



Please check the appropriate box(es) and refer to supplemental forms for submittal requirements. All fees must be paid at the time of application.

<b>SUBDIVISIONS</b>	<input type="checkbox"/> Final Sign off of EPC Site Plan(s) (Form P2)	
<input type="checkbox"/> Major – Preliminary Plat (Form P1)	<input type="checkbox"/> Amendment to Site Plan (Form P2)	<input type="checkbox"/> Vacation of Public Right-of-way (Form V)
<input type="checkbox"/> Minor – Preliminary/Final Plat (Form S2)	<b>MISCELLANEOUS APPLICATIONS</b>	<input type="checkbox"/> Vacation of Public Easement(s) DRB (Form V)
<input type="checkbox"/> Major - Final Plat (Form S1)	<input type="checkbox"/> Extension of Infrastructure List or IIA (Form S1)	<input type="checkbox"/> Vacation of Private Easement(s) (Form V)
<input type="checkbox"/> Amendment to Preliminary Plat (Form S2)	<input type="checkbox"/> Minor Amendment to Infrastructure List (Form S2)	<b>PRE-APPLICATIONS</b>
<input type="checkbox"/> Extension of Preliminary Plat (Form S1)	<input type="checkbox"/> Temporary Deferral of S/W (Form V2)	<input checked="" type="checkbox"/> Sketch Plat Review and Comment (Form S2)
	<input type="checkbox"/> Sidewalk Waiver (Form V2)	
<b>SITE PLANS</b>	<input type="checkbox"/> Waiver to IDO (Form V2)	<b>APPEAL</b>
<input type="checkbox"/> DRB Site Plan (Form P2)	<input type="checkbox"/> Waiver to DPM (Form V2)	<input type="checkbox"/> Decision of DRB (Form A)

**BRIEF DESCRIPTION OF REQUEST**  
 Sketch Plat - subdivide one tract to create two separate tracts of land.

**APPLICATION INFORMATION**

Applicant: Bob Bauder Phone: 342-1092 ext. 103  
 Address: 3 Los Cedros Email: Bob@DesertMesa.com  
 City: Sandia Park State: NM Zip: 87047  
 Professional/Agent (if any): JAG Planning and Zoning, LLC Phone: (505) 363-5613  
 Address: P.O. Box 7857 Email: jag@jagplanningandzoning.com  
 City: Albuquerque State: NM Zip: 87194  
 Proprietary Interest in Site: Property Owner List all owners: Robert Bauder, Sally A. Bauder

**SITE INFORMATION (Accuracy of the existing legal description is crucial! Attach a separate sheet if necessary.)**

Lot or Tract No.: Tract A-1 Plat of Tracts A-1, A-2 & A-3 Block: \_\_\_\_\_ Unit: \_\_\_\_\_  
 Subdivision/Addition: Gorland Square MRGCD Map No.: \_\_\_\_\_ UPC Code: 102605603634220104  
 Zone Atlas Page(s): L-20 Existing Zoning: NR-LM Proposed Zoning: No Change  
 # of Existing Lots: 1 # of Proposed Lots: 2 Total Area of Site (Acres): .724

**LOCATION OF PROPERTY BY STREETS**

Site Address/Street: 8800 Susan Ave SE. Between: Wyoming Blvd SE. and: Moon Street SE.

**CASE HISTORY (List any current or prior project and case number(s) that may be relevant to your request.)**  
1002802

Signature: Andrew Garcia Date: July 26, 2019  
 Printed Name: Andrew Garcia  Applicant or  Agent

FOR OFFICIAL USE ONLY					
Case Numbers	Action	Fees	Case Numbers	Action	Fees
Meeting Date:				Fee Total:	
Staff Signature:	Date:			Project #	



**FORM S2: SUBDIVISION OF LAND – MINOR ACTIONS**


*Please refer to the DRB minor case schedule for meeting dates and deadlines unless noted differently below. Bring original Mylar of plat with property owner’s and City Surveyor’s signatures on it to the meeting. Your attendance is required.*

A Variance – DRB for the Bulk Transfer of Land requires application on Form V in addition to this FORM S2.

