



Please check the appropriate box(es) and refer to supplemental forms for submittal requirements. All fees must be paid at the time of application.

<b>SUBDIVISIONS</b>	<input type="checkbox"/> Final Sign off of EPC Site Plan(s) (Form P2)	
<input type="checkbox"/> Major – Preliminary Plat (Form S1)	<input type="checkbox"/> Major Amendment to Site Plan (Form P2)	<input type="checkbox"/> Vacation of Public Right-of-way (Form V)
<input type="checkbox"/> Minor – Preliminary/Final Plat (Form S2)	<b>MISCELLANEOUS APPLICATIONS</b>	<input type="checkbox"/> Vacation of Public Easement(s) DRB (Form V)
<input type="checkbox"/> Major - Final Plat (Form S2)	<input type="checkbox"/> Extension of Infrastructure List or IIA (Form S1)	<input type="checkbox"/> Vacation of Private Easement(s) (Form V)
<input type="checkbox"/> Minor Amendment to Preliminary Plat (Form S2)	<input type="checkbox"/> Minor Amendment to Infrastructure List (Form S2)	<b>PRE-APPLICATIONS</b>
<input type="checkbox"/> Extension of Preliminary Plat (Form S1)	<input type="checkbox"/> Temporary Deferral of S/W (Form V2)	<input checked="" type="checkbox"/> Sketch Plat Review and Comment (Form S2)
	<input type="checkbox"/> Sidewalk Waiver (Form V2)	
<b>SITE PLANS</b>	<input type="checkbox"/> Waiver to IDO (Form V2)	<b>APPEAL</b>
<input type="checkbox"/> DRB Site Plan (Form P2)	<input type="checkbox"/> Waiver to DPM (Form V2)	<input type="checkbox"/> Decision of DRB (Form A)
<b>BRIEF DESCRIPTION OF REQUEST</b>		
To subdivide the existing parcel of land into two tracts.		

<b>APPLICATION INFORMATION</b>			
Applicant: Supreme Investments, LLC		Phone: 505-898-6622	
Address: PO Box 9043		Email: scooter@scmpartners.com	
City: Albuquerque	State: NM	Zip: 87119	
Professional/Agent (if any):		Phone:	
Address:		Email:	
City:	State:	Zip:	
Proprietary Interest in Site: Contract Purchaser		List all owners: City Church of Albuquerque, Inc.	
<b>SITE INFORMATION (Accuracy of the existing legal description is crucial! Attach a separate sheet if necessary.)</b>			
Lot or Tract No.: Tract B1		Block:	Unit:
Subdivision/Addition: Land of Mel Sanchez & Lath & Plaster Supply		MRGCD Map No.: 32	UPC Code: 101506111517631134
Zone Atlas Page(s): F-15-Z	Existing Zoning: NR - LM		Proposed Zoning
# of Existing Lots: 1	# of Proposed Lots: 2		Total Area of Site (Acres): 5.45
<b>LOCATION OF PROPERTY BY STREETS</b>			
Site Address/Street: 5300 2nd St.		Between: Montano	and: Griegos
<b>CASE HISTORY (List any current or prior project and case number(s) that may be relevant to your request.)</b>			

Signature:		Date: 11/22/2019	
Printed Name: Simon T. (Scooter) Haynes		<input checked="" type="checkbox"/> Applicant or <input type="checkbox"/> Agent	
<b>FOR OFFICIAL USE ONLY</b>			
Case Numbers	Action	Fees	Case Numbers
Meeting Date:		Fee Total:	
Staff Signature:	Date:	Project #	

## FORM S2: SUBDIVISION OF LAND – MINOR ACTIONS

**Please refer to the DRB minor case schedule for meeting dates and deadlines unless noted differently below. Bring original Mylar of plat with property owner's and City Surveyor's signatures on it to the meeting. Your attendance is required.**

A Variance – DRB for the Bulk Transfer of Land requires application on Form V in addition to this FORM S2.

