



Please check the appropriate box(es) and refer to supplemental forms for submittal requirements. All fees must be paid at the time of application.

SUBDIVISIONS	<input type="checkbox"/> Final Sign off of EPC Site Plan(s) (Form P2)	
<input type="checkbox"/> Major - Preliminary Plat (Form P1)	<input type="checkbox"/> Amendment to Site Plan (Form P2)	<input type="checkbox"/> Vacation of Public Right-of-way (Form V)
<input type="checkbox"/> Minor - Preliminary/Final Plat (Form S2)	MISCELLANEOUS APPLICATIONS	<input type="checkbox"/> Vacation of Public Easement(s) DRB (Form V)
<input type="checkbox"/> Major - Final Plat (Form S1)	<input type="checkbox"/> Extension of Infrastructure List or IIA (Form S1)	<input type="checkbox"/> Vacation of Private Easement(s) (Form V)
<input type="checkbox"/> Amendment to Preliminary Plat (Form S2)	<input checked="" type="checkbox"/> Minor Amendment to Infrastructure List (Form S2)	PRE-APPLICATIONS
<input type="checkbox"/> Extension of Preliminary Plat (Form S1)	<input type="checkbox"/> Temporary Deferral of SW (Form V2)	<input checked="" type="checkbox"/> Sketch Plat Review and Comment (Form S2)
	<input type="checkbox"/> Sidewalk Waiver (Form V2)	
SITE PLANS	<input type="checkbox"/> Waiver to IDO (Form V2)	APPEAL
<input type="checkbox"/> DRB Site Plan (Form P2)	<input type="checkbox"/> Waiver to DPM (Form V2)	<input type="checkbox"/> Decision of DRB (Form A)

BRIEF DESCRIPTION OF REQUEST
Installation of Single family modular home

APPLICATION INFORMATION

Applicant: *JACK C SKINNER* Phone: *505 263 4349*
 Address: *Po Box 27308* Email: *jake87125@gmail.com*
 City: *Albuquerque* State: *Nm* Zip: *87125*
 Professional/Agent (if any): Phone:
 Address: Email:
 City: State: Zip:

SITE INFORMATION (Accuracy of the existing legal description is crucial! Attach a separate sheet if necessary.)

Lot or Tract No.: *13, 14, 15* Block: *B* Unit:
 Subdivision/Addition: *Baca and Armijo* MRGCD Map No.: UPC Code: *101405713604930608*
 Zone Atlas Page(s): *K-14-Z* Existing Zoning: *R-mL* Proposed Zoning *R-mL*
 # of Existing Lots: *Parts of 3* # of Proposed Lots: *1* Total Area of Site (Acres): *.4671*

LOCATION OF PROPERTY BY STREETS

Site Address/Street: *3rd* Between: *Cromwell* and: *Pacific*

CASE HISTORY (List any current or prior project and case number(s) that may be relevant to your request.)

Signature: *JACK C JAKE SKINNER* Date: *07/21/2020*
 Printed Name: *JACK C JAKE SKINNER* Applicant or Agent

FOR OFFICIAL USE ONLY

Case Numbers	Action	Fees	Case Numbers	Action	Fees

Meeting Date: Fee Total:
 Staff Signature: Date: Project #

FORM S2: SUBDIVISION OF LAND – MINOR ACTIONS


Please refer to the DRB minor case schedule for meeting dates and deadlines unless noted differently below. Bring original Mylar of plat with property owner's and City Surveyor's signatures on it to the meeting. Your attendance is required.

A Variance – DRB for the Bulk Transfer of Land requires application on Form V in addition to this FORM S2.