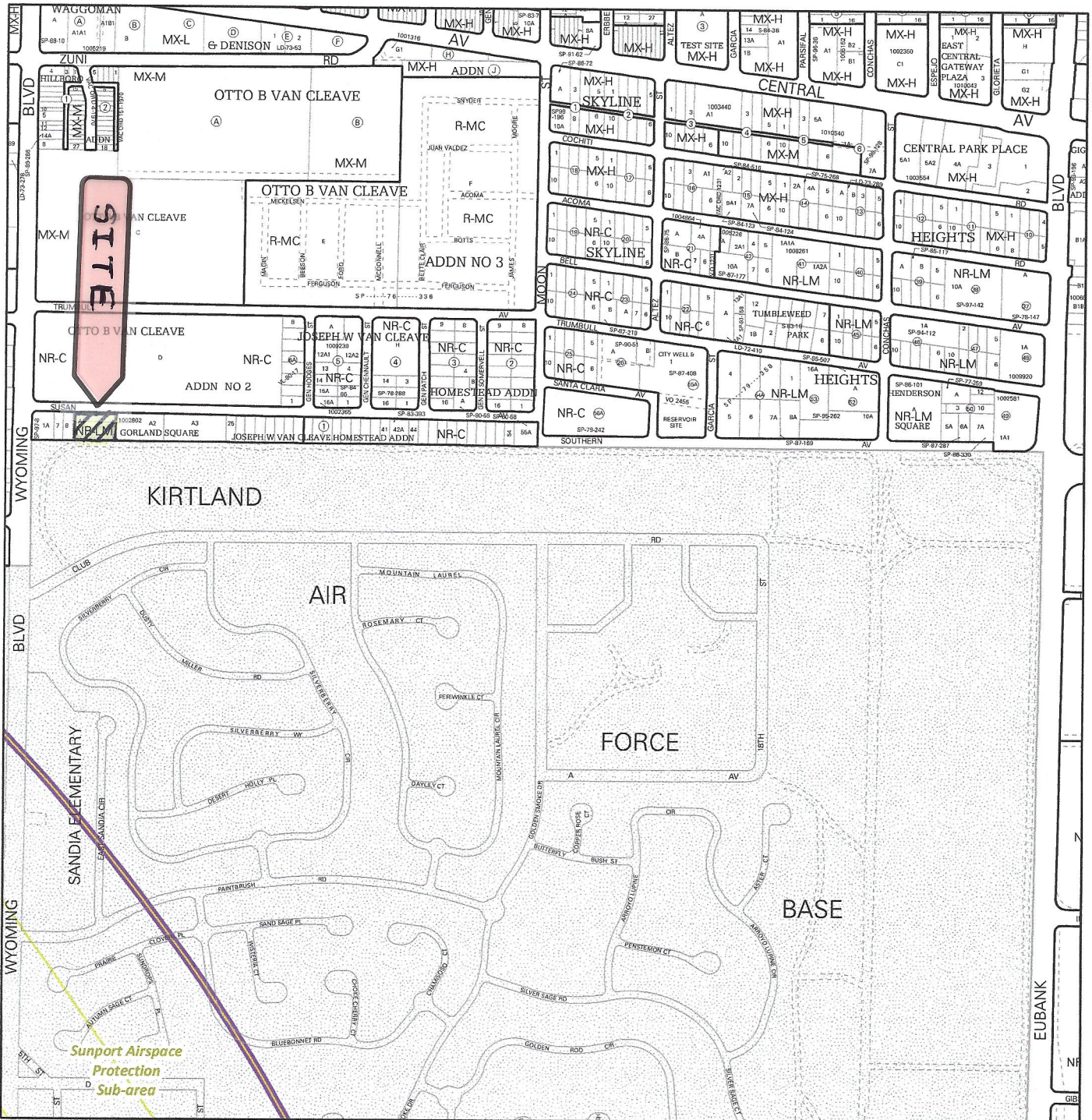
**>> INFORMATION REQUIRED FOR ALL MINOR SUBDIVISION APPLICATIONS**

- Interpreter Needed for Hearing?  if yes, indicate language: \_\_\_\_\_
- A Single PDF file of the complete application including all documents being submitted must be emailed to [PLNDRS@cabq.gov](mailto:PLNDRS@cabq.gov) prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided on a CD. PDF shall be organized with the Development Review Application and this Form S2 at the front followed by the remaining documents in the order provided on this form.
- Zone Atlas map with the entire site clearly outlined and labeled
- SKETCH PLAT REVIEW AND COMMENT**
  - Letter describing, explaining, and justifying the request
  - Scale drawing of the proposed subdivision plat (7 copies, folded)
  - Site sketch with measurements showing structures, parking, building setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (7 copies, folded)
- MAJOR SUBDIVISION FINAL PLAT APPROVAL (requires published notice, heard on the DRB Major Case Schedule)**
  - Letter describing, explaining, and justifying the request
  - Copy of recorded IIA
  - Proposed Final Plat (7 copies, 24" x 36" folded)
  - Design elevations & cross sections of perimeter walls (3 copies)
  - Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
  - DXF file and hard copy of final plat data for AGIS submitted and approved
- MINOR SUBDIVISION PRELIMINARY/FINAL PLAT APPROVAL**
  - Letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-6(I)
  - Sites 5 acres or greater: Archaeological Certificate in accordance with IDO Section 14-16-6-5(A)
  - Form DRWS Drainage Report, Grading and Drainage Plan, and Water & Sewer Availability Statement submittal information
  - Required notice with content per IDO Section 14-16-6-4(K)(6)
    - Office of Neighborhood Coordination Public Notice Inquiry response
    - Proof of emailed notice to applicable Neighborhood Association representatives
  - Proposed Preliminary / Final Plat with property owner’s and City Surveyor’s signatures on the plat prior to submittal (7 copies, folded)
  - Sidewalk Exhibit and/or cross sections of proposed streets (3 copies, 11" by 17" maximum)
  - Site sketch with measurements showing structures, parking, building setbacks, adjacent rights-of-way and street improvements (to include sidewalk, curb & gutter with distance to property line noted) if there is any existing land use (7 copies, folded)
  - Landfill disclosure statement per IDO Section 14-16-5-2(G) if site is within a designated landfill buffer zone
  - Proposed Infrastructure List, if applicable
  - DXF file and hard copy of final plat data for AGIS submitted and approved
