



Please check the appropriate box and refer to supplemental forms for submittal requirements. All fees must be paid at the time of application.

Administrative Decisions	Decisions Requiring a Public Meeting or Hearing	Policy Decisions
<input type="checkbox"/> Archaeological Certificate (Form P3)	<input type="checkbox"/> Site Plan – EPC including any Variances – EPC (Form P1)	<input type="checkbox"/> Adoption or Amendment of Comprehensive Plan or Facility Plan (Form Z)
<input type="checkbox"/> Historic Certificate of Appropriateness – Minor (Form L)	<input type="checkbox"/> Master Development Plan (Form P1)	<input type="checkbox"/> Adoption or Amendment of Historic Designation (Form L)
<input type="checkbox"/> Alternative Signage Plan (Form P3)	<input type="checkbox"/> Historic Certificate of Appropriateness – Major (Form L)	<input type="checkbox"/> Amendment of IDO Text (Form Z)
<input type="checkbox"/> Minor Amendment to Site Plan (Form P3)	<input type="checkbox"/> Demolition Outside of HPO (Form L)	<input type="checkbox"/> Annexation of Land (Form Z)
<input type="checkbox"/> WTF Approval (Form W1)	<input type="checkbox"/> Historic Design Standards and Guidelines (Form L)	<input type="checkbox"/> Amendment to Zoning Map – EPC (Form Z)
	<input type="checkbox"/> Wireless Telecommunications Facility Waiver (Form W2)	<input type="checkbox"/> Amendment to Zoning Map – Council (Form Z)
		<b>Appeals</b>
		<input type="checkbox"/> Decision by EPC, LC, ZHE, or City Staff (Form A)

### APPLICATION INFORMATION

Applicant: Alejandro del Moral		Phone: 915-629 9100
Address: 11445 Cedar Oak Dr		Email: permits@superiorsignandlighting.com
City: El Paso	State: Texas	Zip: 79936
Professional/Agent (if any):		Phone:
Address:		Email:
City:	State:	Zip:
Proprietary Interest in Site:		List <u>all</u> owners:

### BRIEF DESCRIPTION OF REQUEST

Install Wall Sign

### SITE INFORMATION (Accuracy of the existing legal description is crucial! Attach a separate sheet if necessary.)

Lot or Tract No.: A1	Block: A	Unit:
Subdivision/Addition: VISTA GRANDE ADDN UNIT 1	MRGCD Map No.:	UPC Code: 101706048049511602
Zone Atlas Page(s): G-17-Z	Existing Zoning: MX-M	Proposed Zoning:
# of Existing Lots:	# of Proposed Lots:	Total Area of Site (acres):

### LOCATION OF PROPERTY BY STREETS

Site Address/Street: 4950 Montgomery	Between: San Mateo Blvd	and: Monroe St
--------------------------------------	-------------------------	----------------

### CASE HISTORY (List any current or prior project and case number(s) that may be relevant to your request.)

AA previous Z-73-13

Signature: <i>Diana Arzola</i>	Date: 5/10/21
Printed Name: Diana Arzola	<input type="checkbox"/> Applicant or <input checked="" type="checkbox"/> Agent

### FOR OFFICIAL USE ONLY

Case Numbers	Action	Fees	Case Numbers	Action	Fees
SI-2021-00688	AA				

Meeting/Hearing Date:	Fee Total:
Staff Signature:	Date: Project # PR-2021-005467

**FORM P3: ADMINISTRATIVE DECISIONS AND MINOR AMENDMENTS**

A single PDF file of the complete application including all plans and documents being submitted must be emailed to [PLNDRS@cabq.gov](mailto:PLNDRS@cabq.gov) prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided on a CD.

**ARCHEOLOGICAL CERTIFICATE**

- Archaeological Compliance Documentation Form with property information section completed
- Only the information above is required unless the City Archaeologist determines that the application does not qualify for a Certificate of No Effect, in which case a treatment plan prepared by a qualified archaeologist that adequately mitigates any archeological impacts of the proposed development must be submitted and reviewed for a Certificate of Approval per the criteria in IDO Section 14-16-6-5(A)(3)(b)
- Letter of authorization from the property owner if application is submitted by an agent
- Zone Atlas map with the entire site clearly outlined and labeled

**MINOR AMENDMENT TO SITE PLAN – ADMIN, EPC, or DRB**

- Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(Y)(2)
- Three (3) copies of all applicable sheets of the approved Site Plan being amended, folded
- Copy of the Official Notice of Decision associated with the prior approval
- Three (3) copies of the proposed Site Plan, with changes circled and noted  
*Refer to the Site Plan Checklist for information needed on the proposed Site Plan.*
- Letter of authorization from the property owner if application is submitted by an agent
- Zone Atlas map with the entire site clearly outlined and labeled

