



Please check the appropriate box(es) and refer to supplemental forms for submittal requirements. All fees must be paid at the time of application.

<b>SUBDIVISIONS</b>		<input type="checkbox"/> Final Sign off of EPC Site Plan(s) (Form P2)	
<input type="checkbox"/> Major – Preliminary Plat (Form P1)	<input type="checkbox"/> Amendment to Site Plan (Form P2)	<input type="checkbox"/> Vacation of Public Right-of-way (Form V)	
<input type="checkbox"/> Minor – Preliminary/Final Plat (Form S2)	<b>MISCELLANEOUS APPLICATIONS</b>		<input type="checkbox"/> Vacation of Public Easement(s) DRB (Form V)
<input type="checkbox"/> Major - Final Plat (Form S1)	<input type="checkbox"/> Extension of Infrastructure List or IIA (Form S1)	<input type="checkbox"/> Vacation of Private Easement(s) (Form V)	
<input type="checkbox"/> Amendment to Preliminary Plat (Form S2)	<input type="checkbox"/> Minor Amendment to Infrastructure List (Form S2)	<b>PRE-APPLICATIONS</b>	
<input type="checkbox"/> Extension of Preliminary Plat (Form S1)	<input type="checkbox"/> Temporary Deferral of SW (Form V2)	<input checked="" type="checkbox"/> Sketch Plat Review and Comment (Form S2)	
	<input type="checkbox"/> Sidewalk Waiver (Form V2)		
<b>SITE PLANS</b>		<input type="checkbox"/> Waiver to IDO (Form V2)	<b>APPEAL</b>
<input type="checkbox"/> DRB Site Plan (Form P2)	<input type="checkbox"/> Waiver to DPM (Form V2)	<input type="checkbox"/> Decision of DRB (Form A)	
<b>BRIEF DESCRIPTION OF REQUEST</b>			

<b>APPLICATION INFORMATION</b>			
Applicant: Phillip Pickard		Phone: (505) 362-8200	
Address: 7600 Pan American Freeway NE		Email: pdpickard@gmail.com	
City: Albuquerque	State: NM	Zip: 87109	
Professional/Agent (if any): JAG Planning and Zoning, LLC		Phone: (505) 363-5613	
Address: P.O. Box 7857		Email: jagplanningandzoning.com	
City: Albuquerque	State: NM	Zip: 87194	
Proprietary Interest in Site: Property Owner		List all owners: DCLP Trust: see attached	
<b>SITE INFORMATION (Accuracy of the existing legal description is crucial! Attach a separate sheet if necessary.)</b>			
Lot or Tract No.: A	Block:	Unit: A	
Subdivision/Addition: North Albuquerque Acres		MRGCD Map No.:	UPC Code: 101806303820130307
Zone Atlas Page(s): D-18	Existing Zoning: NR-LM		Proposed Zoning: No change
# of Existing Lots: 1	# of Proposed Lots: 1	Total Area of Site (Acres): .7517	
<b>LOCATION OF PROPERTY BY STREETS</b>			
Site Address/Street: 7550 Pan American Freeway NE		Between: San Francisco Rd NE	and: Del Rey Ave NE
<b>CASE HISTORY (List any current or prior project and case number(s) that may be relevant to your request.)</b>			

Signature: Andrew Garcia		Date: 6-27-19	
Printed Name: Andrew Garcia		<input type="checkbox"/> Applicant or <input checked="" type="checkbox"/> Agent	
<b>FOR OFFICIAL USE ONLY</b>			
Case Numbers	Action	Fees	Case Numbers
Meeting Date:		Fee Total:	
Staff Signature:	Date:	Project #	



**FORM S2: SUBDIVISION OF LAND – MINOR ACTIONS**

*Please refer to the DRB minor case schedule for meeting dates and deadlines. Bring original Mylar of plat with property owner's and City Surveyor's signatures on it to the meeting. Your attendance is required.*

A Variance – DRB for the Bulk Transfer of Land requires application on Form V in addition to this FORM S2.

