FORM P3: ADMINISTRATIVE DECISIONS AND MINOR AMENDMENTS

A single PDF file of the complete application including all plans and documents being submitted must be emailed to <u>PLNDRS@cabq.gov</u> prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided on a CD.

INFORMATION REQUIRED FOR ALL ADMINISTRATIVE DECISIONS OR AMENDMENTS

- \underline{x} Letter of authorization from the property owner if application is submitted by an agent
- x Zone Atlas map with the entire site clearly outlined and labeled

□ ARCHEOLOGICAL CERTIFICATE

- ___ Archaeological Compliance Documentation Form with property information section completed
- Only the information above is required unless the City Archaeologist determines that the application does not qualify for a Certificate of No Effect, in which case a treatment plan prepared by a qualified archaeologist that adequately mitigates any archeological impacts of the proposed development must be submitted and reviewed for a Certificate of Approval per the criteria in IDO Section 14-16-6-5(A)(3)(b)

MINOR AMENDMENT TO SITE PLAN – ADMIN, EPC, or DRB

- x Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(X)(2)
- X Three (3) copies of all applicable sheets of the approved Site Plan being amended, folded
- <u>x</u> Copy of the Official Notice of Decision associated with the prior approval
- <u>x</u> Three (3) copies of the proposed Site Plan, with changes circled and noted Refer to the Site Plan Checklist for information needed on the proposed Site Plan.

Minor Amendments must be within the thresholds established in IDO TABLE 6-4-5. Any amendment beyond these thresholds is considered a Major Amendment and must be processed through the original decision-making body for the request.

MINOR AMENDMENT TO SITE DEVELOPMENT PLAN APPROVED PRIOR TO THE EFFECTIVE DATE OF THE IDO

- ____ Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(Y)(1)(a)
- ____ Three (3) copies of all applicable sheets of the approved Site Development Plan being amended, folded
- ____ Copy of the Official Notice of Decision associated with the prior approval
- ____ Three (3) copies of the proposed Site Development Plan, with changes circled and noted
- Refer to the Site Plan Checklist for information needed on the proposed Site Plan.

Minor Amendments must be within the thresholds established in IDO TABLE 6-4-5. Any amendment beyond these thresholds is considered a Major Amendment and must be processed through the original decision-making body for the request.

□ ALTERNATIVE SIGNAGE PLAN

- Proposed Alternative Signage Plan compliant with IDO Section 14-16-5-12(F)(5)
- Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-5(F)(4)(c) Required notices with content per IDO Section 14-16-6-4(K)(6)
 - ___Office of Neighborhood Coordination notice inquiry response and proof of emailed notice to affected Neighborhood Association representatives
- Sign Posting Agreement

ALTERNATIVE LANDSCAPE PLAN

- _____ Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-5-6(C)(16)
- Landscape Plan

l, the applicant or agent, acknowledge that if any required information is not submitted with this application, the application will not be scheduled for a public meeting or hearing, if required, or otherwise processed until it is complete.						
Signature: peter butterfield		Date: 5/12/21				
Printed Name: Peter Butterfield		□ Applicant or Ă Agent				
FOR OFFICIAL USE ONLY						
Project Number:	Case Numbers					
	-	A ST DEAR				
	-					
	-					
Staff Signature:		MERCE				
Date:						