### >> INFORMATION REQUIRED FOR ALL MINOR SUBDIVISION APPLICATIONS

- ☐ Interpreter Needed for Hearing? ☐ if yes, indicate language: \_\_\_\_\_
- ☐ A Single PDF file of the complete application including all documents being submitted must be emailed to [PLNDRS@cabq.gov](mailto:PLNDRS@cabq.gov) prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided on a CD. PDF shall be organized with the Development Review Application and this Form S2 at the front followed by the remaining documents in the order provided on this form.
- ☐ Zone Atlas map with the entire site clearly outlined and labeled

### ☐ SKETCH PLAT REVIEW AND COMMENT

- ☐ Letter describing, explaining, and justifying the request
- ☐ Scale drawing of the proposed subdivision plat (7 copies, folded)
- ☐ Site sketch with measurements showing structures, parking, building setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (7 copies, folded)

### ☐ MAJOR SUBDIVISION FINAL PLAT APPROVAL (requires published notice, heard on the DRB Major Case Schedule)

- ☐ Letter describing, explaining, and justifying the request
- ☐ Copy of recorded IIA
- ☐ Proposed Final Plat (7 copies, 24" x 36" folded)
- ☐ Design elevations & cross sections of perimeter walls (3 copies)
- ☐ Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
- ☐ DXF file and hard copy of final plat data for AGIS submitted and approved

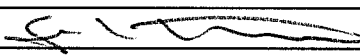

### ☐ MINOR SUBDIVISION PRELIMINARY/FINAL PLAT APPROVAL

- ☐ Letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6(I)
- ☐ Sites 5 acres or greater: Archaeological Certificate in accordance with IDO Section 14-16-6-5(A)
- ☐ Form DRWS Drainage Report, Grading and Drainage Plan, and Water & Sewer Availability Statement submittal information
- ☐ Required notice with content per IDO Section 14-16-6-4(K)(6)
  - ☐ Office of Neighborhood Coordination Public Notice Inquiry response
  - ☐ Proof of emailed notice to applicable Neighborhood Association representatives
- ☐ Proposed Preliminary / Final Plat with property owner's and City Surveyor's signatures on the plat prior to submittal (7 copies, folded)
- ☐ Sidewalk Exhibit and/or cross sections of proposed streets (3 copies, 11" by 17" maximum)
- ☐ Site sketch with measurements showing structures, parking, building setbacks, adjacent rights-of-way and street improvements (to include sidewalk, curb & gutter with distance to property line noted) if there is any existing land use (7 copies, folded)
- ☐ Landfill disclosure statement per IDO Section 14-16-5-2(G) if site is within a designated landfill buffer zone
- ☐ Proposed Infrastructure List, if applicable
- ☐ DXF file and hard copy of final plat data for AGIS submitted and approved

### ☐ MINOR AMENDMENT TO PRELIMINARY PLAT OR INFRASTRUCTURE LIST

- ☐ Letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(X)(2)
- ☐ Original Preliminary Plat, Infrastructure List, and/or Grading Plan (7 copies, folded)
- ☐ Proposed Amended Preliminary Plat, Infrastructure List, and/or Grading Plan (7 copies, folded)

**Note: Any application that does not qualify as a Minor Amendment in IDO Section 14-16-6-4(X) must be processed as a Major Amendment. See Form S1.**

<i>I, the applicant or agent, acknowledge that if any required information is not submitted with this application, the application will not be scheduled for a public meeting or hearing, if required, or otherwise processed until it is complete.</i>	
Signature: 	Date: 11/22/2019
Printed Name: Simon T. (Scouter) Haynes	<input checked="" type="checkbox"/> Applicant or <input type="checkbox"/> Agent
<b>FOR OFFICIAL USE ONLY</b>	
Case Numbers:	Project Number
Staff Signature:	
Date:	

**Hand Delivered**

November 22, 2019

City of Albuquerque  
Development Review Board  
1 Civic Plaza NW  
Albuquerque, NM 87102

RE: Proposed Subdivision of 5300 2<sup>nd</sup> St. NW, Albuquerque, NM 87107.

To Whom it May Concern:

Supreme Investments, LLC is under contract to purchase an approximately 2 acre portion of vacant, unused land owned by City Church of Albuquerque, Inc. located at 5300 2<sup>nd</sup> St. NW, Albuquerque, NM 87107. In order for the purchase to occur, the parcel of land, Tract B1 of the Land of Mel Sanchez & Lath & Plaster, will need to be subdivided.

The attached application and sketch of the proposed plat show where Supreme Investments, LLC and City Church of Albuquerque, Inc. propose to subdivide the land.