**Minor Amendments must be within the thresholds established in IDO TABLE 6-4-4. Any amendment beyond these thresholds is considered a Major Amendment and must be processed through the original decision-making body for the request.**

**MINOR AMENDMENT TO SITE DEVELOPMENT PLAN APPROVED PRIOR TO THE EFFECTIVE DATE OF THE IDO**

- Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(Z)(1)(a)
- Three (3) copies of all applicable sheets of the approved Site Development Plan being amended, folded
- Copy of the Official Notice of Decision associated with the prior approval
- Three (3) copies of the proposed Site Development Plan, with changes circled and noted  
*Refer to the Site Plan Checklist for information needed on the proposed Site Plan.*
- Letter of authorization from the property owner if application is submitted by an agent
- Zone Atlas map with the entire site clearly outlined and labeled

**Minor Amendments must be within the thresholds established in IDO TABLE 6-4-4. Any amendment beyond these thresholds is considered a Major Amendment and must be processed through the original decision-making body for the request.**

**ACCELERATED EXPIRATION SITE PLAN**

- Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(X)(2)(c)
- Site Plan to be Expired
- Letter of authorization from the property owner if application is submitted by an agent
- Zone Atlas map with the entire site clearly outlined and labeled

**ALTERNATIVE SIGNAGE PLAN**


- Proposed Alternative Signage Plan compliant with IDO Section 14-16-5-12(F)(5)
- Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-5(F)(4)(c)
- Required notices with content per IDO Section 14-16-6-4(K)
  - Office of Neighborhood Coordination notice inquiry response and proof of emailed notice to affected Neighborhood Association representatives
  - Sign Posting Agreement
- Letter of authorization from the property owner if application is submitted by an agent
- Zone Atlas map with the entire site clearly outlined and labeled

