FORM P3: ADMINISTRATIVE DECISIONS AND MINOR AMENDMENTS

A Single PDF file of the complete application including all documents being submitted must be emailed to PLNDRS@cabq.gov prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided on a CD. PDF shall be organized with the Development Review Application and this Form P3 at the front followed by the remaining documents in the order provided on this form.

ARCHEOLOGICAL CERTIFICATE

- X PDF of application as described above
- X Zone Atlas map with the entire site clearly outlined and labeled
- \overline{X} Letter of authorization from the property owner if application is submitted by an agent
- Archaeological Compliance Documentation Form with property information section completed

 Note: Only the information above is required unless the City Archaeologist determines that the application does not qualify for a Certificate of No Effect, in which case a treatment plan prepared by a qualified archaeologist that adequately mitigates any archeological impacts of the proposed development must be submitted and reviewed for a Certificate of Approval per the criteria in IDO Section 14-16-6-5(A)(3)(b)

criteria in IDO Section 14-16-6-5(A)(3)(b)
MINOR AMENDMENT TO SITE PLAN – ADMIN, EPC, or DRB PDF of application as described above Zone Atlas map with the entire site clearly outlined and labeled Letter of authorization from the property owner if application is submitted by an agent Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(X)(2) One copy of all applicable sheets of the approved Site Plan being amended, folded Copy of the Official Notice of Decision associated with the prior approval Three (3) copies of the proposed Site Plan, with changes circled and noted Refer to the Site Plan Checklist for information needed on the proposed Site Plan.
Minor Amendments must be within the thresholds established in IDO TABLE 6-4-5. Any amendment beyond these thresholds is considered a Major Amendment and must be processed through the original decision-making body for the request.
MINOR AMENDMENT TO SITE DEVELOPMENT PLAN APPROVED PRIOR TO THE EFFECTIVE DATE OF THE IDO PDF of application as described above Zone Atlas map with the entire site clearly outlined and labeled Letter of authorization from the property owner if application is submitted by an agent Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(Y)(1)(a) One copy of all applicable sheets of the approved Site Development Plan being amended, folded Copy of the Official Notice of Decision associated with the prior approval Three (3) copies of the proposed Site Plan, with changes circled and noted Refer to the Site Plan Checklist for information needed on the proposed Site Plan.
Minor Amendments must be within the thresholds established in IDO TABLE 6-4-5. Any amendment beyond these thresholds is considered a Major Amendment and must be processed through the original decision-making body for the request.
ALTERNATIVE SIGNAGE PLAN PDF of application as described above Zone Atlas map with the entire site clearly outlined and labeled Letter of authorization from the property owner if application is submitted by an agent Proposed Alternative Signage Plan compliant with IDO Section 14-16-5-12(F)(5) Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-5(F)(4)(c) Required notices with content per IDO Section 14-16-6-4(K)(6) Office of Neighborhood Coordination notice inquiry response and proof of emailed notice to affected Neighborhood Association representatives Sign Posting Agreement

I, the applicant or agent, acknowledge that if any required information is not submitted with this application, the application will not be scheduled for a public meeting or hearing, if required, or otherwise processed until it is complete.							
Signature: Salt Ellings		Date: July 9, 2021					
Printed Name: Scott Eddings	☐ Applicant or Agent						
FOR OFFICIAL USE ONLY							
Case Numbers:	Project Number:	THE WAY AND THE PARTY OF THE PA					
		(I/Ub)					
Staff Signature:		MEXICA					
Date:	·	AAAAAA					





