



**Please check the appropriate box(es) and refer to supplemental forms for submittal requirements. All fees must be paid at the time of application.**

|   |  |
|---|--|
| <b>MISCELLANEOUS APPLICATIONS</b>   | <input type="checkbox"/> Extension of Infrastructure List or IIA (Form S3) |
| <input type="checkbox"/> Site Plan Administrative DFT (Forms P & P2)                          | <b>PRE-APPLICATIONS</b>  |
| <input type="checkbox"/> Final EPC Sign-off for Master Development/Site Plans - EPC (Form P2) | <input type="checkbox"/> Sketch Plat Review and Comment (Form S3)          |
| <input type="checkbox"/> Amendment to Infrastructure List (Form S3)                           | <input type="checkbox"/> Sketch Plan Review and Comment (Form S3)          |
| <input type="checkbox"/> Temporary Deferral of S/W (Form S3)                                  | <b>APPEAL</b>  |
| <input type="checkbox"/> Extension of IIA: Temp. Def. of S/W (Form S3)                        | <input type="checkbox"/> Administrative Decision (Form A)                  |

|                                     |
|-------------------------------------|
| <b>BRIEF DESCRIPTION OF REQUEST</b> |
|                                     |
|                                     |
|                                     |
|                                     |
|                                     |
|                                     |
|                                     |
|                                     |

|                                |        |                         |  |
|--------------------------------|--------|-------------------------|--|
| <b>APPLICATION INFORMATION</b> |        |                         |  |
| Applicant/Owner:               |        | Phone:                  |  |
| Address:                       |        | Email:                  |  |
| City:                          | State: | Zip:                    |  |
| Professional/Agent (if any):   |        | Phone:                  |  |
| Address:                       |        | Email:                  |  |
| City:                          | State: | Zip:                    |  |
| Proprietary Interest in Site:  |        | List <u>all</u> owners: |  |

|  |                     |                             |                 |
|--|---------------------|-----------------------------|-----------------|
| <b>SITE INFORMATION (Accuracy of the existing legal description is crucial! Attach a separate sheet if necessary.)</b> |                     |                             |                 |
| Lot or Tract No.:  |                     | Block:                      | Unit:           |
| Subdivision/Addition:  |                     | MRGCD Map No.:              | UPC Code:       |
| Zone Atlas Page(s):  | Existing Zoning:    |                             | Proposed Zoning |
| # of Existing Lots:  | # of Proposed Lots: | Total Area of Site (Acres): |                 |

|  |          |      |
|--|----------|------|
| <b>LOCATION OF PROPERTY BY STREETS</b> |          |      |
| Site Address/Street:                   | Between: | and: |

|  |
|--|
| <b>CASE HISTORY (List any current or prior project and case number(s) that may be relevant to your request.)</b> |
|  |
|  |

I certify that the information I have included here and sent in the required notice was complete, true, and accurate to the extent of my knowledge.

|                      |  |
|----------------------|--|
| <b>Signature:</b>    | <b>Date:</b>   |
| <b>Printed Name:</b> | <input type="checkbox"/> Applicant or <input type="checkbox"/> Agent |

**FORM S3: ADMINISTRATIVE APPLICATIONS – Development Facilitation Team (DFT) as of 12/25/2022****\_ AMENDMENT TO INFRASTRUCTURE LIST**

A Single PDF file of the complete application including all documents being submitted must be emailed to [PLNDRS@cabq.gov](mailto:PLNDRS@cabq.gov) prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided to City Staff using other online resources such as Dropbox or FTP. *The PDF shall be organized in the number order below.*

- \_\_\_ 1) DFT Application form completed, signed, and dated
- \_\_\_ 2) Form S3 with all the submittal items checked/marked
- \_\_\_ 3) Zone Atlas map with the entire site clearly outlined and labeled
- \_\_\_ 4) Letter of authorization from the property owner if application is submitted by an agent
- \_\_\_ 5) Proposed Amended Infrastructure List
- \_\_\_ 6) Original Infrastructure List