**INFORMATION REQUIRED FOR ALL MINOR SUBDIVISION APPLICATIONS**

- Interpreter Needed for Hearing?  if yes, indicate language: \_\_\_\_\_
- A Single PDF file of the complete application including all documents being submitted must be emailed to [PLNDRS@cabq.gov](mailto:PLNDRS@cabq.gov) prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided on a CD. PDF shall be organized with the Development Review Application and this Form S2 at the front followed by the remaining documents in the order provided on this form.
- Zone Atlas map with the entire site clearly outlined and labeled

**SKETCH PLAT REVIEW AND COMMENT**

- Letter describing, explaining, and justifying the request
- Scale drawing of the proposed subdivision plat (7 copies, folded)
- Site sketch with measurements showing structures, parking, building setbacks, adjacent rights-of-way, and street improvements, if there is any existing land use (7 copies, folded)

**MAJOR SUBDIVISION FINAL PLAT APPROVAL**

- Proposed Final Plat (7 copies, 24" x 36" folded)
- Design elevations & cross sections of perimeter walls (3 copies)
- Copy of recorded IIA
- Landfill disclosure and EHD signature line on the plat if property is within a landfill buffer
- DXF file and hard copy of final plat data for AGIS submitted and approved

**SUBDIVISION OF LAND – MINOR (PRELIMINARY/FINAL PLAT APPROVAL)**


- Letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-6(I)
- Sites 5 acres or greater: Archaeological Certificate in accordance with IDO Section 14-16-6-5(A)
- Proposed Preliminary / Final Plat with property owner's and City Surveyor's signatures on the plat prior to submittal. (7 copies, folded)
- Site sketch with measurements showing structures, parking, building setbacks, adjacent rights-of-way, and street improvements (to include sidewalk, curb & gutter with distance to property line noted) if there is any existing land use (7 copies, folded)
- Sidewalk Exhibit and/or cross sections of proposed streets (3 copies, 11" by 17" maximum)
- Signed Form DRWS Drainage Report Grading and Drainage Plan, and Water & Sewer Availability submittal information
- Proposed Infrastructure List, if applicable
- Required notice with content per IDO Section 14-16-6-4(K)(6)
- Office of Neighborhood Coordination inquiry response and proof of emailed notice to applicable Neighborhood Association representatives
- Landfill disclosure and Environmental Health Department signature line on the plat if property is within a landfill buffer
- DXF file and hard copy of final plat data for AGIS submitted and approved

**Note: Any application that requires major public infrastructure must be processed as a Subdivision of Land - Major. See Form S1.**