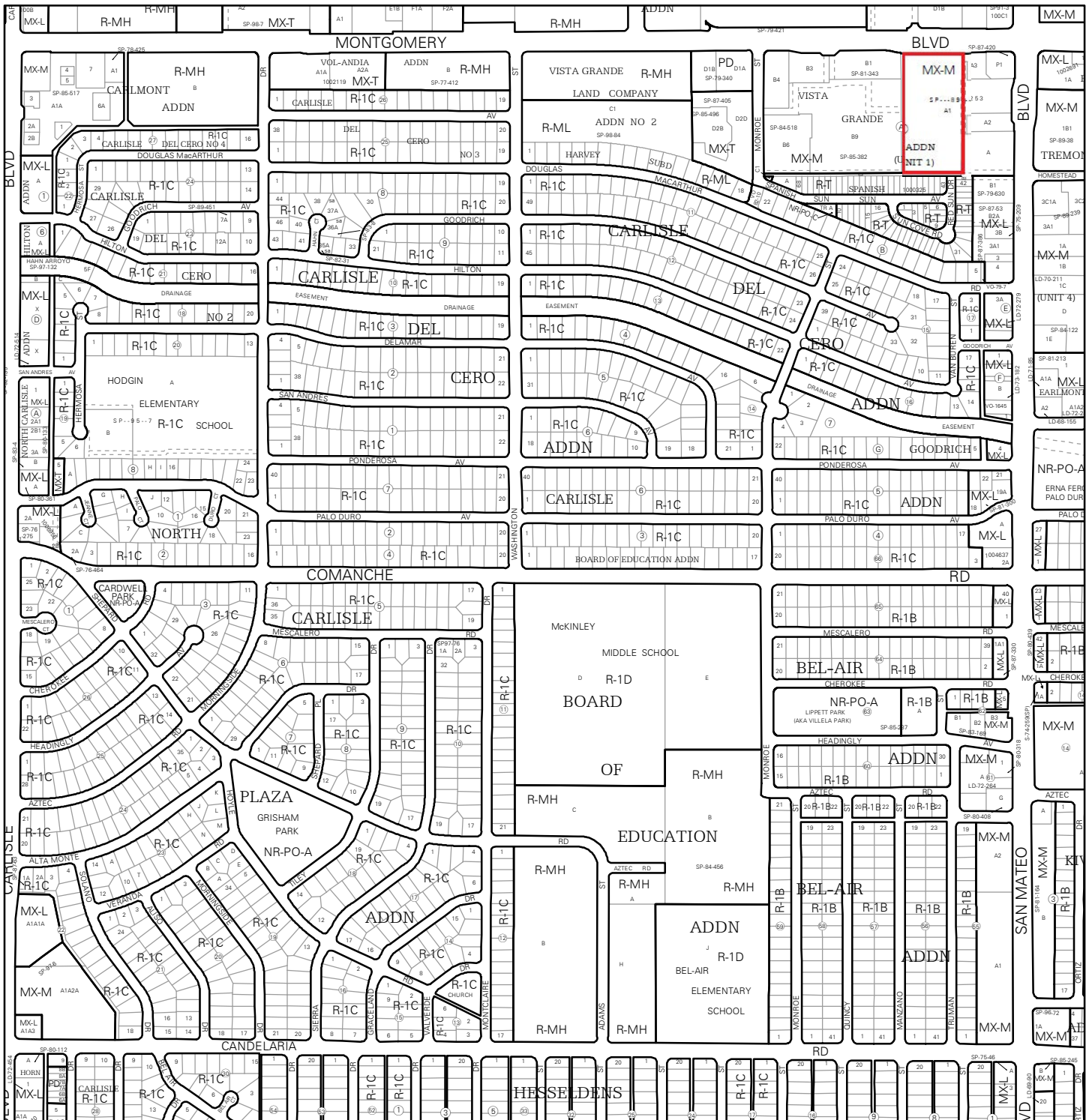
**ALTERNATIVE LANDSCAPE PLAN**

- Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-5-6(C)(16)
- Landscape Plan
- Letter of authorization from the property owner if application is submitted by an agent
- Zone Atlas map with the entire site clearly outlined and labeled

**I, the applicant or agent, acknowledge that if any required information is not submitted with this application, the application will not be scheduled for a public meeting or hearing, if required, or otherwise processed until it is complete.**

Signature: <i>Diana Arzola</i>	Date: 5/10/21
Printed Name: Diana Arzola	<input type="checkbox"/> Applicant or <input type="checkbox"/> Agent

FOR OFFICIAL USE ONLY	
Project Number:	Case Numbers
PR-2021-005467	SI-2021-00688
	-
	-
Staff Signature:	
Date:	



For more details about the Integrated Development Ordinance visit: <http://www.cabq.gov/planning/codes-policies-regulations/integrated-development-ordinance>

## IDO Zone Atlas May 2018

**IDO Zoning information as of May 17, 2018**  
The Zone Districts and Overlay Zones  
are established by the  
Integrated Development Ordinance (IDO).

Zone Atlas Page:  
**G-17-Z**

- Easement
- Escarpment
- Petroglyph National Monument
- Areas Outside of City Limits
- Airport Protection Overlay (APO) Zone
- Character Protection Overlay (CPO) Zone
- Historic Protection Overlay (HPO) Zone
- View Protection Overlay (VPO) Zone

Gray Shading  
Represents Area Outside  
of the City Limits

0 250 500 1,000 Feet



SUPERIOR



11445 Cedar Oak, EL Paso, TX 79936

superiorsignandlighting.com

915 629 9100

5/10/2021

To whom it may concern:

RE: 4950 Montgomery Blvd N.E. Albuquerque, NM 87109

Greetings,

The purpose of the letter is to request an Administrative Amendment. The store located at 4950 Montgomery Blvd NE is going through Install a new sign. The purpose of the signage is to encourage social distancing and ordering via online.

The new signage will consist of the new script and manufactured out of LED. This new LED signage saves energy, is softer to the eye, and is safer than its neon predecessor.

Secondly, the aesthetics of the new branding will make the building look nicer. will make the building and the neighborhood stand out.

Third, adhering to CDC guidelines, keeping our customers safe making online shopping is a value add to the community in these difficult times.

Overall, the new signage will create a more socially responsible environment, is more efficient, save energy, and look aesthetically. Therefore, we request the Administrative amendment be granted.

Respectfully,

Alex del Moral

President

Superior Sign & Lighting



SUPERIOR



11445 Cedar Oak, El Paso, TX 79936

superiorsignandlighting.com

915 629 9100

To whom it may concern-

This letter authorizes Superior Sign and Lighting and their contractors to submit sign permit applications, and install signage for this property.


Property location(Address): 4950 MONTGOMERY N.E.  
ALBUQUERQUE, NM, 87109

Sign types to be used:

- On site
- Off-site
- Permanent display face with changeables elements
- Changeable display face

Property Owner or Authorized Representative Name:

Rob Richard  
 Sr. Director Facilities Support  
 Title: + Development Contact Number: (906) 748-3177  
 Mailing Address: PO Box 6840, Lubbock, TX 79493

 2-24-21  
 Property Owner or Authorized Representative Signature Date

E 1  
S 9  
T 8  
D 6

**United**  
**supermarkets**

UNITED SUPERMARKETS #904

4950 MONTGOMERY N.E.  
ALBUQUERQUE, NM, 87109

EXTERIOR SIGNAGE

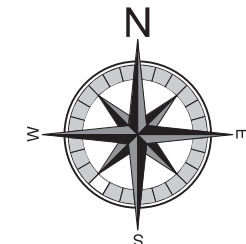
03.16.2021

213485B-1

**SSC**  
**SIGNS & LIGHTING**  
**972.219.2495**

*This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electrical Code and/or other applicable local codes. This includes proper grounding and bonding of the sign. Dimensions are approximate & may change due to construction factors or exact field conditions. Color shown are as close as printing will allow; Always follow written specifications. All rights reserved. This design has been created for you in connection with a project being planned for you by SSC Signs & Lighting. It may not be reproduced in any manner without prior consent.*

