



Please check the appropriate box(es) and refer to supplemental forms for submittal requirements. All fees must be paid at the time of application.

<b>SUBDIVISIONS</b>		
<input type="checkbox"/> Major – Preliminary Plat (Form P1)	<input type="checkbox"/> Final Sign off of EPC Site Plan(s) (Form P2)	
<input type="checkbox"/> Minor – Preliminary/Final Plat (Form S2)	<input type="checkbox"/> Amendment to Site Plan (Form P2)	<input type="checkbox"/> Vacation of Public Right-of-way (Form V)
<input type="checkbox"/> Major - Final Plat (Form S1)	<b>MISCELLANEOUS APPLICATIONS</b>	<input type="checkbox"/> Vacation of Public Easement(s) DRB (Form V)
<input type="checkbox"/> Amendment to Preliminary Plat (Form S2)	<input type="checkbox"/> Extension of Infrastructure List or IIA (Form S1)	<input type="checkbox"/> Vacation of Private Easement(s) (Form V)
<input type="checkbox"/> Extension of Preliminary Plat (Form S1)	<input type="checkbox"/> Minor Amendment to Infrastructure List (Form S2)	<b>PRE-APPLICATIONS</b>
	<input type="checkbox"/> Temporary Deferral of SW (Form V2)	<input checked="" type="checkbox"/> Sketch Plat Review and Comment (Form S2)
	<input type="checkbox"/> Sidewalk Waiver (Form V2)	
<b>SITE PLANS</b>	<input type="checkbox"/> Waiver to IDO (Form V2)	<b>APPEAL</b>
<input type="checkbox"/> DRB Site Plan (Form P2)	<input type="checkbox"/> Waiver to DPM (Form V2)	<input type="checkbox"/> Decision of DRB (Form A)
<b>BRIEF DESCRIPTION OF REQUEST</b>		
Request sketch plat review to eliminate an interior lot line between two lots.		

<b>APPLICATION INFORMATION</b>		
Applicant: Craig Kemper		Phone:
Address: 4815 Jefferson St. NE		Email:
City: Albuquerque	State: NM	Zip: 87109
Professional/Agent (if any): CSI-Cartesian Surveys, Inc.		Phone: 505-896-3050
Address: P.O. Box 44414		Email: cartesianjayson@gmail.com
City: Rio Rancho	State: NM	Zip: 87174-4414
Proprietary Interest in Site:	List <u>all</u> owners: Cesar and Sylvia Martin	
<b>SITE INFORMATION (Accuracy of the existing legal description is crucial! Attach a separate sheet if necessary.)</b>		
Lot or Tract No.: Lots 7 and 8	Block:	101706319212530609
Subdivision/Addition: Interstate Industrial Tract, Unit IV	MRGCD Map No.:	UPC Code: 101706320612530610
Zone Atlas Page(s): D-17-Z	Existing Zoning: NR-LM	Proposed Zoning NR-LM
# of Existing Lots: 2	# of Proposed Lots: 1	Total Area of Site (Acres): 2.0483
<b>LOCATION OF PROPERTY BY STREETS</b>		
Site Address/Street: 4015 Hawkins NE	Between: Washington St. NE	and: Jefferson St. NE
<b>CASE HISTORY (List any current or prior project and case number(s) that may be relevant to your request.)</b>		

Signature:	Date: 12-30-19
Printed Name: Jayson Pyne	<input type="checkbox"/> Applicant or <input checked="" type="checkbox"/> Agent

<b>FOR OFFICIAL USE ONLY</b>					
Case Numbers	Action	Fees	Case Numbers	Action	Fees
Meeting Date:				Fee Total:	
Staff Signature:	Date:			Project #	

**FORM S2: SUBDIVISION OF LAND – MINOR ACTIONS**

*Please refer to the DRB minor case schedule for meeting dates and deadlines unless noted differently below. Bring original Mylar of plat with property owner's and City Surveyor's signatures on it to the meeting. Your attendance is required.*

A Variance – DRB for the Bulk Transfer of Land requires application on Form V in addition to this FORM S2.

