



## DEVELOPMENT REVIEW BOARD APPLICATION

Please check the appropriate box(es) and refer to supplemental forms for submittal requirements. All fees must be paid at the time of application.

<b>SUBDIVISIONS</b>	<input type="checkbox"/> Final Sign off of EPC Site Plan(s) (Form P2)	
<input type="checkbox"/> Major – Preliminary Plat (Form P1)	<input type="checkbox"/> Amendment to Site Plan (Form P2)	<input type="checkbox"/> Vacation of Public Right-of-way (Form V)
<input type="checkbox"/> Minor – Preliminary/Final Plat (Form S2)	<b>MISCELLANEOUS APPLICATIONS</b>	<input checked="" type="checkbox"/> Vacation of Public Easement(s) DRB (Form V)
<input type="checkbox"/> Major - Final Plat (Form S1)	<input type="checkbox"/> Extension of Infrastructure List or IIA (Form S1)	<input type="checkbox"/> Vacation of Private Easement(s) (Form V)
<input type="checkbox"/> Amendment to Preliminary Plat (Form S2)	<input type="checkbox"/> Minor Amendment to Infrastructure List (Form S2)	<b>PRE-APPLICATIONS</b>
<input type="checkbox"/> Extension of Preliminary Plat (Form S1)	<input type="checkbox"/> Temporary Deferral of SW (Form V2)	<input type="checkbox"/> Sketch Plat Review and Comment (Form S2)
	<input type="checkbox"/> Sidewalk Waiver (Form V2)	
<b>SITE PLANS</b>	<input type="checkbox"/> Waiver to IDO (Form V2)	<b>APPEAL</b>
<input type="checkbox"/> DRB Site Plan (Form P2)	<input type="checkbox"/> Waiver to DPM (Form V2)	<input type="checkbox"/> Decision of DRB (Form A)
<b>BRIEF DESCRIPTION OF REQUEST</b>		
Vacation of Public Easement		

<b>APPLICATION INFORMATION</b>		
Applicant: Airport Parking - Kathleen Chavez		Phone: 505-244-0630
Address: 1501 Aircraft Avenue SE		Email: kat@airportparkingsunport.com
City: Albuquerque	State: NM	Zip: 87109
Professional/Agent (if any): Tierra West, LLC		Phone: 505-858-3100
Address: 5571 Midway Park Place NE		Email: rstevenson@tierrawestllc.com
City: Albuquerque	State: NM	Zip: 87109
Proprietary Interest in Site: Owner	List all owners:	
<b>SITE INFORMATION (Accuracy of the existing legal description is crucial! Attach a separate sheet if necessary.)</b>		
Lot or Tract No.: Parcel 2A Park Plat of Lts 1A, 1B, 2B Parcels 1A1, 1A3, 1B1, Parcel 2A, 2B, 2C, & 2D	Block: Blk 3/ 4	Unit:
Subdivision/Addition: Sunport Park	MRGCD Map No.:	UPC Code: 101505516505030320
Zone Atlas Page(s): M-15-Z	Existing Zoning: NR-BP	Proposed Zoning NR-BP
# of Existing Lots: 1	# of Proposed Lots: 1	Total Area of Site (Acres): 48.6651
<b>LOCATION OF PROPERTY BY STREETS</b>		
Site Address/Street: 1501 Aircraft Avenue SE	Between: University	and: Interstate -25
<b>CASE HISTORY (List any current or prior project and case number(s) that may be relevant to your request.)</b>		
PR-2019-002651, SD-2019-00133, 1000530		


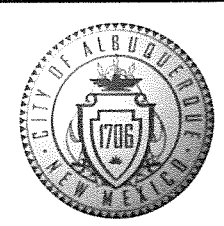
Signature:	Date: 2-18-2020				
Printed Name: Ronald R. Bohannan	<input type="checkbox"/> Applicant or <input checked="" type="checkbox"/> Agent				
<b>FOR OFFICIAL USE ONLY</b>					
Case Numbers	Action	Fees	Case Numbers	Action	Fees
Meeting Date:	Fee Total:				
Staff Signature:	Date:	Project #			