Should you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

SUPREME INVESTMENTS, LLC



Simon T. "Scooter" Haynes  
Manager

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**SUPREME INVESTMENTS, LLC**

P.O. Box 9043 • ALBUQUERQUE, NM 87119  
505.898.6622 • FAX 505.898.2781  
e-mail | mail@scmpartners.com



**SECOND STREET NW**  
RIGHT OF WAY  
WIDTH VARIES

**LAND OF MEL SANCHEZ**  
AND  
**LAND & PLASTER SUPPLY CO. INC**  
WITHIN THE CITY OF ALBUQUERQUE  
SEC 20, T 9N, R 6E, NMPM  
BERNALILLO COUNTY, NEW MEXICO  
JULY 2013

**TRACT A**  
(ALBUQUERQUE  
POLICE ACADEMY)  
LAND OF MEL SANCHEZ  
AND  
LAND & PLASTER SUPPLY CO. INC  
FILED AUG 3, 1978,  
VOLUME B15, FOLIO 54.

**TRACT B-1**  
AREA  
(RECORD: 5.4457 ACRES)  
CALCULATED:  
237555 SQ. FT. ±  
5.4535 ACRES MORE OR LESS

**TRACT C**  
LAND OF MEL SANCHEZ  
AND  
LAND & PLASTER SUPPLY CO. INC  
FILED APRIL 27, 1979,  
VOLUME B16, FOLIO 92.

**Proposed Lot Line**

**LEGEND**  
⊗ ELECTRIC METER  
⊗ WATER METER  
⊗ GAS METER  
⊗ ELECTRIC PEDESTAL  
⊗ CATV PEDESTAL  
⊗ TELEPHONE PEDESTAL  
● FIRE HYDRANT  
● SET NAIL & BRASS DISK  
● FOUND MONUMENTS AS NOTED

**NOTE: ALL SYMBOLS MAY NOT BE PRESENT IN DRAWING.**

**GENERAL NOTES:**  
1. The existing easements shown hereon are from deeds, descriptions and the plat

**SURVEYOR'S CERTIFICATION:**  
"I, LYNN D. LANTZ, New Mexico Professional Surveyor No. 10856 do hereby certify that this Plat of survey was prepared from field notes of an actual ground survey performed by me or under my supervision; that it accurately meets the Standards for Land Surveys of New Mexico."

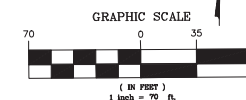
TRACT B-1 BEING A PORTION OF THE PLAT OF DIVISION OF TRACT B OF LAND OF MEL SANCHEZ AND LATH & PLASTER SUPPLY CO., INC., TOGETHER WITH TRACT 110-a AND 110-b-1, MRGCD MAP 32, SECTION 33. TOWNSHIP 11 NORTH, RANGE 3 EAST, N.M.P.M., ALBUQUERQUE, NEW MEXICO FILED IN THE OFFICE OF THE BERNALILLO CLERK AND RECORDER ON APRIL 27, 1979, VOLUME B16, FOLIO 92, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

THENCE, S20°20'07"W ALONG THE EASTERLY RIGHT OF WAY OF SECOND STREET NW 29.02 FEET; THENCE, S19°01'27"E, 86.00 FEET; THENCE S18°19'27"W ALONG SAID RIGHT OF WAY 59.99 FEET TO A SET BRASS DISK, CLS PS 10856; THENCE; DEPARTING SAID RIGHT OF WAY, S72°16'45"E, 1,306.86 FEET TO THE SOUTH EAST CORNER OF SAID TRACT B-1 LYING ON THE WESTERLY RIGHT OF WAY OF THE BNSF RAILROAD; THENCE N16°55'59"E ALONG SAID WESTERLY RIGHT OF WAY 54.82 FEET TO AN ANGLE POINT; THENCE N16°57'27"E, 125.51 FEET TO THE NORTHEAST CORNER OF SAID TRACT; THENCE DEPARTING SAID RIGHT OF WAY N71°39'40"W, 642.10 FEET; THENCE N73°30'55"W, 354.89 FEET; THENCE N73°09'05"W, 303.85 FEET TO THE POINT OF BEGINNING, SAID TRACT CONTAINING (237,555 SQ. FT±) 5.4535 ACRES MORE OR LESS.

**GENERAL NOTES:**

**SURVEYOR'S CERTIFICATION:**

LYNN D. LANTZ, N.M.P.S. No. 10856



Designed LDL	Drawn LDL	Checked JP
Date: 7-3-2013		
Scale: Horiz: H=70 Vert: V=N/A		
Project No: 13F14		
Sheet: 10F1		



**Compass Land Surveying, LLC**  
8401 RANCHO VERANO COURT NW  
ALBUQUERQUE, NEW MEXICO 87120  
TELE: 505.274.1711 \* FAX: 505.792.6959  
**EMAIL: [compasslandsurvey@gmail.com](mailto:compasslandsurvey@gmail.com)**  
**<http://www.compasslandsurvey.com>**