Albuquerque



DEVELOPMENT REVIEW APPLICATION

Effective 4/17/19

Please check the appropriate box and refer to supplemental forms for submittal requirements. All fees must be paid at the time of application.										
Administrative Decisions	D	Decisions Requiring a Public Meeting or Hearing					Policy Decisions			
□ Archaeological Certificate (Form P3		□ Site Plan – EPC including any Variances – EPC (<i>Form P1</i>)					ption or Amendment of Facility Plan <i>(Form Z)</i>	Comprehensive		
□ Historic Certificate of Appropriatene (Form L)	ess – Minor	Master	Development Pla	n (Form P1)			ption or Amendment of ation <i>(Form L)</i>	Historic		
□ Alternative Signage Plan (Form P3)		∃Historio Form L)	c Certificate of App	propriateness	– Major	🗆 Ame	endment of IDO Text <i>(F</i>	Form Z)		
I Minor Amendment to Site Plan (For	rm P3) 🗆	Demoli	tion Outside of HP	O (Form L)		🗆 Ann	exation of Land <i>(Form 2</i>	Z)		
□ WTF Approval <i>(Form W1)</i>		□ Historic Design Standards and Guidelines (Form L)					endment to Zoning Map	– EPC (Form Z)		
] Wireles Form W2	ss Telecommunica ?)	tions Facility	Waiver	🗆 Ame	endment to Zoning Map	– Council <i>(Form Z)</i>		
						Appea	ls			
						□ Dec <i>A)</i>	ision by EPC, LC, ZHE	, or City Staff (Form		
APPLICATION INFORMATION										
Applicant: X							one: X			
Address: X						Em	ail: X			
City: Albuquerque				State:	NM	Zip				
Professional/Agent (if any): Peter B							Phone: 505 514 1364			
Address: 13013 Glenwood Hills	Ct					Email: peterbutterfield@Q.com				
City: Albuquerque		State: NM				zip: 87111				
Proprietary Interest in Site: NONE		List <u>all</u> owners:								
BRIEF DESCRIPTION OF REQUEST										
Minor amendment to a pre-IDO DRB site development plan approval to replace signage and add a roof over a patio								atio		
SITE INFORMATION (Accuracy of the	ne existing lega	I descri	ption is crucial!	Attach a sep	arate sheet if	necessa	ry.)			
Lot or Tract No.: TR A-1 PLAT O	F TRACT A-	T A-1 Block: Unit:								
Subdivision/Addition: ABQ UPTOV	VN SITE	MRGC			MRGCD Map No.:		UPC Code: 101905905506030134			
Zone Atlas Page(s): N-19-Z		Existing Zoning: MX-H			Proposed Zoning:					
# of Existing Lots:		# of Proposed Lots:				Total Area of Site (acres): 17.67				
LOCATION OF PROPERTY BY STRE	EETS	-				-				
Site Address/Street: 2201 Uptown Loop R	d NE Suite 1A	Betwe	en: Uptown L	.oop NE		and: U	ptown Blvd NE			
CASE HISTORY (List any current or prior project and case number(s) that may be relevant to your request.)										
1002247, 1008660, 1001164										
Signature:peterbutterfieldDate: 5/12/22										
Printed Name: Peter Butterfield						□ Applicant or 🕅 Agent				
FOR OFFICIAL USE ONLY										
Case Numbers	Action		Fees	Ca	ase Numbers		Action	Fees		
Meeting/Hearing Date:		I				Fee	e Total:			
Staff Signature:				Date:		Pro	ject #			

Letter of Authorization

May 9, 2022

To whom it may concern:

I authorize Peter Butterfield Architect to act on behalf of and represent The Melting Pot Restaurant at 2201 Uptown Loop Rd NE Suite 1A, Albuquerque, NM 87110 in pursuit of a minor site plan amendment required for the property.

If you have any questions of concerns regarding this matter, please feel free to contact me at (505) 843-6358.

Sincerely,

dot e

Christine Zalesiak





peter butterfield architect

• 505 514 1364 • 13013 Glenwood Hills Ct. NE • Albuquerque New Mexico 87111 •

May 12, 2022

RE: Minor Amendment to Site Plan DRB approval 10000290 Lot G2C Subdivision Ventana Square at Ventana Ranch

To Whom It May Concern

We are requesting a Minor Amendment to a site plan per IDO 6-4(Z)(1)(a). The applicant is adding a 568 square foot cover (roof) to an existing dining patio square feet for a total change to the building area of 2.3%.

Additionally the existing signage is being replaced with no increase in signage area.

6-4(Y)(2) Minor Amendments

6-4(Y)(2)(a) A minor amendment must meet all of the following criteria:

1. The amendment is necessary because of site conditions or user requirements that were not known, and could not reasonably have been known, at the time the City approved the approval that is proposed to be amended, and that were not created by the actions of the owner of the property. Response:

User requirements covering an existing dining patio to allow for exterior dining in inclement weather due to Covid requirements for franchise

2. The amendment does not increase or decrease the dimension of any standard beyond the thresholds allowed as minor amendments pursuant to Table 6-4-4 (cumulative of any earlier deviations or amendments).