**FORM V: Vacations of Easements or Right-of-way– DRB**

**Please refer to the DRB meeting schedules for dates and deadlines. Your attendance is required.**

**>> INFORMATION REQUIRED FOR ALL VACATION APPLICATIONS**

- N/A Interpreter Needed for Meeting? \_\_\_\_\_ if yes, indicate language: \_\_\_\_\_
  - A Single PDF file of the complete application including all documents being submitted must be emailed to [PLNDRS@cabq.gov](mailto:PLNDRS@cabq.gov) prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided on a CD. PDF *shall be organized* with the Development Review Application and this Form V at the front followed by the remaining documents *in the order provided on this form*.
  - Zone Atlas map with the entire site clearly outlined and labeled
  - Letter of authorization from the property owner if application is submitted by an agent
  - VACATION OF PRIVATE EASEMENT
  - VACATION OF PUBLIC EASEMENT
  - VACATION OF RIGHT-OF-WAY – DRB
  - VACATION OF RIGHT-OF-WAY – COUNCIL
    - Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-6(K)(3)
    - Copy of the complete document which created the easement(s) (7 copies, folded)  
*Not required for City owned public right-of-way.*
    - Drawing showing the easement or right-of-way to be vacated (7 copies, not to exceed 8.5" by 11")
    - If easements, list number to be vacated \_\_\_\_\_ 1 \_\_\_\_\_
  - N/A If right-of-way, square footage to be vacated (see IDO Section 14-16-6-6(K) \_\_\_\_\_)
    - Proof of Neighborhood Meeting per IDO Section 14-16-6-4(C)
      - Office of Neighborhood Coordination neighborhood meeting inquiry response
      - Proof of email with read receipt OR Certified Letter offering meeting to applicable associations
      - If a meeting was requested/held, copy of sign-in sheet and meeting notes
    - Required notices with content per IDO Section 14-16-6-4(K)(6)
      - Office of Neighborhood Coordination notice inquiry response, notifying letter, and proof of first class mailing
      - Proof of emailed notice to affected Neighborhood Association representatives
      - Buffer map and list of property owners within 100 feet (excluding public rights-of-way), notifying letter, and proof of first class mailing
    - Sign Posting Agreement (not required for easements if IDO Section 14-16-6-6(K)(2)(a) is satisfied)
- The vacation must be shown on a DRB approved plat recorded by the County Clerk within one year, or it will expire.**

<i>I, the applicant or agent, acknowledge that if any required information is not submitted with this application, the application will not be scheduled for a public meeting, if required, or otherwise processed until it is complete.</i>	
Signature: 	Date: <b>2-18-2020</b>
Printed Name: <b>Ronald R. Bohannon</b>	<input type="checkbox"/> Applicant or <input checked="" type="checkbox"/> Agent
<b>FOR OFFICIAL USE ONLY</b>	
Case Numbers:	Project Number:
Staff Signature:	
Date:	

# SIGN POSTING AGREEMENT

## REQUIREMENTS

### POSTING SIGNS ANNOUNCING PUBLIC HEARINGS

All persons making application to the City under the requirements and procedures established by the Integrated Development Ordinance are responsible for the posting and maintaining of one or more signs on the property which is subject to the application, as shown in Table 6-1-1. Vacations of public rights-of-way (if the way has been in use) also require signs. Waterproof signs are provided at the time of application for a \$10 fee per sign. If the application is mailed, you must still stop at the Development Services Front Counter to pick up the sign(s).

The applicant is responsible for ensuring that the signs remain posted throughout the 15-day period prior to any public meeting or hearing. Failure to maintain the signs during this entire period may be cause for deferral or denial of the application. Replacement signs for those lost or damaged are available from the Development Services Front Counter.

1. LOCATION

- A. The sign shall be conspicuously located. It shall be located within twenty feet of the public sidewalk (or edge of public street). Staff may indicate a specific location.
- B. The face of the sign shall be parallel to the street, and the bottom of the sign shall be at least two feet from the ground.
- C. No barrier shall prevent a person from coming within five feet of the sign to read it.

2. NUMBER

- A. One sign shall be posted on each paved street frontage. Signs may be required on unpaved street frontages.
- B. If the land does not abut a public street, then, in addition to a sign placed on the property, a sign shall be placed on and at the edge of the public right-of-way of the nearest paved City street. Such a sign must direct readers toward the subject property by an arrow and an indication of distance.

3. PHYSICAL POSTING

- A. A heavy stake with two crossbars or a full plywood backing works best to keep the sign in place, especially during high winds.
- B. Large headed nails or staples are best for attaching signs to a post or backing; the sign tears out less easily.

4. TIME

Signs must be posted from \_\_\_\_\_ To \_\_\_\_\_

5. REMOVAL

- A. The sign is not to be removed before the initial hearing on the request.
- B. The sign should be removed within five (5) days after the initial hearing.

I have read this sheet and discussed it with the Development Services Front Counter Staff. I understand (A) my obligation to keep the sign(s) posted for (15) days and (B) where the sign(s) are to be located. I am being given a copy of this sheet.



\_\_\_\_\_  
(Applicant or Agent)

**2-18-2020**

\_\_\_\_\_  
(Date)

I issued \_\_\_\_\_ signs for this application, \_\_\_\_\_, \_\_\_\_\_  
(Date) (Staff Member)

**PROJECT NUMBER:** \_\_\_\_\_



# TIERRA WEST, LLC

February 18, 2020

Ms. Jolene Wolfley  
Planning Manager, DRB Chair  
City of Albuquerque  
P.O. Box 1293  
Albuquerque, NM 87103

**RE: VACATION OF PUBLIC EASEMENT  
(SUNPORT BOULEVARD)  
LEGAL DESCRIPTION: PARCEL 2A BLK 4  
PARK PLAT OF LTS 1A, 1B, 2B IN BLK 3,  
PARCELS 1A1, 1A2, 1B1 IN BLK 4, PARCELS 2A, 2B, 2C  
& 2D OF SUNPORT PARK CONT 48.6651 AC M/L  
ZONE ATLAS PAGE:M-15-Z**

Dear Chairwoman Wolfley:

Tierra West LLC, on behalf of R&B LLC, requests the vacation of a 100-ft drainage easement across a portion the above referenced property. Historically the 100-ft drainage easement covered an open arroyo the flowed across the southern portion of the property.