- MINOR AMENDMENT TO PRELIMINARY PLAT OR INFRASTRUCTURE LIST**
  - Letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(X)(2)
  - Original Preliminary Plat, Infrastructure List, and/or Grading Plan (7 copies, folded)
  - Proposed Amended Preliminary Plat, Infrastructure List, and/or Grading Plan (7 copies, folded)

**Note: Any application that does not qualify as a Minor Amendment in IDO Section 14-16-6-4(X) must be processed as a Major Amendment. See Form S1.**


<p><i>I, the applicant or agent, acknowledge that if any required information is not submitted with this application, the application will not be scheduled for a public meeting or hearing, if required, or otherwise processed until it is complete.</i></p>	
<p>Signature: <i>Juanita Garcia</i></p>	<p>Date: <i>7/30/19</i></p>
<p>Printed Name: <i>Juanita Garcia</i></p>	<p><input type="checkbox"/> Applicant or <input checked="" type="checkbox"/> Agent</p>
<p><b>FOR OFFICIAL USE ONLY</b></p>	
<p>Case Numbers:</p>	<p>Project Number</p>
<p>Staff Signature:</p>	
<p>Date:</p>	





For more details about the Integrated Development Ordinance visit: <http://www.cabq.gov/planning/codes-policies-regulations/integrated-development-ordinance>

## IDO Zone Atlas May 2018




IDO Zoning information as of May 17, 2018  
The Zone Districts and Overlay Zones  
are established by the  
Integrated Development Ordinance (IDO).

Zone Atlas Page:  
**L-20-Z**

- Easement
- Escarpment
- Petroglyph National Monument
- Areas Outside of City Limits
- Airport Protection Overlay (APO) Zone
- Character Protection Overlay (CPO) Zone
- Historic Protection Overlay (HPO) Zone
- View Protection Overlay (VPO) Zone

Gray Shading  
Represents Area Outside  
of the City Limits



0 250 500 1,000 Feet





July 30, 2019

Ms. Kym Dicome, Chair  
Development Review Board  
City of Albuquerque, Planning Department  
600 2<sup>nd</sup> Street NW, Albuquerque NM 87102

Ms. Dicome and members of the Development Review Board:

JAG Planning & Zoning, agent for Robert Bauder, respectfully requests your review of a sketch plat.

The applicant intends to subdivide the property from one tract to create two separate tracts of land with the intention of potentially developing the newly subdivided tract at a future date. The current legal description is TR A-1 PLAT OF TRACTS A-1, A-2 & A-3 GORLAND SQUARE consisting of a total of .724 acres and the new legal description will be TRACT A-1A (consisting of .1652 acres) and Tract A-1-B (consisting of .5589 acres) GORLAND SQUARE. The property is zoned NR-LM and has no minimum lot size requirements or side yard setback requirements.