LOCATION	SIGN TYPE	QTY	ITEM DESCRIPTION
001	CL-FL/HL.01	1	CHANNEL LETTERS FRONT/HALO LIT



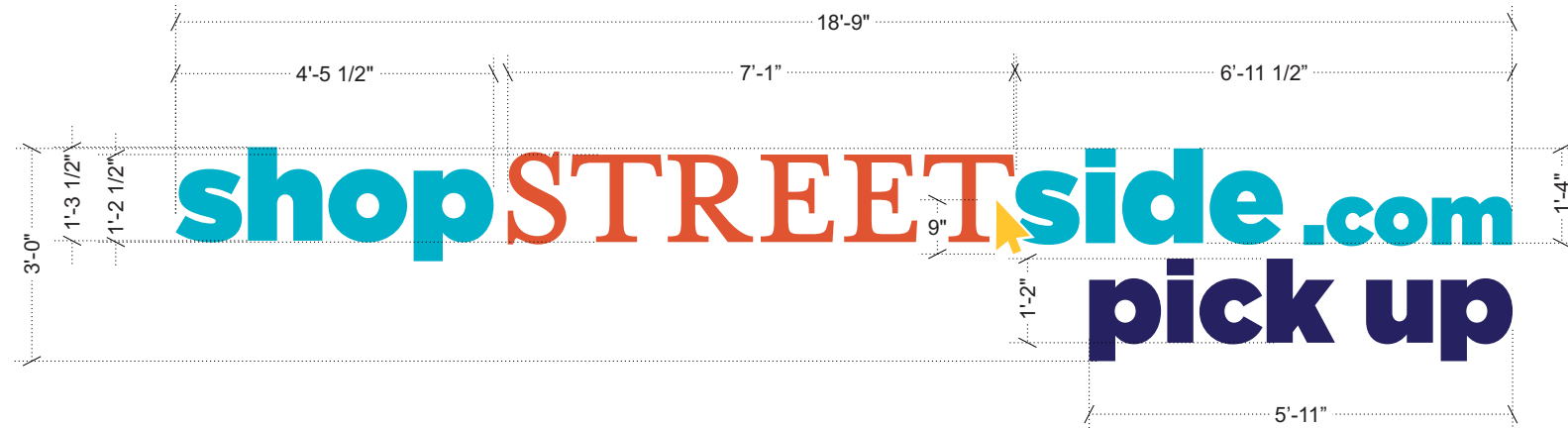
**CLIENT**  
 UNITED SUPERMARKETS  
 #904  
**ADDRESS**  
 4950 Montgomery N.E.  
 Albuquerque, NM, 87109  
**DATE** 03.16.2021  
**DESIGNER - DAA**  
**DRAWING NO.**  
 213485B-1

REVISION	DATE
1. UPDATED TO SHOW ELEVATION SQ. FT.	03.16.2021

APPROVAL DATE -

APPROVED BY -

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30.67 SQ FT

**001** CL-FL/HL.01 - CHANNEL LETTERS FRONT/HALO LIT  
 SCALE: 3/8" = 1' QTY: 1

**1. LOGO AND LETTERS:**

- FACE MATERIAL: 3/16" #2447 ACRYLIC
- FACE FINISH: FIRST SURFACE APPLIED VINYLs SEE COLOR CHART
- RETURN MATERIAL: .040 ALUMINUM
- RETURN FINISH: SEE COLOR CHART (RETURN COLOR TO MATCH FACE)
- RETURN DEPTH: 3"
- TRIM CAP: 1" TRIM (TRIM CAP COLOR TO MATCH FACE)
- SPACED OFF WALL: 1-1/2" SPACER PAINTED TO MATCH SW 6340 BAKED CLAY
- BACK MATERIAL: CLEAR POLYCARBONATE SANDED TO HAVE DIFFUSER EFFECT
- ILLUMINATION: FRONT AND HALO LIT EVERYLITE 6500K PURE WHITE
- \*PRIMARY POWER BY OTHERS**

**CLIENT**  
 UNITED SUPERMARKETS #904  
**ADDRESS**  
 4950 Montgomery N.E. Albuquerque, NM, 87109  
**DATE** 03.16.2021  
**DESIGNER** - DAA  
**DRAWING NO.**  
 213485B-1