Response:

The applicant is adding a 568 square foot cover (roof) to an existing dining patio square feet for a total change to the building area of 2.3%.

3. The amendment does not decrease the total amount of open space in the development and does not reduce the size of any open space abutting a lot containing a residential use. Response:

No changes in total open space – patio is existing

4. The amendment does not reduce any building setback adjacent to development containing residential uses by any amount.

Response:

No changes to building setback. Patio is within building footprint area.

peter butterfield architect

• 505 514 1364 • 13013 Glenwood Hills Ct. NE • Albuquerque New Mexico 87111 •

5. The amendment does not increase the maximum number of residential dwelling units in the development from that shown in the existing permit, approval, or plan. If the property is located in a DT-UC-MS-PT area, the amendment does not decrease the required number of residential dwelling units in the development from that shown in the existing permit, approval, or plan. Response:

Not applicable

6. The amendment does not adjust a building design standard unless doing so improves the perception of building quality, variety, durability, and articulation when viewed from adjacent streets and abutting properties.

Response:

Building design standard does not change and all materials are allowed per existing DRB approved plans and currently exist on the building.

7. The amendment does not reduce the amount of total landscaping installed on the subject property or the amount of screening or buffering required on portions of the site abutting any property containing residential dwelling units and does not waive or weaken any other landscaping or buffering requirement unless the ZEO determines that alternative building design elements included in the amendment improve the visual quality and screening and buffering effect of landscaping as viewed from adjacent streets and public areas.

Response:

No change to existing landscape

8. The amendment does not increase the traffic accessing the subject property from local streets and does not increase or decrease the number of through streets, sidewalks, trails, or trail connections passing through the property or connecting to or designed to connect to abutting properties. Response:

No increase in traffic, dining patio is existing.

9. The amendment does not require major public infrastructure or significant changes to access or circulation patterns on the subject property.

Response:

None required

10. The amendment does not change a specific condition attached by a decision-making body listed in Table 6-1-1 to a prior development permit, approval, or plan for or including the subject property. For example, a specific condition attached to a prior approval requiring additional buffering to mitigate development impacts shall not be removed through a minor amendment process. Response:

No changes to specific conditions

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11. The amendment does not affect a property in an Overlay zone as regulated pursuant to 0, in which case amendments may be granted per the original approval process for the Site Plan governing the site.

Response: Not Applicable

12. The amendment does not approve any land use that was not authorized by the permit or approval or that is not allowed by right on the subject property.

Response:

No change to land use

13. The amendment does not expand a nonconformity as regulated per Section 14-16-6-8 (Nonconformities).

Response:

No nonconformities exist and therefore none are expanded.

J Cras

Peter Butterfield, Architect



CITY OF ALBUQUERQUE PLANNING DEPARTMENT DEVELOPMENT REVIEW BOARD

January 4, 2006

2. Project # 1002247

05DRB-01815 Major-Vacation of Public Easements

BOHANNAN HUSTON INC agent(s) for HUNT UPTOWN LLC request(s) the above action(s) for all or a portion of Tract(s) A, **ABQ UPTOWN SITE**, zoned SU-3 special center zone, located on LOUISIANA BLVD NE, between ARVADA AVE NE and INDIAN SCHOOL RD NE containing approximately 18 acre(s). [REF: 04DRB-00830, 04DRB-00831, 04DRB-00832, 04EPC-00914] (H-19)

At the January 4, 2006, Development Review Board meeting, the vacation was approved as shown on Exhibit B in the Planning file with following conditions of final plat approval:

Replace the easement being narrowed with a new easement that will result in a 20-foot easement.

On the portion of Indian School Road being vacated a minimum of 5-feet from the existing Well Collection Line to the proposed vacation is required.

If you wish to appeal this decision, you must do so by January 19, 2006, in the manner described below.

