



Please check the appropriate box and refer to supplemental forms for submittal requirements. All fees must be paid at the time of application.

Administrative Decisions	Decisions Requiring a Public Meeting or Hearing	Policy Decisions
<input checked="" type="checkbox"/> Archaeological Certificate (Form P3)	<input type="checkbox"/> Site Plan – EPC including any Variances – EPC (Form P1)	<input type="checkbox"/> Adoption or Amendment of Comprehensive Plan or Facility Plan (Form Z)
<input type="checkbox"/> Historic Certificate of Appropriateness – Minor (Form L)	<input type="checkbox"/> Master Development Plan (Form P1)	<input type="checkbox"/> Adoption or Amendment of Historic Designation (Form L)
<input type="checkbox"/> Alternative Signage Plan (Form P3)	<input type="checkbox"/> Historic Certificate of Appropriateness – Major (Form L)	<input type="checkbox"/> Amendment of IDO Text (Form Z)
<input type="checkbox"/> Minor Amendment to Site Plan (Form P3)	<input type="checkbox"/> Demolition Outside of HPO (Form L)	<input type="checkbox"/> Annexation of Land (Form Z)
<input type="checkbox"/> WTF Approval (Form W1)	<input type="checkbox"/> Historic Design Standards and Guidelines (Form L)	<input type="checkbox"/> Amendment to Zoning Map – EPC (Form Z)
	<input type="checkbox"/> Wireless Telecommunications Facility Waiver (Form W2)	<input type="checkbox"/> Amendment to Zoning Map – Council (Form Z)
		<b>Appeals</b>
		<input type="checkbox"/> Decision by EPC, LC, ZHE, or City Staff (Form A)

APPLICATION INFORMATION		
Applicant: <b>SMI ASSETS LLC</b>		Phone:
Address: <b>1100 COAL AV SE</b>		Email:
City: <b>ALBUQUERQUE</b>	State: <b>NM</b>	Zip: <b>87106</b>
Professional/Agent (if any): <b>ARCH + PLAN LAND USE CONSULTANTS</b>		Phone: <b>505.980.8365</b>
Address: <b>P.O. BOX 25911</b>		Email: <b>arch.plan@comcast.net</b>
City: <b>ALBUQUERQUE</b>	State: <b>NM</b>	Zip: <b>87125</b>
Proprietary Interest in Site:	List all owners:	

BRIEF DESCRIPTION OF REQUEST
<b>LOT CONSOLIDATION 6 LOTS INTO 1 LOT</b>

SITE INFORMATION (Accuracy of the existing legal description is crucial! Attach a separate sheet if necessary.)		
Lot or Tract No.: <b>TRACTS B, C &amp; D PARCELS 1, 11 &amp; 111</b>	Block:	Unit: <b>1.016.056.081.420.23.22 1.016.056.115.420.213.23</b>
Subdivision/Addition: <b>FAIRVIEW PARK CEMETERY</b>	MRGCD Map No.:	UPC Code: <b>1.016.056.129.432.213.24 1.016.056.134.490.213.20</b>
Zone Atlas Page(s): <b>L-15 &amp; L-16</b>	Existing Zoning: <b>NR/SU</b>	Proposed Zoning:
# of Existing Lots: <b>6</b>	# of Proposed Lots: <b>1</b>	Total Area of Site (acres): <b>25.5612 ±</b>

LOCATION OF PROPERTY BY STREETS		
Site Address/Street: <b>700 YALE SE</b>	Between: <b>SANTA CLARA AV</b>	and: <b>GARFIELD AV</b>

CASE HISTORY (List any current or prior project and case number(s) that may be relevant to your request.)
<b>PR 2019.002479</b>

Signature: <b>Derrick Archuleta</b>	Date: <b>11.6.2020</b>
Printed Name: <b>DERRICK ARCHULETA</b>	<input type="checkbox"/> Applicant or <input checked="" type="checkbox"/> Agent

FOR OFFICIAL USE ONLY					
Case Numbers	Action	Fees	Case Numbers	Action	Fees
Meeting/Hearing Date:				Fee Total:	
Staff Signature:			Date:	Project #	



# FORM P3: ADMINISTRATIVE DECISIONS AND MINOR AMENDMENTS

A single PDF file of the complete application including all plans and documents being submitted must be emailed to [PLNDRS@cabq.gov](mailto:PLNDRS@cabq.gov) prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided on a CD.