DEVELOPMENT REVIEW APPLICATION

Effective 4/17/19

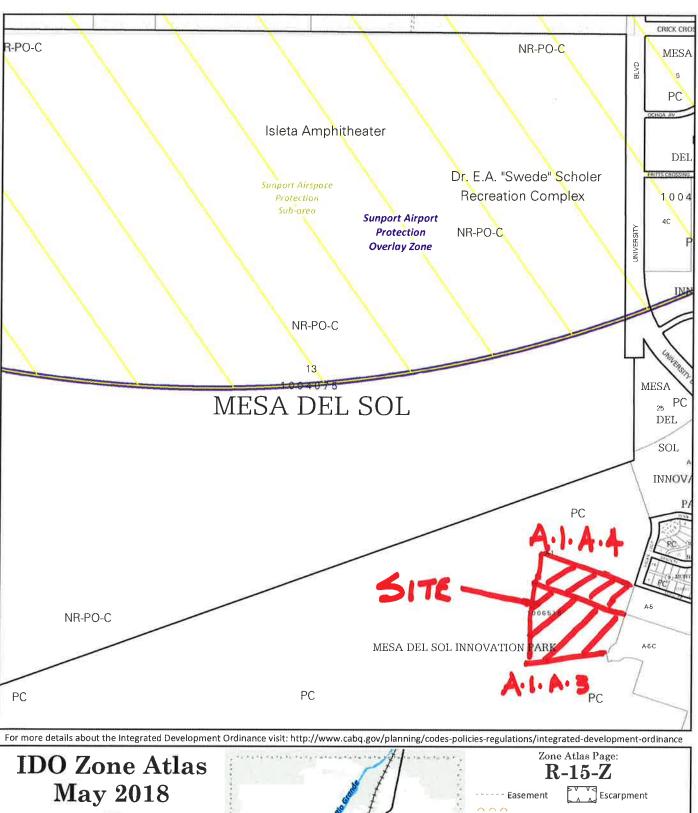
Please check the appropriate box and refer to supplemental forms for submittal requirements. All fees must be paid at the time of application.								
Administrative Decisions	Decisi	ons Requiring a Pul	blic Meeting or Hearing	Policy Decisions				
		☐ Site Plan – EPC including any Variances – EPC (Form P1)			Adoption or Amendment of Comprehensive Plan or Facility Plan (Form Z)			
☐ Historic Certificate of Appropriateness – Min (Form L)	or	☐ Master Development Plan (Form P1)			☐ Adoption or Amendment of Historic Designation (Form L)			
☐ Alternative Signage Plan (Form P3)		☐ Historic Certificate of Appropriateness – Major (Form L)			nendment of IDO Text (Form Z)			
☐ Minor Amendment to Site Plan (Form P3)	□ Den	nolition Outside of HF	PO (Form L)	□ Ann	☐ Annexation of Land <i>(Form Z)</i>			
☐ WTF Approval (Form W1)	☐ Hist	oric Design Standard	ls and Guidelines (Form L)	□ Ame	mendment to Zoning Map – EPC (Form Z)			
		☐ Wireless Telecommunications Facility Waiver (Form W2)		□ Ame	Amendment to Zoning Map – Council (Form Z)			
				Annea	Appeals			
				• •				
				\square Decision by EPC, LC, ZHE, or City Staff (Form A)				
APPLICATION INFORMATION								
Applicant: Questa Del Oro, LLC – Tim McNane	ey			Pho	one: 505-322-6027			
Address: 1301 Cuesta Arriba Ct, NE, Ste A				Em	Email: tmcnaney@twilighthomesnm.com			
City: Albuquerque		State: NM		Zip	Zip: 87113			
Professional/Agent (if any): Huitt-Zollars – Sco	tt Eddings	ddings		Pho	Phone: 505-235-7211			
Address: 333 Rio Rancho Blvd					Email: seddings@huitt-zollars.com			
City: Rio Rancho		State: NM		Zip: 87124				
Proprietary Interest in Site: 100%		List <u>all</u> owners: Questa De		Oro, LLC				
BRIEF DESCRIPTION OF REQUEST								
Single Family Residential Subdivision								
SITE INFORMATION (Accuracy of the existing legal description is crucial! Attach a separate sheet if necessary.)								
Lot or Tract No.: A-1-A-3 & A-1-A-4			Block:	Unit:				
Subdivision/Addition: Mesa del Sol Innovation	Park	MRGCD Map No.:		UPC Code: 101505147408240102 (A-1-A-4) 101505146104040103 (A-1-A-3)				
Zone Atlas Page(s): R-15	tlas Page(s): R-15 Existing Zoning: PC Propose		pposed Zoning: PC	osed Zoning: PC				
# of Existing Lots: 2	# c	# of Proposed Lots: 88 lots			Total Area of Site (acres): 22.0366			
LOCATION OF PROPERTY BY STREETS								
Site Address/Street:	Ве	tween:		and:				
CASE HISTORY (List any current or prior pr	oject and c	ase number(s) that	may be relevant to your re	quest.)				
Signature: Salt tellings				Da	te: July 8, 2021			
Printed Name: Scott Eddings				☐ Applicant or ☑ Agent				
FOR OFFICIAL USE ONLY								
Case Numbers A	ction	Fees	Case Numbers	Action Fees		Fees		
Meeting/Hearing Date: Fee Total:								
Staff Signature: Date: Project #								





DEVELOPMENT REVIEW APPLICATION

Effective 4/17/19





DRB Chair - Jolene Wolfley

City of Albuquerque 600 2nd Street NW Albuquerque, NM 87102

RE: Agent Authorization Letter - DRB Processing Montage Unit 6

Dear Ms Wolfley

Please find this letter as Authorization for the DRB action of the Preliminary Plat and all subsequent Platting and subdividing, and site plan approvals of Tract A-1-A-3 and A-1-A-4 Mesa del Sol Innovation Park.

These actions will be represented by the following entities:

SC3 Development, LLC - Kyle Bodhaine or other designated members.

Huitt-Zollars, Inc – Scott Eddings or other designated members.

Questa Del Oro, LLC – Tim McNaney or other designated members.

Feel free to contact me if you have any questions or concerns.

Questa Del Oro, LLC

Respectfully,

Tim McNaney, Member



Tim Keller, Mayor Sarita Nair, CAO

City of Albuquerque

P.O. Box 1293 Albuquerque, NM 87103 **Planning Department**

Brennon Williams, Director

DATE:				
SUBJECT:				
Case Number(s): Agent: Applicant: Legal Description: Zoning: Acreage: Zone Atlas Page(s):				
CERTIFICATE OF NO EFFECT:	Yes	No		
CERTIFICATE OF APPROVAL:	Yes	No		
SUPPORTING DOCUMENTATION:				
SITE VISIT: RECOMMENDATIONS:				
SUBMITTED BY:			SUBMITTED TO:	
Scott Eddings July 8, 2021 Date				