>> INFORMATION REQUIRED FOR ALL MINOR SUBDIVISION APPLICATIONS

- Interpreter Needed for Hearing? ___ if yes, indicate language: _____
- A Single PDF file of the complete application including all documents being submitted must be emailed to PLNDRS@cabq.gov prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided on a CD. PDF shall be organized with the Development Review Application and this Form S2 at the front followed by the remaining documents in the order provided on this form.
- Zone Atlas map with the entire site clearly outlined and labeled
- SKETCH PLAT REVIEW AND COMMENT**
 - Letter describing, explaining, and justifying the request
 - Scale drawing of the proposed subdivision plat (7 copies, folded)
 - Site sketch with measurements showing structures, parking, building setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (7 copies, folded)
- MAJOR SUBDIVISION FINAL PLAT APPROVAL (requires published notice, heard on the DRB Major Case Schedule)**
 - Letter describing, explaining, and justifying the request
 - Copy of recorded IIA
 - Proposed Final Plat (7 copies, 24" x 36" folded)
 - Design elevations & cross sections of perimeter walls (3 copies)
 - Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
 - DXF file and hard copy of final plat data for AGIS submitted and approved
- MINOR SUBDIVISION PRELIMINARY/FINAL PLAT APPROVAL**
 - Letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-6(I)
 - Sites 5 acres or greater. Archaeological Certificate in accordance with IDO Section 14-16-6-5(A)
 - Form DRWS Drainage Report, Grading and Drainage Plan, and Water & Sewer Availability Statement submittal information
 - Required notice with content per IDO Section 14-16-6-4(K)(6)
 - Office of Neighborhood Coordination Public Notice Inquiry response
 - Proof of emailed notice to applicable Neighborhood Association representatives
 - Proposed Preliminary / Final Plat with property owner's and City Surveyor's signatures on the plat prior to submittal (7 copies, folded)
 - Sidewalk Exhibit and/or cross sections of proposed streets (3 copies, 11" by 17" maximum)
 - Site sketch with measurements showing structures, parking, building setbacks, adjacent rights-of-way and street improvements (to include sidewalk, curb & gutter with distance to property line noted) if there is any existing land use (7 copies, folded)
 - Landfill disclosure statement per IDO Section 14-16-5-2(G) if site is within a designated landfill buffer zone
 - Proposed Infrastructure List, if applicable
 - DXF file and hard copy of final plat data for AGIS submitted and approved
- MINOR AMENDMENT TO PRELIMINARY PLAT OR INFRASTRUCTURE LIST**
 - Letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(X)(2)
 - Original Preliminary Plat, Infrastructure List, and/or Grading Plan (7 copies, folded)
 - Proposed Amended Preliminary Plat, Infrastructure List, and/or Grading Plan (7 copies, folded)

Note: Any application that does not qualify as a Minor Amendment in IDO Section 14-16-6-4(X) must be processed as a Major Amendment. See Form S1.


I, the applicant or agent, acknowledge that if any required information is not submitted with this application, the application will not be scheduled for a public meeting or hearing, if required, or otherwise processed until it is complete.	
Signature: <u>Jack & Jake Skinner</u>	Date: <u>07/21/2020</u>
Printed Name: <u>JACK & JAKE SKINNER</u>	<input checked="" type="checkbox"/> Applicant or <input type="checkbox"/> Agent
FOR OFFICIAL USE ONLY	
Case Numbers:	Project Number
Staff Signature:	
Date:	



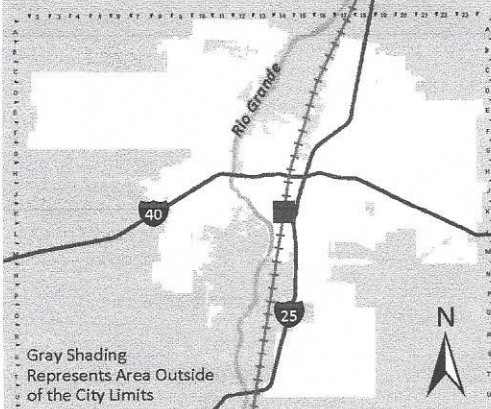
For more details about the Integrated Development Ordinance visit: <http://www.cabq.gov/planning/codes-policies-regulations/integrated-development-ordinance>

IDO Zone Atlas

May 2018



IDO Zoning information as of May 17, 2018
The Zone Districts and Overlay Zones
are established by the
Integrated Development Ordinance (IDO).



