



Please check the appropriate box and refer to supplemental forms for submission requirements. All fees must be paid at the time of application.

<b>Administrative Decisions</b>	<input type="checkbox"/> Historic Certificate of Appropriateness – Major (Form L)	<input type="checkbox"/> Wireless Telecommunications Facility Waiver (Form W2)
<input type="checkbox"/> Archaeological Certificate (Form P3)	<input type="checkbox"/> Historic Design Standards and Guidelines (Form L)	<b>Policy Decisions</b>
<input type="checkbox"/> Historic Certificate of Appropriateness – Minor (Form L)	<input type="checkbox"/> Master Development Plan (Form P1)	<input type="checkbox"/> Adoption or Amendment of Comprehensive Plan or Facility Plan (Form Z)
<input type="checkbox"/> Alternative Signage Plan (Form P3)	<input type="checkbox"/> Site Plan – EPC including any Variances – EPC (Form P1)	<input type="checkbox"/> Adoption or Amendment of Historic Designation (Form L)
<input type="checkbox"/> WTF Approval (Form W1)	<input type="checkbox"/> Site Plan – DRB (Form P2)	<input type="checkbox"/> Amendment of IDO Text (Form Z)
<input type="checkbox"/> Minor Amendment to Site Plan (Form P3)	<input checked="" type="checkbox"/> Subdivision of Land – Minor (Form S2)	<input type="checkbox"/> Annexation of Land (Form Z)
<b>Decisions Requiring a Public Meeting or Hearing</b>	<input type="checkbox"/> Subdivision of Land – Major (Form S1)	<input type="checkbox"/> Amendment to Zoning Map – EPC (Form Z)
<input type="checkbox"/> Conditional Use Approval (Form ZHE)	<input type="checkbox"/> Vacation of Easement or Right-of-way (Form V)	<input type="checkbox"/> Amendment to Zoning Map – Council (Form Z)
<input type="checkbox"/> Demolition Outside of HPO (Form L)	<input type="checkbox"/> Variance – DRB (Form V)	<b>Appeals</b>
<input type="checkbox"/> Expansion of Nonconforming Use or Structure (Form ZHE)	<input type="checkbox"/> Variance – ZHE (Form ZHE)	<input type="checkbox"/> Decision by EPC, LC, DRB, ZHE, or City Staff (Form A)

**APPLICATION INFORMATION**

Applicant: <b>BERNALILLO COUNTY</b>	Phone: <b>505-848-1500</b>
Address: <b>2400 BROADWAY SE, BUILDING A</b>	Email: <b>DMIGLIO@BERNCO.GOV</b>
City: <b>ALBUQUERQUE</b> State: <b>NM</b>	Zip: <b>87102</b>
Professional/Agent (if any): <b>TIM SOLINSKI, PS AHI, INC</b>	Phone: <b>505-991-6164</b>
Address: <b>7420 READING AVE SE</b>	Email: <b>TIMS@AHINC.NET</b>
City: <b>ALBUQUERQUE</b> State: <b>NM</b>	Zip: <b>87105</b>
Proprietary Interest in Site: <b>NONE - PROFESSIONAL SERVICES</b>	List all owners: <b>BERNALILLO COUNTY</b>

**BRIEF DESCRIPTION OF REQUEST**

**SKETCH PLAT REVIEW PRIOR TO MINOR SUBDIVISION PLATTING ACTION. MET WITH KYM D ON 5/16/19.**

**SITE INFORMATION (Accuracy of the existing legal description is crucial! Attach a separate sheet if necessary.)**

Lot or Tract No.: <b>TRACTS A - E</b>	Block:	Unit:
Subdivision/Addition: <b>AMBROSIO GARCIA DECEASED PLAT</b>	MRGCD Map No.:	UPC Code: <b>101405716552025401</b>
Zone Atlas Page(s): <b>J14, K14</b>	Existing Zoning: <b>MIXED USE</b>	Proposed Zoning: <b>MIXED USE</b>
# of Existing Lots: <b>12</b>	# of Proposed Lots: <b>2</b>	Total Area of Site (acres):

**LOCATION OF PROPERTY BY STREETS**

Site Address/Street: **415 TIGERAS** Between: **4TH** and: **5TH**

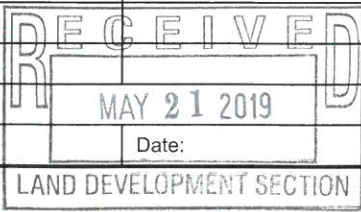
**CASE HISTORY (List any current or prior project and case number(s) that may be relevant to your request.)**

Signature: *Tim Solinski* Date: **5-21-19**

Printed Name: **TIM SOLINSKI**  Applicant or  Agent

**FOR OFFICIAL USE ONLY**

Case Numbers	Action	Fees
<b>SI-2019-00144</b>		
<b>MI-2019-000305</b>		
Meeting/Hearing Date:	Date:	Fee Total: <b>50.00</b>
Staff Signature:	Date:	Project # <b>PR-2019-002454</b>





**FORM S2: SUBDIVISION OF LAND – MINOR ACTIONS**

*Please refer to the DRB minor case schedule for meeting dates and deadlines unless noted differently below. Bring original Mylar of plat with property owner's and City Surveyor's signatures on it to the meeting. Your attendance is required.*

A Variance – DRB for the Bulk Transfer of Land requires application on Form V in addition to this FORM S2.