At the time of site development, upstream detention ponds were built and concrete stormdrain pipes were installed within the 100-ft easement through the property to safely convey the upstream flows downstream of the property. The 100-ft easement remained in place to cover the stormdrain pipes installed.

With this application we propose to vacate a portion of the easement and re-plat the easement to a more appropriate width of 48-ft, which was previously discussed and agreed upon with City Hydrology based on depth of pipe and DPM standards. The revised easement width provides the required width for access and maintenance of the stormdrain by the City and reduces the encumbrance of the original 100-ft easement width on the property.

If you have any questions or need additional information regarding this matter, please do not hesitate to call me.

Sincerely,

Ronald R. Bohannon, PE

cc: Ms. Kathleen Chavez

JN: 2018005

5571 Midway Park Pl. NE Albuquerque, NM 87109  
(505) 858-3100 fax (505) 858-1118 1-800-245-3102  
tierrawestllc.com



May 31, 2019

Ms. Kym Dicome, Chair  
Development Review Board  
City of Albuquerque  
P.O. Box 1293  
Albuquerque, NM 87103

**RE: VACATION OF PUBLIC RIGHT-OF-WAY  
(SNOW HEIGHTS CIRCLE NE)  
023 031N TRI, 023 031 W, PARCEL A-2, PARCEL B  
SNOW HEIGHTS ADDITION  
ZONE ATLAS PAGE: H-20-Z**

Dear Ms. Dicome:

The purpose of this letter is to authorize Tierra West LLC to act as agent on behalf of R&B LLC, pertaining to any and all submittals made to the City of Albuquerque for the above-referenced site.

Kathleen Chaves  
Print Name

Kathleen Chaves  
Signature

Managing Member  
Title

05.31.19  
Date

**From:** Carmona, Dalaina L. <dlcarmona@cabq.gov>  
**Sent:** Wednesday, January 29, 2020 4:51 PM  
**To:** Jaimie Garcia  
**Subject:** 1501 Aircraft Ave SE Public Notice Inquiry  
**Attachments:** M-15-Z.PDF

Dear Applicant,

See list of associations below regarding your Public Notice Inquiry. In addition, we have included web links below that will provide you with additional details about the new Integrated Development Ordinance (IDO) requirements. The web links also include notification templates that you may utilize when contacting each association. Thank you.

Association Name	First Name	Last Name	Email	Address Line 1	City	State	Zip	Mo Ph
District 6 Coalition of Neighborhood Associations	Dominic	Peralta	<a href="mailto:4district6@gmail.com">4district6@gmail.com</a>	3800 Lead Avenue SE	Albuquerque	NM	87108	
District 6 Coalition of Neighborhood Associations	Paul	Sanchez	<a href="mailto:paulsanchez7771@gmail.com">paulsanchez7771@gmail.com</a>	400 Cardenas Drive NE	Albuquerque	NM	87108	50

**IDO – Public Notice Requirements & Template:** <https://www.cabq.gov/planning/urban-design-development/public-notice>

**IDO – Neighborhood Meeting Requirements & Template:** <https://www.cabq.gov/planning/urban-design-development/neighborhood-meeting-requirement-in-the-integrated-development-ordinance>

**IDO - Administration & Enforcement section:** <http://documents.cabq.gov/planning/IDO/IDO-Effective-2018-05-17-Part6.pdf>

Thanks,



*Dalaina L. Carmona*

Senior Administrative Assistant  
 Office of Neighborhood Coordination  
 Council Services Department  
 1 Civic Plaza NW, Suite 9087, 9<sup>th</sup> Floor  
 Albuquerque, NM 87102

505-768-3334

[dlicarmona@cabq.gov](mailto:dlicarmona@cabq.gov) or [ONC@cabq.gov](mailto:ONC@cabq.gov)

Website: [www.cabq.gov/neighborhoods](http://www.cabq.gov/neighborhoods)



Confidentiality Notice: This e-mail, including all attachments is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized review, use, disclosure or distribution is prohibited unless specifically provided under the New Mexico Inspection of Public Records Act. If you are not the intended recipient, please contact the sender and destroy all copies of this message.

**From:** [webmaster=cabq.gov@mailgun.org](mailto:webmaster=cabq.gov@mailgun.org) [<mailto:webmaster=cabq.gov@mailgun.org>] **On Behalf Of** [webmaster@cabq.gov](mailto:webmaster@cabq.gov)

**Sent:** Wednesday, January 29, 2020 2:47 PM

**To:** Office of Neighborhood Coordination <[jgarcia@tierrawestllc.com](mailto:jgarcia@tierrawestllc.com)>

**Cc:** Office of Neighborhood Coordination <[onc@cabq.gov](mailto:onc@cabq.gov)>

**Subject:** Neighborhood Meeting Inquiry Sheet Submission

Neighborhood Meeting Inquiry For:

Development Review Board

If you selected "Other" in the question above, please describe what you are seeking a Neighborhood Meeting Inquiry for below:

Contact Name

Jaimie Garcia

Telephone Number

5058583100

Email Address

[jgarcia@tierrawestllc.com](mailto:jgarcia@tierrawestllc.com)

Company Name

Tierra West, LLC

Company Address

5571 Midway Park Place NE

City

Albuquerque

State

ZIP

87109

Legal description of the subject site for this project:

Parcel 2A BLK 4 Park Plat of LTS 1A, 1B 2B in BLK 3, Parcels 1A1 1A2 1B1 in BLK 4, Parcels 2A, 2B 2C, 2D of Sunport Park

Physical address of subject site:

1501 Aircraft Ave

Subject site cross streets:

University and I-25

Other subject site identifiers:



This site is located on the following zone atlas page:

M-15-Z

=====

This message has been analyzed by Deep Discovery Email Inspector.