REVISION	DATE
1. UPDATED TO SHOW ELEVATION SQ. FT.	03.16.2021 RY

APPROVAL DATE -

APPROVED BY -

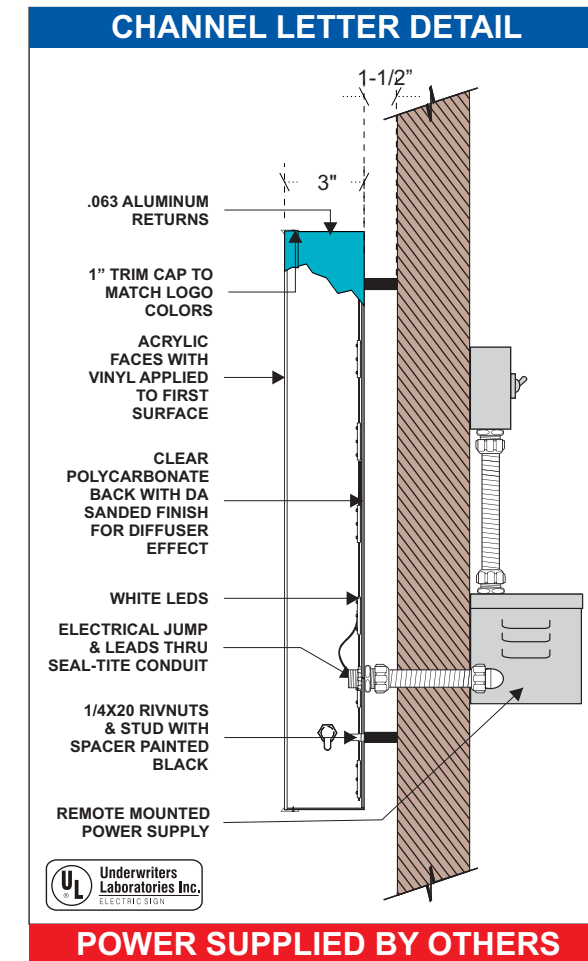
*This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electrical Code and/or other applicable local codes. This includes proper grounding and bonding of the sign. Dimensions are approximate & may change due to construction factors or exact field conditions. Color shown areas close as printing will allow; Always follow written specifications. All rights reserved: This design has been created for you in connection with a project being planned for you by SSC Signs & Lighting. It may not be reproduced in any manner without prior consent.*



**EXISTING ELEVATION**  
 SCALE: NTS



**PROPOSED ELEVATION**  
 SCALE: NTS



**POWER SUPPLIED BY OTHERS**

<span style="display: inline-block; width: 15px; height: 15px; background-color: orange; border: 1px solid black;"></span>	- TRIMCAP: ORANGE 2119	RETURN: CONSTRUCTION ORANGE
<span style="display: inline-block; width: 15px; height: 15px; background-color: yellow; border: 1px solid black;"></span>	- TRIMCAP: MUSTARD 7548	RETURN: SHELL YELLOW
<span style="display: inline-block; width: 15px; height: 15px; background-color: cyan; border: 1px solid black;"></span>	- TRIMCAP: TEAL 3210	RETURN: PEPSI BLUE
<span style="display: inline-block; width: 15px; height: 15px; background-color: darkblue; border: 1px solid black;"></span>	- TRIMCAP: DARK BLUE 2050	RETURN: SUNOCO BLUE

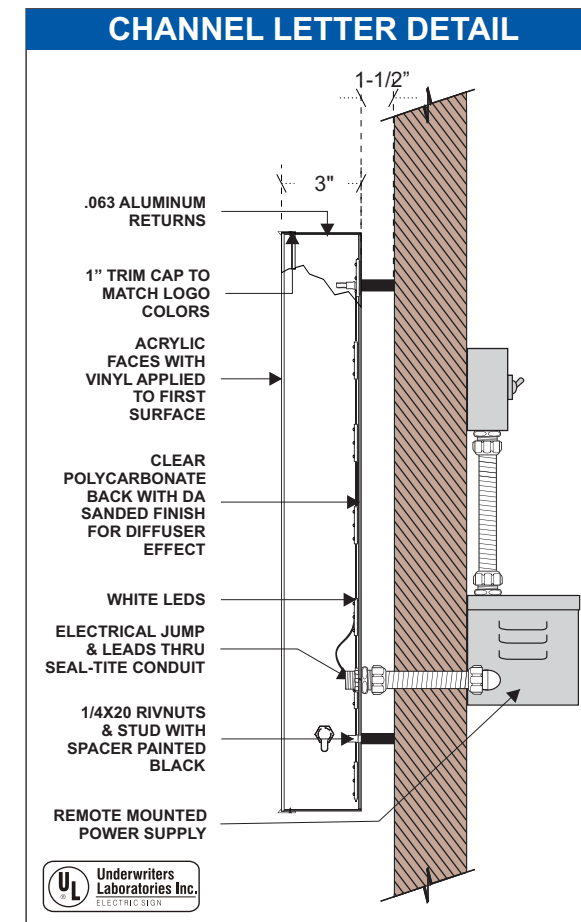
<span style="display: inline-block; width: 15px; height: 15px; background-color: #a08060; border: 1px solid black;"></span>	- PAINT TO MATCH SW 6108 LATTE
<span style="display: inline-block; width: 15px; height: 15px; background-color: #e67e22; border: 1px solid black;"></span>	- AVERY 800 PUMPKIN ORANGE
<span style="display: inline-block; width: 15px; height: 15px; background-color: #f1c40f; border: 1px solid black;"></span>	- 3M 3630-135 YELLOW ROSE
<span style="display: inline-block; width: 15px; height: 15px; background-color: #00b0f0; border: 1px solid black;"></span>	- AVERY 800 PANTONE 321C
<span style="display: inline-block; width: 15px; height: 15px; background-color: #000080; border: 1px solid black;"></span>	- 3M 3630-187 INFINITY BLUE





