



Please check the appropriate box and refer to supplemental forms for submittal requirements. All fees must be paid at the time of application.

Administrative Decisions	Decisions Requiring a Public Meeting or Hearing	Policy Decisions
<input type="checkbox"/> Archaeological Certificate (Form P3)	<input type="checkbox"/> Site Plan – EPC including any Variances – EPC (Form P1)	<input type="checkbox"/> Adoption or Amendment of Comprehensive Plan or Facility Plan (Form Z)
<input type="checkbox"/> Historic Certificate of Appropriateness – Minor (Form L)	<input type="checkbox"/> Master Development Plan (Form P1)	<input type="checkbox"/> Adoption or Amendment of Historic Designation (Form L)
<input type="checkbox"/> Alternative Signage Plan (Form P3)	<input type="checkbox"/> Historic Certificate of Appropriateness – Major (Form L)	<input type="checkbox"/> Amendment of IDO Text (Form Z)
<input checked="" type="checkbox"/> Minor Amendment to Site Plan (Form P3)	<input type="checkbox"/> Demolition Outside of HPO (Form L)	<input type="checkbox"/> Annexation of Land (Form Z)
<input type="checkbox"/> WTF Approval (Form W1)	<input type="checkbox"/> Historic Design Standards and Guidelines (Form L)	<input type="checkbox"/> Amendment to Zoning Map – EPC (Form Z)
	<input type="checkbox"/> Wireless Telecommunications Facility Waiver (Form W2)	<input type="checkbox"/> Amendment to Zoning Map – Council (Form Z)
		Appeals
		<input type="checkbox"/> Decision by EPC, LC, ZHE, or City Staff (Form A)

APPLICATION INFORMATION

Applicant: LaserAway		Phone: 619.232.0261
Address: 225 W. PLAZA ST. STE 202		Email: expansion@laseraway.net
City: Solana Beach	State: CA	Zip: 92075
Professional/Agent (if any): Tessa Pantano		Phone: 619.232.0261
Address: 1717 5th Avenue		Email: Laserawayteam@ociodesigngroup.com
City: San Diego	State: CA	Zip: 92101
Proprietary Interest in Site: N/A		List all owners: N/A

BRIEF DESCRIPTION OF REQUEST

Approval request to remove existing exterior window at tenant space and infilled to match existing building wall

SITE INFORMATION (Accuracy of the existing legal description is crucial! Attach a separate sheet if necessary.)

Lot or Tract No.: A1	Block: 0000	Unit: SUITE 7F
Subdivision/Addition: ABQ UPTOWN SITE	MRGCD Map No.:	UPC Code: 101905905506030134
Zone Atlas Page(s): H-19-Z	Existing Zoning: MX-H	Proposed Zoning: MX-H
# of Existing Lots:	# of Proposed Lots:	Total Area of Site (acres):

LOCATION OF PROPERTY BY STREETS

Site Address/Street: 2241 Q ST NE	Between: Arvada Ave NE	and: Indian School Rd NE
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CASE HISTORY (List any current or prior project and case number(s) that may be relevant to your request.)

Signature: <i>Tessa Pantano</i>	Date: 02.25.2022
Printed Name: Tessa Pantano	<input type="checkbox"/> Applicant or <input checked="" type="checkbox"/> Agent

FOR OFFICIAL USE ONLY

Case Numbers	Action	Fees	Case Numbers	Action	Fees
SI-2022-00433	AA				

Meeting/Hearing Date:	Fee Total:
Staff Signature:	Date:
	Project # PR-2022-006664

FORM P3: ADMINISTRATIVE DECISIONS AND MINOR AMENDMENTS

A single PDF file of the complete application including all plans and documents being submitted must be emailed to PLNDRS@cabq.gov prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided on a CD.

