



Please check the appropriate box and refer to supplemental forms for submittal requirements. All fees must be paid at the time of application.

Administrative Decisions	<input type="checkbox"/> Historic Certificate of Appropriateness – Major (Form L)	<input type="checkbox"/> Wireless Telecommunications Facility Waiver (Form W2)
<input checked="" type="checkbox"/> Archaeological Certificate (Form P3)	<input type="checkbox"/> Historic Design Standards and Guidelines (Form L)	Policy Decisions
<input type="checkbox"/> Historic Certificate of Appropriateness – Minor (Form L)	<input type="checkbox"/> Master Development Plan (Form P1)	<input type="checkbox"/> Adoption or Amendment of Comprehensive Plan or Facility Plan (Form Z)
<input type="checkbox"/> Alternative Signage Plan (Form P3)	<input type="checkbox"/> Site Plan – EPC including any Variances – EPC (Form P1)	<input type="checkbox"/> Adoption or Amendment of Historic Designation (Form L)
<input type="checkbox"/> WTF Approval (Form W1)	<input type="checkbox"/> Site Plan – DRB (Form P2)	<input type="checkbox"/> Amendment of IDO Text (Form Z)
<input type="checkbox"/> Minor Amendment to Site Plan (Form P3)	<input type="checkbox"/> Subdivision of Land – Minor (Form S2)	<input type="checkbox"/> Annexation of Land (Form Z)
Decisions Requiring a Public Meeting or Hearing	<input type="checkbox"/> Subdivision of Land – Major (Form S1)	<input type="checkbox"/> Amendment to Zoning Map – EPC (Form Z)
<input type="checkbox"/> Conditional Use Approval (Form ZHE)	<input type="checkbox"/> Vacation of Easement or Right-of-way (Form V)	<input type="checkbox"/> Amendment to Zoning Map – Council (Form Z)
<input type="checkbox"/> Demolition Outside of HPO (Form L)	<input type="checkbox"/> Variance – DRB (Form V)	Appeals
<input type="checkbox"/> Expansion of Nonconforming Use or Structure (Form ZHE)	<input type="checkbox"/> Variance – ZHE (Form ZHE)	<input type="checkbox"/> Decision by EPC, LC, DRB, ZHE, or City Staff (Form A)

APPLICATION INFORMATION		
Applicant: City of Albuquerque		Phone: (505) 768-2860
Address: PO Box 1293		Email:
City: Albuquerque	State: NM	Zip: 87103
Professional/Agent (if any): Consensus Planning, Inc.		Phone: (505) 764-9801
Address: 302 8th Street NW		Email: vos@consensusplanning.com
City: Albuquerque	State: NM	Zip: 87102
Proprietary Interest in Site: Owner	List <u>all</u> owners:	

BRIEF DESCRIPTION OF REQUEST
Archaeological Certificate related to expansion of the Joan Jones Community Center

SITE INFORMATION (Accuracy of the existing legal description is crucial! Attach a separate sheet if necessary.)		
Lot or Tract No.: Lots 216 thru 222 & West portion of Lot 223	Block:	Unit:
Subdivision/Addition: Pat Hurley Park, Glendale Gardens Addition	MRGCD Map No.:	UPC Code: 101105832408340143
Zone Atlas Page(s): J-11	Existing Zoning: NR-PO-A	Proposed Zoning: No Change
# of Existing Lots: 1	# of Proposed Lots: 1	Total Area of Site (acres): 19.39 acres

LOCATION OF PROPERTY BY STREETS		
Site Address/Street: 3828 Rincon Rd NW	Between: Regina Drive	and: Yucca Drive

CASE HISTORY (List any current or prior project and case number(s) that may be relevant to your request.)
Project #1010602

Signature: <i>Michael J. Vos</i>	Date: 9/10/20
Printed Name: Michael J. Vos, AICP	<input type="checkbox"/> Applicant or <input checked="" type="checkbox"/> Agent

FOR OFFICIAL USE ONLY		
Case Numbers	Action	Fees
-		
-		
-		
Meeting/Hearing Date:		Fee Total:
Staff Signature:	Date:	Project #

FORM P3: ADMINISTRATIVE DECISIONS AND MINOR AMENDMENTS

A single PDF file of the complete application including all plans and documents being submitted must be emailed to PLNDRS@cabq.gov prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided on a CD.