238.82 SQ FT

**A** EICL - EXISTING ILLUMINATED CHANNEL LETTERS  
 SCALE: 3/16" = 1'



**CLIENT**  
 UNITED SUPERMARKETS  
 #904  
**ADDRESS**  
 4950 Montgomery N.E.  
 Albuquerque, NM, 87109  
**DATE** 03.16.2021  
**DESIGNER - DAA**  
**DRAWING NO.**  
 213485B-1

REVISION	DATE
1. UPDATED TO SHOW ELEVATION SQ. FT.	03.16.2021

APPROVAL DATE -

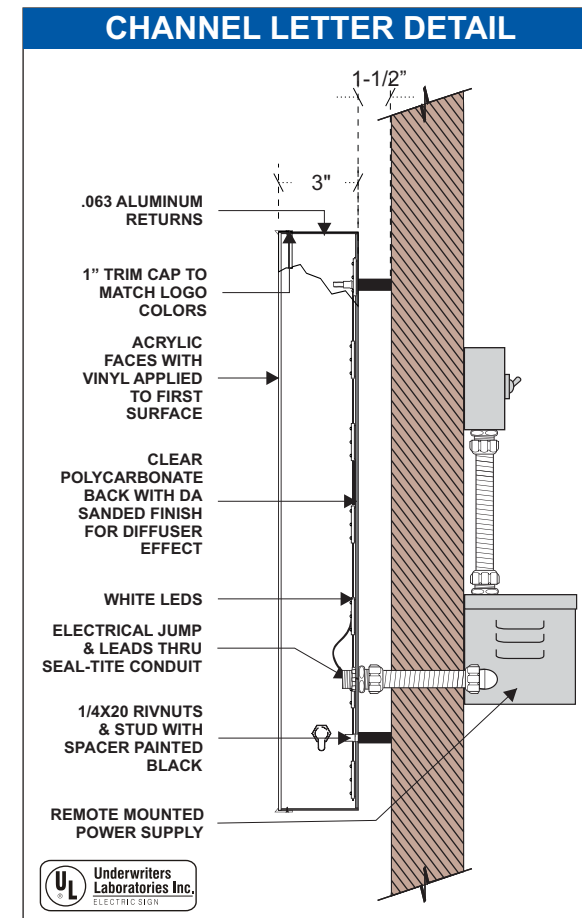
APPROVED BY -

*This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electrical Code and/or other applicable local codes. This includes proper grounding and bonding of the sign. Dimensions are approximate & may change due to construction factors or exact field conditions. Color shown areas close as printing will allow; Always follow written specifications. All rights reserved: This design has been created for you in connection with a project being planned for you by SSC Signs & Lighting. It may not be reproduced in any manner without prior consent.*



77.90 SQ FT

**B** EICL - EXISTING ILLUMINATED CHANNEL LETTERS  
 SCALE: 1/4" = 1'



**CLIENT**  
 UNITED SUPERMARKETS #904  
**ADDRESS**  
 4950 Montgomery N.E. Albuquerque, NM, 87109  
**DATE** 03.16.2021  
**DESIGNER - DAA**  
**DRAWING NO.**  
 213485B-1

