



Please check the appropriate box(es) and refer to supplemental forms for submittal requirements. All fees must be paid at the time of application.

SUBDIVISIONS			
<input type="checkbox"/> Major – Preliminary Plat (Form S1)	<input type="checkbox"/> Final Sign off of EPC Site Plan(s) (Form P2)		
<input type="checkbox"/> Minor – Preliminary/Final Plat (Form S2)	<input type="checkbox"/> Major Amendment to Site Plan (Form P2)	<input type="checkbox"/> Vacation of Public Right-of-way (Form V)	
<input type="checkbox"/> Major - Final Plat (Form S2)	MISCELLANEOUS APPLICATIONS		
<input type="checkbox"/> Minor Amendment to Preliminary Plat (Form S2)	<input type="checkbox"/> Extension of Infrastructure List or IIA (Form S1)	<input type="checkbox"/> Vacation of Public Easement(s) DRB (Form V)	
<input type="checkbox"/> Extension of Preliminary Plat (Form S1)	<input type="checkbox"/> Minor Amendment to Infrastructure List (Form S2)	<input type="checkbox"/> Vacation of Private Easement(s) (Form V)	
	<input type="checkbox"/> Temporary Deferral of S/W (Form V2)	PRE-APPLICATIONS	
	<input type="checkbox"/> Sidewalk Waiver (Form V2)	<input type="checkbox"/> Sketch Plat Review and Comment (Form S2)	
SITE PLANS			
<input type="checkbox"/> DRB Site Plan (Form P2)	<input type="checkbox"/> Waiver to IDO (Form V2)	APPEAL	
	<input type="checkbox"/> Waiver to DPM (Form V2)	<input type="checkbox"/> Decision of DRB (Form A)	
BRIEF DESCRIPTION OF REQUEST Sketch Plat review to combine adjacent lots at 1523 Mountain Rd and 1515 Mountain Rd Nw into one lot, in order to create one single family home			

APPLICATION INFORMATION			
Applicant: Eli Il Yong Lee		Phone: 505-440-1996	
Address: 1523 Mountain Rd NW		Email: eliilyonglee@gmail.com	
City: Albuquerque	State: NM	Zip: 87104	
Professional/Agent (if any): Base Design Build		Phone: 505 710 6032	
Address: 200 15th street sw		Email: justin@basedesignbuild.com	
City: Albuquerque	State: NM	Zip: 87104	
Proprietary Interest in Site:		List <u>all</u> owners:	
SITE INFORMATION (Accuracy of the existing legal description is crucial! Attach a separate sheet if necessary.)			
Lot or Tract No.: *8-A 1 REPLAT OF WESTERLY 11FT OF LOT 7 & ALL OF LOT 8		Block:	Unit:
Subdivision/Addition: Summer Gardens Addition		MRGCD Map No.:	UPC Code: 101305834835112005
Zone Atlas Page(s): J-13-Z	Existing Zoning: R	Proposed Zoning R	
# of Existing Lots:	# of Proposed Lots:	Total Area of Site (Acres): .23	
LOCATION OF PROPERTY BY STREETS			
Site Address/Street: 1523 and 1515 Mountain Rd		Between: 15th street NW	and: 18th street NW
CASE HISTORY (List any current or prior project and case number(s) that may be relevant to your request.)			

Signature:	Date: May 17th, 2021
Printed Name: Justin D. Wiseman	<input type="checkbox"/> Applicant or <input checked="" type="checkbox"/> Agent

FOR OFFICIAL USE ONLY					
Case Numbers	Action	Fees	Case Numbers	Action	Fees
Meeting Date:			Fee Total:		
Staff Signature:		Date:	Project #		

FORM S2: SUBDIVISION OF LAND – MINOR ACTIONS

Please refer to the DRB minor case schedule for meeting dates and deadlines unless noted differently below. Bring original Mylar of plat with property owner's and City Surveyor's signatures on it to the meeting. Your attendance is required.

A Variance – DRB for the Bulk Transfer of Land requires application on Form V in addition to this FORM S2.

