



Effective 12/15/2022

Please check the appropriate box(es) and refer to supplemental forms for submittal requirements. All fees must be paid at the time of application.

MISCELLANEOUS APPLICATIONS		<input type="checkbox"/> Extension of Infrastructure List or IIA (Form S3)
<input type="checkbox"/> Site Plan Administrative DFT (Forms P & P2)	PRE-APPLICATIONS	
<input type="checkbox"/> Final EPC Sign-off for Master Development/Site Plans - EPC (Form P2)	<input checked="" type="checkbox"/> Sketch Plat Review and Comment (Form S3)	
<input type="checkbox"/> Amendment to Infrastructure List (Form S3)	<input type="checkbox"/> Sketch Plan Review and Comment (Form S3)	
<input type="checkbox"/> Temporary Deferral of S/W (Form S3)	APPEAL	
<input type="checkbox"/> Extension of IIA: Temp. Def. of S/W (Form S3)	<input type="checkbox"/> Administrative Decision (Form A)	

BRIEF DESCRIPTION OF REQUEST

proposal to add 819 sq. Ft. on existing property
 Convert 8 lots on 1 lot

APPLICATION INFORMATION

Applicant/Owner: Sandra Marquez	Phone: 505-348-7811
Address: 7011 Western Pl NW	Email:
City: Albuquerque	State: NM
Professional/Agent (if any): David Ruiz	Phone: 505 3791300
Address: 510 Ketch dr. NW	Email: davidruiz1125@yahoo.com
City: Albuquerque	State: NM
Proprietary Interest in Site:	Zip: 87121
List all owners:	

SITE INFORMATION (Accuracy of the existing legal description is crucial! Attach a separate sheet if necessary.)

Lot or Tract No.: 10-11-12-13-14-15-16-17	Block: 2	Unit:
Subdivision/Addition: Gavilan ADDN	MRGCD Map No.:	UPC Code: 101406147742110911
Zone Atlas Page(s): F-14	Existing Zoning:	Proposed Zoning
# of Existing Lots: 8	# of Proposed Lots: 1	Total Area of Site (Acres):

LOCATION OF PROPERTY BY STREETS

Site Address/Street: 5827 4th Between: montano and: oluna

CASE HISTORY (List any current or prior project and case number(s) that may be relevant to your request.)

I certify that the information I have included here and sent in the required notice was complete, true, and accurate to the extent of my knowledge.

Signature: <i>David A. Ruiz</i>	Date: 9-12-2023
Printed Name: DAVID A. RUIZ	<input type="checkbox"/> Applicant or <input checked="" type="checkbox"/> Agent

- ___ 4) Letter of authorization from the property owner if application is submitted by an agent
- ___ 5) Letter describing, explaining, and justifying the deferral or extension
- ___ 6) Drawing showing the sidewalks subject to the proposed deferral or extension