INFORMATION REQUIRED FOR ALL ADMINISTRATIVE DECISIONS OR AMENDMENTS

- Letter of authorization from the property owner if application is submitted by an agent
- Zone Atlas map with the entire site clearly outlined and labeled

ARCHEOLOGICAL CERTIFICATE

- Archaeological Compliance Documentation Form with property information section completed
- Only the information above is required unless the City Archaeologist determines that the application does not qualify for a Certificate of No Effect, in which case a treatment plan prepared by a qualified archaeologist that adequately mitigates any archeological impacts of the proposed development must be submitted and reviewed for a Certificate of Approval per the criteria in IDO Section 14-16-6-5(A)(3)(b)

MINOR AMENDMENT TO SITE PLAN – ADMIN, EPC, or DRB

- Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(X)(2)
- Three (3) copies of all applicable sheets of the approved Site Plan being amended, folded
- Copy of the Official Notice of Decision associated with the prior approval
- Three (3) copies of the proposed Site Plan, with changes circled and noted
- Refer to the Site Plan Checklist for information needed on the proposed Site Plan.

Minor Amendments must be within the thresholds established in IDO TABLE 6-4-5. Any amendment beyond these thresholds is considered a Major Amendment and must be processed through the original decision-making body for the request.

MINOR AMENDMENT TO SITE DEVELOPMENT PLAN APPROVED PRIOR TO THE EFFECTIVE DATE OF THE IDO

- Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(Y)(1)(a)
- Three (3) copies of all applicable sheets of the approved Site Development Plan being amended, folded
- Copy of the Official Notice of Decision associated with the prior approval
- Three (3) copies of the proposed Site Development Plan, with changes circled and noted
- Refer to the Site Plan Checklist for information needed on the proposed Site Plan.

Minor Amendments must be within the thresholds established in IDO TABLE 6-4-5. Any amendment beyond these thresholds is considered a Major Amendment and must be processed through the original decision-making body for the request.

ALTERNATIVE SIGNAGE PLAN

- Proposed Alternative Signage Plan compliant with IDO Section 14-16-5-12(F)(5)
- Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-5(F)(4)(c)
- Required notices with content per IDO Section 14-16-6-4(K)(6)
 - Office of Neighborhood Coordination notice inquiry response and proof of emailed notice to affected Neighborhood Association representatives
 - Sign Posting Agreement

I, the applicant or agent, acknowledge that if any required information is not submitted with this application, the application will not be scheduled for a public meeting or hearing, if required, or otherwise processed until it is complete.

Signature: *Michael J. Vos*

Date: 9/10/20

Printed Name: Michael J. Vos, AICP

Applicant or Agent

FOR OFFICIAL USE ONLY

Project Number:	Case Numbers
	-
	-
	-
Staff Signature:	
Date:	



August 26, 2020

Jolene Wolfley
DRB Chair
Plaza del Sol
Albuquerque, NM 87103

Re: Agent Authorization Letter
Joan Jones Community Center – Phase 2

Dear Ms. Wolfley:

The Department of Family and Community Services gives permission to Greer Stafford/SJCF Architecture, Inc., and their planning consultant Consensus Planning, to represent us and act as our agent before the DRB for the Joan Jones Community Center project.