**>> INFORMATION REQUIRED FOR ALL MINOR SUBDIVISION APPLICATIONS**

- Interpreter Needed for Hearing?  if yes, indicate language: \_\_\_\_\_
- A Single PDF file of the complete application including all documents being submitted must be emailed to [PLNDRS@cabq.gov](mailto:PLNDRS@cabq.gov) prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided on a CD. PDF *shall be organized* with the Development Review Application and this Form S2 at the front followed by the remaining documents *in the order provided on this form.*
- Zone Atlas map with the entire site clearly outlined and labeled

**SKETCH PLAT REVIEW AND COMMENT**

- Letter describing, explaining, and justifying the request
- Scale drawing of the proposed subdivision plat (7 copies, folded)
- Site sketch with measurements showing structures, parking, building setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (7 copies, folded)

**MAJOR SUBDIVISION FINAL PLAT APPROVAL (requires published notice, heard on the DRB Major Case Schedule)**

- Letter describing, explaining, and justifying the request
- Copy of recorded IIA
- Proposed Final Plat (7 copies, 24" x 36" folded)
- Design elevations & cross sections of perimeter walls (3 copies)
- Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
- DXF file and hard copy of final plat data for AGIS submitted and approved

**MINOR SUBDIVISION PRELIMINARY/FINAL PLAT APPROVAL**

- Letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-6(I)
- Sites 5 acres or greater: Archaeological Certificate in accordance with IDO Section 14-16-6-5(A)
- Form DRWS Drainage Report, Grading and Drainage Plan, and Water & Sewer Availability Statement submittal information
- Required notice with content per IDO Section 14-16-6-4(K)(6)
  - Office of Neighborhood Coordination Public Notice Inquiry response
  - Proof of emailed notice to applicable Neighborhood Association representatives
- Proposed Preliminary / Final Plat with property owner's and City Surveyor's signatures on the plat prior to submittal (7 copies, folded)
- Sidewalk Exhibit and/or cross sections of proposed streets (3 copies, 11" by 17" maximum)
- Site sketch with measurements showing structures, parking, building setbacks, adjacent rights-of-way and street improvements (to include sidewalk, curb & gutter with distance to property line noted) if there is any existing land use (7 copies, folded)
- Landfill disclosure statement per IDO Section 14-16-5-2(G) if site is within a designated landfill buffer zone
- Proposed Infrastructure List, if applicable
- DXF file and hard copy of final plat data for AGIS submitted and approved

**MINOR AMENDMENT TO PRELIMINARY PLAT OR INFRASTRUCTURE LIST**

- Letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(X)(2)
- Original Preliminary Plat, Infrastructure List, and/or Grading Plan (7 copies, folded)
- Proposed Amended Preliminary Plat, Infrastructure List, and/or Grading Plan (7 copies, folded)

**Note: Any application that does not qualify as a Minor Amendment in IDO Section 14-16-6-4(X) must be processed as a Major Amendment. See Form S1.**

<p><i>I, the applicant or agent, acknowledge that if any required information is not submitted with this application, the application will not be scheduled for a public meeting or hearing, if required, or otherwise processed until it is complete.</i></p>	
<p>Signature: </p>	<p>Date:</p>
<p>Printed Name: <b>TIM SOLINSKI - AUI, INC</b></p>	<p><input type="checkbox"/> Applicant or <input checked="" type="checkbox"/> Agent</p>
<p><b>FOR OFFICIAL USE ONLY</b></p>	
<p>Case Numbers:</p>	<p>Project Number</p>
<p>Staff Signature:</p>	
<p>Date:</p>	



# County of Bernalillo

State of New Mexico

Real Estate Section

2400 Broadway SE, Building A  
Albuquerque, New Mexico 87102  
Office: (505) 848-1500  
www.bernco.gov

May 20, 2019

Ms. Kym E. Dicome  
Development Review Board Chair  
City of Albuquerque  
Plaza del Sol, 600 2<sup>nd</sup> NW  
Albuquerque, NM 87102

Re: Sketch Plat Review of 415 Tijeras Avenue NW

Dear Ms. Dicome:

The County of Bernalillo is requesting the City of Albuquerque's review of the plat of parcels located at 415 Tijeras Avenue NW. Some of the original plats that are included in this request date back to 1880.

The County of Bernalillo is in the process of disposing of the land and building and while surveying the property, it was determined that the northern boundary line is not accurate in that it crosses through the building.

For this reason, the property requires a platting action to adjust the northern boundary. In addition, we would like to combine all the parcels' lot lines. The County of Bernalillo owns the property to the north as well. This action will also include the northern parcels because they will be effected by this action as well. Mr. Timothy Solinski, of AUI, is the surveyor of record and has authorization to perform this action on the County's behalf. Should you have any additional questions, or require any further information, please feel free to contact me at (505) 224-1650.

Sincerely,

  
Deanna Miglio  
Real Estate Manager

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## COMMISSIONERS

*Maggie Hart Stebbins, Chair, District 3*    *Debbie O'Malley, Vice Chair, District 1*  
*Steven Michael Quezada, Member, District 2*    *Lomnie C. Talbert, Member, District 4*    *Charlene E. Pyskoty, Member, District 5*

## ELECTED OFFICIALS

*Tanya R. Giddings, Assessor*    *Linda Stover, Clerk*    *Cristy J. Carbón-Gaul, Probate Judge*    *Manuel Gonzales III, Sheriff*    *Nancy M. Bearce, Treasurer*

## COUNTY MANAGER

*Julie Morgas Baca*



# 415 Tijeras Form S2 - Zone Atlas Supplement