Gray Shading
Represents Area Outside
of the City Limits

Zone Atlas Page:
K-14-Z

- Easement
- Escarpment
- Petroglyph National Monument
- Areas Outside of City Limits
- Airport Protection Overlay (APO) Zone
- Character Protection Overlay (CPO) Zone
- Historic Protection Overlay (HPO) Zone
- View Protection Overlay (VPO) Zone

0 250 500 1,000 Feet

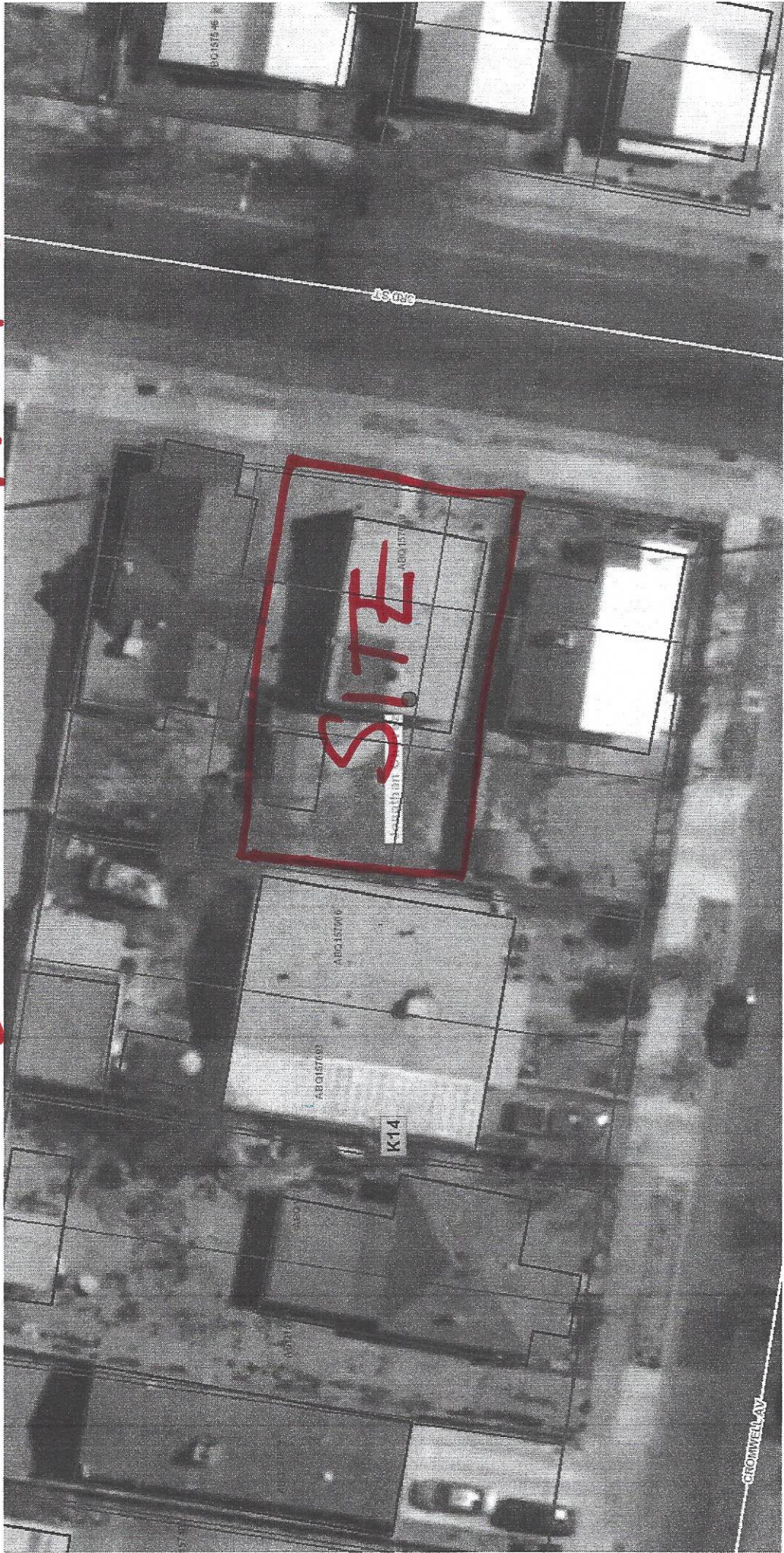
JAY RODENBECK 3994
924
505

CPD

Atlas

RML

ZONE ATLAS K-14-Z



07/21/2020

Jack C Skinner, owner
1121 3rd St SW Albuquerque NM 87102

Re: Sketch Plat Application

Hello,

Back in 2018 I invested in this property and committed to improving the neighborhood. I removed the existing structure which had fallen into disrepair and had become an eyesore.