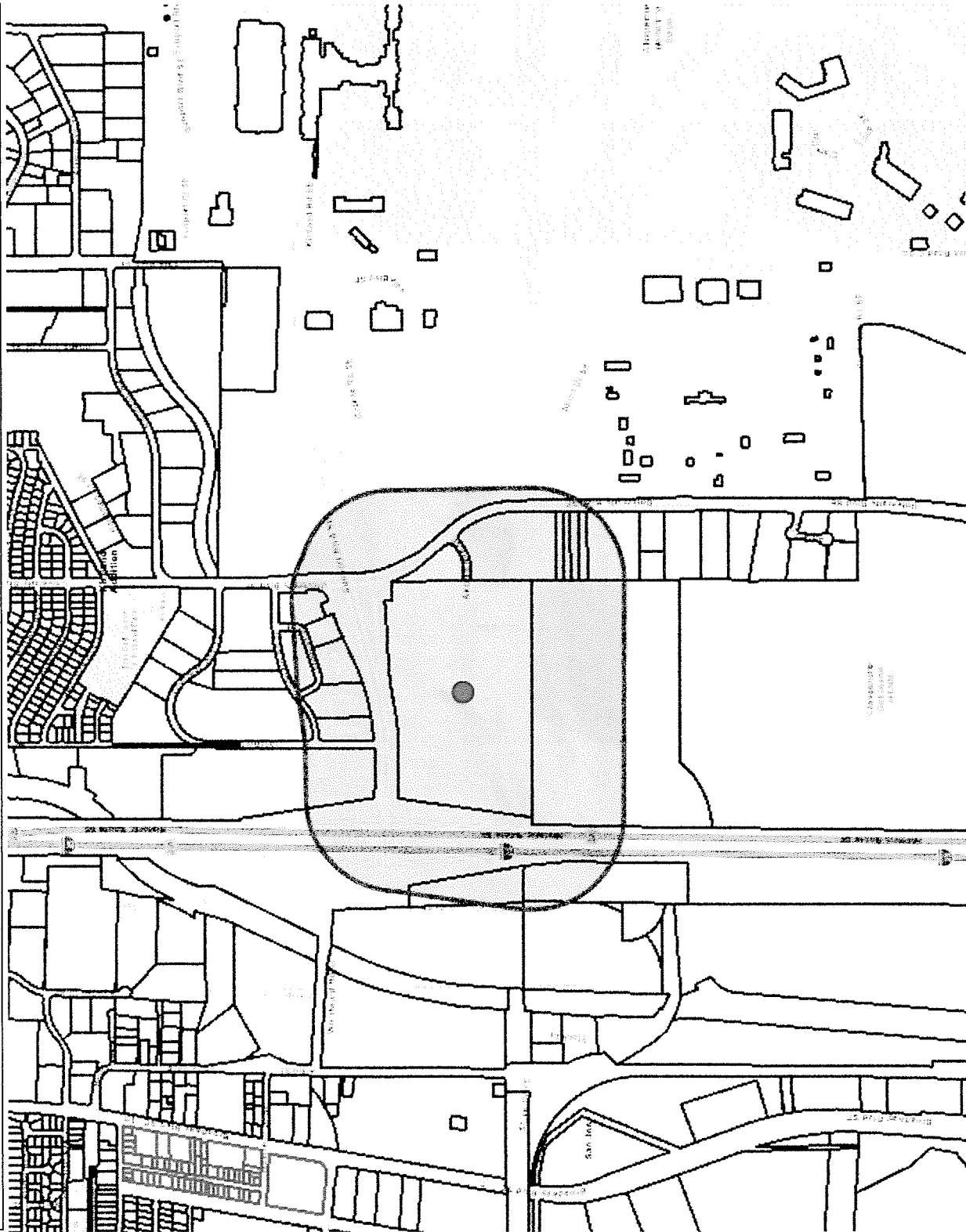


# 1501 Aircraft Ave SE



## Legend

- Bernalillo County Parcels



## Notes

Buffer Map: 760 Ft.  
ROW Aircraft: 660 Ft.



WGS\_1984\_Web\_Mercator\_Auxiliary\_Sphere  
© City of Albuquerque  
2/4/2020

1: 14,423

The City of Albuquerque ("City") provides the data on this website as a service to the public. The City makes no warranty, representation, or guaranty, as to the content, accuracy, timeliness, or completeness of any of the data provided at this website. Please visit <http://www.cabq.gov/iaq-data/iaq-data-disclaimer-1> for more information.  
**THIS MAP IS NOT TO BE USED FOR NAVIGATION**