Sincerely,



David Flores, RLA, ASLA
Deputy Director
Parks & Recreation Department

Department of Family and Community Services

Carol M. Pierce, Director

Timothy M. Keller, Mayor

August 26, 2020

Jolene Wolfley
DRB Chair
Plaza del Sol
Albuquerque, NM 87103

Re: Agent Authorization Letter
Joan Jones Community Center – Phase 2

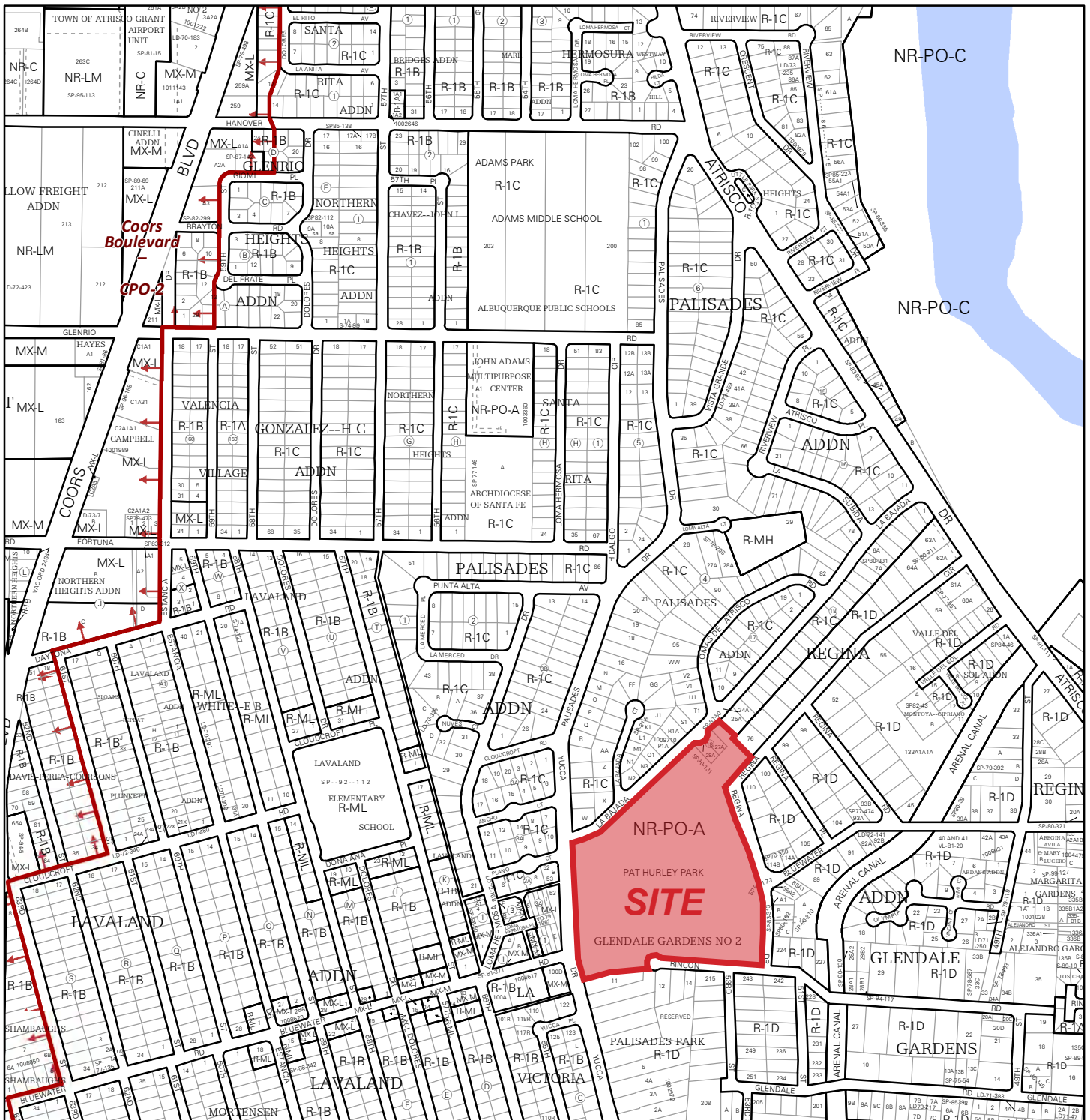
Dear Ms. Wolfley:

The Department of Family and Community Services gives permission to Greer Stafford/SJCF Architecture, Inc., and their planning consultant Consensus Planning, to represent us and act as our agent before the DRB for the Joan Jones Community Center project.

Sincerely,

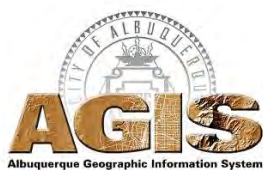


Jess R. Martinez
Deputy Director
Department of Family and Community Services

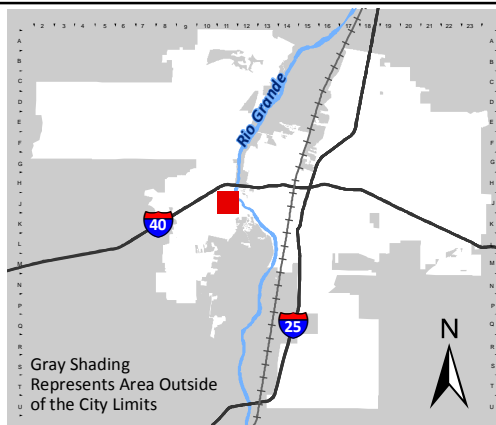


For more details about the Integrated Development Ordinance visit: <http://www.cabq.gov/planning/codes-policies-regulations/integrated-development-ordinance>

IDO Zone Atlas May 2018



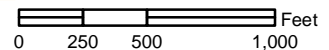
IDO Zoning information as of May 17, 2018
The Zone Districts and Overlay Zones are established by the Integrated Development Ordinance (IDO).