**\_ TEMPORARY DEFERRAL OF SIDEWALK CONSTRUCTION**

A Single PDF file of the complete application including all documents being submitted must be emailed to [PLNDRS@cabq.gov](mailto:PLNDRS@cabq.gov) prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided to City Staff using other online resources such as Dropbox or FTP. *The PDF shall be organized in the number order below.*

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- \_\_\_ 4) Letter of authorization from the property owner if application is submitted by an agent
- \_\_\_ 5) A scale drawing showing the location of the deferred sidewalk with appropriate dimensions

**\_ EXTENSION OF THE IIA FOR TEMPORARY DEFERRAL OF SIDEWALK CONSTRUCTION**

A Single PDF file of the complete application including all documents being submitted must be emailed to [PLNDRS@cabq.gov](mailto:PLNDRS@cabq.gov) prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided to City Staff using other online resources such as Dropbox or FTP. *The PDF shall be organized in the number order below.*

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- \_\_\_ 3) Zone Atlas map with the entire site clearly outlined and labeled

- \_\_\_ 4) Letter of authorization from the property owner if application is submitted by an agent
- \_\_\_ 5) Letter describing, explaining, and justifying the deferral or extension
- \_\_\_ 6) Drawing showing the sidewalks subject to the proposed deferral or extension

**\_ INFRASTRUCTURE LIST EXTENSION OR AN INFRASTRUCTURE IMPROVEMENTS AGREEMENT (IIA)  
EXTENSION**

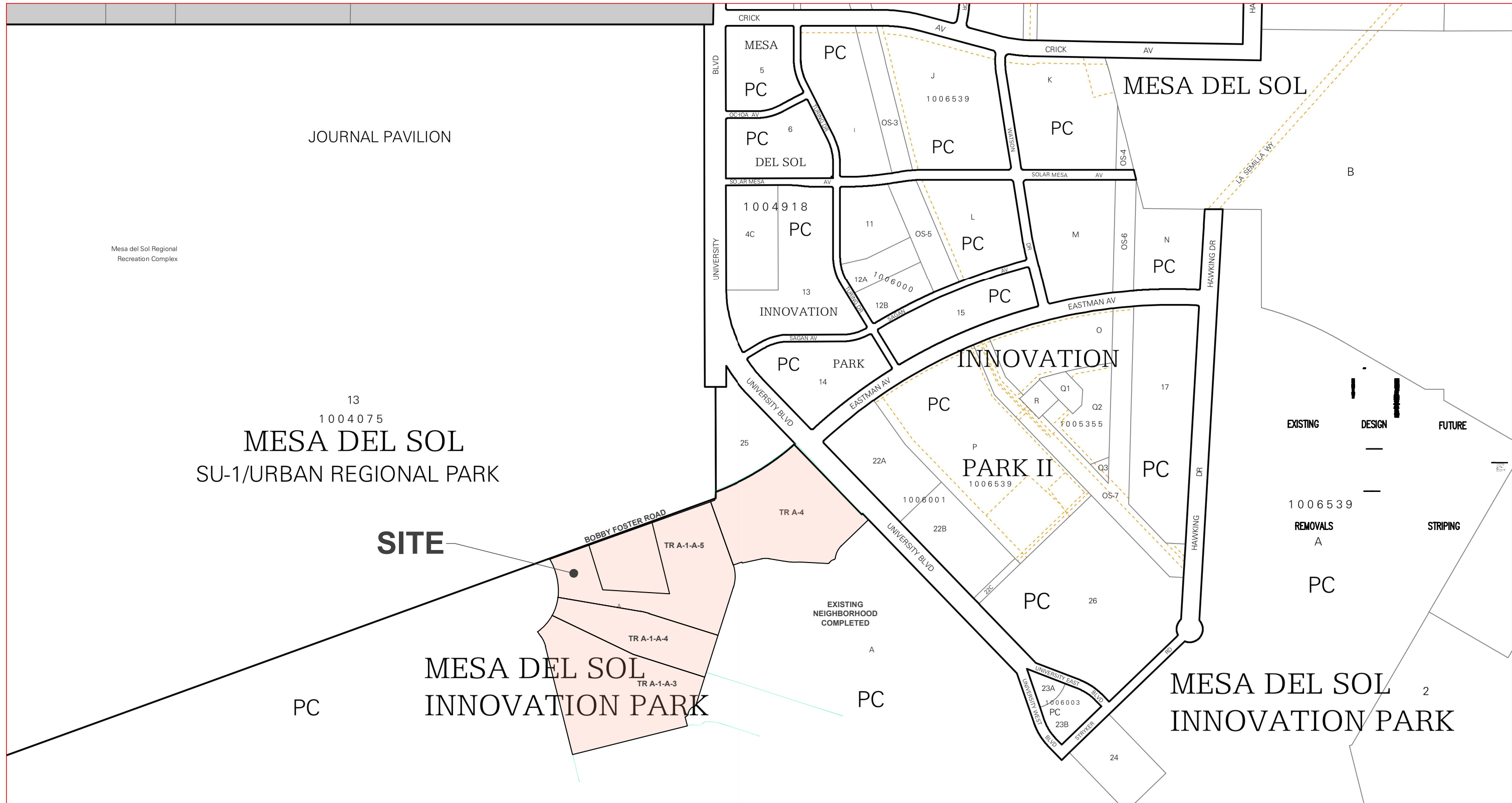
A Single PDF file of the complete application including all documents being submitted must be emailed to [PLNDRS@cabq.gov](mailto:PLNDRS@cabq.gov) prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided to City Staff using other online resources such as Dropbox or FTP. *The PDF shall be organized in the number order below.*

