



Please check the appropriate box and refer to supplemental forms for submittal requirements. All fees must be paid at the time of application.

Administrative Decisions	Decisions Requiring a Public Meeting or Hearing	Policy Decisions
<input type="checkbox"/> Archaeological Certificate (Form P3)	<input type="checkbox"/> Site Plan – EPC including any Variances – EPC (Form P1)	<input type="checkbox"/> Adoption or Amendment of Comprehensive Plan or Facility Plan (Form Z)
<input type="checkbox"/> Historic Certificate of Appropriateness – Minor (Form L)	<input type="checkbox"/> Master Development Plan (Form P1)	<input type="checkbox"/> Adoption or Amendment of Historic Designation (Form L)
<input type="checkbox"/> Alternative Signage Plan (Form P3)	<input type="checkbox"/> Historic Certificate of Appropriateness – Major (Form L)	<input type="checkbox"/> Amendment of IDO Text (Form Z)
<input checked="" type="checkbox"/> Minor Amendment to Site Plan (Form P3)	<input type="checkbox"/> Demolition Outside of HPO (Form L)	<input type="checkbox"/> Annexation of Land (Form Z)
<input type="checkbox"/> WTF Approval (Form W1)	<input type="checkbox"/> Historic Design Standards and Guidelines (Form L)	<input type="checkbox"/> Amendment to Zoning Map – EPC (Form Z)
	<input type="checkbox"/> Wireless Telecommunications Facility Waiver (Form W2)	<input type="checkbox"/> Amendment to Zoning Map – Council (Form Z)
		Appeals
		<input type="checkbox"/> Decision by EPC, LC, ZHE, or City Staff (Form A)

APPLICATION INFORMATION

Applicant: Glaz-Tech Industries	Phone: 505-720-5175
Address: 6700 Bluewater Rd NW	Email: dominic@glaztech.com
City: Albuquerque	State: NM
Professional/Agent (if any): Prosteel Inc.	Zip: 87121
Address: PO Box 1229	Phone: 505-966-6782
City: Belen	Email: barry@prosteelinc.com
State: NM	Zip: 87002
Proprietary Interest in Site: Glaz-Tech Industries	List all owners: Glaz-Tech Industries

BRIEF DESCRIPTION OF REQUEST Building permit for 1,500 sf storage structure

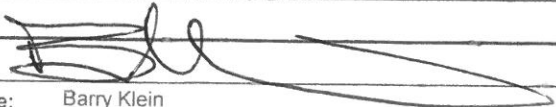
SITE INFORMATION (Accuracy of the existing legal description is crucial! Attach a separate sheet if necessary.)

Lot or Tract No.: B-1-A	Block:	Unit: Unit 1, Tract B
Subdivision/Addition:	MRGCD Map No.:	UPC Code:
Zone Atlas Page(s): K-10-Z	Existing Zoning: SU-1	Proposed Zoning:
# of Existing Lots:	# of Proposed Lots:	Total Area of Site (acres): 5.5

LOCATION OF PROPERTY BY STREETS

Site Address/Street: 6700 Bluewater Rd NW Between: Coors and: Airport Rd

CASE HISTORY (List any current or prior project and case number(s) that may be relevant to your request.)

Signature: 

Printed Name: Barry Klein

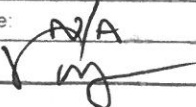
Date: March 13th, 2020

Applicant or Agent

FOR OFFICIAL USE ONLY

Case Numbers	Action	Fees	Case Numbers	Action	Fees
51-2020-00064	MA	\$50			

Meeting/Hearing Date: N/A

Staff Signature: 

Date: 3-13-2020

Fee Total: \$50

Project # PR-2020-003618

FORM P3: ADMINISTRATIVE DECISIONS AND MINOR AMENDMENTS

A single PDF file of the complete application including all plans and documents being submitted must be emailed to PLNDRS@cabq.gov prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided on a CD.

INFORMATION REQUIRED FOR ALL ADMINISTRATIVE DECISIONS OR AMENDMENTS

- Letter of authorization from the property owner if application is submitted by an agent
- Zone Atlas map with the entire site clearly outlined and labeled

ARCHEOLOGICAL CERTIFICATE

- Archaeological Compliance Documentation Form with property information section completed
- Only the information above is required unless the City Archaeologist determines that the application does not qualify for a Certificate of No Effect, in which case a treatment plan prepared by a qualified archaeologist that adequately mitigates any archeological impacts of the proposed development must be submitted and reviewed for a Certificate of Approval per the criteria in IDO Section 14-16-6-5(A)(3)(b)

MINOR AMENDMENT TO SITE PLAN – ADMIN, EPC, or DRB

- Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(X)(2)
 - Three (3) copies of all applicable sheets of the approved Site Plan being amended, folded
 - Copy of the Official Notice of Decision associated with the prior approval
 - Three (3) copies of the proposed Site Plan, with changes circled and noted
- Refer to the Site Plan Checklist for information needed on the proposed Site Plan.