Appeal is to the Land Use Hearing Officer. Any person aggrieved with any determination of the Development Review Board may file an appeal on the Planning Department form, to the Planning Department, within 15 days of the Development Review Board's decision. The date the determination in question is issued is not included in the 15-day period for filing an appeal. If the fifteenth day falls on a Saturday, Sunday or holiday as listed in the Merit System Ordinance, the next working day is considered as the deadline for filing the appeal. Such appeal shall be heard within 60 days of its filing.

You will receive notice if any other person files an appeal. Successful applicants are reminded that other requirements of the City must be complied with, even after approval of the referenced application(s).



PAGE 2

Please note that the vacation of all plats, rights-of-way, and easements are void after one year from the final appeal date referenced above if all conditions are not met (The effective date of Development Review Board approval is the hearing date plus the 15-day appeal period.) (REF: Chapter 14 Article 14 Part 7-2 (E)(3)(6) Revised Ordinance.)

Plaise Serova

Sheran Matson, AICP, DRB Chair

Cc:Hunt Uptown LLC, 500 Marquette NW, Suite 350, 87102 Bohannan Huston Inc., 7500 Jefferson NE, 87109 Marilyn Maldonado, Planning Department, 4th Floor, Plaza del Sol Bldg. File



CITY OF ALBUQUERQUE PLANNING DEPARTMENT DEVELOPMENT REVIEW BOARD

June 23, 2004

2. **Project # 1002247**

04DRB-00830 Major-Vacation of Public Easements 04DRB-00831 Major-Vacation of Public Easements 04DRB-00832 Major-Vacation of Public Easements

BOHANNAN HUSTON, INC agent(s) for HUNT UPTOWN, LLC request(s) the above action(s) for all or a portion of Tract A1, **ST. PIUS X SUBDIVISION,** zoned SU-3 special center zone, located on LOUISIANA BLVD NE, between ARVADA AVE NE and INDIAN SCHOOL RD NE containing approximately 18 acre(s). [REF: 03EPC-00914, 02EPC-01472, Z-81-87, Z-94-133, ZA96-379] (H-19)

At the June 23, 2004, Development Review Board meeting, the vacations were approved as shown on Exhibit B in the Planning file, subject to these findings and conditions:

FINDINGS:

- 1. The public welfare is in no way served by retaining the rights-of-way and/or easements.
- 2. There is no convincing evidence that any substantial property right is being abridged against the will of the owner of the right.

CONDITIONS:

- 1. The vacated property shall be shown on a replat approved by the Development Review Board and the approved replat shall be filed for record with the Bernalillo County Clerk's Office within one year.
- 2. Affected utility companies shall acknowledge the vacation by their signatures on the replat.

04DRB-00928 Minor-SiteDev Plan BldPermit/EPC

DENISH KLINE ASSOCIATES, INC. agent(s) for HUNT UPTOWN, LLC request(s) the above action(s) for all or a portion of Tract(s) A1, **ST PIUS X SUBDIVISION**, zoned SU-3 special center zone, located on LOUISIANA BLVD NE, between ARVADA AVE NE and INDIAN SCHOOL RD NE containing approximately 18 acre(s). [REF: 1002124, 1001164] (H-19)



PAGE 2

At the June 23, 2004, Development Review Board meeting, with the signing of the infrastructure list dated 6/23/04 the site plan for building permit was approved with final sign off delegated to City Engineer for SIA and public sidewalk easements around site and Utilities Development for a revised utility plan and provide Fire Marshal fire flow requirements.

04DRB-00890 Minor-Prelim&Final Plat Approval

BOHANNAN HUSTON, INC agent(s) for HUNT UPTOWN, LLC request(s) the above action(s) for all or a portion of Tract(s) A, **ALBUQUERQUE UPTOWN SITE, ST. PIUS X SUBDIVISION,** zoned SU-3 special center zone, located on INDIAN SCHOOL RD NE, between LOUISIANA BLVD NE and ESPANOLA ST NE containing approximately 18 acre(s). [REF: 1001164, 04DRB-00830] (Deferred from 6/16/04) (H-19)

At the June 23, 2004, Development Review Board meeting, with the signing of the infrastructure list dated 6/23/04 and approval of the grading plan engineer stamp dated 6/11/04 the preliminary plat was approved with the following conditions of final plat:

The final plat must be signed by PNM before the Development Review Board's approval. The final plat must reflect the sidewalk easements.

