A, BLOCK 2  
 J. C. MITCHELL'S FIRST ADDITION  
 FILED: JANUARY 12, 2009  
 BOOK 2009C, PAGE 0011  
 DOCUMENT NO. 2009003425

LOT 2  
 J. C. MITCHELL'S FIRST ADDITION  
 FILED: OCTOBER 28, 1922  
 VOLUME B, FOLD 139

# SIDEWALK EXHIBIT



DRAWN BY: JBS  
9/20/2018  
ORDER #19-0386.dwg

## THE SURVEY OFFICE, LLC

ALBUQUERQUE, NEW MEXICO      PHONE: (505) 998-0303  
333 LOMAS BLVD., N.E. 87102      FAX: (505) 998-0305

SIDEWALK EXHIBIT FOR LOT 11-A, BLOCK 2

**J. C. MITCHELL'S FIRST ADDITION**  
CITY OF ALBUQUERQUE, BERNALILLO COUNTY, NEW MEXICO