Thank you for your consideration on this matter. I can be reached at (505) 363-5613 or at [jag@jagplanningandzoning.com](mailto:jag@jagplanningandzoning.com).

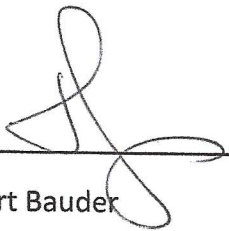
Sincerely,

Andrew Garcia  
Principal  
JAG Planning & Zoning, LLC

## LETTER OF AUTHORIZATION

**Subject Property: 8800 Susan Ave SE, TR A-1 PLAT OF TRACTS A-1, A-2 & A-3  
GORLAND SQUARE CONT .7240 AC**

I, the undersigned owner of subject property, hereby designate JAG Planning & Zoning, LLC to be my authorized representative for all subdivision matters associated with this property.

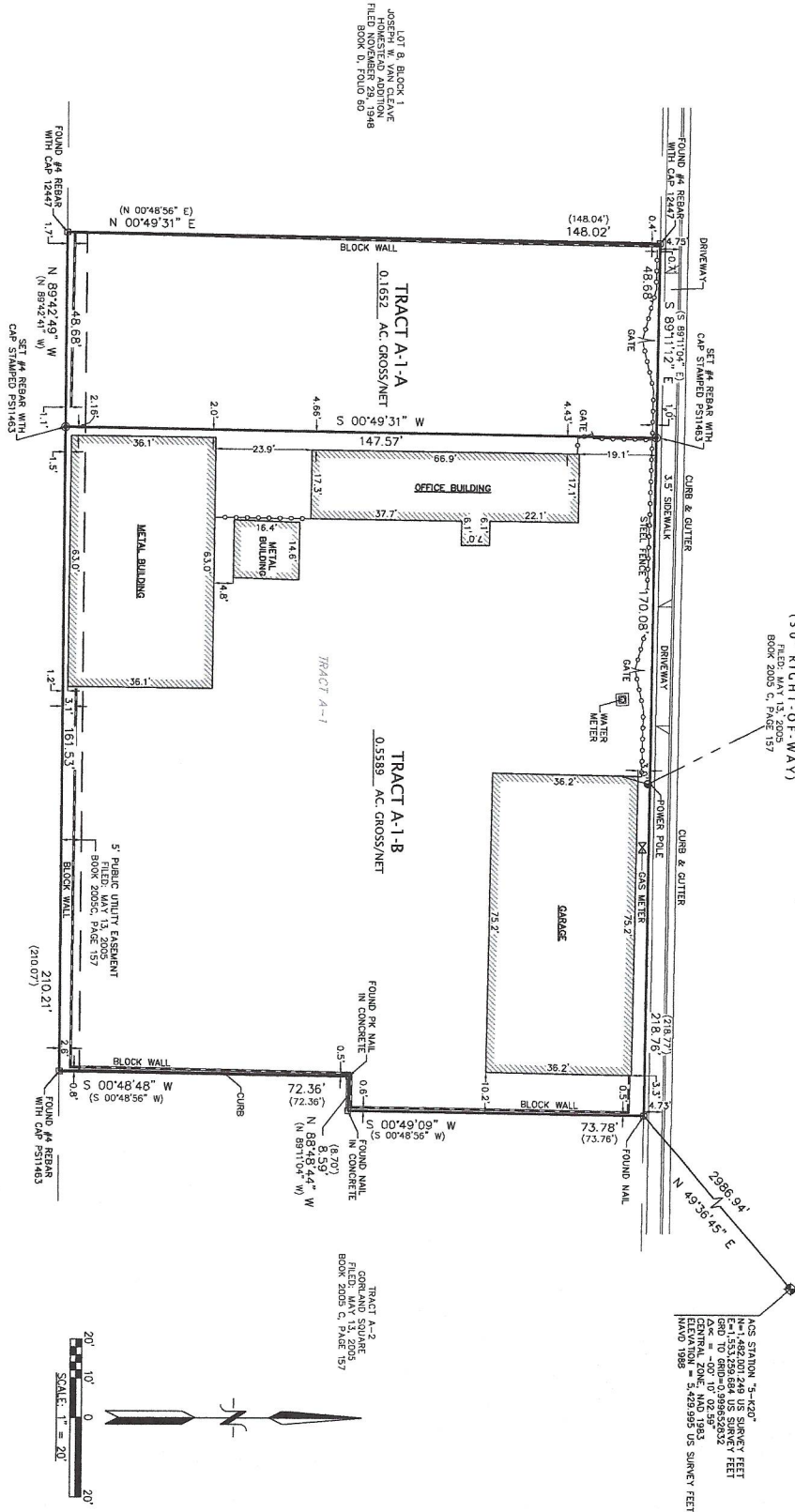
  
\_\_\_\_\_  
Robert Bauder

7/26/19  
Date









S U S A N A V E N U E S . E .