INFRASTRUCTURE LIST EXTENSION OR AN INFRASTRUCTURE IMPROVEMENTS AGREEMENT (IIA) EXTENSION

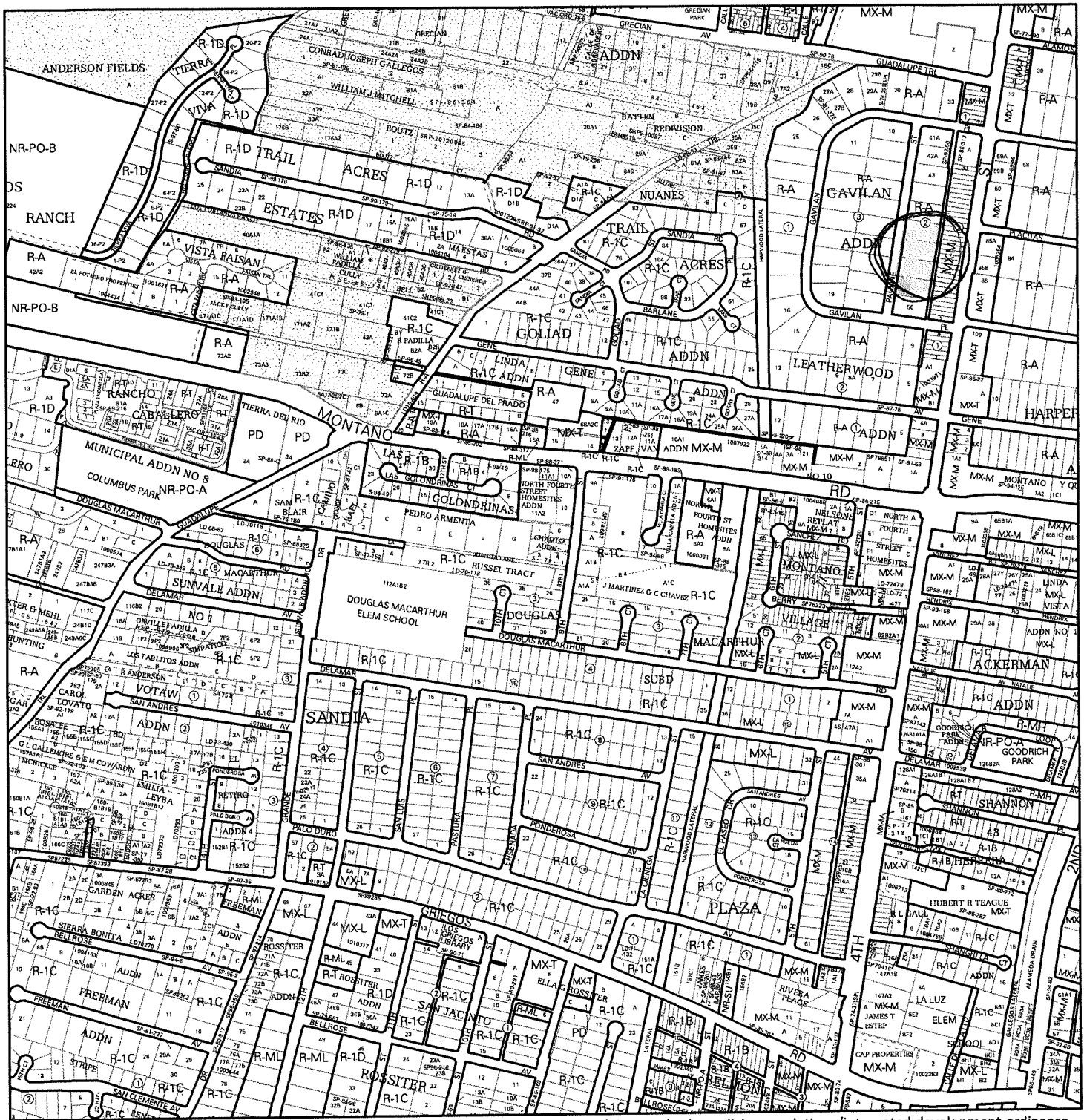
A Single PDF file of the complete application including all documents being submitted must be emailed to PLNDRS@cabq.gov prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided to City Staff using other online resources such as Dropbox or FTP. The PDF shall be organized in the number order below.

- ___ 1) DFT Application form completed, signed, and dated
- ___ 2) Form S3 with all the submittal items checked/marked
- ___ 3) Zone Atlas map with the entire site clearly outlined and labeled
- ___ 4) Letter of authorization from the property owner if application is submitted by an agent
- ___ 5) Letter describing, explaining, and justifying the request per IDO Section 14-16-6-4(X)(4)
- ___ 6) Preliminary Plat or Site Plan
- ___ 7) Copy of DRB approved Infrastructure List
- ___ 8) Copy of recorded IIA

SKETCH PLAT OR SKETCH PLAN REVIEW AND COMMENT

A Single PDF file of the complete application including all documents being submitted must be emailed to PLNDRS@cabq.gov prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided to City Staff using other online resources such as Dropbox or FTP. The PDF shall be organized in the number order below.