LOUDAT KARL WEBSTER  
BOX 6478 PSC 41  
APO AE 09464

AIRPORT HOSPITALITY LLC C/O LEGACY  
HOSPITALITY LLC  
6501 EAGLE ROCK AVE NE SUITE B5  
ALBUQUERQUE NM 87113-2478

PLATINUM PROPERTY PARTNERS VII  
4525 DEAN MARTIN DR UNIT 2207  
LAS VEGAS NV 89103-8118

LSREF3/AH CHICAGO LLC C/O ALTUS  
GROUP  
PO BOX 92129  
SOUTHLAKE TX 76092-0102

VAN WATERS & ROGERS INC C/O TAX  
DEPT  
PO BOX 34325  
SEATTLE WA 98124-1325

ABQ HOTEL GROUP LLC  
P O BOX 351979  
WESTMINSTER CO 80035-1979

CHAVES FAMILY TRUST INC  
1501 AIRCRAFT AVE SE  
ALBUQUERQUE NM 87106

CHAVES FAMILY TRUST INC  
1501 AIRCRAFT AVE SE  
ALBUQUERQUE NM 87106

R & B LLC  
1501 AIRCRAFT AVE SE  
ALBUQUERQUE NM 87106

CONTRACTORS LEASING LLC  
2906 BROADWAY BLVD NE  
ALBUQUERQUE NM 87107

WARAMAUG ALBUQUERQUE W LLC  
C/O WARAMAUG HOSPITALITY  
2500 N MILITARY TRL SUITE 275  
BOCA RATON FL 33431-6322

CITY OF ALBUQUERQUE  
PO BOX 1293  
ALBUQUERQUE NM 87103-2248

CHAVES FAMILY TRUST INC  
1501 AIRCRAFT AVE SE  
ALBUQUERQUE NM 87106

U S A DEPT OF ARMY HDQRS 377  
CEG/CERR  
2050 WYOMING BLVD SE  
KIRTLAND AFB NM 87117-5663

REGENTS OF UNM REAL ESTATE DEPT  
MSC06-3595-1 UNIVERSITY OF NM  
ALBUQUERQUE NM 87131-0001

LAXMI MANAGEMENT LLC  
817 CENTRAL AVE NE  
ALBUQUERQUE NM 87102

CITY OF ALBUQUERQUE  
PO BOX 1293  
ALBUQUERQUE NM 87103-2248

WE THE PEOPLE LLC  
500 TIERRA MONTANA LP  
BERNALILLO NM 87004

WE THE PEOPLE LLC  
500 TIERRA MONTANA LP  
BERNALILLO NM 87004

CITY OF ALBUQUERQUE  
PO BOX 1293  
ALBUQUERQUE NM 87103-2248

CCC-NEW MEXICO LLC  
431 OFFICE PARK DR  
BIRMINGHAM AL 35223

**From:** Richard Stevenson  
**Sent:** Tuesday, February 11, 2020 10:50 AM  
**To:** eastgatewaycoalition@gmail.com; jamesw.andrews@gmail.com  
**Cc:** Ron Bohannon; Jaimie Garcia; Kristl Walker; kat@airportparkingsunport.com  
**Subject:** Airport Parking Sunport- Vacation Of Public Easement  
**Attachments:** 2018005 Plat Airport Property.pdf

Michael and James,

Tierra West LLC, on behalf of R&B LLC, requests the vacation of a drainage easement across a portion the above referenced property. Historically the 100-ft drainage easement covered an open arroyo through the property. At the time of the site development upstream detention ponds and concrete stormdrain pipes were installed to convey the upstream flows. However the 100-ft easement remained. With this application we propose to vacate a portion of the easement and re-plat the easement to a width of 48-ft, which was previously discussed and agreed upon with City Hydrology. The new easement width will provided the necessary easement for access and maintenance of the stormdrain by the City and reduce the encumbrance of the original 100-ft easement width on the property. Attached is the proposed plan that will be submitted to the Development Review Board and details the stormdrain vacation and replat of the easement.

As required by the IDO, the process to complete the purchase of the right of way includes notification of the recognized Neighborhood Association/s within the area. If you wish to meet to discuss this application please contact me within 15 days of receipt of this email. Otherwise can you please respond and decline the meeting.

If you have any questions please call or email. Thanks.

Kind Regards,

Richard Stevenson, P.E.

Tierra West LLC  
5571 Midway Park Pl., NE  
Albuquerque, NM 87109  
505-858-3100 ext. 232

**PRIVILEGED AND CONFIDENTIAL**

The information contained in this electronic mail message is confidential, may be privileged, and is intended only for the use of the individual(s) named above or their designee. If you are not the intended recipient of this message, you are hereby notified that any dissemination, distribution, or copying of this communication is strictly prohibited. Any unauthorized interception of this message is illegal under the law. If you have received this message in error, please immediately notify me by return message or by telephone and delete the original message from your email system. Thank you.