>> INFORMATION REQUIRED FOR ALL MINOR SUBDIVISION APPLICATIONS

- Interpreter Needed for Hearing? no if yes, indicate language: _____
- A Single PDF file of the complete application including all documents being submitted must be emailed to PLNDRS@cabq.gov prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided on a CD. PDF shall be organized with the Development Review Application and this Form S2 at the front followed by the remaining documents in the order provided on this form.
- Zone Atlas map with the entire site clearly outlined and labeled

SKETCH PLAT REVIEW AND COMMENT

- Letter describing, explaining, and justifying the request
- Scale drawing of the proposed subdivision plat (7 copies, folded)
- Site sketch with measurements showing structures, parking, building setbacks, adjacent rights-of-way and street improvements, if there is any existing land use (7 copies, folded)

MAJOR SUBDIVISION FINAL PLAT APPROVAL (requires published notice, heard on the DRB Major Case Schedule)

- Letter describing, explaining, and justifying the request
- Copy of recorded IIA
- Proposed Final Plat (7 copies, 24" x 36" folded)
- Design elevations & cross sections of perimeter walls (3 copies)
- Landfill disclosure and EHD signature line on the Mylar if property is within a landfill buffer
- DXF file and hard copy of final plat data for AGIS submitted and approved

MINOR SUBDIVISION PRELIMINARY/FINAL PLAT APPROVAL

- Letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-6(I)
- Sites 5 acres or greater: Archaeological Certificate in accordance with IDO Section 14-16-6-5(A)
- Form DRWS Drainage Report, Grading and Drainage Plan, and Water & Sewer Availability Statement submittal information
- Required notice with content per IDO Section 14-16-6-4(K)(6)
 - Office of Neighborhood Coordination Public Notice Inquiry response
 - Proof of emailed notice to applicable Neighborhood Association representatives
- Proposed Preliminary / Final Plat with property owner's and City Surveyor's signatures on the plat prior to submittal (7 copies, folded)
- Sidewalk Exhibit and/or cross sections of proposed streets (3 copies, 11" by 17" maximum)
- Site sketch with measurements showing structures, parking, building setbacks, adjacent rights-of-way and street improvements (to include sidewalk, curb & gutter with distance to property line noted) if there is any existing land use (7 copies, folded)
- Landfill disclosure statement per IDO Section 14-16-5-2(G) if site is within a designated landfill buffer zone
- Proposed Infrastructure List, if applicable
- DXF file and hard copy of final plat data for AGIS submitted and approved

MINOR AMENDMENT TO PRELIMINARY PLAT OR INFRASTRUCTURE LIST

- Letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(X)(2)
- Original Preliminary Plat, Infrastructure List, and/or Grading Plan (7 copies, folded)
- Proposed Amended Preliminary Plat, Infrastructure List, and/or Grading Plan (7 copies, folded)

Note: Any application that does not qualify as a Minor Amendment in IDO Section 14-16-6-4(X) must be processed as a Major Amendment. See Form S1.

<p><i>I, the applicant or agent, acknowledge that if any required information is not submitted with this application, the application will not be scheduled for a public meeting or hearing, if required, or otherwise processed until it is complete.</i></p>	
<p>Signature: </p>	<p>Date: May 17, 2021</p>
<p>Printed Name: Justin D. Wiseman</p>	<p><input type="checkbox"/> Applicant or <input checked="" type="checkbox"/> Agent</p>
<p>FOR OFFICIAL USE ONLY</p>	
<p>Case Numbers: _____</p>	<p>Project Number _____</p>
<p>Staff Signature: _____</p>	
<p>Date: _____</p>	

Agent: Justin Wiseman
Base Construction, LLC
justin@basedesignbuild.com
(505) 710-6032

Homeowner:
Eli Il Yong Lee
1523 Mountain Rd. NW
Albuquerque, NM 87104
(505) 440-1996
eliilyonglee@gmail.com

May 17, 2021

Re: Sketch Plat Review to Combine the Following Lots:

1. 1523 Mountain Road NW, *8-A 1 REPLAT OF WESTERLY 11FT OF LOT 7 & ALL OF LOT 8
BLOCK 1 SUMMER GARDENS ADD
2. 1515 Mountain Road NW, W 2.8 FT OF LOT 5 & ALL LOT 6 & E 17 FT OF LOT 7 BLK 1
SUMMER GARDENS ADD

Members of the Board,

The homeowner who resides at 1523 Mountain Rd. NW, Immediately east of Explora Museum, is interested in purchasing the lot immediately to the east of his property at 1515 Mountain Rd. NW.