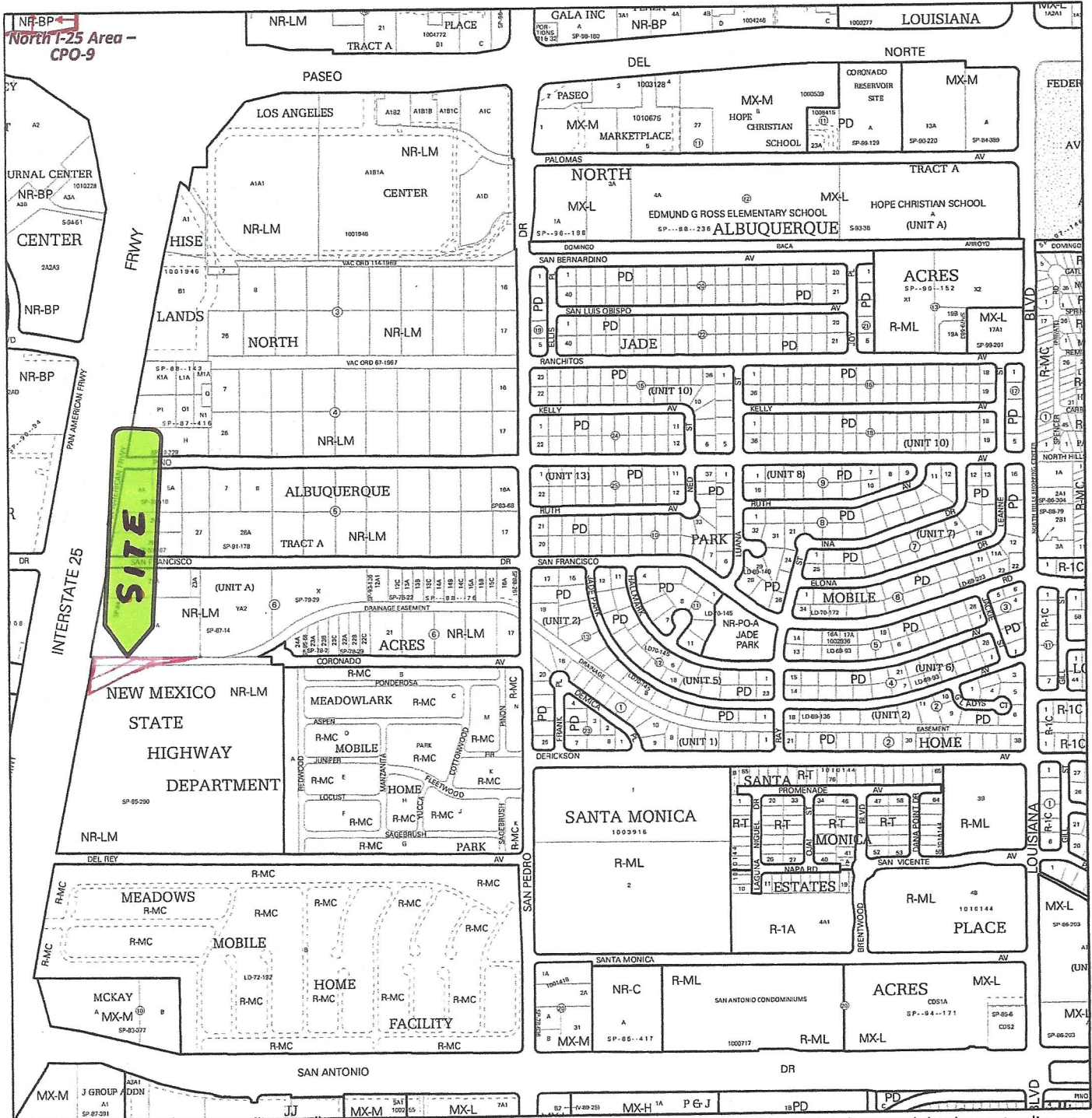
**MINOR AMENDMENT TO PRELIMINARY PLAT**

- Letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(X)(2)
- Proposed Amended Preliminary Plat, Infrastructure List, and/or Grading Plan (7 copies, folded)
- Original Preliminary Plat, Infrastructure List, and/or Grading Plan (7 copies, folded)
- Infrastructure List, if applicable

**Note: Any application that does not qualify as a Minor Amendment in IDO Section 14-16-6-4(X) must be processed as a Major Amendment. See Form S1.**

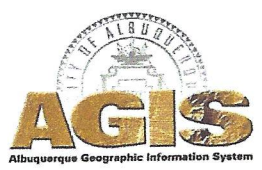
<p><i>I, the applicant or agent, acknowledge that if any required information is not submitted with this application, the application will not be scheduled for a public meeting or hearing, if required, or otherwise processed until it is complete.</i></p>	
<p>Signature: <u>Andrew Garcia</u></p>	<p>Date: <u>6-27-19</u></p>
<p>Printed Name: <u>Andrew Garcia</u></p>	<p><input type="checkbox"/> Applicant or <input checked="" type="checkbox"/> Agent</p>
<p><b>FOR OFFICIAL USE ONLY</b></p>	
<p>Project Number: _____</p>	<p>Case Numbers _____</p>
<p>Staff Signature: _____</p>	
<p>Date: _____</p>	





For more details about the Integrated Development Ordinance visit: <http://www.cabq.gov/planning/codes-policies-regulations/integrated-development-ordinance>

## IDO Zone Atlas May 2018

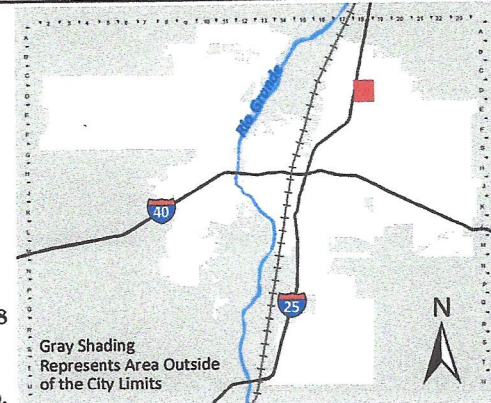


IDO Zoning information as of May 17, 2018  
The Zone Districts and Overlay Zones are established by the Integrated Development Ordinance (IDO).

Zone Atlas Page:  
**D-18-Z**

- Easement
- Escarpment
- Petroglyph National Monument
- Areas Outside of City Limits
- Airport Protection Overlay (APO) Zone
- Character Protection Overlay (CPO) Zone
- Historic Protection Overlay (HPO) Zone
- View Protection Overlay (VPO) Zone

Gray Shading Represents Area Outside of the City Limits



0 250 500 1,000 Feet



---

June 27, 2019

Ms. Kym Dicome, Chair  
Development Review Board  
City of Albuquerque, Planning Department  
600 2<sup>nd</sup> Street NW, Albuquerque NM 87102

Ms. Dicome and members of the Development Review Board:

JAG Planning & Zoning, agent for Phillip Pickard, respectfully requests your review and approval of a sketch plat.