Minor Amendments must be within the thresholds established in IDO TABLE 6-4-5. Any amendment beyond these thresholds is considered a Major Amendment and must be processed through the original decision-making body for the request.

MINOR AMENDMENT TO SITE DEVELOPMENT PLAN APPROVED PRIOR TO THE EFFECTIVE DATE OF THE IDO

- Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(Y)(1)(a)
 - Three (3) copies of all applicable sheets of the approved Site Development Plan being amended, folded
 - Copy of the Official Notice of Decision associated with the prior approval
 - Three (3) copies of the proposed Site Development Plan, with changes circled and noted
- Refer to the Site Plan Checklist for information needed on the proposed Site Plan.

Minor Amendments must be within the thresholds established in IDO TABLE 6-4-5. Any amendment beyond these thresholds is considered a Major Amendment and must be processed through the original decision-making body for the request.

ALTERNATIVE SIGNAGE PLAN

- Proposed Alternative Signage Plan compliant with IDO Section 14-16-5-12(F)(5)
- Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-5(F)(4)(c)
- Required notices with content per IDO Section 14-16-6-4(K)(6)
- Office of Neighborhood Coordination notice inquiry response and proof of emailed notice to affected Neighborhood Association representatives
- Sign Posting Agreement

<p><i>I, the applicant or agent, acknowledge that if any required information is not submitted with this application, the application will not be scheduled for a public meeting or hearing, if required, or otherwise processed until it is complete.</i></p>	
<p>Signature: </p>	<p>Date: March 13th, 2020</p>
<p>Printed Name: Barry Klein</p>	<p><input type="checkbox"/> Applicant or <input checked="" type="checkbox"/> Agent</p>
<p>FOR OFFICIAL USE ONLY</p>	
<p>Project Number: PR-2020-003518</p>	<p>Case Numbers: SI-2020-00064</p>
<p>Staff Signature: </p>	
<p>Date: 3-13-2020</p>	

**CITY OF ALBUQUERQUE
ADMINISTRATIVE APPROVAL (AA)-
SITE DEVELOPMENT PLAN AMENDMENT TRACKING SHEET**

APPLICATION #: <u>SI-2020-00064</u>	PROJECT #: <u>PR-2020-003518</u>
PROJECT NAME: <u>Glaz-Tech. Industries</u>	
ADDRESS: <u>6700 Bluewater Road NW</u>	
APPLICANT or AGENT: <u>Prosteel Inc.</u>	
PHONE #: <u>(505) 966-6782</u>	EMAIL: <u>barry@prosteelinc.com</u>
ZONE ATLAS PAGE: <u>K-10</u>	
ADMINISTRATIVE APPROVAL (AA) for:	<input type="checkbox"/> EPC CASE <input type="checkbox"/> DRB CASE

CURRENT PLANNING	DATE RECEIVED: <u>3/13/20</u>
APPLICATION COMPLETE:	DATE: <u>3/13/20</u>
APPLICATION INCOMPLETE:	DATE:
ROUTING NEEDED TO: <input checked="" type="checkbox"/> NONE	<input type="checkbox"/> TRANSPORTATION <input type="checkbox"/> HYDROLOGY <input type="checkbox"/> ABCWUA
DATE COMMENTS ARE DUE FROM AGENCIES:	
COMMENTS:	

PLANNING DIRECTOR RECEIVED APPROVALS FROM ALL AGENCIES ON:	
COMMENTS:	
PLANS APPROVED BY:	DATE:



March 13th, 2020

From: Barry Klein

Sales & Marketing Director | Prosteel Inc. | PO Box 1229 | Belen | NM | 87002

To: City of Albuquerque Planning Department

To whom it may concern:

Let this letter serve as authorization from Glaz-Tech Industries (see below) for Barry Klein and/or William Harris of Prosteel Inc. to act on behalf of the ownership of Glaz-Tech Industries for all correspondence related to permit application BP-2020-07902.

Sincerely,

Barry Klein

Sales & Marketing Director

I, Dominic Otero, Regional Manager of Glaz-Tech Industries, authorize Barry Klein and/or William Harris of Prosteel Inc. to act on behalf of the ownership of Glaz-Tech Industries for all correspondence related to permit application BP-2020-07902.

Dominic Otero



March 13th, 2020

From: Barry Klein

Sales & Marketing Director | Prosteel Inc. | PO Box 1229 | Belen | NM | 87002

To: City of Albuquerque Planning Department

Re: Justification Letter

To whom it may concern:

Prosteel Inc. has been contracted by Glaz-Tech Industries to construct a 25' x 60' (1,500 ft²) single-story pre-engineered metal building storage structure, group S-2, type 2B.

This structure is for non-flammable storage and will be built along the south wall of the existing building. The new structure will be self-framed and self-supporting and does not rely on the existing building for structural support. There is no plumbing in the new building.

We are requesting a permit for the concrete foundation and the construction of the pre-engineered metal building.

We have provided all of the required administrative amendment documents, with the exception of an Official Notice of Decision, which Alfredo on the 3rd floor was unable to locate.

Sincerely,

Barry Klein

Sales & Marketing Director