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- \_\_\_ 3) Zone Atlas map with the entire site clearly outlined and labeled
- \_\_\_ 4) Letter of authorization from the property owner if application is submitted by an agent
- \_\_\_ 5) Letter describing, explaining, and justifying the request per IDO Section 14-16-6-4(X)(4)
- \_\_\_ 6) Preliminary Plat or Site Plan
- \_\_\_ 7) Copy of DRB approved Infrastructure List
- \_\_\_ 8) Copy of recorded IIA

**\_ SKETCH PLAT OR SKETCH PLAN REVIEW AND COMMENT**

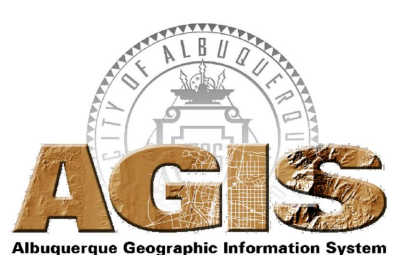
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- \_\_\_ 3) Zone Atlas map with the entire site clearly outlined and labeled
- \_\_\_ 4) Letter describing, explaining, and justifying the request
- \_\_\_ 5) Scale drawing of the proposed subdivision plat or Site Plan
- \_\_\_ 6) Site sketch with measurements showing structures, parking, building setbacks, adjacent rights-of-way, and street improvements, if there is any existing land use



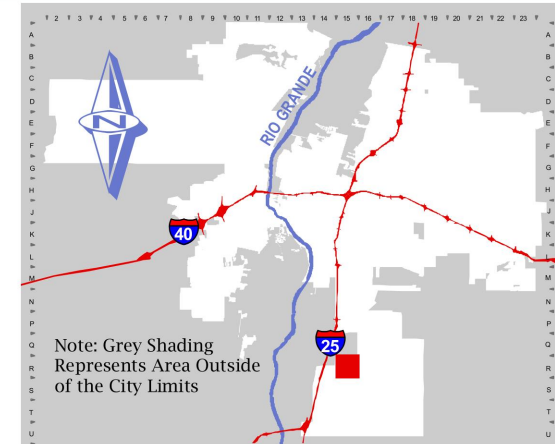
For more current information and more details visit: <http://www.cabq.gov/gis>

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**AGIS**  
Albuquerque Geographic Information System




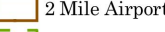
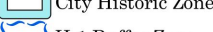
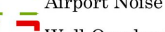
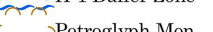
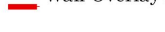

