



# **DEVELOPMENT REVIEW APPLICATION**

Effective 4/17/19

Please check the appropriate box and refer to supplemental forms for submittal requirements. All fees must be paid at the time of application.									
Administrative Decisions	De	ecisions Requiring a	Public	c Meeting or Hearing	Polic	Policy Decisions			
☐ Archaeological Certificate (Form P3,		☐ Site Plan – EPC including any Variances – EPC (Form P1)				☐ Adoption or Amendment of Comprehensive Plan or Facility Plan (Form Z)			
☐ Historic Certificate of Appropriatenes (Form L)	ss – Minor	☐ Master Development Plan (Form P1)				☐ Adoption or Amendment of Historic Designation (Form L)			
☐ Alternative Signage Plan (Form P3)		Historic Certificate of Form L)	Appro	ppriateness – Major	□ Aı	☐ Amendment of IDO Text (Form Z)			
	m P3) □	Demolition Outside of	f HPO	(Form L)	□ Aı	☐ Annexation of Land (Form Z)			
☐ WTF Approval (Form W1)		Historic Design Stand	lards a	and Guidelines <i>(Form L</i>	) 🗆 Aı	☐ Amendment to Zoning Map – EPC (Form Z)			
		☐ Wireless Telecommunications Facility Waiver (Form W2)			□ Aı	☐ Amendment to Zoning Map – Council (Form Z)			
					Appe	Appeals			
						☐ Decision by EPC, LC, ZHE, or City Staff (Form			
APPLICATION INFORMATION					A)				
0504 Davad'a a 1	I.C.					hono:	E0E E0E E	700	
Applicant: 6531 Paradise, L Address: 5600 Eubank Bly		e 200				Phone: 505-585-5700			
City: Albuquerque	va INE, Suit	.6 200	- C	State: NM		Email: mattsreeves@gmail.com Zip: 87111			
Professional/Agent (if any): Peter Bu	utterfield			State. I VIVI		Zip: 87111 Phone: 505 514 1364			
Address: 13013 Glenwood Hills (							eterbutterfield(	@Q.com	
City: Albuquerque			S	State: NM		Zip: 87111			
Proprietary Interest in Site: none				List all owners:	] -				
Minor amendment to a pre-IDO DRB site development plan approval to relocate the dumpster, remove loading area, add 3 new									
parking stalls, relocate 2 motorcycle stalls, add landscaping and increase area of existing patio by an additional 263 s.f.									
SITE INFORMATION (Accuracy of the	e existing lega	l description is cruci	al! Atta	tach a separate sheet	if neces	sary.)			
Lot or Tract No.: G2C			В	Block: 000	ι	Unit:			
Subdivision/Addition: Ventana Square at Ventana Ranch			М	MRGCD Map No.:	ι	UPC Code:			
Zone Atlas Page(s): B-10-Z Existing Zoning			X-M	M Proposed Zoning			d Zoning:		
# of Existing Lots:					Total Area of Site (acres): .7161			.7161	
LOCATION OF PROPERTY BY STREETS									
Site Address/Street: 6531 Paradise Blvd NE Between: Universe Blvd and: Paradise									
CASE HISTORY (List any current or prior project and case number(s) that may be relevant to your request.)									
1000390, 1002346									
Signature: peter butterfield Date: 5/12/21									
Printed Name: Peter Butterfield □ Applicant or ☑ Agent									
FOR OFFICIAL USE ONLY									
Case Numbers	Action	Fees		Case Numbers			Action	Fees	
SI-2021-00783	AA								
Meeting/Hearing Date: Fee Total:									
Staff Signature: Date: Project # PR-2019-0026				02664					

#### FORM P3: ADMINISTRATIVE DECISIONS AND MINOR AMENDMENTS

A single PDF file of the complete application including all plans and documents being submitted must be emailed to <u>PLNDRS@cabg.gov</u> prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided on a CD.