The final plat was indefinitely deferred for the Subdivision Improvements Agreement (SIA).

If you wish to appeal this decision, you must do so by July 8, 2004 in the manner described below.

Appeal is to the Environmental Planning Commission. Any person aggrieved with any determination of the Development Review Board may file an appeal on the Planning Division form, to the Planning Division, within 15 days of the Development Review Board's decision. The date the determination in question is issued is not included in the 15-day period for filing an appeal. If the fifteenth day falls on a Saturday, Sunday or holiday as listed in the Merit System Ordinance, the next working day is considered as the deadline for filing the appeal. Such appeal shall be heard within 60 days of its filing.



PAGE 3

You will receive notice if any other person files an appeal. Successful applicants are reminded that other requirements of the City must be complied with, even after approval of the referenced application(s).

Please note that the vacation of all plats, rights-of-way, and easements are void after one year from the final appeal date referenced above if all conditions are not met (The effective date of Development Review Board approval is the hearing date plus the 15-day appeal period.) (REF: Chapter 14 Article 14 Part 7-2 (E)(3)(6) Revised Ordinance.)

Sheran Matson, AICP, DRB Chair

cc: Hunt Uptown LLC, 500 Marquette NW, Suite 350, 87102 Bohannan Huston Inc., 7500 Jefferson NE, 87109 Denish-Kline Associates Inc., 500 Marquette NW, Suite 350, 87102 Marilyn Maldonado, Planning Department, 4th Floor, Plaza del Sol Bldg. Scott Howell, Property Management, Legal Dept./4th Flr, City/County Bldg File



03 Enlarged Landscape and Plaza Plans (NM Quadrant) 04 Enlarged Landscape and Plaza Plans (NE Quadrant) 05 Enlarged Landscape and Plaza Plans (SW Quadrant) 6 Enlarged Landscape and Plaza Plans (SE Quadrant)