**Jaimie Garcia**

---

**From:** Mail Delivery System <MAILER-DAEMON@exrmf-va-1-4.serverdata.net>  
**To:** eastgatewaycoalition@gmail.com; jamesw.andrews@gmail.com  
**Sent:** Tuesday, February 11, 2020 10:50 AM  
**Subject:** Relayed: Airport Parking Sunport- Vacation Of Public Easement

**Delivery to these recipients or groups is complete, but no delivery notification was sent by the destination server:**

[eastgatewaycoalition@gmail.com](mailto:eastgatewaycoalition@gmail.com)

[jamesw.andrews@gmail.com](mailto:jamesw.andrews@gmail.com)

Subject: Airport Parking Sunport- Vacation Of Public Easement

**Jaimie Garcia**

---

**From:** Microsoft Outlook  
**To:** Ron Bohannon  
**Sent:** Tuesday, February 11, 2020 10:50 AM  
**Subject:** Delivered: Airport Parking Sunport- Vacation Of Public Easement

**Your message has been delivered to the following recipients:**

[Ron Bohannon \(rrb@tierrawestllc.com\)](mailto:rrb@tierrawestllc.com)

Subject: Airport Parking Sunport- Vacation Of Public Easement

**Jaimie Garcia**

---

**From:** Microsoft Outlook  
**To:** Kristl Walker  
**Sent:** Tuesday, February 11, 2020 10:50 AM  
**Subject:** Delivered: Airport Parking Sunport- Vacation Of Public Easement

**Your message has been delivered to the following recipients:**

[Kristl Walker \(kwalker@tierrawestllc.com\)](mailto:kwalker@tierrawestllc.com)

Subject: Airport Parking Sunport- Vacation Of Public Easement

**Jaimie Garcia**

---

**From:** Microsoft Outlook  
**To:** Jaimie Garcia  
**Sent:** Tuesday, February 11, 2020 10:50 AM  
**Subject:** Delivered: Airport Parking Sunport- Vacation Of Public Easement

**Your message has been delivered to the following recipients:**

[Jaimie Garcia \(jgarcia@tierrawestllc.com\)](mailto:jgarcia@tierrawestllc.com)

Subject: Airport Parking Sunport- Vacation Of Public Easement



**Jaimie Garcia**

---

**From:** Kristl Walker  
**To:** Richard Stevenson  
**Sent:** Tuesday, February 11, 2020 10:50 AM  
**Subject:** Read: Airport Parking Sunport- Vacation Of Public Easement

Your message

To: Kristl Walker  
Subject: Airport Parking Sunport- Vacation Of Public Easement  
Sent: Tuesday, February 11, 2020 10:49:46 AM (UTC-07:00) Mountain Time (US & Canada)

was read on Tuesday, February 11, 2020 10:50:01 AM (UTC-07:00) Mountain Time (US & Canada).

**Jaimie Garcia**

---

**From:** Microsoft Outlook  
**To:** kat@airportparkingsunport.com  
**Sent:** Tuesday, February 11, 2020 10:50 AM  
**Subject:** Relayed: Airport Parking Sunport- Vacation Of Public Easement

**Delivery to these recipients or groups is complete, but no delivery notification was sent by the destination server:**

kat@airportparkingsunport.com (kat@airportparkingsunport.com)

Subject: Airport Parking Sunport- Vacation Of Public Easement

Email from Neighborhood  
Association

**From:** Richard Stevenson  
**Sent:** Monday, February 17, 2020 11:11 AM  
**To:** Jaimie Garcia; Kristl Walker  
**Subject:** FW: Airport Parking Sunport- Vacation Of Public Easement

FYI see below

Regards,  
Richard

**From:** James Andrews [<mailto:jamesw.andrews01@gmail.com>]  
**Sent:** Friday, February 14, 2020 9:41 AM  
**To:** Richard Stevenson  
**Subject:** Re: Airport Parking Sunport- Vacation Of Public Easement

Richard --

I have no desire to meet with respect to your project.

Jim Andrews

On Fri, Feb 14, 2020 at 9:18 AM Richard Stevenson <[rstevenson@tierrawestllc.com](mailto:rstevenson@tierrawestllc.com)> wrote:

James,

Tierra West LLC, on behalf of R&B LLC, requests the vacation of a drainage easement across a portion the above referenced property. Historically the 100-ft drainage easement covered an open arroyo through the property. At the time of the site development upstream detention ponds and concrete stormdrain pipes were installed to convey the upstream flows. However the 100-ft easement remained. With this application we propose to vacate a portion of the easement and re-plat the easement to a width of 48-ft, which was previously discussed and agreed upon with City Hydrology. The new easement width will provided the necessary easement for access and maintenance of the stormdrain by the City and reduce the encumbrance of the original 100-ft easement width on the property. Attached is the proposed plan that will be submitted to the Development Review Board and details the stormdrain vacation and replat of the easement.

As required by the IDO, the process to complete the purchase of the right of way includes notification of the recognized Neighborhood Association/s within the area. If you wish to meet to discuss this application please contact me within 15 days of receipt of this email. Otherwise can you please respond and decline the meeting.

If you have any questions please call or email. Thanks.

Kind Regards,

Richard Stevenson, P.E.

Tierra West LLC

5571 Midway Park Pl., NE

Albuquerque, NM 87109

505-858-3100 ext. 232

PRIVILEGED AND CONFIDENTIAL

The information contained in this electronic mail message is confidential, may be privileged, and is intended only for the use of the individual(s) named above or their designee. If you are not the intended recipient of this message, you are hereby notified that any dissemination, distribution, or copying of this communication is strictly prohibited. Any unauthorized interception of this message is illegal under the law. If you have received this message in error, please immediately notify me by return message or by telephone and delete the original message from your email system. Thank you.