## oxtimes Information required for all administrative decisions or amendments

- x Letter of authorization from the property owner if application is submitted by an agent
- x Zone Atlas map with the entire site clearly outlined and labeled

### □ ARCHEOLOGICAL CERTIFICATE

- \_\_\_ Archaeological Compliance Documentation Form with property information section completed
- Only the information above is required unless the City Archaeologist determines that the application does not qualify for a Certificate of No Effect, in which case a treatment plan prepared by a qualified archaeologist that adequately mitigates any archeological impacts of the proposed development must be submitted and reviewed for a Certificate of Approval per the criteria in IDO Section 14-16-6-5(A)(3)(b)

### MINOR AMENDMENT TO SITE PLAN – ADMIN, EPC, or DRB

- X Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(X)(2)
- X Three (3) copies of all applicable sheets of the approved Site Plan being amended, folded
- X Copy of the Official Notice of Decision associated with the prior approval
- \_x Three (3) copies of the proposed Site Plan, with changes circled and noted Refer to the Site Plan Checklist for information needed on the proposed Site Plan.

Minor Amendments must be within the thresholds established in IDO TABLE 6-4-5. Any amendment beyond these thresholds is considered a Major Amendment and must be processed through the original decision-making body for the request.

u	MINOR AMENDMENT TO	SITE DEVELOPMENT PLAN	APPROVED PRIOR TO	) THE EFFECTIVE DATE OF THE	. IDO
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- Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(Y)(1)(a)
- \_\_\_ Three (3) copies of all applicable sheets of the approved Site Development Plan being amended, folded
- Copy of the Official Notice of Decision associated with the prior approval
- Three (3) copies of the proposed Site Development Plan, with changes circled and noted
  - Refer to the Site Plan Checklist for information needed on the proposed Site Plan.

Minor Amendments must be within the thresholds established in IDO TABLE 6-4-5. Any amendment beyond these thresholds is considered a Major Amendment and must be processed through the original decision-making body for the request.

	the request.
<b>-</b>	ALTERNATIVE SIGNAGE PLAN  Proposed Alternative Signage Plan compliant with IDO Section 14-16-5-12(F)(5)  Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-5(F)(4)(c)  Required notices with content per IDO Section 14-16-6-4(K)(6)  Office of Neighborhood Coordination notice inquiry response and proof of emailed notice to affected Neighborhood Association representatives  Sign Posting Agreement
	ALTERNATIVE LANDSCAPE PLAN

 Justification letter describing,	explaining, and justifying	g the request per the c	criteria in IDO Sectio	n 14-16-5-6(C)(16)
 Landscape Plan				

I, the applicant or agent, acknowledge that if ar scheduled for a public meeting or hearing, if re		
Signature: peter butterfield		Date: 5/12/21
Printed Name: Peter Butterfield		☐ Applicant or 🛎 Agent
FOR OFFICIAL USE ONLY		<u> </u>
Project Number:	Case Numbers	THE PARTY OF THE P
PR-2019-002664	SI-2021-00783	A LAND DE LA
	-	
	-	(1706)
Staff Signature:	M E TIME	
Date:		TAXABARA PARAMANANANANANANANANANANANANANANANANANAN