ARCHEOLOGICAL CERTIFICATE

- Archaeological Compliance Documentation Form with property information section completed
- Only the information above is required unless the City Archaeologist determines that the application does not qualify for a Certificate of No Effect, in which case a treatment plan prepared by a qualified archaeologist that adequately mitigates any archeological impacts of the proposed development must be submitted and reviewed for a Certificate of Approval per the criteria in IDO Section 14-16-6-5(A)(3)(b)
- Letter of authorization from the property owner if application is submitted by an agent
- Zone Atlas map with the entire site clearly outlined and labeled

MINOR AMENDMENT TO SITE PLAN – ADMIN, EPC, or DRB

- Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(Y)(2)
- Three (3) copies of all applicable sheets of the approved Site Plan being amended, folded
- Copy of the Official Notice of Decision associated with the prior approval
- Three (3) copies of the proposed Site Plan, with changes circled and noted
- Refer to the Site Plan Checklist for information needed on the proposed Site Plan.
- Letter of authorization from the property owner if application is submitted by an agent
- Zone Atlas map with the entire site clearly outlined and labeled

Minor Amendments must be within the thresholds established in IDO TABLE 6-4-4. Any amendment beyond these thresholds is considered a Major Amendment and must be processed through the original decision-making body for the request.

MINOR AMENDMENT TO SITE DEVELOPMENT PLAN APPROVED PRIOR TO THE EFFECTIVE DATE OF THE IDO

- Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(Z)(1)(a)
- Three (3) copies of all applicable sheets of the approved Site Development Plan being amended, folded
- Copy of the Official Notice of Decision associated with the prior approval
- Three (3) copies of the proposed Site Development Plan, with changes circled and noted
- Refer to the Site Plan Checklist for information needed on the proposed Site Plan.
- Letter of authorization from the property owner if application is submitted by an agent
- Zone Atlas map with the entire site clearly outlined and labeled

Minor Amendments must be within the thresholds established in IDO TABLE 6-4-4. Any amendment beyond these thresholds is considered a Major Amendment and must be processed through the original decision-making body for the request.

ACCELERATED EXPIRATION SITE PLAN

- Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(X)(2)(c)
- Site Plan to be Expired
- Letter of authorization from the property owner if application is submitted by an agent
- Zone Atlas map with the entire site clearly outlined and labeled

ALTERNATIVE SIGNAGE PLAN


- Proposed Alternative Signage Plan compliant with IDO Section 14-16-5-12(F)(5)
- Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-5(C)(3)(b)
- Required notices with content per IDO Section 14-16-6-4(K)
 - Office of Neighborhood Coordination notice inquiry response and proof of emailed notice to affected Neighborhood Association representatives
 - Sign Posting Agreement
- Letter of authorization from the property owner if application is submitted by an agent
- Zone Atlas map with the entire site clearly outlined and labeled

ALTERNATIVE LANDSCAPE PLAN

- Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-5-6(C)(16)
- Landscape Plan
- Letter of authorization from the property owner if application is submitted by an agent
- Zone Atlas map with the entire site clearly outlined and labeled

I, the applicant or agent, acknowledge that if any required information is not submitted with this application, the application will not be scheduled for a public meeting or hearing, if required, or otherwise processed until it is complete.

Signature: <u>Tessa Pantano</u>	Date: 02.25.2022
Printed Name: Tessa Pantano	<input type="checkbox"/> Applicant or <input checked="" type="checkbox"/> Agent

FOR OFFICIAL USE ONLY	
Project Number:	Case Numbers
PR-2022-006664	SI-2022-00433
	-
	-
Staff Signature:	
Date:	



February 25, 2022

To: City of Albuquerque Planning Department
Plaza del Sol Building
600 Second NW
Albuquerque, NM 87102

Re: Owner Approval for Laser Away, Space 07F

This letter is intended to provide necessary approval so that the City of Albuquerque staff may properly apply regulations relevant to this permit application at ABQ Uptown, 2241 Q Street NE, Suite 07F.

We approve Laser Away and their agent(s) to apply for an Administrative Amendment to the previously approved Site Plan for the development. We have reviewed and approved their drawings included in their application. Said drawings indicate changes within the space and to the exterior storefront that are compliant with our existing design criteria for the center.

Please let me know if there are any questions.