Now it is time for me to invest further in improving the property by bringing in a new modular home to be built right here in Albuquerque further adding to the local economy.

Please find included with this application all of the documentation I believe was requested. Please let me know if there is further information missing/needed to complete this project. I look forward to working with you.

I propose to survey, replat, and improve of the existing property.

The front setback is in accordance with the structure previously existing on the property. It is also matching the CPO-1 overlay requirement of contextual standards for front setbacks. The 9-foot wide driveway on the north property line will allow for parking at the rear of the property. The 3-foot setback on the south property line satisfies the requirement for adequate spacing between buildings.

Thank you for assisting me with this exciting project. Please let me know what I need to do next.....

Thank you,

A handwritten signature in blue ink that reads "Jack C Skinner". The signature is fluid and cursive, with a long, sweeping underline that extends to the right.

Jack C Jake Skinner
PO Box 27308
Albuquerque NM 87125
505-263-434
jake87125@gmail.com

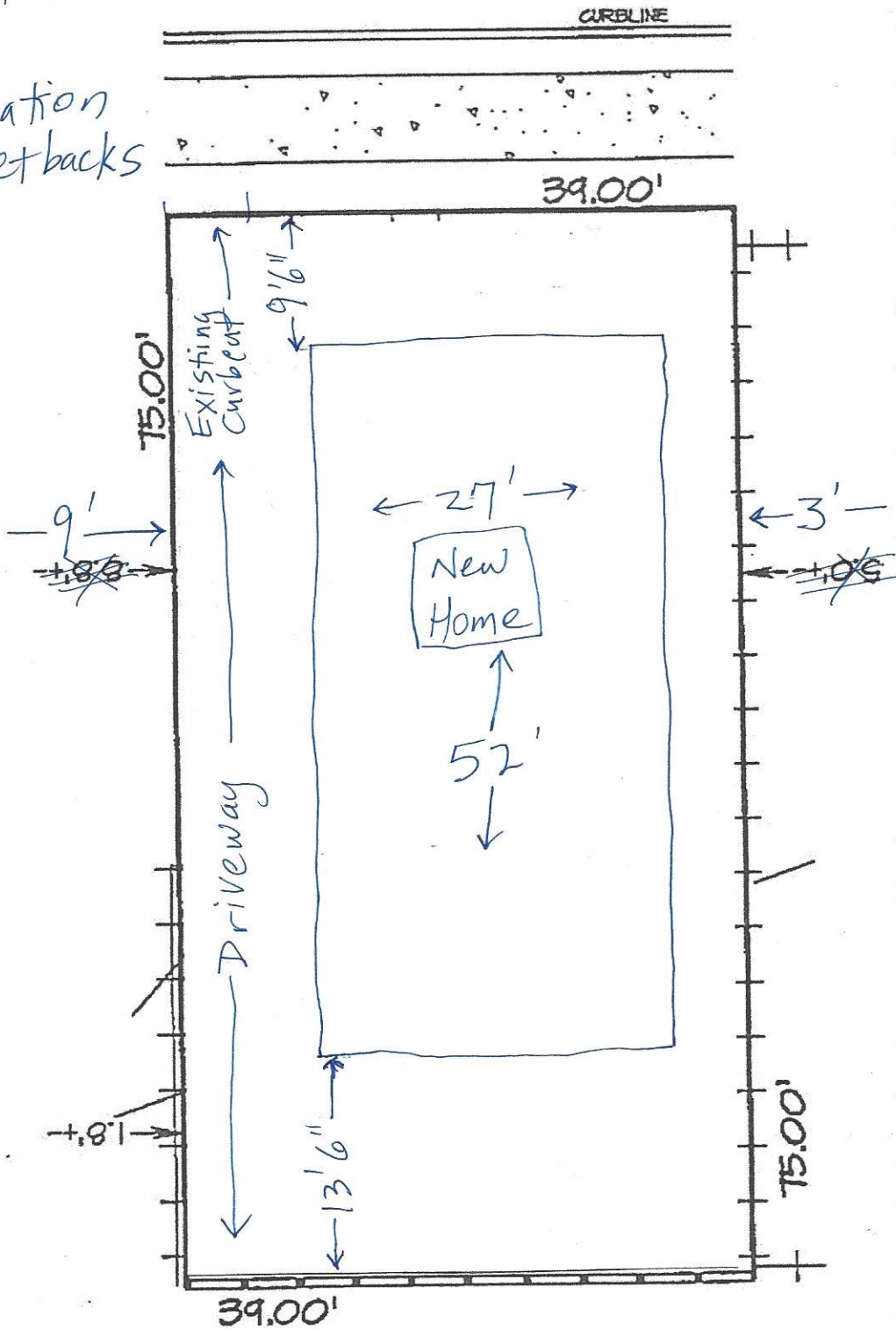
07/21/2020

← North

1121 3RD ST. S.W.

60' R.O.W.

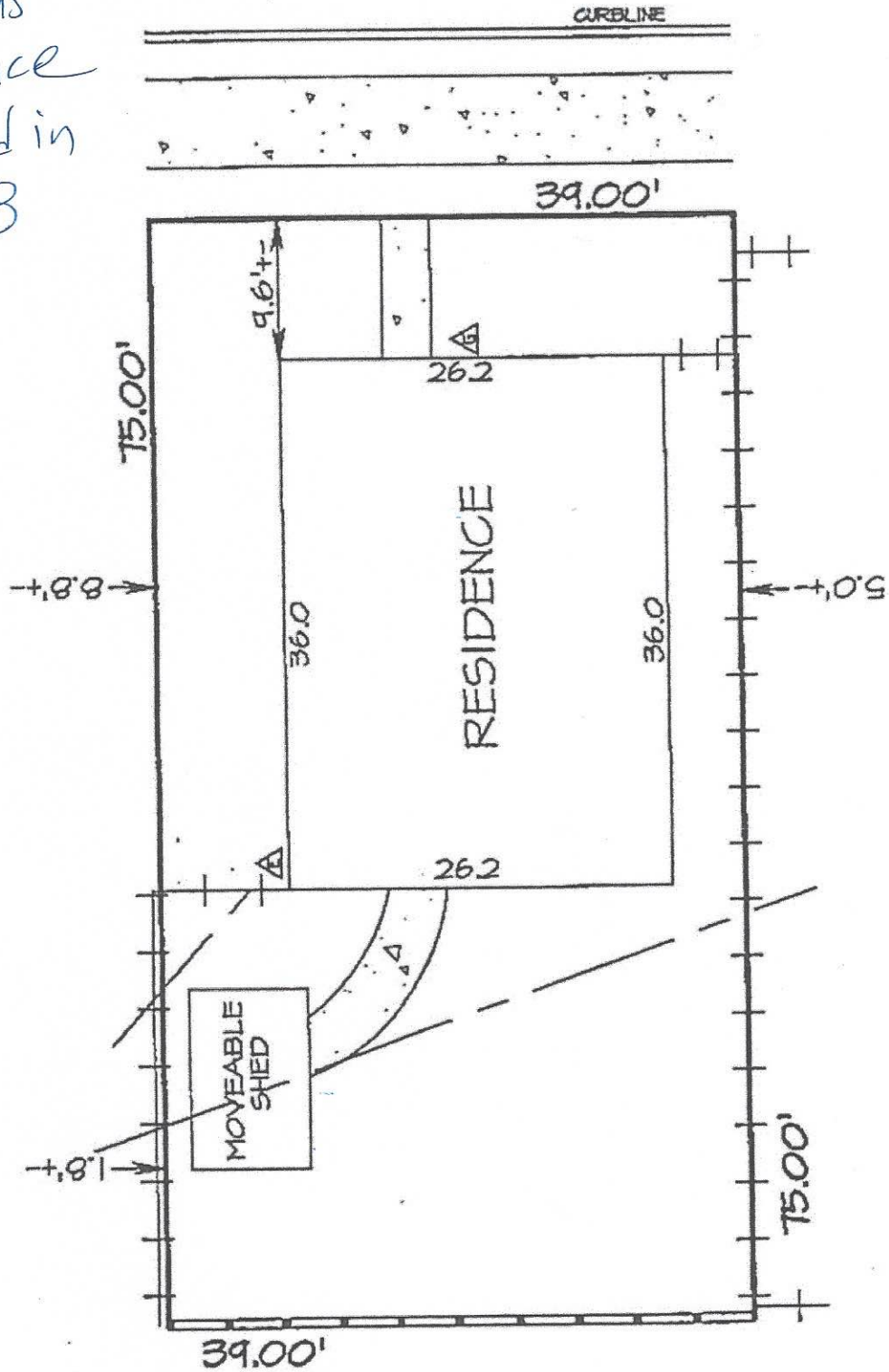
New Modular Home Installation and setbacks



