

FORM P3: ADMINISTRATIVE DECISIONS AND MINOR AMENDMENTS

A single PDF file of the complete application including all plans and documents being submitted must be emailed to PLNDRS@cabq.gov prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided on a CD.

INFORMATION REQUIRED FOR ALL ADMINISTRATIVE DECISIONS OR AMENDMENTS

- Letter of authorization from the property owner if application is submitted by an agent
- Zone Atlas map with the entire site clearly outlined and labeled

ARCHEOLOGICAL CERTIFICATE

- Archaeological Compliance Documentation Form with property information section completed
- Only the information above is required unless the City Archaeologist determines that the application does not qualify for a Certificate of No Effect, in which case a treatment plan prepared by a qualified archaeologist that adequately mitigates any archeological impacts of the proposed development must be submitted and reviewed for a Certificate of Approval per the criteria in IDO Section 14-16-6-5(A)(3)(b)

MINOR AMENDMENT TO SITE PLAN – ADMIN, EPC, or DRB

- Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(X)(2)
 - Three (3) copies of all applicable sheets of the approved Site Plan being amended, folded
 - Copy of the Official Notice of Decision associated with the prior approval
 - Three (3) copies of the proposed Site Plan, with changes circled and noted
- Refer to the Site Plan Checklist for information needed on the proposed Site Plan.*

Minor Amendments must be within the thresholds established in IDO TABLE 6-4-5. Any amendment beyond these thresholds is considered a Major Amendment and must be processed through the original decision-making body for the request.

MINOR AMENDMENT TO SITE DEVELOPMENT PLAN APPROVED PRIOR TO THE EFFECTIVE DATE OF THE IDO

- Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(Y)(1)(a)
 - Three (3) copies of all applicable sheets of the approved Site Development Plan being amended, folded
 - Copy of the Official Notice of Decision associated with the prior approval
 - Three (3) copies of the proposed Site Development Plan, with changes circled and noted
- Refer to the Site Plan Checklist for information needed on the proposed Site Plan.*

Minor Amendments must be within the thresholds established in IDO TABLE 6-4-5. Any amendment beyond these thresholds is considered a Major Amendment and must be processed through the original decision-making body for the request.

ALTERNATIVE SIGNAGE PLAN

- Proposed Alternative Signage Plan compliant with IDO Section 14-16-5-12(F)(5)
- Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-5(F)(4)(c)
- Required notices with content per IDO Section 14-16-6-4(K)(6)
- Office of Neighborhood Coordination notice inquiry response and proof of emailed notice to affected Neighborhood Association representatives
- Sign Posting Agreement

ALTERNATIVE LANDSCAPE PLAN

- Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-5-6(C)(16)
- Landscape Plan

<p><i>I, the applicant or agent, acknowledge that if any required information is not submitted with this application, the application will not be scheduled for a public meeting or hearing, if required, or otherwise processed until it is complete.</i></p>									
<p>Signature: </p>	<p>Date: <u>03.29.21</u></p>								
<p>Printed Name: Fred C. Arfman</p>	<p><input type="checkbox"/> Applicant or <input checked="" type="checkbox"/> Agent</p>								
<p>FOR OFFICIAL USE ONLY</p>									
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Project Number:</th> <th style="width: 50%;">Case Numbers</th> </tr> </thead> <tbody> <tr><td> </td><td style="text-align: center;">-</td></tr> <tr><td> </td><td style="text-align: center;">-</td></tr> <tr><td> </td><td style="text-align: center;">-</td></tr> </tbody> </table>	Project Number:	Case Numbers		-		-		-	
Project Number:	Case Numbers								
	-								
	-								
	-								
<p>Staff Signature: _____</p>									
<p>Date: _____</p>									

STORAGE ENTERPRISES, LLC

2700 East Adams Ave.
Orange, CA 92867

March 25, 2021

Jolene Wolfley, DRB Chair
Planning Department
City of Albuquerque
Plaza del Sol Building
2nd Street NW
Albuquerque, NM 87102

**Re: American Self Storage
Menaul School Tract C-4 &
Mueller Industrial Subdivision, Tract 1A-1
Sketch Plat Submittal**

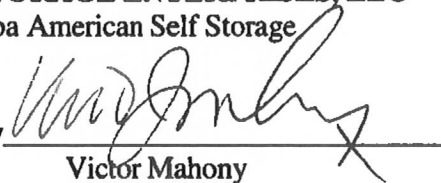
Dear Ms. Wolfley:

The undersigned owner of the referenced property designates Isaacson & Arfman, Inc. as its agent in the matters of processing and securing approval of the consolidation plat of the referenced tracts.