REVISION	DATE
1. UPDATED TO SHOW ELEVATION SQ. FT.	03.16.2021 KY

APPROVAL DATE -

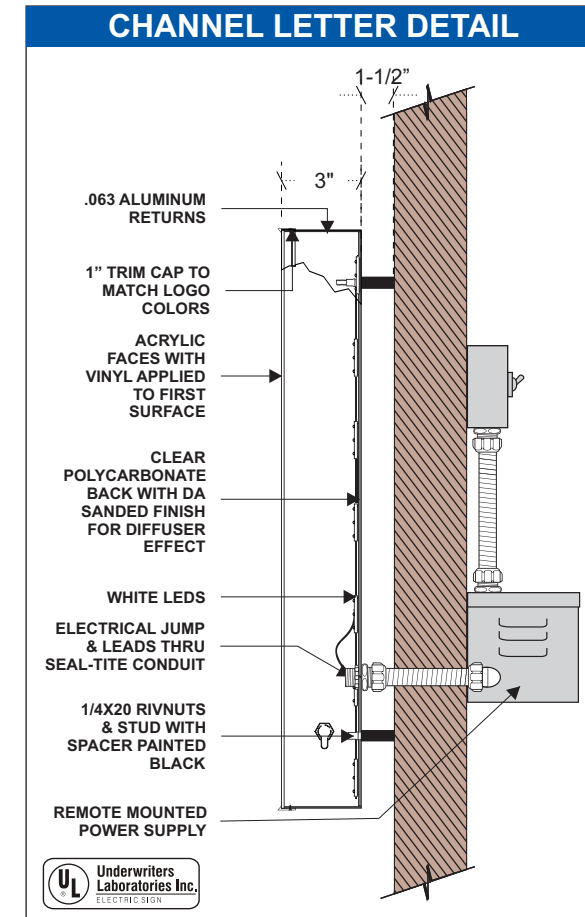
APPROVED BY -

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27.42 SQ FT

**C** EICL - EXISTING ILLUMINATED CHANNEL LETTERS  
 SCALE: 1/4" = 1'



**CLIENT**  
 UNITED SUPERMARKETS  
 #904  
**ADDRESS**  
 4950 Montgomery N.E.  
 Albuquerque, NM, 87109  
**DATE** 03.16.2021  
**DESIGNER - DAA**  
**DRAWING NO.**  
 213485B-1

REVISION	DATE
1. UPDATED TO SHOW ELEVATION SQ. FT.	03.16.2021 KY

APPROVAL DATE -

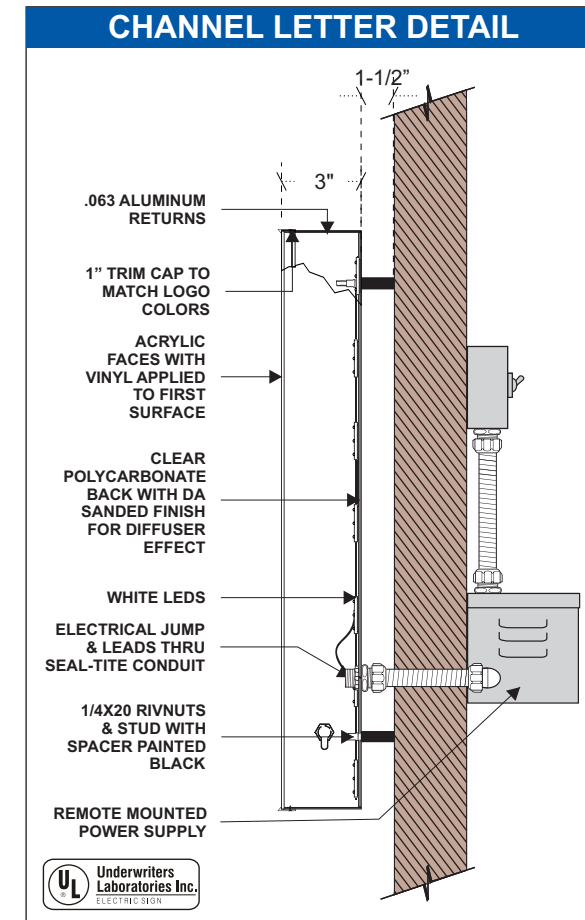
APPROVED BY -

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45.43 SQ FT

**D** EICL - EXISTING ILLUMINATED CHANNEL LETTERS  
 SCALE: 3/8" = 1'



**CLIENT**  
 UNITED SUPERMARKETS  
 #904  
**ADDRESS**  
 4950 Montgomery N.E.  
 Albuquerque, NM, 87109  
**DATE** 03.16.2021  
**DESIGNER - DAA**  
**DRAWING NO.**  
 213485B-1

REVISION	DATE
1. UPDATED TO SHOW ELEVATION SQ. FT.	03.16.2021 KY

APPROVAL DATE -

APPROVED BY -

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**EXISTING ELEVATION**

7,932.29 SQ FT

**E** ED - ELEVATION DETAIL  
 SCALE: NTS

**CLIENT**  
 UNITED SUPERMARKETS  
 #904  
**ADDRESS**  
 4950 Montgomery N.E.  
 Albuquerque, NM, 87109  
**DATE** 03.16.2021  
**DESIGNER** - DAA  
**DRAWING NO.**  
 213485B-1