**INFORMATION REQUIRED FOR ALL ADMINISTRATIVE DECISIONS OR AMENDMENTS**

- Letter of authorization from the property owner if application is submitted by an agent
- Zone Atlas map with the entire site clearly outlined and labeled



**ARCHEOLOGICAL CERTIFICATE**

- Archaeological Compliance Documentation Form with property information section completed
- Only the information above is required unless the City Archaeologist determines that the application does not qualify for a Certificate of No Effect, in which case a treatment plan prepared by a qualified archaeologist that adequately mitigates any archeological impacts of the proposed development must be submitted and reviewed for a Certificate of Approval per the criteria in IDO Section 14-16-6-5(A)(3)(b)

**MINOR AMENDMENT TO SITE PLAN – ADMIN, EPC, or DRB**

- Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(X)(2)
  - Three (3) copies of all applicable sheets of the approved Site Plan being amended, folded
  - Copy of the Official Notice of Decision associated with the prior approval
  - Three (3) copies of the proposed Site Plan, with changes circled and noted
- Refer to the Site Plan Checklist for information needed on the proposed Site Plan.*

**Minor Amendments must be within the thresholds established in IDO TABLE 6-4-5. Any amendment beyond these thresholds is considered a Major Amendment and must be processed through the original decision-making body for the request.**

**MINOR AMENDMENT TO SITE DEVELOPMENT PLAN APPROVED PRIOR TO THE EFFECTIVE DATE OF THE IDO**

- Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(Y)(1)(a)
  - Three (3) copies of all applicable sheets of the approved Site Development Plan being amended, folded
  - Copy of the Official Notice of Decision associated with the prior approval
  - Three (3) copies of the proposed Site Development Plan, with changes circled and noted
- Refer to the Site Plan Checklist for information needed on the proposed Site Plan.*

**Minor Amendments must be within the thresholds established in IDO TABLE 6-4-5. Any amendment beyond these thresholds is considered a Major Amendment and must be processed through the original decision-making body for the request.**

**ALTERNATIVE SIGNAGE PLAN**

- Proposed Alternative Signage Plan compliant with IDO Section 14-16-5-12(F)(5)
- Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-5(F)(4)(c)
- Required notices with content per IDO Section 14-16-6-4(K)(6)
- Office of Neighborhood Coordination notice inquiry response and proof of emailed notice to affected Neighborhood Association representatives
- Sign Posting Agreement

**ALTERNATIVE LANDSCAPE PLAN**

- Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-5-6(C)(16)
- Landscape Plan


<p><i>I, the applicant or agent, acknowledge that if any required information is not submitted with this application, the application will not be scheduled for a public meeting or hearing, if required, or otherwise processed until it is complete.</i></p>	
Signature:	Date: <u>11.6.2020</u>
Printed Name: <u>DERRICK ARCHULETA</u>	<input type="checkbox"/> Applicant or <input type="checkbox"/> Agent
<b>FOR OFFICIAL USE ONLY</b>	
Project Number:	Case Numbers
_____	-
_____	-
_____	-
Staff Signature:	
Date:	

OWNER AFFIDAVIT

STATE OF NEW MEXICO

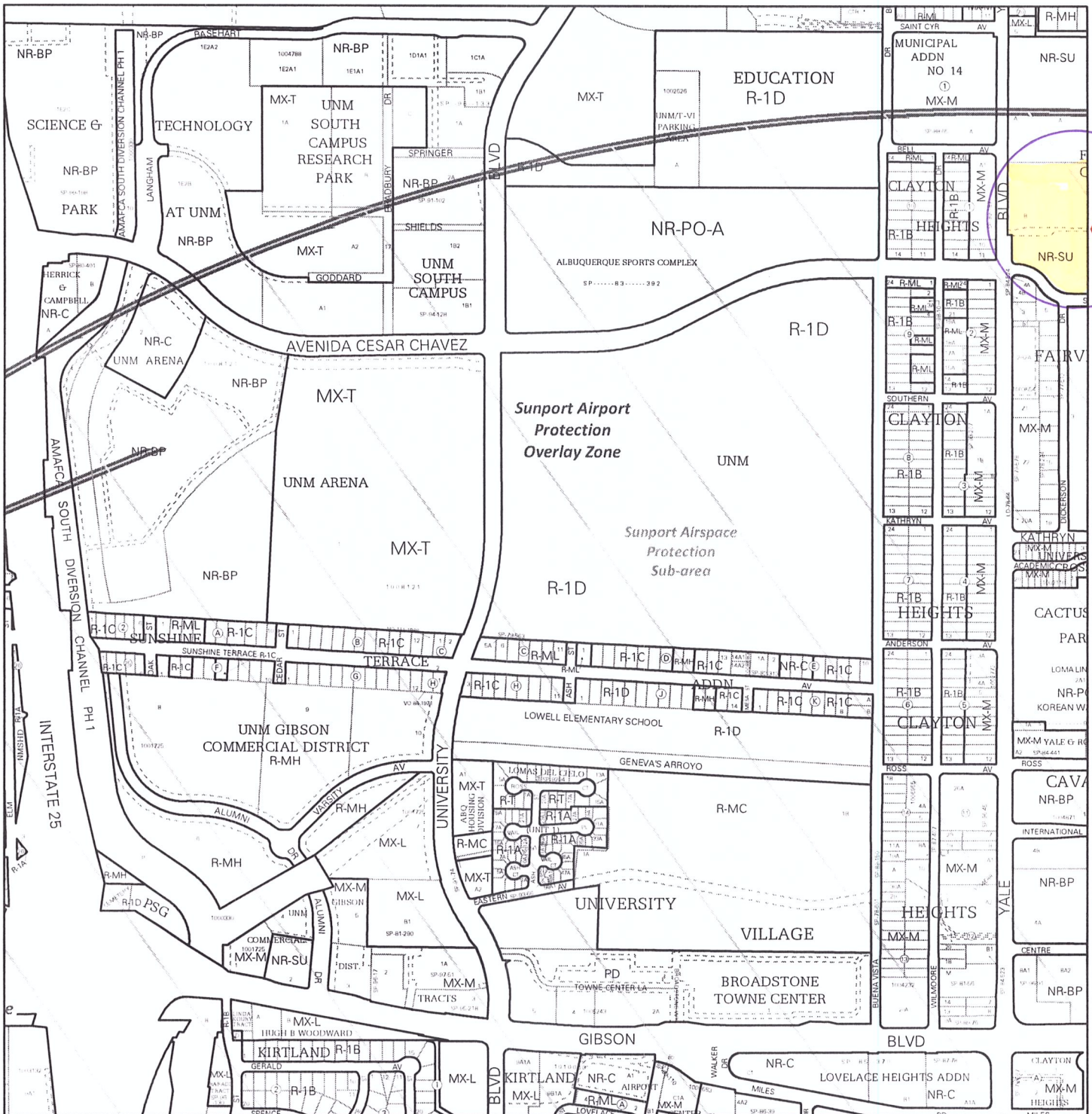
(I, WE) THE UNDERSIGNED, DEPOSE AND STATE THAT DERRICK ARCHULETA (ARCH+PLAN LAND USE)