Yours very truly,

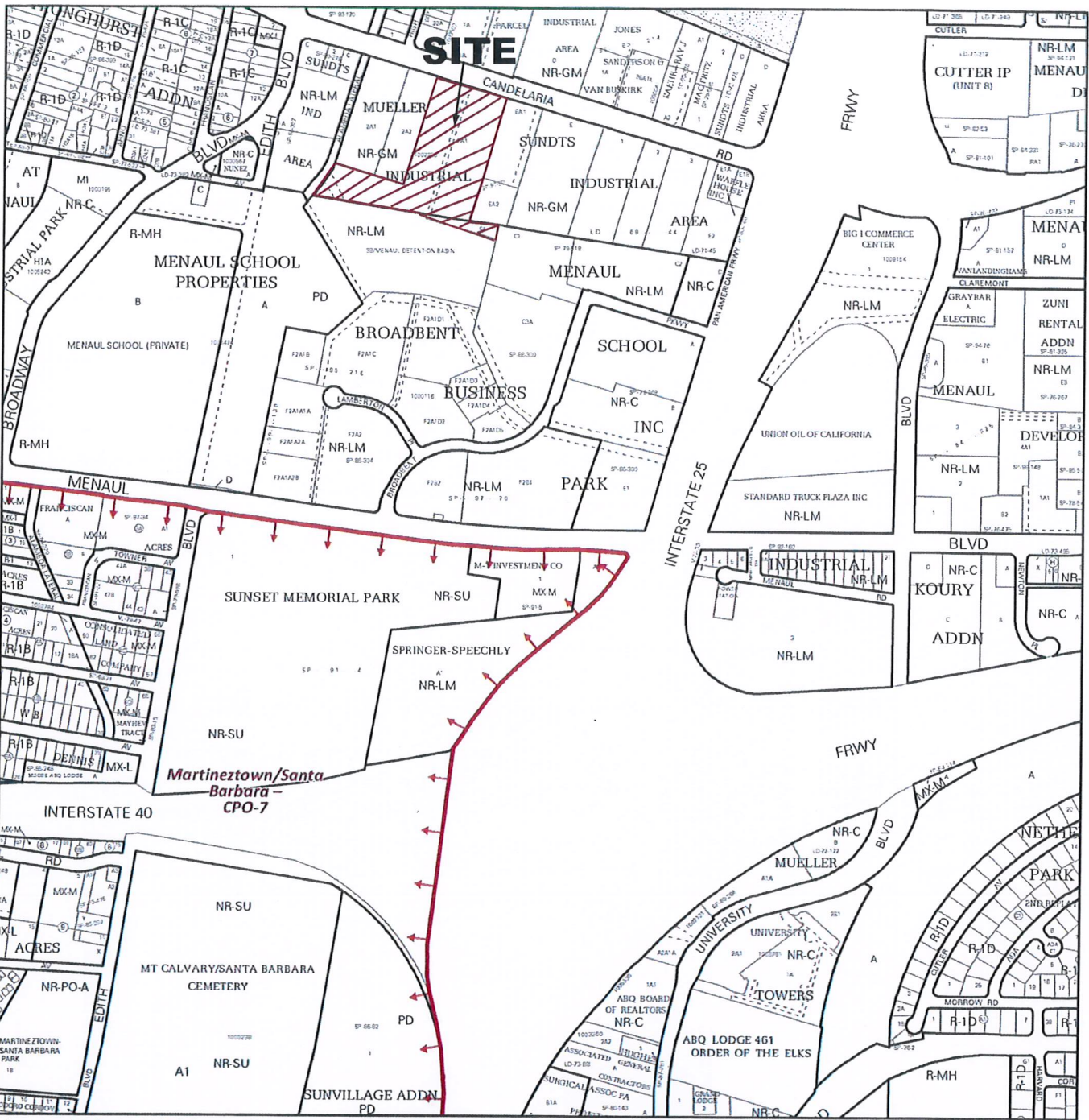
STORAGE ENTERPRISES, LLC
Dba American Self Storage

By



Victor Mahony
Manager

CC: Fred. Arfman, P.E.
Leonard Espinosa, Attorney
Cam Peron, property mgr
Lou Mahony, Partner
Jim Garcia, Adjacent owner



For more details about the Integrated Development Ordinance visit: <http://www.cabq.gov/planning/codes-policies-regulations/integrated-development-ordinance>

IDO Zone Atlas May 2018

IDO Zoning information as of May 17, 2018
The Zone Districts and Overlay Zones
are established by the
Integrated Development Ordinance (IDO).

Gray Shading
Represents Area Outside
of the City Limits

**Zone Atlas Page:
H-15-Z**

- Easement
- Escarpment
- Petroglyph National Monument
- Areas Outside of City Limits
- Airport Protection Overlay (APO) Zone
- Character Protection Overlay (CPO) Zone
- Historic Protection Overlay (HPO) Zone
- View Protection Overlay (VPO) Zone

Feet
0 250 500 1,000



Tim Keller, Mayor
Sarita Nair, CAO

City of Albuquerque
P.O. Box 1293 Albuquerque, NM 87103
Planning Department
David S. Campbell, Director

DATE: April 20, 2021

SUBJECT: Albuquerque Archaeological Ordinance - Compliance Documentation

Case Number(s): PR-2021-005296
Agent: Isaacson & Arfman, Inc.
Applicant: Storage Enterprises, LLC & RJ Enterprise Investments, LLC c/o The Jack Stahl Company
Legal Description: Tract 1A-1, Mueller Industrial Subdivision & Tract C4, Lands of Menaul School, Inc.
Zoning: NR-GM
Acreage: 7.8883
Zone Atlas Page(s): H-15

CERTIFICATE OF NO EFFECT: Yes No

CERTIFICATE OF APPROVAL: Yes No

SUPPORTING DOCUMENTATION:

SITE VISIT:

RECOMMENDATIONS:

SUBMITTED BY:

SUBMITTED TO:

Russell Brito, Planning Manager
City of Albuquerque Planning Department

Ethan Kalosky, MA
Cultural Resource Specialist
Acting City Archaeologist
Parametrix

Date