TW

# TIERRA WEST, LLC

February 18, 2020

**RE: AIRPORT PARKING SUNPORT  
MINOR SUBDIVISION PRELIMINARY/FINAL PLAT  
LEGAL DESCRIPTION: PARCEL 2A BLK 4 PARK PLAT  
OF LTS 1A, 1B, 2B IN BLK 3, PARCELS 1A1, 1A2, 1B1  
IN BLK 4, PARCELS 2A, 2B, 2C & 2D OF SUNPORT PARK  
ZONE ATLAS PAGE: M-15-Z**

To Whom It May Concern:

:  
Tierra West LLC, on behalf of R & B LLC, is submitting for Minor Subdivision Preliminary/Final Plat Approval to the Development Review Board (DRB) for the Airport Parking I-25 & Sunport property. The legal description of the property is PARCEL 2A BLK 4 PARK PLAT OF LTS 1A, 1B, 2B IN BLK 3, PARCELS 1A1, 1A2, 1B1 IN BLK 4, PARCELS 2A, 2B, 2C & 2D OF SUNPORT PARK, ZONE ATLAS PAGE: M-15-Z.

This request to DRB is to complete the platting action to incorporate the approved vacation of a 2,224 square foot portion of Sunport Boulevard. The attached plat details this vacation and is being submitted to DRB.

As required by the IDO notification procedures (6-4(K)), the process to complete the replat requires notification of the recognized Neighborhood Association/s within the area. The next DRB meeting which we intend to be scheduled for, shall be on March 4, 2020 at 9:00 am at the Plaza Del Sol Hearing Room, Basement Level, 600 Second Street NW (on the Northeast Corner Of 2nd Street and Roma NW).

If you have any questions on the application please let me know.

**Tierra West Contact:**  
Ronald R. Bohannon, P.E.  
President  
Tierra West LLC  
5571 Midway Park Place NE  
Albuquerque, NM 87109  
rrb@tierrawestllc.com  
505-858-3100

**City of Albuquerque Contact:**  
Russell D. Brito, Planning Manager  
Urban Design & Development Division  
City of Albuquerque Planning Department  
600 2nd St NW,  
Albuquerque, NM 87102  
r.brito@cabq.gov  
505-924-3337

Sincerely,



Ronald R. Bohannon, PE

JN: 2018005  
RRB/rs/kw

5571 Midway Park Pl. NE Albuquerque, NM 87109  
(505) 858-3100 fax (505) 858-1118 1-800-245-3102  
tierrawestllc.com

*JW*

# TIERRA WEST, LLC

February 18, 2020

Ms. Jolene Wolfley, Chairwoman  
Development Review Board  
P.O. Box 1293  
Albuquerque, NM 8103

**RE: CERTIFICATION LETTER FOR 100 FOOT BUFFER PROPERTY OWNERS  
SUNPORT PARK – DRB REQUEST FOR VACATION OF PUBLIC EASEMENT  
1501 AIRCRAFT AVE SE ALBUQUERQUE NM  
PARCEL 2A BLK 4 PARK PLAT OF LTS 1A, 1B, 2B, IN BLK 3, PARCELS  
1A1,1A2,1B1, IN BLK 4, PARCELS 2A,2B,2C & 2D OF SUNPORT PARK  
ZONE ATLAS PAGE M-15-Z**

Dear Ms. Chairwoman Wolfley:

This letter serves to certify that the letters for the Sunport Park Vacation of Easement submittal are being mailed to the one hundred foot buffer property owners per the City of Albuquerque's IDO requirement. Please find included with this submittal, a copy of the letter indicating the proposed project.

If you have any questions or need additional information regarding this matter, please don't hesitate to contact me.

Sincerely,



Ronald R. Bohannon, P.E.

cc: Ben E. Keith

JN: 2018005

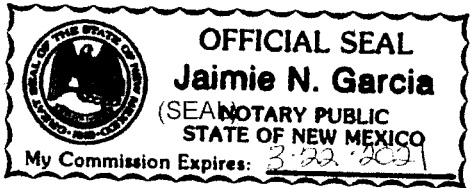
RRB/jg

STATE OF New Mexico )

COUNTY OF Bernalillo )

)  
ss.  
)

This instrument was acknowledged before me on this 18<sup>th</sup> day of February, 2020.



Jaimie N. Garcia  
Notary Public

My Commission Expires: 3-22-2021

5571 Midway Park Pl. NE Albuquerque, NM 87109  
(505) 858-3100 fax (505) 858-1118 1-800-245-3102  
tierrawestllc.com







**From:** Jaimie Garcia  
**Sent:** Tuesday, February 18, 2020 8:40 AM  
**To:** '4district6@gmail.com'; 'paulsanchez7771@gmail.com'  
**Cc:** Richard Stevenson; Ron Bohannon; Kristl Walker  
**Subject:** DRB Submittal for Vacation of Easement 1501 Aircraft Ave SE  
**Attachments:** 2018016 -1501 Aircraft Ave SE Vacation of Easement DRB Submittal.pdf

February 18, 2020

**RE: AIRPORT PARKING SUNPORT  
VACATION OF PUBLIC EASEMENT  
LEGAL DESCRIPTION: PARCEL 2A BLK 4 PARK PLAT  
OF LTS 1A, 1B, 2B IN BLK 3, PARCELS 1A1, 1A2, 1B1  
IN BLK 4, PARCELS 2A, 2B, 2C & 2D OF SUNPORT PARK  
ZONE ATLAS PAGE: M-15-Z**

Dear [4district6@gmail.com](mailto:4district6@gmail.com); [paulsanchez7771@gmail.com](mailto:paulsanchez7771@gmail.com)

:\nTierra West LLC, on behalf of R &B LLC, is submitting for Minor Subdivision Preliminary/Final Plat Approval to the Development Review Board (DRB) for the Airport Parking I-25 & Sunport property. The legal description of the property is PARCEL 2A BLK 4 PARK PLAT OF LTS 1A, 1B, 2B IN BLK 3, PARCELS 1A1, 1A2, 1B1 IN BLK 4, PARCELS 2A, 2B, 2C & 2D OF SUNPORT PARK, ZONE ATLAS PAGE: M-15-Z.