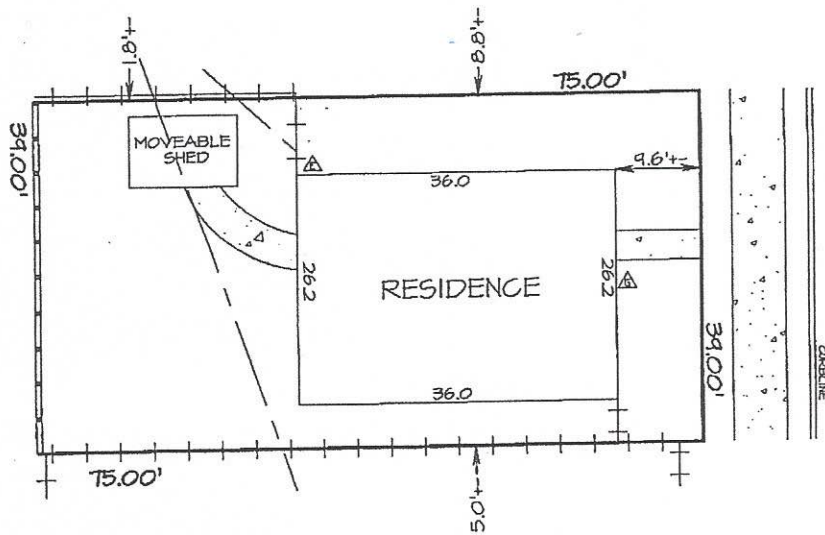
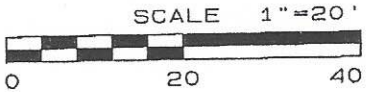
← NORTH

1121 3RD ST. S.W.
60' R.O.W.