A. Approval of development proposals consistent with this Site Plan for Building Permit shall be by the Planning Director or his/her designee, and the City Engineer. No Single Retail Tenant shall exceed 26,000sf net leasable area per establishment C. Refer to the Utility Plan for Fire Hydrant Distribution Lines. Proposed and Existing Water/Sewer Storm Drainage Facilities and Proposed PUE's. D. 20 Total Spaces to be dedicated Employee Carpool Parking located in employee designated parking areas in each galage. E. The site plan complies with the Traffic Misigation Plan agreed to by the Applicant and Streets, Parking Spaces and Associated Drives to be Asphalt Unless Noted Otherwise. G Sidewalks to be Standard Gray Scored Concrete Unless Noted Otherwise. H. The Design of the Fountains will Comply with the Intent of 6-1-1-9 (Design Regulations for Water Conservation Landscaping and Water Waste) of the Albuquerque Code of Ordinances, which is to minimize the evaporation of municipal water being used for water features. EXISTING 3'-6" HIGH BRICK RETAINING WALL TO BE REMOVED. EXISTING DRAINAGE EASEMENT TO BE VACATED, WIDTH VARIES. EXISTING ABANDONED 10' SANITARY SEWER EASEMENT TO BE VACATED HATCHED AREA DESIGNATES EXISTING PNM AND MSTAT EASEMENT 30"-42" TALL METAL PANEL SCREEN WALL CENTRAL TRASH COMPACTOR AND RECYCLE COLLECTION FOR ENTIRE DEVELOPMENT ENCLOSED IN ALLEY, REFER TO ELEVATIONS FOR DECORATIVE GATE ENCLOSURE. INDIVIDUAL COLLECTION CARTS LOCATED INTERNALLY AT EACH BUILDING. RELOCATE EXISTING STREET POLE LIGHT FIXTURE AS INDICATED. RAISED PEDESTRIAN CROSSING, COLORED, DECORATIVE PAVING 14. STOP SIGN, REFER DIRECTIONAL SIGNAGE AND ART, SHEET 12. 5. EXISTING CONCRETE DRIVE PADS TO BE REMOVED. MODIFY EXISTING MEDIAN AS INDICATED. PEDESTRIAN SKY BRIDGE OVER INDIAN SCHOOL ROAD, SHOWN FOR ILLUSTRATIVE PURPOSES. (NOT PART OF THIS REQUEST) PEDESTRIAN CROSSING, COLORED, DECORATIVE PAVING. 19 10' WIDE MEANDERING SIDEWALK ALONG UETOWN LOOP ROAD, TYP. (20. WATER FEATURE, REFER TO GENERAL NOTE H.) 21. DIRECTIONAL JIGNAGE OR ART, REFER SHEET 12. 23. BREEZEWAY AT GROUND FLOOR, COVERED BY UPPER FLOORS ABOVE. 25. ROOFTOP TERRACES (TO BE USED SOLELY AS OPEN SPACE) 30. ENTRY SIGN/ FREE STANDING MONUMENT SIGN, REFER BUILDING ELEVATIONS, SHEET 10. 32. ANY PROPOSAL BY THE APPLICANT TO CHANGE ACCESS, MOVIEMENTS PERMITTED, OR TRAFFIC CONTROL AT UPTOWN BLVD./LOUISIANA BLVD. OR HI & STREET/INDIAN SCHOOL RD. NTERSECTIONS WILL REQUIRE THE WRITTEN CONCURRENCE OF THE DIRECTORS OF PUBLIC WORKS, MUNICIPAL DEVELOPMENT, AND PLANNING PRIOR TO APPROVAL, ADDITIONAL TRAFT - ANALISIS MAY BE REQUIRED BEFORE SUCH CHANGES ARE CONSIDERED. THE CITY MAY MAKE SUCH MODIFICATIONS AS A PART OF ITS AUTHORITY TO MANAGE THE SYSTEM; SUCH CHANGES BY THE CITY WILL NOT REQUIRE AMENDMENTS TO THE SURROUNDING SITE DEVELOPMENT PLANS BUT WILL REQUIRE THE WRITTEN CONCURRENCE OF THE DIRECTORS OF PUBLIC WORKS AND MUNICIPA Pedestrian Scale Pole Light = 5' Bench to compy w/ Dark Skies Ordinance Refer Directional Signage and At. Sheet 12 Height 15-0" Area Pole Light to compy w/ Dark Skies Ordinance Refer Directional Signage and Art, Sheet 12 Height 20'-0" VICINITY MAP COA Zone Atlas Index Maps H-18-Z, J-18-Z, H-19-Z, J-19-Z Hunt-Uptown, LLC Denish + Kline Assoc., Inc. Dekker/Perich/Sabatini **Bohannan-Huston** Vaughn Wedeen Creative uptown DRB Submittal Site Development Plan for Building Permit 01 of 14 23 June 2004 Project #1002247





NEW DOUBLE FACE NON ILLUMINATED **BLADE TYPE DISPLAY**

- BLACK ALUMINUM CABINET W/ 3" BLACK ALUMINUM RETURNS.
- BLACK ALUMINUM FACE OVERLAID W/ CUT OUT PAINTED ACRYLIC GRAPHICS.





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PIPE SIZES(S) AND/OR SPLICES MAY CHANGE THE ARTIST CONCEPT DEPENDING ON ENGINEERING CALCULATIONS FOR FINAL INSTALLATION.

ACTUAL SIZE OF SIGN AND COPY FROM SCALED DRAWING MAY VARY 1" \pm COLOR ON THIS PRESENTATION DOES NOT REPRESENT THE EXACT MATERIAL COLOR SPECIFIED. SEE CHART(S) FOR EXACT APPEARANCE OF COLORS SPECIFIED.

TITLE: MELTING POT		
SCALE: 1"=1'-0"	DRWG NO: 522-145	APPR
SALES: CURTIS MOTT	CUSTOMER APPROVAL:	
DESIGN BY: H. ANG		

	ROVED FOR PRODUCTION:	REVISED			
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LOCATION



White

Black

Pantone[®] PMS 138C



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ROVED FOR PRODUCTION:	SП		
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DESIGN BY: H. ANG

FOR EXACT APPEARANCE OF COLORS SPECIFIED.

505) 243-3771 Toll Free: 800-444-7407

Fax: (505) 243-3575

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