This request to DRB is to complete the platting action to incorporate the approved vacation of a 2,224 square foot portion of Sunport Boulevard. The attached plat details this vacation and is being submitted to DRB.

As required by the IDO notification procedures (6-4(K)), the process to complete the replat requires notification of the recognized Neighborhood Association/s within the area. The next DRB meeting which we intend to be scheduled for, shall be on March 4, 2020 at 9:00 am at the Plaza Del Sol Hearing Room, Basement Level, 600 Second Street NW (on the Northeast Corner Of 2nd Street and Roma NW).

If you have any questions on the application please let me know.

**Tierra West Contact:**  
Ronald R. Bohannon, P.E.  
President  
Tierra West LLC  
5571 Midway Park Place NE  
Albuquerque, NM 87109  
[rrb@tierrawestllc.com](mailto:rrb@tierrawestllc.com)  
505-858-3100

**City of Albuquerque Contact:**  
Russell D. Brito, Planning Manager  
Urban Design & Development Division  
City of Albuquerque Planning Department  
600 2nd St NW,  
Albuquerque, NM 87102  
[r.brito@cabq.gov](mailto:r.brito@cabq.gov)  
505-924-3337

Sincerely,

Ronald R. Bohannon, PE

*Respectfully,*

*Jaimie N. Garcia*  
*Project Coordinator*  
*Tierra West, LLC*  
*5571 Midway Park Place NE*  
*Albuquerque, NM 87109*  
*505-858-3100 Office*  
*505-858-1118 Fax*  
[jgarcia@tierrawestllc.com](mailto:jgarcia@tierrawestllc.com)

**PRIVILEGED AND CONFIDENTIAL**

The information contained in this electronic mail message is confidential, may be privileged, and is intended only for the use of the individual(s) named above or their designee. If you are not the intended recipient of this message, you are hereby notified that any dissemination, distribution, or copying of this communication is strictly prohibited. Any unauthorized interception of this message is illegal under the law. If you have received this message in error, please immediately notify me by return message or by telephone and delete the original message from your email system. Thank you.

## Jaimie Garcia

---

**From:** Mail Delivery System <MAILER-DAEMON@exrmf-va-1-3.serverdata.net>  
**To:** 4district6@gmail.com; paulsanchez7771@gmail.com  
**Sent:** Tuesday, February 18, 2020 8:40 AM  
**Subject:** Relayed: DRB Submittal for Vacation of Easement 1501 Aircraft Ave SE

**Delivery to these recipients or groups is complete, but no delivery notification was sent by the destination server:**

[4district6@gmail.com](mailto:4district6@gmail.com)

[paulsanchez7771@gmail.com](mailto:paulsanchez7771@gmail.com)

Subject: DRB Submittal for Vacation of Easement 1501 Aircraft Ave SE



Message Headers

## Jaimie Garcia

---

**From:** Microsoft Outlook  
**To:** Richard Stevenson  
**Sent:** Tuesday, February 18, 2020 8:40 AM  
**Subject:** Delivered: DRB Submittal for Vacation of Easement 1501 Aircraft Ave SE

### Your message has been delivered to the following recipients:

[Richard Stevenson \(rstevenson@tierrawestllc.com\)](mailto:rstevenson@tierrawestllc.com)

Subject: DRB Submittal for Vacation of Easement 1501 Aircraft Ave SE



DRB Submittal for  
Vacation of ...

**Jaimie Garcia**

---

**From:** Microsoft Outlook  
**To:** Kristl Walker  
**Sent:** Tuesday, February 18, 2020 8:40 AM  
**Subject:** Delivered: DRB Submittal for Vacation of Easement 1501 Aircraft Ave SE

**Your message has been delivered to the following recipients:**

[Kristl Walker \(kwalker@tierrawestllc.com\)](mailto:kwalker@tierrawestllc.com)

Subject: DRB Submittal for Vacation of Easement 1501 Aircraft Ave SE



DRB Submittal for  
Vacation of ...

**Jaimie Garcia**

---

**From:** Microsoft Outlook  
**To:** Ron Bohannon  
**Sent:** Tuesday, February 18, 2020 8:40 AM  
**Subject:** Delivered: DRB Submittal for Vacation of Easement 1501 Aircraft Ave SE

**Your message has been delivered to the following recipients:**

[Ron Bohannon \(rrb@tierrawestllc.com\)](mailto:rrb@tierrawestllc.com)

Subject: DRB Submittal for Vacation of Easement 1501 Aircraft Ave SE



DRB Submittal for  
Vacation of ...