# **Letter of Authorization**

May 13, 2021

## To whom it may concern:

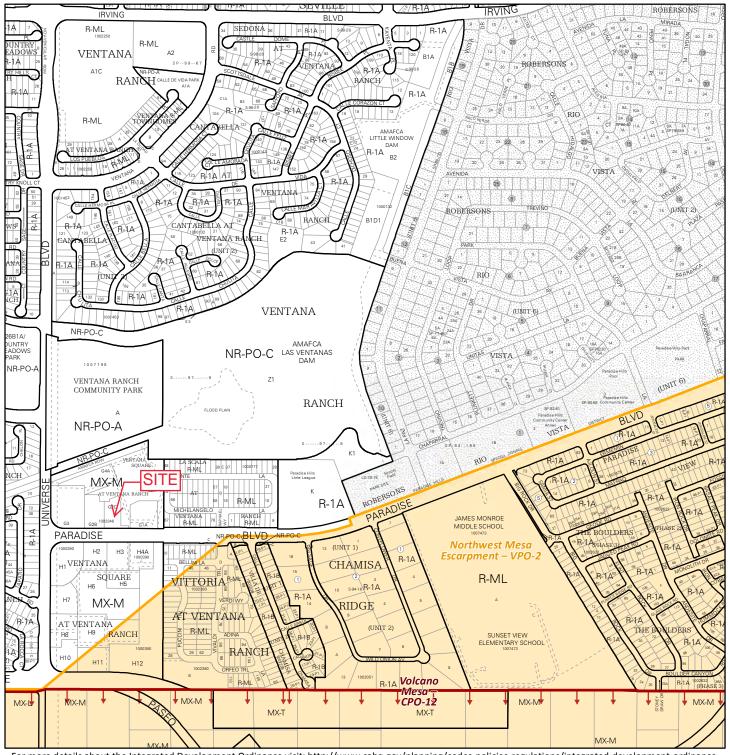
I hereby authorize Peter Butterfield to act on behalf of and represent 6531 Paradise, LLC in pursuit of a minor site plan amendment and any other approvals required for the property located at 6531 Paradise Blvd NW, Albuquerque, NM 87114. This authorization is effective May 13, 2021.

If you have any questions of concerns regarding this matter, please feel free to contact me at 505-585-5700 or email me at <a href="mattsreeves@gmail.com">mattsreeves@gmail.com</a>.

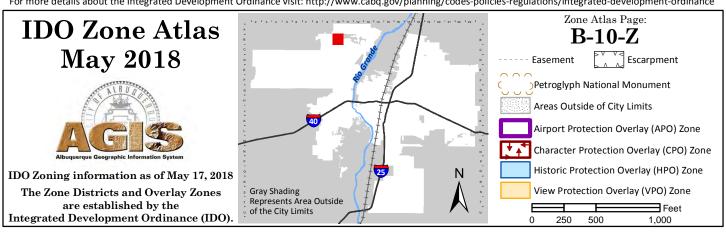
Kind regards,

Matt Reeves

6531 Paradise, LLC



For more details about the Integrated Development Ordinance visit: http://www.cabq.gov/planning/codes-policies-regulations/integrated-development-ordinance



# peter butterfield architect

• 505 514 1364 • 13013 Glenwood Hills Ct. NE • Albuquerque New Mexico 87111 •

May 14, 2021

RE: Minor Amendment to Site Plan DRB approval 10000290

Lot G2C

Subdivision Ventana Square at Ventana Ranch

To Whom It May Concern

We are requesting a Minor Amendment to a site plan per IDO 6-4(Z)(1)(a). The applicant is reducing the paved area 891 s.f. of an existing paved area of 16,060 square feet for a total change of 5.5%. Additionally the trash enclosure is being relocated from a location near the main entry door, an additional 515 square feet of landscape is being added and an existing sitting porch is being enlarged by 260 s.f.

Peter Butterfield, Architect



# CITY OF ALBUQUERQUE INVOICE

## PETER BUTTERFIELD

**13013 GLENWOOD HILLS CT NE** 

Reference NO: SI-2021-00783 Customer NO: CU-30896925

DateDescriptionAmount5/25/21Application Fee (Manual)\$50.00

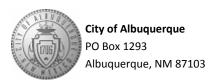
Due Date: 5/25/21 Total due for this invoice: \$50.00

# Options to pay your Invoice:

- 1. Online with a credit card: http://posse.cabq.gov/posse/pub/lms/Default.aspx
- 2. In person: Plaza Del Sol, 600 2nd St. NW, Albuquerque, NM 87102

## PLEASE RETURN THE BOTTOM PORTION OF THIS INVOICE NOTICE WITH PAYMENT

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**Date:** 5/25/21 **Amount Due:** \$50.00

**Reference NO:** SI-2021-00783

Payment Code: 130

**Customer NO:** CU-30896925

PETER BUTTERFIELD 13013 GLENWOOD HILLS CT NE ALBUQUERQUE, NM 87111

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