Map amended through: 2/4/2010




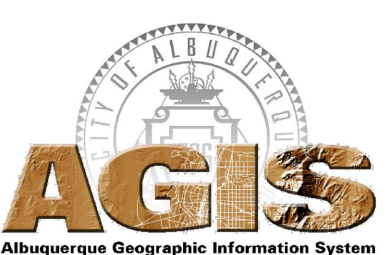
Note: Grey Shading Represents Area Outside of the City Limits

Zone Atlas Page:  
**R-15-Z**

Selected Symbols

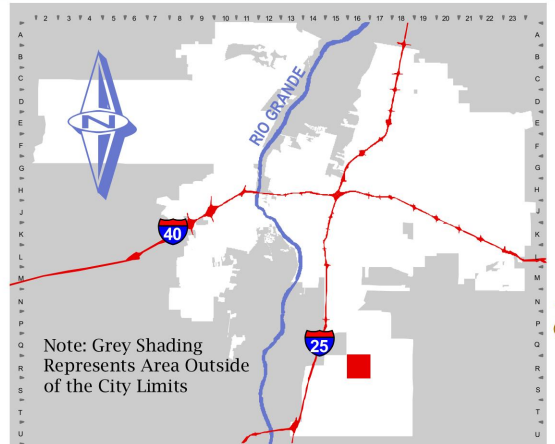
|  |  |
|--|--|
|  SECTOR PLANS         |  Escarpment             |
|  Design Overlay Zones |  2 Mile Airport Zone    |
|  City Historic Zones  |  Airport Noise Contours |
|  H-1 Buffer Zone      |  Wall Overlay Zone      |
|  Petroglyph Mon.      |  |





**AGIS**  
Albuquerque Geographic Information System



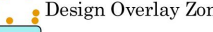
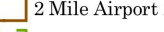
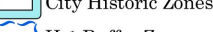
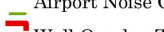
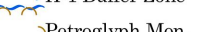
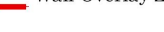

Map amended through: 2/4/2010

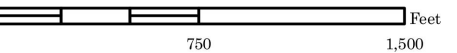


Note: Grey Shading Represents Area Outside of the City Limits

Zone Atlas Page:  
**R-16-Z**

Selected Symbols

|  |  |
|--|--|
|  SECTOR PLANS         |  Escarpment             |
|  Design Overlay Zones |  2 Mile Airport Zone    |
|  City Historic Zones  |  Airport Noise Contours |
|  H-1 Buffer Zone      |  Wall Overlay Zone      |
|  Petroglyph Mon.      |  |





City of Albuquerque  
600 2<sup>nd</sup> St NW  
Albuquerque, NM 87102

**RE: Agent Authorization Letter – DFT/DRC Processing -TR A-1-4**

To Whom it may Concern,

Please find this letter as Authorization for amended infrastructure list application. These actions will be represented by the following entities:

SC3 Development, LLC – Tom Schmidt and Ron Brown

Huitt-Zollars Inc and there designated representatives Kim Kemper, PE, Scott Eddings, PE or other designated members of Huitt-Zollars, Inc.

Feel free to contact me if you have any questions or concerns.

**MDS Investments, LLC**

Respectfully,

By: 

Steven B Chavez, Authorized Signatory

**INFRASTRUCTURE LIST**

Date Site Plan Approved: \_\_\_\_\_

Date Preliminary Plat Approved: **NA**

Date Preliminary Plat Expires: **NA**

DHO Project No.: **PR-2020-004138**

DHO Application No.: **SD-2021-00037**

**EXHIBIT "B"**

**Bobby Foster & University Boulevard Improvements**  
**PROPOSED NAME OF SITE DEVELOPMENT PLAN**

**Tracts A-1-A-5-A, A-1-A-5-B, A-1-A-5-C & A-1-A-4**  
**EXISTING LEGAL DESCRIPTION PRIOR TO PLATTING ACTION**

Following is a summary of PUBLIC/PRIVATE Infrastructure required to be constructed or financially guaranteed for the above development. This Listing is not necessarily a complete listing. During the SIA process and/or in the review of the construction drawings, if the DRC Chair determines that appurtenant items and/or unforeseen items have not been included in the infrastructure listing, the DRC Chair may include those items in the listing and related financial guarantee. Likewise, if the DRC Chair determines that appurtenant or non-essential items can be deleted from the listing, those items may be deleted as well as the related portions of the financial guarantees. All such revisions require approval by the DRC Chair, the User Department and agent/owner. If such approvals are obtained, these revisions to the listing will be incorporated administratively. In addition, any unforeseen items which arise during construction which are necessary to complete the project and which normally are the Subdivider's responsibility will be required as a condition of project acceptance and close out by the City.