Best,

Chris Stephens
Sr. Tenant Coordinator
Simon Property Group

307 S ROBERTSON BLVD
BEVERLY HILLS, CA 90211
-
310.273.6600
-
LASERAWAY.COM

LaserAway

February 23, 2022

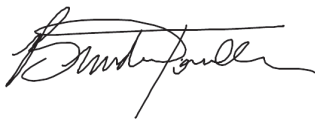
City of Albuquerque Planning Department
Plaza del Sol Building
600 Second NW
Albuquerque, NM 87102

Re: LaserAway Albuquerque | 2241 Q Street NE STE 7F, Albuquerque NM, 87110

LaserAway is pleased to be joining the local business community at ABQ Uptown, in beautiful Albuquerque, NM. We are in the process of finalizing our construction drawings for permitting, and our design team has crafted an exciting space plan that necessitates a very minor modification to the side facade of the location, which you can see in our drawings. Therefore, we are submitting this letter in accordance with the City's administrative amendment process. The requested change is within the threshold of the amendment outlined in IDO 14-16-6-4(Z)(1)(a), with less than 10% modification to the building exterior.

We look forward to your review and approval, and if you have any questions, please do not hesitate to contact us or our design team.

Sincerely,



Brandon Torrellas, PMP, PMI-PBA
Director of Construction
Email: Expansion@laseraway.net
Phone: (904)803-0791



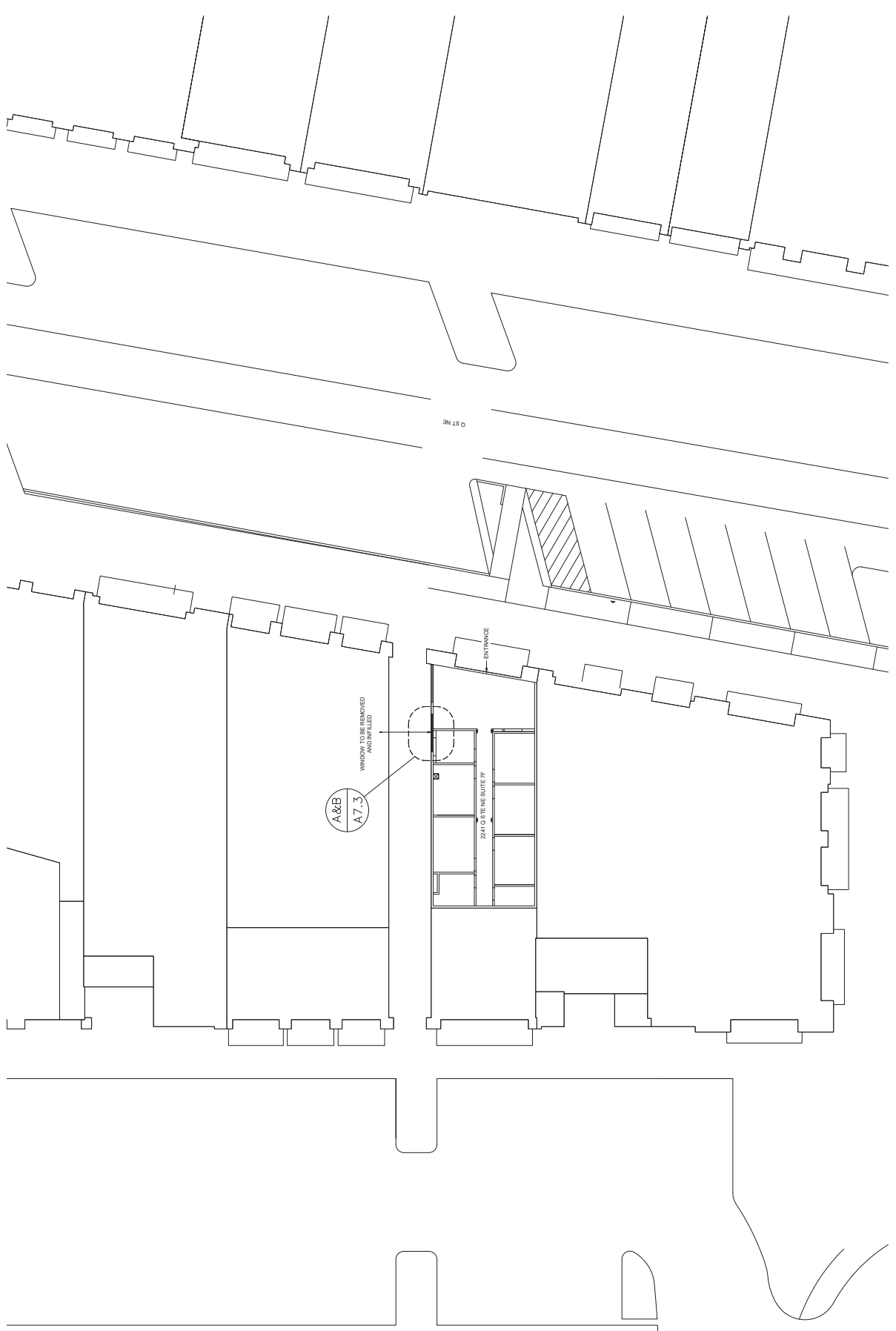
For more details about the Integrated Development Ordinance visit: <http://www.cabq.gov/planning/codes-policies-regulations/integrated-development-ordinance>