(50' RIGHT-OF-WAY)  
FILED: MAY 13, 2005  
BOOK 2005 C, PAGE 157

SKETCH PLAT OF  
TRACTS A-1-A & A-1-B  
WITHIN  
CORLAND SQUARE  
SECTION 29, T.10N., R.4E., N.M.P.M.  
CITY OF ALBUQUERQUE  
BERNALILLO COUNTY, NEW MEXICO  
JULY, 2019

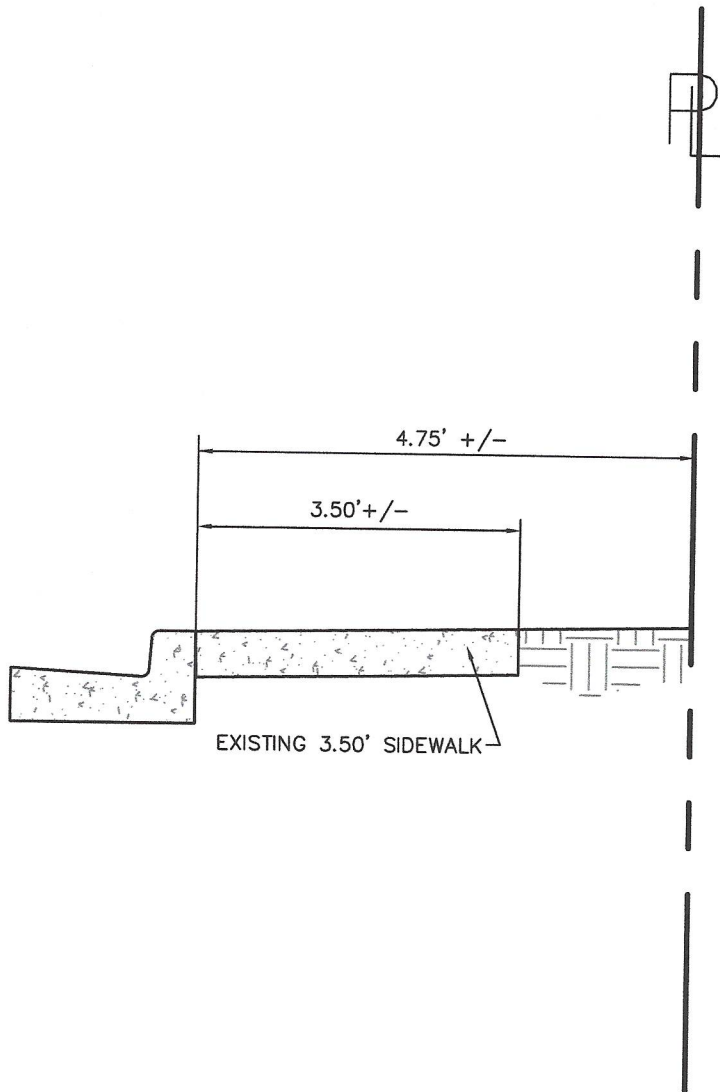
LAND OF THE UNITED STATES OF AMERICA  
KIRTLAND AIR FORCE BASE

THE SURVEY OFFICE, LLC  
ALBUQUERQUE, NEW MEXICO  
333 LOMAS BLVD., N.E. 87102  
PHONE: (505) 998-0303  
FAX: (505) 998-0305



SIDEWALK EXHIBIT

SUSAN AVENUE S.E.



DRAWN BY: JBS  
9/20/2018  
ORDER #19-0701.dwg  
NOT TO SCALE

**THE SURVEY OFFICE, LLC**

ALBUQUERQUE, NEW MEXICO      PHONE: (505) 998-0303  
333 LOMAS BLVD., N.E. 87102      FAX: (505) 998-0305

SIDEWALK EXHIBIT FOR TRACTS A-1-A & A-1-B

**GORLAND SQUARE**

CITY OF ALBUQUERQUE, BERNALILLO COUNTY, NEW MEXICO