Previous
Residence
Removed in
2018



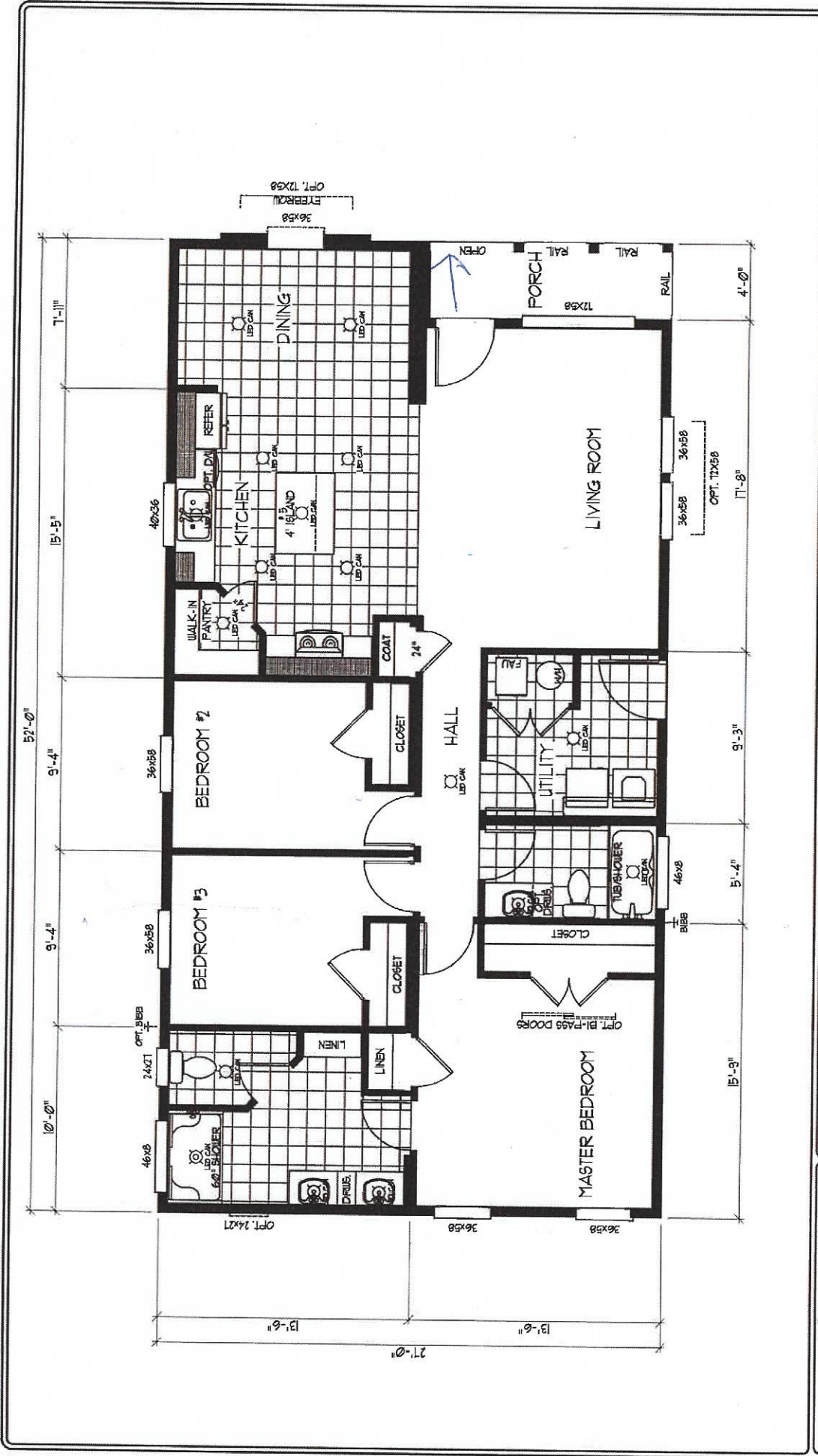
LEGEND	
	ELEC METER
	GAS METER
	WOOD FENCE
	OVERHEAD UTILITIES
	CONCRETE
	BLOCK WALL



1121 3RD ST. S.W.
60' R.O.W.

NOTES

THE SOUTH ONE-HALF (S1/2) OF THE NORTH SEVENTY-EIGHT FEET (N.78') OF LOTS THIRTEEN (13), FOURTEEN (14) AND FIFTEEN (15) IN BLOCK LETTERED "B" OF THE BACA & ARMJO ADDITION, AN ADDITION TO THE CITY OF ALBUQUERQUE, NEW MEXICO, AS THE SAME ARE SHOWN AND DESIGNATED ON THE PLAT FILED IN THE OFFICE OF THE PROBATE CLERK AND EX-OFFICIO RECORDER OF BERNALILLO COUNTY, NEW MEXICO ON APRIL 28, 1888, IN MAP BOOK D1, FOLIO 34.



PROJECT:	ALBUQUERQUE	SERIES:	RIGHT CHOICE	MODEL NO.:	R2762B
SQ. FT.:	1,404	DRAWING FILE INFORMATION:			
HEATED:	1,350	DATE DESIGNED:	5-2-18	SHEET:	1A-1
DRAWN BY:					

SALES

DRAWING TITLE

REVISIONS	BY	DATE
1. INITIAL DESIGN AND CONSTRUCTION		

DATE PRINTED:	8/28/2018 3:58 PM
PRINTED BY:	Robles, Nancy
SAVED BY:	Robles

Clayton
albuquerque
 2700 Kramer Ct. S.E. Albuquerque, NM 87102 (505) 242-5500 ph.