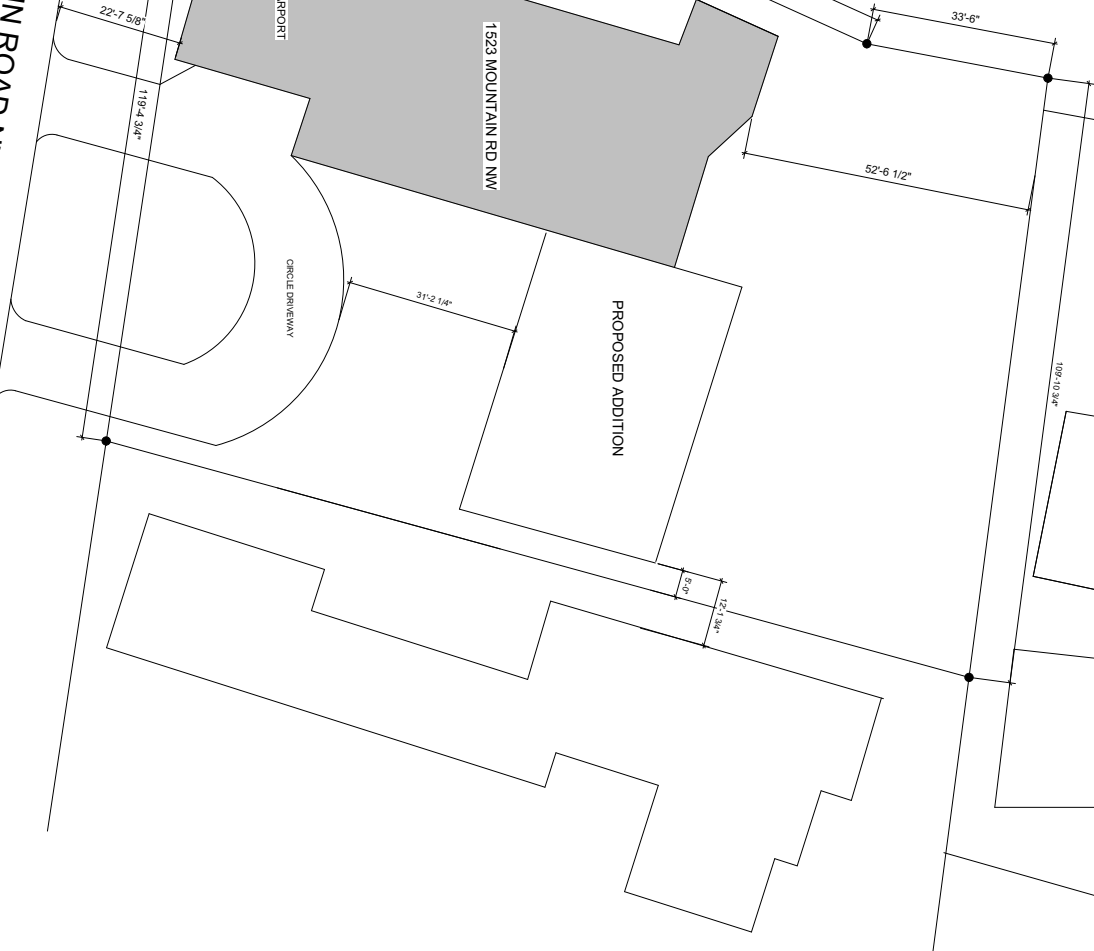
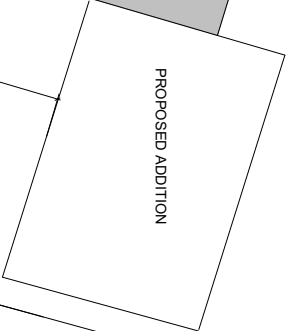
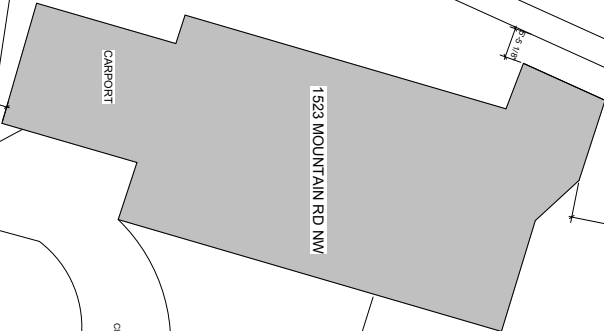
We would like to request a sketch plat review to combine these two lots into a single lot, so that an addition could be built to the existing home at 1523 Mountain Rd. NW.

Thank You for your consideration.

Sincerely,
Justin Wiseman

MOUNTAIN ROAD NW

EXPLORA MUSEUM PARKWAY



EXISTING SITE CONDITIONS
Scale: 1/8" = 1'-0"

MOUNTAIN ROAD NW

EXPLORA MUSEUM PARKWAY