IDO Zone Atlas May 2018

IDO Zoning information as of May 17, 2018
The Zone Districts and Overlay Zones
are established by the
Integrated Development Ordinance (IDO).

Zone Atlas Page:
H-19-Z

- Easement
- Areas Outside of City Limits
- Airport Protection Overlay (APO) Zone
- Character Protection Overlay (CPO) Zone
- Historic Protection Overlay (HPO) Zone
- View Protection Overlay (VPO) Zone

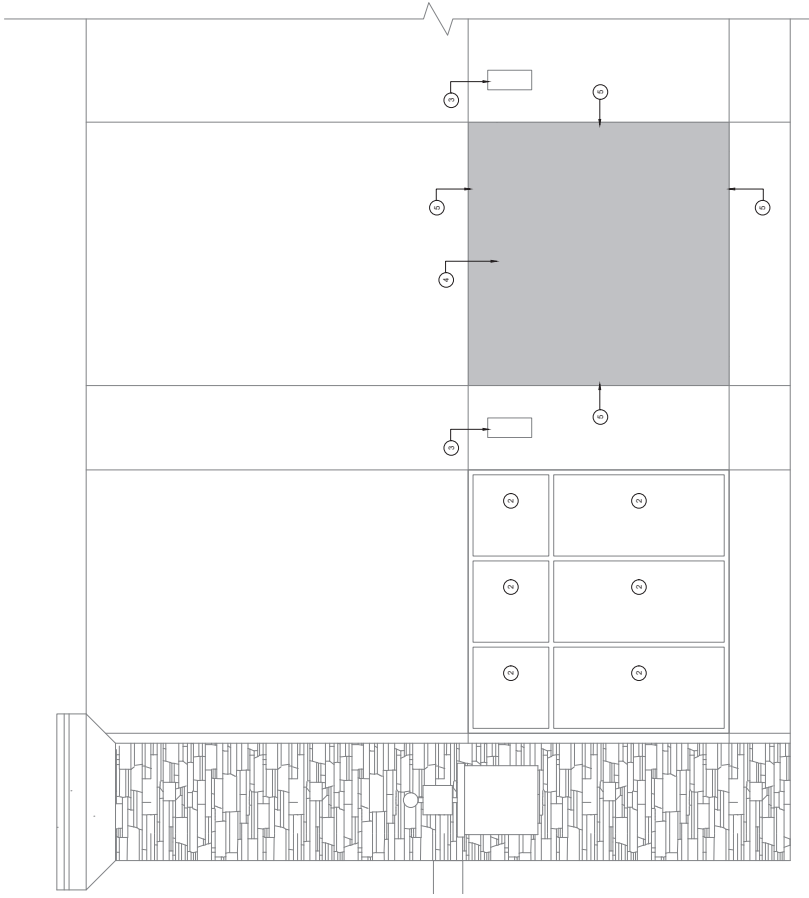


1 ENLARGED SITE PLAN

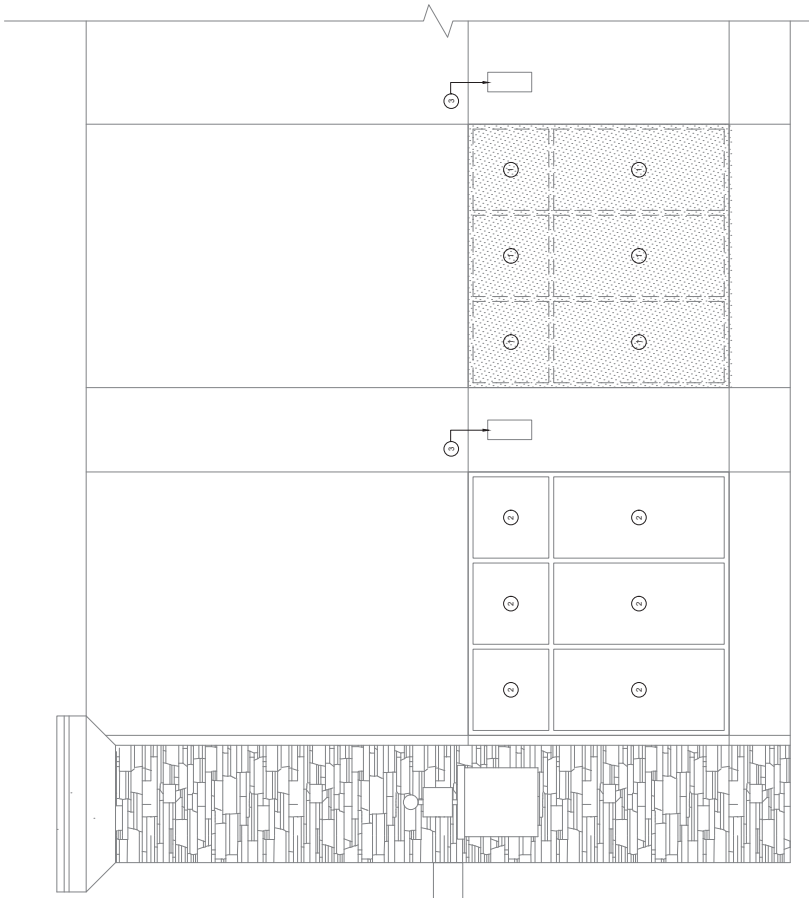
SCALE: 1/8" = 1'-0"

NOTE: EXISTING AND PROPOSED ARE SHOWN ON THIS SHEET.

At times, design arrangements, and plan locations or representations of this drawing are made, and designed for use or not in connection with this project. None of our files, arrangements, or plans shall be used or reproduced in any form or by any means, electronic or mechanical, including photocopying, recording, or by any information storage and retrieval system, without the written permission of OCCI Design Group, Inc. Any of these drawings or specifications with any public agency is not a publication of same. No reproduction is hereby permitted without the written consent of OCCI Design Group, Inc.



B NEW EXTERIOR - ELEVATION
 SCALE: 1/8"=1'-0"



A DEMO EXTERIOR - ELEVATION
 SCALE: 1/8"=1'-0"

CONSTRUCTION REQUIREMENTS

1. NOTIFY LOCAL DESIGN GROUP OF ANY DISCREPANCIES WITH PLANS, SPECIFICATIONS, CONTRACT DOCUMENTS, AND/OR PERMITS PRIOR TO INSTALLATION ORDERING.
2. TAKE IS THE CONTRACTOR TO ASSUME OR GAIN OCCUPANCY RESPONSIBILITY FOR THE PROJECT FROM THE DATE OF COMMENCEMENT OF CONSTRUCTION, VERIFY ON-WH-SCHEDULE AND RCP PLAN FOR HEIGHTS.