IS ALLOWED TO PURSUE A DEVELOPMENT REVIEW APPLICATION WITH THE CITY OF ALBUQUERQUE ON MY  
BEHALF.

  
\_\_\_\_\_  
SIGNATURE

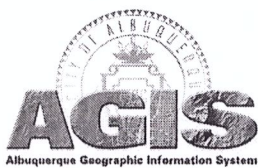
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DATE



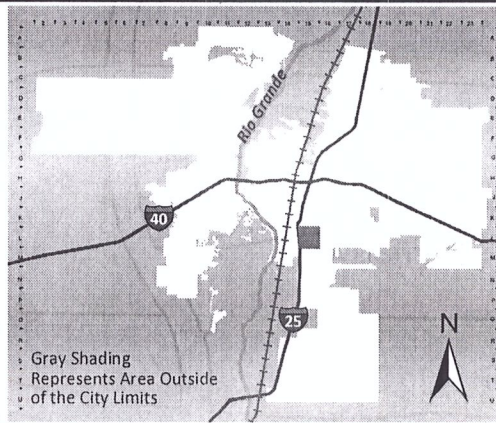


For more details about the Integrated Development Ordinance visit: <http://www.cabq.gov/planning/codes-policies-regulations/integrated-development-ordinance>

# IDO Zone Atlas May 2018



IDO Zoning information as of May 17, 2018  
The Zone Districts and Overlay Zones  
are established by the  
Integrated Development Ordinance (IDO).



Zone Atlas Page:  
**L-15-Z**

- Easement
- Escarpment
- Petroglyph National Monument
- Areas Outside of City Limits
- Airport Protection Overlay (APO) Zone
- Character Protection Overlay (CPO) Zone
- Historic Protection Overlay (HPO) Zone
- View Protection Overlay (VPO) Zone











**City of Albuquerque**  
P.O. Box 1293 Albuquerque, NM 87103  
**Planning Department**  
Brennon Williams, Director

**Tim Keller, Mayor**  
**Sarita Nair, CAO**

**DATE:** 11.6.2020

**SUBJECT:** Albuquerque Archaeological Ordinance - Compliance Documentation

Case Number(s): PR 2019-002479

Agent: ARCH + PLAN LAND USE CONSULTANTS

Applicant: SMI ASSETS LLC

Legal Description: TRACTS B, C & D; PARCELS 1, 11 & 111 FAIRVIEW PARK CEMETERY

Zoning: NR/SU

Acreage: 25.56 ±

Zone Atlas Page(s): L-15 & L-16

**CERTIFICATE OF NO EFFECT:**  Yes  No

**CERTIFICATE OF APPROVAL:**  Yes  No

**SUPPORTING DOCUMENTATION:**

**SITE VISIT:**

**RECOMMENDATIONS:**

**SUBMITTED BY:**

11.6.2020

Date

**SUBMITTED TO:**

Russell Brito, Planning Manager  
City of Albuquerque Planning Department