Project #: PR-2020-004024 _____ Application #: _____

CERTIFY THAT THE SUBMITTED SITE PLAN IS COMPLETE AND ACCURATE, AND THAT ALL APPLICABLE INFORMATION AS
responsible for providing a complete submittal. Certification as specified below is required.
VPO or if located in DT-UC-MS or PT areas. See the IDO or AGIS for boundaries. Nonetheless, applicants are
that are not specified here. Also there may additional requirements if a site is located in CPO, HPO, and/or
Department. Because development proposals vary in type and scale, there may be submittal requirements
This checklist will be used to verify the completeness of site plans submitted for review by the Planning

I CERTIFY THAT THE SUBMITTED SITE PLAN IS COMPLETE AND ACCURATE, AND THAT ALL APPLICABLE INFORMATION AS SPECIFIED IN THIS CHECKLIST IS PROVIDED. FURTHER, I UNDERSTAND THAT THIS APPLICATION IS BEING ACCEPTED PROVISIONALLY AND THAT INACCURATE AND/OR INCOMPLETE INFORMATION MAY RESULT IN THE SUBSEQUENT REJECTION OF THE APPLICATION OR IN

A DELAY OF ONE MONTH OR MORE IN THE DATE THE APPLICATION IS SCHEDULED FOR PUBLIC HEARING.

September 5, 2025

Applicant or Agent Signature / Date

Site plan packets shall be composed of the following plan sheets (unless otherwise approved in writing prior to submittal by the Planning Department):

- **1. Site Plan (**including utilities and easements)
- 2. Landscaping Plan
- 3. Grading and Drainage Plan
- 4. Utility Plan
- 5. Building and Structure Elevations
- 6. Previously approved Development Plan (if applicable)

The electronic format must be organized in the above manner.

The following checklist describes the minimum information necessary for each plan element. The Applicant must include all checklist items on their site plan drawings and confirm inclusion by checking off the items below. Non-applicable items must be labeled "N/A." Each non-applicable designation must be explained by notation on the Checklist.

NOTE: There may be addition information required if site is located with a CPO, VPO or HPO and/or any other special areas as defined by the IDO.

NOTE: If there requests for deviations (Section 14-16-6-4(O), they must be clearly labelled on the site plan (Sheet 1) as well as addressed in the application letter made with the submittal.

SHEET #1 - SITE PLAN

A. General Information

 $\underbrace{\checkmark}_{2.}^{1.}$

Date of drawing and/or last revision

Scale: 1.0 acre or less 1" = 10'
1.0 - 5.0 acres 1" = 20'
Over 5 acres 1" = 50'
Over 20 acres 1" = 100'

Bar scale North arrow Legend Scaled vicinity map Property lines (clearly identify)

Existing and proposed easements (identify each)

Phases of development, if applicable

B. Proposed Development

1. Structural

 \checkmark A. Location of existing and proposed structures (distinguish between existing & proposed) and include any accessory structures Square footage of each structure Proposed use of each structure Signs (freestanding) and other improvements Walls, fences, and screening: indicate height, length, color and materials Dimensions of all principal site elements or typical dimensions Loading facilities

Site lighting (indicate height & fixture type)

Indicate structures within 20 feet of site

Elevation drawing of refuse container and enclosure, if applicable.

Existing zoning/land use of all abutting properties

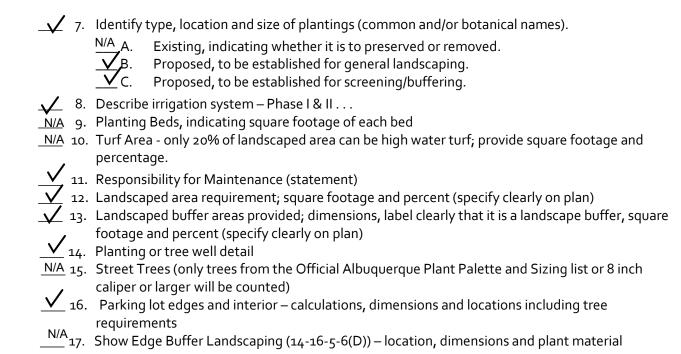
2. Parking, Loading and Internal Circulation

√A. Parking layout with spaces numbered per aisle and totaled. Location and typical dimensions, including motorcycle spaces, bicycle spaces, ADA accessible spaces, and compact spaces Calculations: spaces required and proposed (include any reduction calculations) for motorcycle, bicycle, compact and ADA spaces On street parking spaces Bicycle parking & facilities Bicycle racks – location and detail Other bicycle facilities, if applicable **√**C. Vehicular Circulation (Refer to DPM and IDO) Ingress and egress locations, including width and curve radii dimensions Drive aisle locations, including width and curve radii dimensions End aisle locations, including width and curve radii dimensions Location & orientation of refuse enclosure, with dimensions Loading, service area, and refuse service locations and dimensions \checkmark D. Pedestrian Circulation

Location and dimensions of all sidewalks and pedestrian paths (including ADA

connection from ROW to building and from ADA parking to building)

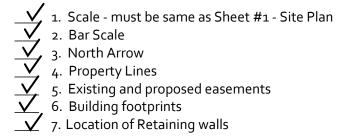




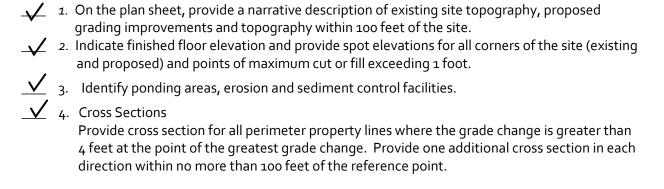
SHEET #3 -GRADING AND DRAINAGE PLAN

A separate grading and drainage plan (and drainage report) must be submitted to the DRS Hydrology Section prior to the DRB submittal for a site plan (See DRWS Form).

A. General Information



B. Grading Information



SHEET #4- UTILITY PLAN

A. Fire hydrant locations, existing and proposed. (or submit signed off Fire One Plan)

B. Distribution lines

C. Right-of-Way and easements, existing and proposed, on the property and adjacent to the boundaries, with identification of types and dimensions.

D. Existing water, sewer, storm drainage facilities (public and/or private).

E. Proposed water, sewer, storm drainage facilities (public and/or private)

Y F. Existing electric lines both overhead and underground. Power Poles shown with dimensions to proposed buildings and structures must be clearly shown.

SHEET #5 - BUILDING AND STRUCTURE ELEVATIONS

A. General Information

Scale Bar Scale

Detailed Building Elevations for each facade

1. Identify facade orientation

 $\stackrel{\circ}{\Sigma}_2$. Dimensions of facade elements, including overall height and width

Location, material and colors of windows, doors and framing

Materials and colors of all building elements and structures

Location and dimensions of mechanical equipment (roof and/or ground mounted)

B. Building Mounted Signage

Site location(s)
 Sign elevations to scale
 Dimensions, including height and width
 Sign face area - dimensions and square footage clearly indicated
 Lighting
 Materials and colors for sign face and structural elements.
 I ist the sign restrictions per the IDO