Zone Atlas Page:
J-11-Z

- Easement
- Escarpment
- Petroglyph National Monument
- Areas Outside of City Limits
- Airport Protection Overlay (APO) Zone
- Character Protection Overlay (CPO) Zone
- Historic Protection Overlay (HPO) Zone
- View Protection Overlay (VPO) Zone

Gray Shading
Represents Area Outside
of the City Limits





SITE DATA

LEGAL DESCRIPTION: PAT HURLEY PARK & LOTS 216 THRU 222 & WLY PORT OF LOT 223 GLENDALE GARDENS ADDN EXCPT LOTS 27-A & 28-A OF THE PALISADES

SITE AREA: 19.39 AC.

EXISTING ZONING: NR-PO-A

LAND USE: PARKS AND OPEN SPACE, COMMUNITY CENTER

BUILDING AREA:
 EXISTING BUILDING AREA: 5,010 SF
 PROPOSED BUILDING AREA: 6,955 SF
 TOTAL BUILDING AREA: 11,965 SF

DIMENSIONAL STANDARDS SHALL BE DETERMINED BY A MASTER PLAN, NATURAL RESOURCE MANAGEMENT PLAN, OR SPECIFIED BY IMPLEMENTING CITY DEVELOPMENT PER IDO SECTION 5-1 (E)(1)(a).

BUILDING HEIGHT: 30 FEET.

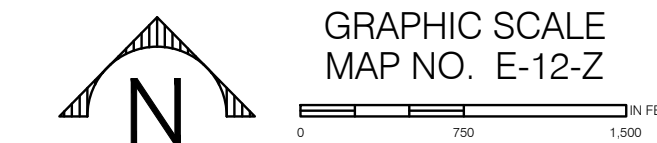
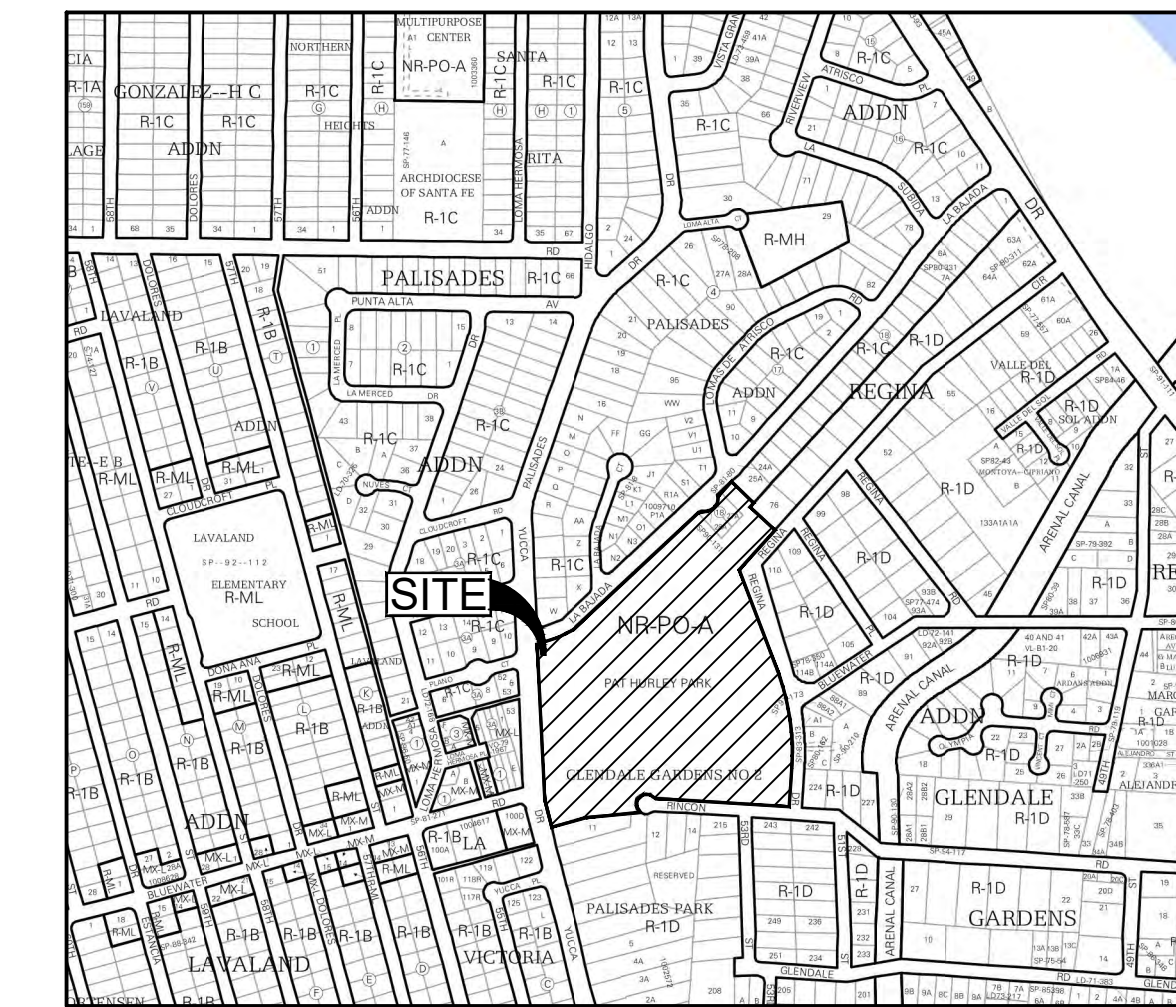
PARKING REQUIREMENTS:
 TOTAL PARKING REQUIRED/PROVIDED: 24/78
 ADA PARKING REQUIRED / PROVIDED: 4 (1 VAN ACCESSIBLE)/ 4 (1 VAN ACCESSIBLE)
 MOTORCYCLE REQUIRED/ PROVIDED :1/2
 BICYCLE PARKING REQUIRED/ PROVIDED: 3/6