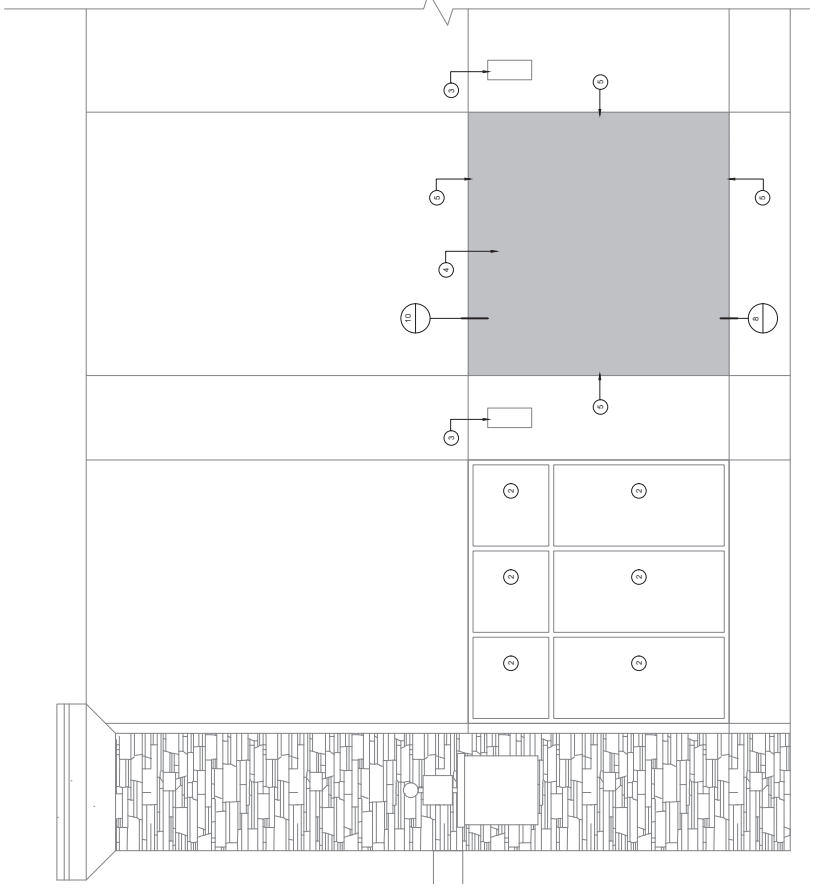
NOTES:

1. PAINT TO MEET DURABILITY REQUIREMENTS FOR HEAVY TRAFFIC. PROVIDE PRODUCT DATA FOR ALL FIELD PAINTED EXTERIOR PAINT SYSTEMS.

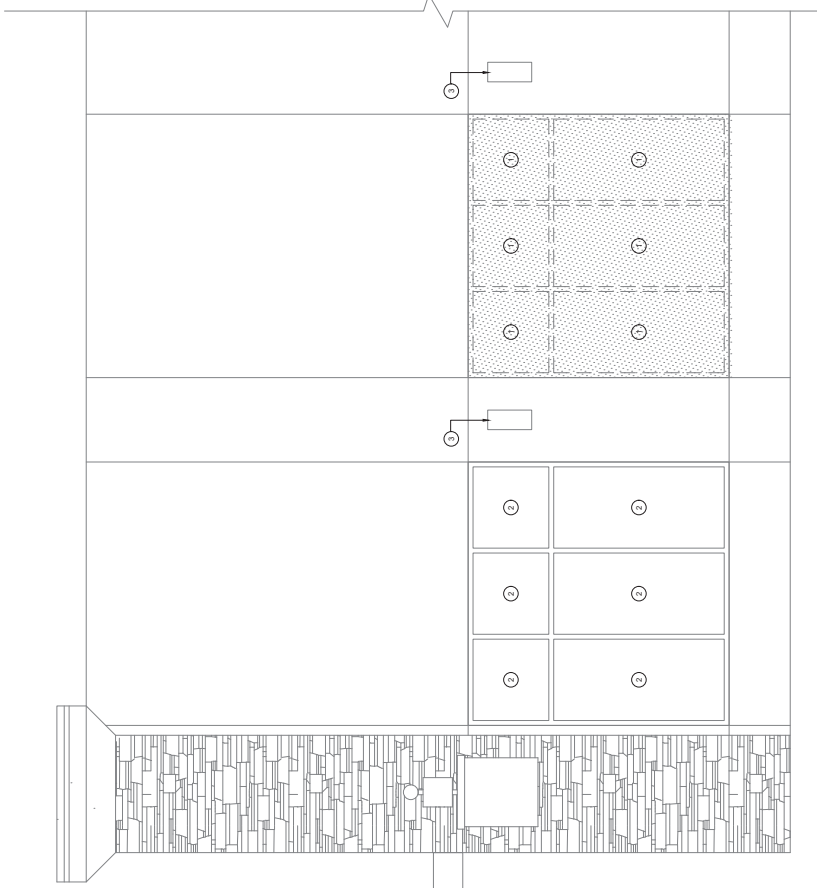
KEYNOTES

1. DEMO EXISTING WINDOW WITH GLAZING AND FRAME COMPLETE
2. EXISTING WINDOW TO REMAIN
3. EXISTING WALL LIGHT TO REMAIN
4. FRAME IN CLOSED OPENING WHERE WINDOW WAS REMOVED
5. CONTINUE CONTROL Joints ON ALL FOUR SIDES TO MATCH EXISTING