| SIA Sequence # | COA BLDG PERMIT # | Size                 | Type of Improvement   | Location                           | From                                       | To               | Private Inspector | City Inspector | City Cnst Engineer |
|----------------|-------------------|----------------------|---|------------------------------------|--|------------------|-------------------|----------------|--------------------|
|                |                   |                      | *****ROADWAY*****   |                                    |  |                  |                   |                |                    |
|                |                   | 81' Half R/W Section | 6' Landscape and 6' Sidewalk  | SB University Blvd                 | 800' South of Fritts Crossing Drive        | Arbus Drive      | /                 | /              | /                  |
|                |                   | 52' Full R/W Section | (1) 6' Landscape Buffer;<br>(1) 6' Sidewalk                           | Southern Half Section Bobby Foster | West Tract A-1-A-5 Boundary (Caldera Park) | University Blvd. | /                 | /              | /                  |
|                |                   | 66' R/W              | (2) Landscape Buffer<br>(2) 6' Sidewalk                               | Diebenkorn Drive                   | Bobby Foster                               | Stieglitz Avenue | /                 | /              | /                  |
|                |                   |                      |   |                                    |  |                  |                   |                |                    |
|                |                   |                      |   |                                    |  |                  |                   |                |                    |
|                |                   | 52' R/W              | (2) 3.3' Landscape Buffer<br>(2) 6' Sidewalk                          | Newhall Drive                      | Bobby Foster                               | Stieglitz Avenue | /                 | /              | /                  |
|                |                   | 66' R/W              | (2) 3.3' Landscape Buffer<br>(2) 6' Sidewalk                          | Sagan Loop                         | Bobby Foster                               | Penn Avenue      | /                 | /              | /                  |
|                |                   | 36' R/W              | (1) 7' Landscape Buffer<br>(1) 5' Sidewalk<br>(1) 5' Landscape Buffer | Stieglitz Avenue                   | Diebenkorn Drive                           | Sagan Loop       | /                 | /              | /                  |
|                |                   |                      |   |                                    |  |                  |                   |                |                    |