COMMUNITY CENTER: 2 PER 1,000 SF, GROSS FLOOR AREA (GFA).

PARKS AND OPEN SPACE: NO REQUIREMENT

SENSITIVE LANDS ANALYSIS: THE SITE HAS BEEN EVALUATED FOR SENSITIVE LANDS. THE ONLY SENSITIVE LANDS PRESENT ON THE SITE ARE STEEP SLOPES. THE PROPOSED DEVELOPMENT AVOIDS THESE SLOPES AND WILL NOT ALTER OR IMPACT THE STEEP SLOPES. SEE GRADING AND DRAINAGE PLAN.

VICINITY MAP



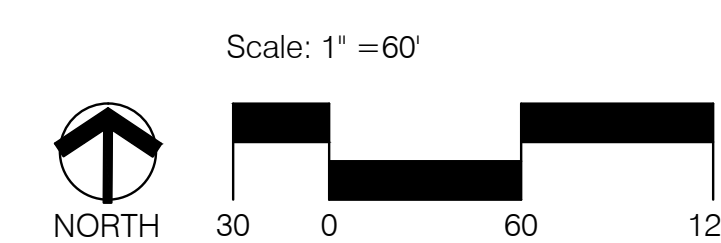
SHEET INDEX

1. OVERALL SITE PLAN DRB
2. ARCHITECTURAL SITE PLAN
3. LANDSCAPE PLAN
4. CONCEPTUAL GRADING & UTILITY PLAN
5. EXTERIOR ELEVATIONS
6. FIRE ONE PLAN

PROJECT NUMBER:
 Application Number:
 Is an Infrastructure List required? () Yes () No If yes, then a set of approved DRC plans with a work order is required for any construction within Public Right-of-Way or for construction of public improvements.

DRB SITE DEVELOPMENT PLAN APPROVAL:

Traffic Engineering, Transportation Division	Date
ABCWUA	Date
Parks and Recreation Department	Date
City Engineer/Hydrology	Date
Code Enforcement	Date
* Environmental Health Department (conditional)	Date
Solid Waste Management	Date
DRB Chairperson, Planning Department	Date



PAT HURLEY PARK

OVERALL SITE PLAN DRB

Prepared for:
 City of Albuquerque
 Department of Municipal Development
 Stacy Herrera, Project Manager

In Conjunction with:
 City of Albuquerque
 Department of Family & Community Services
 Jess Martinez, Deputy Director



Prepared by:
 Greer Stafford/SJCF Architecture, Inc.
 1717 Louisiana NE, Suite 205
 Albuquerque, NM 87110



Consensus Planning, Inc.
 302 Eighth Street NW
 Albuquerque, NM 87102



City of Albuquerque
P.O. Box 1293 Albuquerque, NM 87103
Planning Department
Brennon Williams, Director

Tim Keller, Mayor
Sarita Nair, CAO

DATE:

SUBJECT:

Case Number(s):

Agent:

Applicant:

Legal Description:

Zoning:

Acreage:

Zone Atlas Page(s):

CERTIFICATE OF NO EFFECT: Yes No

CERTIFICATE OF APPROVAL: Yes No

SUPPORTING DOCUMENTATION:

SITE VISIT:

RECOMMENDATIONS:

SUBMITTED BY:

SUBMITTED TO:

Date