**>> INFORMATION REQUIRED FOR ALL MINOR SUBDIVISION APPLICATIONS**

- N/A* Interpreter Needed for Hearing?  if yes, indicate language: \_\_\_\_\_
- A Single PDF file of the complete application including all documents being submitted must be emailed to [PLNDRS@cabq.gov](mailto:PLNDRS@cabq.gov) prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided on a CD. PDF *shall be organized* with the Development Review Application and this Form S2 at the front followed by the remaining documents *in the order provided on this form*.
- Zone Atlas map with the entire site clearly outlined and labeled
- SKETCH PLAT REVIEW AND COMMENT**
  - Letter describing, explaining, and justifying the request
  - Scale drawing of the proposed subdivision plat (7 copies, folded)
  - Site sketch with measurements showing structures, parking, building setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (7 copies, folded)
- MAJOR SUBDIVISION FINAL PLAT APPROVAL (requires published notice, heard on the DRB Major Case Schedule)**
  - Letter describing, explaining, and justifying the request
  - Copy of recorded IIA
  - Proposed Final Plat (7 copies, 24" x 36" folded)
  - Design elevations & cross sections of perimeter walls (3 copies)
  - Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
  - DXF file and hard copy of final plat data for AGIS submitted and approved
- MINOR SUBDIVISION PRELIMINARY/FINAL PLAT APPROVAL**
  - Letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-6(I)
  - Sites 5 acres or greater: Archaeological Certificate in accordance with IDO Section 14-16-6-5(A)
  - Form DRWS Drainage Report, Grading and Drainage Plan, and Water & Sewer Availability Statement submittal information
  - Required notice with content per IDO Section 14-16-6-4(K)(6)
    - Office of Neighborhood Coordination Public Notice Inquiry response
    - Proof of emailed notice to applicable Neighborhood Association representatives
  - Proposed Preliminary / Final Plat with property owner's and City Surveyor's signatures on the plat prior to submittal (7 copies, folded)
  - Sidewalk Exhibit and/or cross sections of proposed streets (3 copies, 11" by 17" maximum)
  - Site sketch with measurements showing structures, parking, building setbacks, adjacent rights-of-way and street improvements (to include sidewalk, curb & gutter with distance to property line noted) if there is any existing land use (7 copies, folded)
  - Landfill disclosure statement per IDO Section 14-16-5-2(G) if site is within a designated landfill buffer zone
  - Proposed Infrastructure List, if applicable
  - DXF file and hard copy of final plat data for AGIS submitted and approved
- MINOR AMENDMENT TO PRELIMINARY PLAT OR INFRASTRUCTURE LIST**
  - Letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(X)(2)
  - Original Preliminary Plat, Infrastructure List, and/or Grading Plan (7 copies, folded)
  - Proposed Amended Preliminary Plat, Infrastructure List, and/or Grading Plan (7 copies, folded)

**Note: Any application that does not qualify as a Minor Amendment in IDO Section 14-16-6-4(X) must be processed as a Major Amendment. See Form S1.**

<i>I, the applicant or agent, acknowledge that if any required information is not submitted with this application, the application will not be scheduled for a public meeting or hearing, if required, or otherwise processed until it is complete.</i>	
Signature:	Date: 12-30-19
Printed Name: Jayson Pyne	<input type="checkbox"/> Applicant or <input checked="" type="checkbox"/> Agent
<b>FOR OFFICIAL USE ONLY</b>	
Case Numbers:	Project Number
Staff Signature:	
Date:	



**CSI-Cartesian Surveys Inc.**  
PO Box 44414, Rio Rancho, NM 87174  
896-3050 Fax 891-0244

December 30, 2019

Development Review Board  
City of Albuquerque

**Re: 4015 Hawkins Street NE, Proposed Lot 7-A, Interstate Industrial Tract, Unit IV**

Members of the Board:

Cartesian Surveys is acting as an agent for the owner and request a Sketch plat review to combine 2 existing lots 7 and 8, into Lot 7-A, Interstate Industrial Tract, Unit IV.

Thank you for your time and consideration.