REVISION	DATE
1. UPDATED TO SHOW ELEVATION SQ. FT.	03.16.2021

**APPROVAL DATE** -

**APPROVED BY** -

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# CLIENT, MANUFACTURING, AND INSTALLATION NOTES FOR ALL DESIGNS



## CLIENT NOTES:

- 1) CLIENT TO PROVIDE VECTOR ARTWORK INCLUDING CORRECT FONTS.
- 2) CLIENT TO PROVIDE ALL COLORS FOR SIGNS WITHIN DESIGN INCLUDING RACEWAY COLORS. COLORS TO BE PROVIDED ARE TO BE IN A SHERWIN WILLIAMS OR PANTONE / PMS COLORS. CMYK COLORS ARE NOT USABLE.
- 3) CLIENT TO APPROVE AND INITIAL DESIGNS THEN RETURN TO SSC SIGNS & LIGHTING ONCE APPROVED.
- 4) CLIENT TO PROVIDE ELECTRICAL TO ALL ILLUMINATED SIGNS. ELECTRICAL TO BE WITHIN 5'-0" OF SIGNAGE PRIOR TO INSTALL DATE.
- 5) ALL ELECTRICAL SCOPE TO BE INSTALLED BY TENANT CONTRACTOR

## MANUFACTURING NOTES:

- 1) IF SIGN NEEDS TO BE PERMITTED, MANUFACTURING WILL START AS SOON AS PERMITS ARE APPROVED BY CITY.
- 2) MANUFACTURING TO SUPPLY ALL NEEDED HARDWARE AND ELECTRICAL COMPONENTS NEEDED FOR INSTALLATION OF SIGN.
- 3) A MINIMUM OF 6'-0" WHIPS FROM THE BACK OF EACH CHANNEL LETTERS FOR INSTALLATION WHEN NEEDED.

## INSTALLATION NOTES:

- 1) INSTALLER TO INSPECT SIGN UPON RECEIPT AND REPORT ANY ISSUES OR DAMAGED ITEMS. INSTALLER WILL BE HELD LIABLE FOR ANY DAMAGES OR ISSUES REPORTED AFTER DAY SIGN IS RECEIVED.
- 2) INSTALLER TO VERIFY WITH CLIENT THAT SIGN IS BEING INSTALLED IN CORRECT LOCATION.
- 3) INSTALLER TO VERIFY ALL SERVICE IS COMPLETE PRIOR TO LEAVING THE SITE FOR THAT DAY AND/OR NIGHT INCLUDING COMPLETION PHOTOS OF SIGNS INSTALLED AND ILLUMINATED.
- 4) INSTALLER TO CLEAN UP ALL TRASH AND DEBRIS. ALSO, CLEAN ALL SIGNS AS NEEDED INCLUDING FACES.

### CLIENT

UNITED SUPERMARKETS  
#904

### ADDRESS

4950 Montgomery N.E.  
Albuquerque, NM, 87109

DATE 03.16.2021

DESIGNER - DAA

### DRAWING NO.

213485B-1

REVISION	DATE
1. CHANGED PAINT COLOR FOR CABINET FOR SIGN 4	4.2.2020 DAA
2. CHANGED ALL SIGNS TO UNITED	4.6.2020 DAA

APPROVAL DATE -

APPROVED BY -

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# CITY OF ALBUQUERQUE INVOICE

**SUPERIOR SIGN AND LIGHTING DIANA ARZOLA**

**2910 JUAN TABO**

Reference NO: SI-2021-00688

Customer NO: CU-130891933

<b>Date</b>	<b>Description</b>	<b>Amount</b>
5/12/21	Application Fee (Manual)	\$50.00

---

Due Date: **5/12/21**                      Total due for this invoice:                      **\$50.00**

Options to pay your Invoice:

1. Online with a credit card: <http://posse.cabq.gov/posse/pub/lms/Default.aspx>
2. In person: Plaza Del Sol, 600 2nd St. NW, Albuquerque, NM 87102

PLEASE RETURN THE BOTTOM PORTION OF THIS INVOICE NOTICE WITH PAYMENT



**City of Albuquerque**  
PO Box 1293  
Albuquerque, NM 87103

**Date:** 5/12/21  
**Amount Due:** \$50.00  
**Reference NO:** SI-2021-00688  
**Payment Code:** 130  
**Customer NO:** CU-130891933

SUPERIOR SIGN AND LIGHTING DIANA  
ARZOLA  
2910 JUAN TABO  
ALBUQUERQUE, NM 87711



130 0000SI20210068800099355113455880600000000000005000CU130891933