| SIA<br>Sequence # | COA BLDG<br>PERMIT # | Size | Type of Improvement   | Location                  | From                                | To               | Private<br>Inspector | City<br>Inspector | City Cnst<br>Engineer |
|-------------------|----------------------|------|---|---------------------------|-------------------------------------|------------------|----------------------|-------------------|-----------------------|
|                   |                      |      | <b>*****TRAFFIC SIGNAL &amp; INTERSECTION LIGHTING*****</b>   |                           |                                     |                  |                      |                   |                       |
|                   |                      |      | Intersection Street Lighting with all appurtenances (pullboxes, conduits, transformer, etc)                       | Bobby Foster              | Bobby Foster                        | Diebenkorn Drive | /                    | /                 | /                     |
|                   |                      |      | Intersection Street Lighting with all appurtenances (pullboxes, conduits, transformer, etc)                       | Bobby Foster              | Bobby Foster                        | Newhall Drive    | /                    | /                 | /                     |
|                   |                      |      | Intersection Street Lighting with all appurtenances (pullboxes, conduits, transformer, etc)                       | Bobby Foster              | Bobby Foster                        | Sagan Loop       | /                    | /                 | /                     |
|                   |                      |      | Intersection Street Lighting with all appurtenances (pullboxes, conduits, transformer, etc)                       | Diebenkorn Drive          | Diebenkorn Drive                    | Stieglitz Avenue | /                    | /                 | /                     |
|                   |                      |      | Intersection Street Lighting with all appurtenances (pullboxes, conduits, transformer, etc)                       | Newhall Drive             | Newhall Drive                       | Stieglitz Avenue | /                    | /                 | /                     |
|                   |                      |      | Intersection Street Lighting with all appurtenances (pullboxes, conduits, transformer, etc)                       | Stieglitz Avenue          | Stieglitz Ave                       | Sagan Loop       | /                    | /                 | /                     |
|                   |                      |      | Street Lighting with all appurtenances (pullboxes, conduits, transformer, etc)                                    | Newhall Drive - Mid Block | Bobby Foster                        | Stieglitz Avenue | /                    | /                 | /                     |
|                   |                      |      | Arterial Cooridor Street Lighting with all appurtenances (pullboxes, conduits, transformer, etc) - match existing | SB University Avenue      | 800' South of Fritts Crossing Drive | Arbus Drive      | /                    | /                 | /                     |
|                   |                      |      | <b>*****STORM DRAINAGE *****</b>  |                           |                                     |                  |                      |                   |                       |
|                   |                      | 48"  | Pond Inlet  | Pond 1                    | Pond 1                              | Steiglitz Ave    | /                    | /                 | /                     |
|                   |                      |      | Pond 1 Final Stabilization  | Tract A-1-A-4             |                                     |                  | /                    | /                 | /                     |
|                   |                      |      |   |                           |                                     |                  | /                    | /                 | /                     |
|                   |                      |      |   |                           |                                     |                  |                      |                   |                       |

The items listed below are on the CCIP and approved for Impact Fee credits. Signatures from the Impact Fee Administrator and the City User Department is required prior to DHO approval of this listing. The Items listed below are subject to the standard SIA requirements.

| Financially Guaranteed DRC #                 | Constructed Under DRC # | Size | Type of Improvement | Location | From | To | Construction Certification          |      |                   |
|--|-------------------------|------|---------------------|----------|------|----|-------------------------------------|------|-------------------|
|  |                         |      |                     |          |      |    | Private Inspector                   | P.E. | City Cns Engineer |
|  |                         |      |                     |          |      |    | /                                   | /    | /                 |
|  |                         |      |                     |          |      |    | /                                   | /    | /                 |
| Approval of Creditable Items:                |                         |      |                     |          |      |    | Approval of Creditable Items:       |      |                   |
| Impact Fee Administrator Signature      Date |                         |      |                     |          |      |    | City User Dept. Signature      Date |      |                   |

NOTES

- 1 \_\_\_\_\_
- 2 \_\_\_\_\_
- 3 \_\_\_\_\_

| AGENT / OWNER | DEVELOPMENT FACILITATION TEAM APPROVALS |
|---------------|---|
|---------------|---|

Scott Eddings  
 \_\_\_\_\_  
 NAME (print)

Huitt-Zollars, Inc.  
 \_\_\_\_\_  
 FIRM

*Scott Eddings*      8/22/2023  
 \_\_\_\_\_  
 SIGNATURE - date

MAXIMUM TIME ALLOWED TO CONSTRUCT  
 THE IMPROVEMENTS WITHOUT A DRB  
 EXTENSION: 1-YEAR

\_\_\_\_\_ **PLANNING - date**

\_\_\_\_\_ **TRANSPORTATION DEVELOPMENT - date**

\_\_\_\_\_ **UTILITY DEVELOPMENT - date**

\_\_\_\_\_ **CITY ENGINEER - date**

\_\_\_\_\_ **PARKS & GENERAL RECREATION - date**

\_\_\_\_\_ **AMAFCA - date**

\_\_\_\_\_ **CODE ENFORCEMENT - date**

\_\_\_\_\_ **\_\_\_\_\_ - date**

| DESIGN REVIEW COMMITTEE REVISIONS |
|-----------------------------------|
|-----------------------------------|

| REVISION | DATE | DRC CHAIR | USER DEPARTMENT | AGENT /OWNER |
|----------|------|-----------|-----------------|--------------|
|          |      |           |                 |              |
|          |      |           |                 |              |
|          |      |           |                 |              |