Jayson Pyne

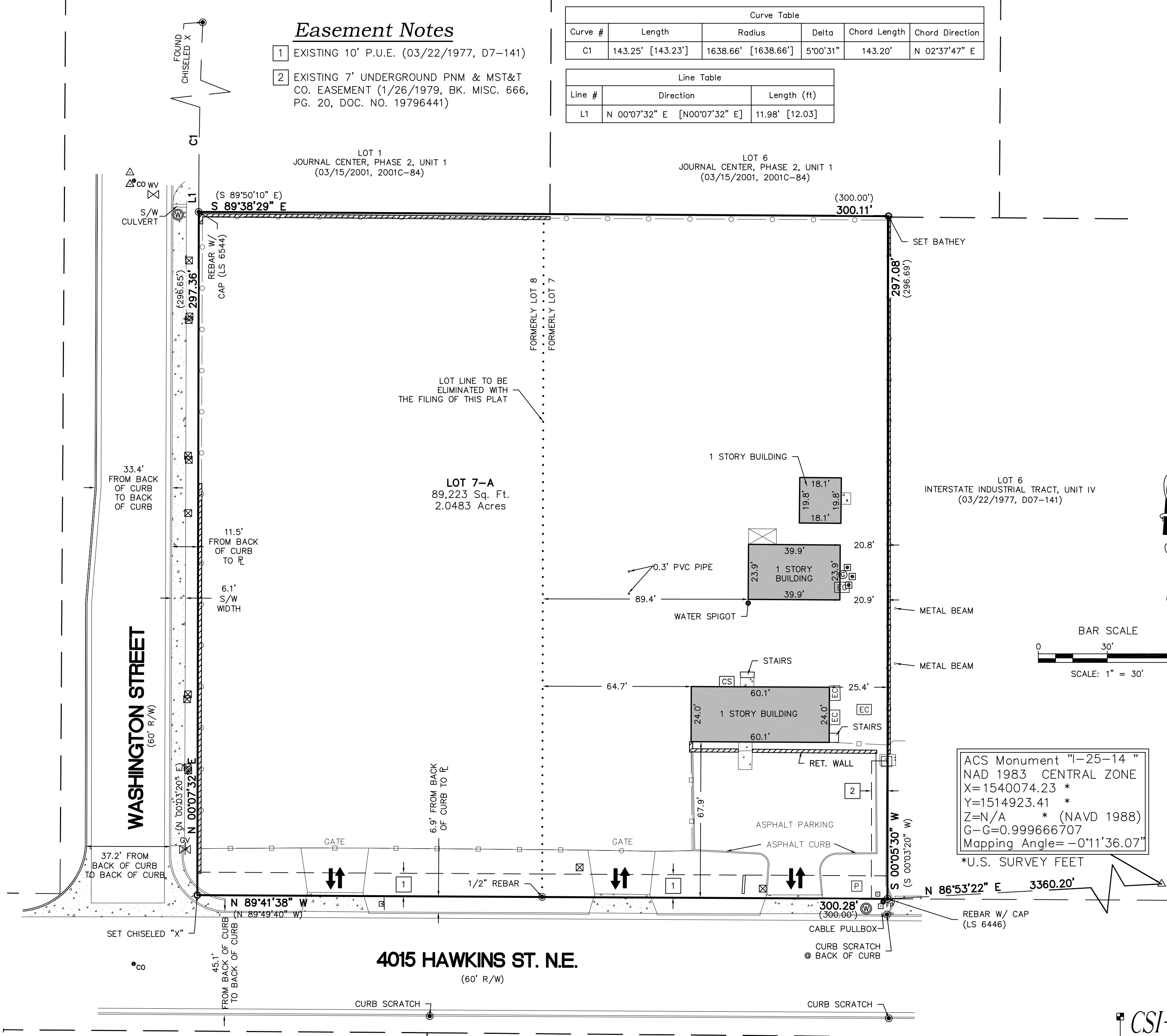
**Sketch Plat for  
Lot 7-A  
Interstate Industrial  
Tract, Unit IV  
Being Comprised of  
Lots 7 and 8  
Interstate Industrial  
Tract, Unit IV  
City of Albuquerque  
Bernalillo County, New Mexico  
January 2020**

**Easement Notes**

- 1 EXISTING 10' P.U.E. (03/22/1977, D7-141)
- 2 EXISTING 7' UNDERGROUND PNM & MST&T CO. EASEMENT (1/26/1979, BK. MISC. 666, PG. 20, DOC. NO. 19796441)

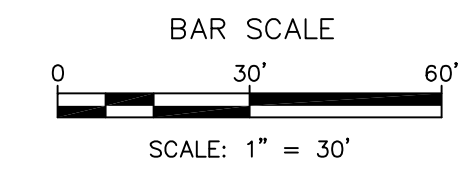
Curve Table					
Curve #	Length	Radius	Delta	Chord Length	Chord Direction
C1	143.25' [143.23']	1638.66' [1638.66"]	5°00'31"	143.20'	N 02°37'47" E

Line Table		
Line #	Direction	Length (ft)
L1	N 00°07'32" E [N00°07'32" E]	11.98' [12.03]



**Legend**

N 90°00'00" E	MEASURED BEARINGS AND DISTANCES
(N 90°00'00" E)	RECORD BEARINGS AND DISTANCES PER PLAT (03/22/1977, D7-141)
[N 90°00'00" E]	RECORD BEARINGS AND DISTANCES PER PLAT (03/15/2001, 2001C-84)
●	FOUND MONUMENT AS INDICATED
○	SET BATHEY MARKER "LS 14271" UNLESS OTHERWISE NOTED
⊠	COVERED AREA
▨	CONCRETE
□	UTILITY PEDESTAL
—	METAL FENCE
▨	BLOCK WALL
○	CHAINLINK FENCE
■	BOLLARD
P	PULL BOX
T	TRANSFORMER
EC	ELECTRIC CABINET
⊙	GAS METER
⊗	GAS VALVE
⊗	WATER VALVE
⊗	WATER METER
⊙	FLAGPOLE
M	MAILBOX
⊙	SAS CLEANOUT
⊠	IRRIGATION BOX
■	SIGN
—	STORM DRAIN INLET
↔	CURB CUT/INDICATION OF ACCESS TO ROADWAY
CS	CRAWL SPACE



ACS Monument "I-25-14"  
NAD 1983 CENTRAL ZONE  
X=1540074.23 \*  
Y=1514923.41 \*  
Z=N/A \* (NAVD 1988)  
G-G=0.999666707  
Mapping Angle=-0°11'36.07"  
\*U.S. SURVEY FEET

**THE PURPOSE OF THIS SKETCH  
PLAT IS TO ELIMINATE THE  
INTERIOR LOT LINE**

**CSI-CARTESIAN SURVEYS INC.**  
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