This request is to vacate an existing easement and establish the boundary for Tract "A" North Albuquerque Acres, Tract "A" Unit A, consisting of a total of .7517 acres. A portion of the subject site was previously owned by the New Mexico State Highway Department and sold to DCLP Trust. The property owner is requesting to vacate an easement that is identified on the sketch plat as a 30-foot-wide public right-of-way easement known as Coronado Ave NE. The property is zoned NR-LM and has no minimum lot size requirements with only a five-foot front yard setback requirement.

The preliminary/final plat will meet the applicable standards of the IDO, DPM and other City requirements. Notification requirements for the preliminary plat/final plat, as specified in Table 6-1-1 of the IDO, will also be met.

Thank you for your consideration on this matter. I can be reached at (505) 363-5613 or at [jag@jagplanningandzoning.com](mailto:jag@jagplanningandzoning.com).

Sincerely,

Andrew Garcia

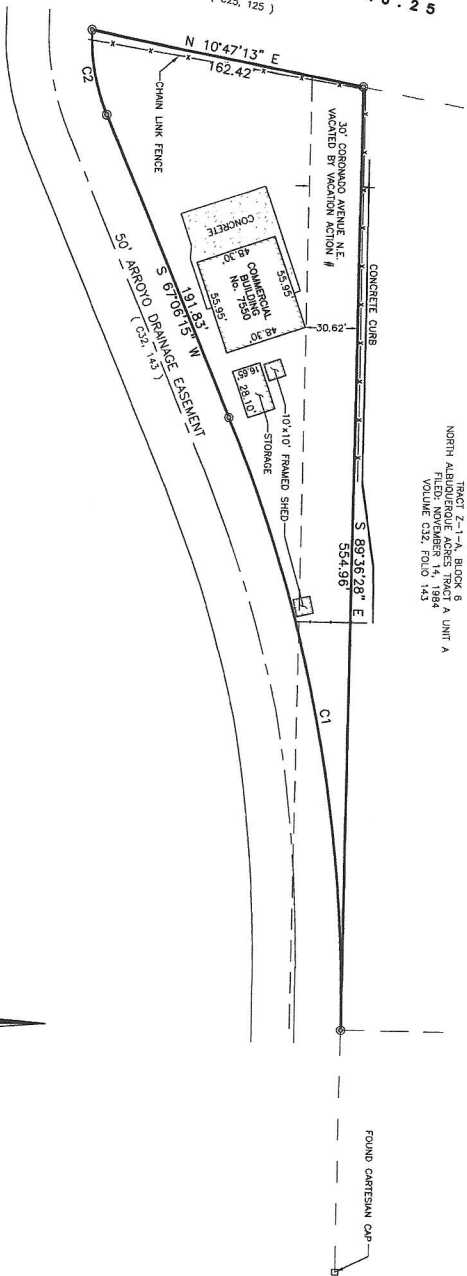
Principal

JAG Planning & Zoning, LLC





(PAN AMERICAN)  
 INTERSTATE HIGHWAY No. 25  
 350' R/W  
 (C25, 125)



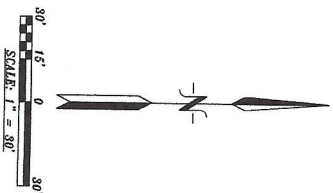
TRACT Z-1-A, BLOCK 8  
 NORTH ALBUQUERQUE ACRES TRACT A UNIT A  
 FILED: NOVEMBER 14, 1984  
 VOLUME 632, P. 143

SKETCH PLAT OF  
 TRCT "A"  
 NORTH ALBUQUERQUE ACRES TRACT A UNIT A

WITHIN  
 ELENA GALLEGOS GRANT  
 PROJECTED SECTION 24, TOWNSHIP 11 NORTH, RANGE 3 EAST, N.M.P.M.  
 CITY OF ALBUQUERQUE  
 BERNALILLO COUNTY, NEW MEXICO  
 APRIL 2019

CURVE	RADIUS	ASC.	LENTH	CHORD	BEARING	DELTA ANGLE
C1	1906.14	S89°36'28\"	358.84	N 78°45'24\"	E 12°18'17\"	
C2	1263.00	S81°18'13\"	489.74	N 7°03'56\"	E 12°55'20\"	

CURVE TABLE



PREPARED BY: STUBBS GORDON LLC  
 333 LOHAS BOULEVARD, N.E.  
 ALBUQUERQUE, NEW MEXICO 87102

PHONE: (505) 398-0300  
 FAX: (505) 398-0306