- ___ 1) DFT Application form completed, signed, and dated
- ___ 2) Form S3 with all the submittal items checked/marked
- ___ 3) Zone Atlas map with the entire site clearly outlined and labeled
- ___ 5) Letter describing, explaining, and justifying the request
- ___ 6) Scale drawing of the proposed subdivision plat or Site Plan
- ___ 7) Site sketch with measurements showing structures, parking, building setbacks, adjacent rights-of-way, and street improvements, if there is any existing land use



For more details about the Integrated Development Ordinance visit: <http://www.cabq.gov/planning/codes-policies-regulations/integrated-development-ordinance>

IDO Zone Atlas May 2018

Albuquerque Geographic Information System

IDO Zoning information as of May 17, 2018
The Zone Districts and Overlay Zones
are established by the
Integrated Development Ordinance (IDO).

Zone Atlas Page:
F-14-Z

- Easement
- ▭ Escarpment
- ⊙ Petroglyph National Monument
- ▭ Areas Outside of City Limits
- ▭ Airport Protection Overlay (APO) Zone
- ▭ Character Protection Overlay (CPO) Zone
- ▭ Historic Protection Overlay (HPO) Zone
- ▭ View Protection Overlay (VPO) Zone

0 250 500 1,000 Feet

White Feather Construction

David A Ruiz
General Contractor

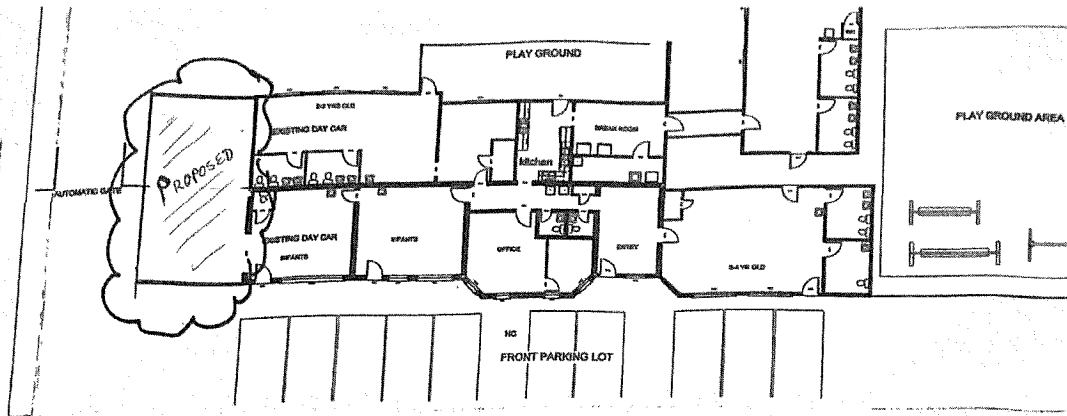
LIC # 053080

PH # (505) 379-1300

THIS BUILDING IS OVER 70 YEARS OLD AND DURING ALL THIS TIME IT HAS BEEN
ADDED TO,
IN 2020 I TURNED THIS BUILDING INTO A DAY CARE CENTER AND ZONING NEVER
INFORMED US THAT WE HAD TO TURNED IT INTO A SINGLE LOTE BECAUSE WE
OBTAINED ALL THE REQUIRED PERMITS AND WE OBTAINED THE CO CERTIFICATE
WE ARE NOW TRYING TO OBTAIN A PERMIT TO BUILD 819 SQ. FT.
WE WOULD GREATLY APPRECIATE ANY HELP YOU CAN GIVE US TO RESOLVE THIS
SITUATION

SINCERELY; DAVID RUIZ

EXISTING
PROOF
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PROOF
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