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B NEW EXTERIOR - ELEVATION
 SCALE: 1/8"=1'-0"



A DEMO EXTERIOR - ELEVATION
 SCALE: 1/8"=1'-0"

CONSTRUCTION REQUIREMENTS

1. NOTIFY LOCAL DESIGN GROUP OF ANY DISCREPANCIES WITH PLANS.
2. INSTALLATION ORDERING: VERIFY ORDERING INFORMATION, INCLUDING MATERIALS, FINISHES, AND COORDINATION WITH OTHER TRADES.
3. TIME IS THE CONTRACTOR TO ASSUME OR GUEST GUEST DESIGN.
4. VERIFY TO CONSTRUCTION VERIFY ON WITH SCHEDULE AND RCP.
5. PLAN FOR HEIGHTS.

NOTES:

1. PAINT TO MEET DURABILITY REQUIREMENTS FOR HEAVY TRAFFIC.
2. PROVIDE PRODUCT DATA FOR ALL FIELD PAINTED EXTERIOR PAINT SYSTEMS.

KEYNOTES

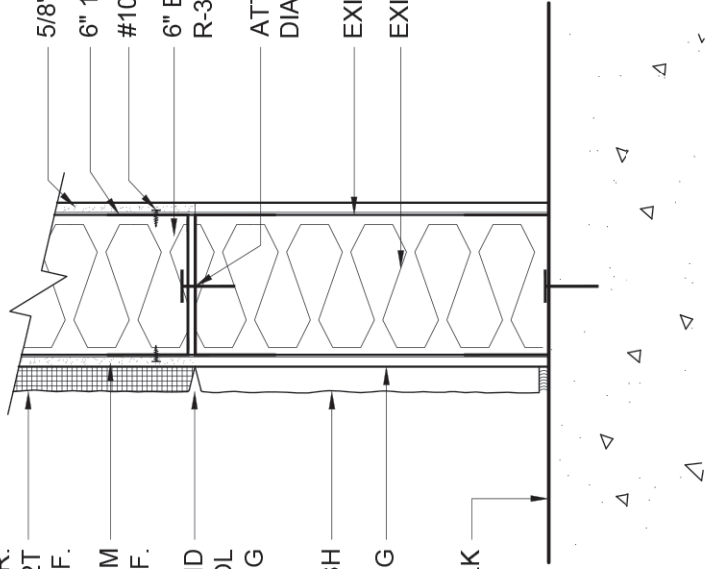
1. DEMO EXISTING WINDOW WITH GLAZING AND FRAME COMPLETE
2. EXISTING WINDOW TO REMAIN
3. EXISTING WALL LIGHT TO REMAIN
4. FRAME IN CLOSED OPENING WHERE WINDOW WAS REMOVED
5. CONTINUE CONTROL JOINTS ON ALL FOUR SIDES TO MATCH EXISTING

EXTERIOR

- 1 1/2" EXTERIOR INSULATION AND FINISH SYSTEM, SAND FINISH STUCCO, EIFS COLOR: TUMBLEWEED T014 TLS-8174-2T TO MATCH EXISTING, V.I.F.
- 5/8" EXTERIOR GYPSUM SHEATHING, V.I.F.
- CONTINUE VERTICAL AND HORIZONTAL CONTROL JOINTS TO MATCH EXISTING
- EXISTING EXTERIOR FINISH
- EXISTING GYPSUM SHEATHING
- EXISTING SIDEWALK

INTERIOR

- 5/8" TYPE X GYPSUM BOARD, V.I.F.
- 6" 18 GA. METAL STUDS 16" O.C., V.I.F.
- #10 S.M.S. EACH SIDE PER STUD
- 6" BATT INSULATION (R-19) (PROVIDE R-30 AT HORIZONTAL LOCATIONS), V.I.F.
- ATTACH TO STEEL W/ 2 HILTI .118" SHANK DIAMETER 'X-DNI' FASTENERS. (ESR-1752)
- EXISTING METAL STUD SILL, V.I.F.
- EXISTING R-19 BATT INSULATION, V.I.F.

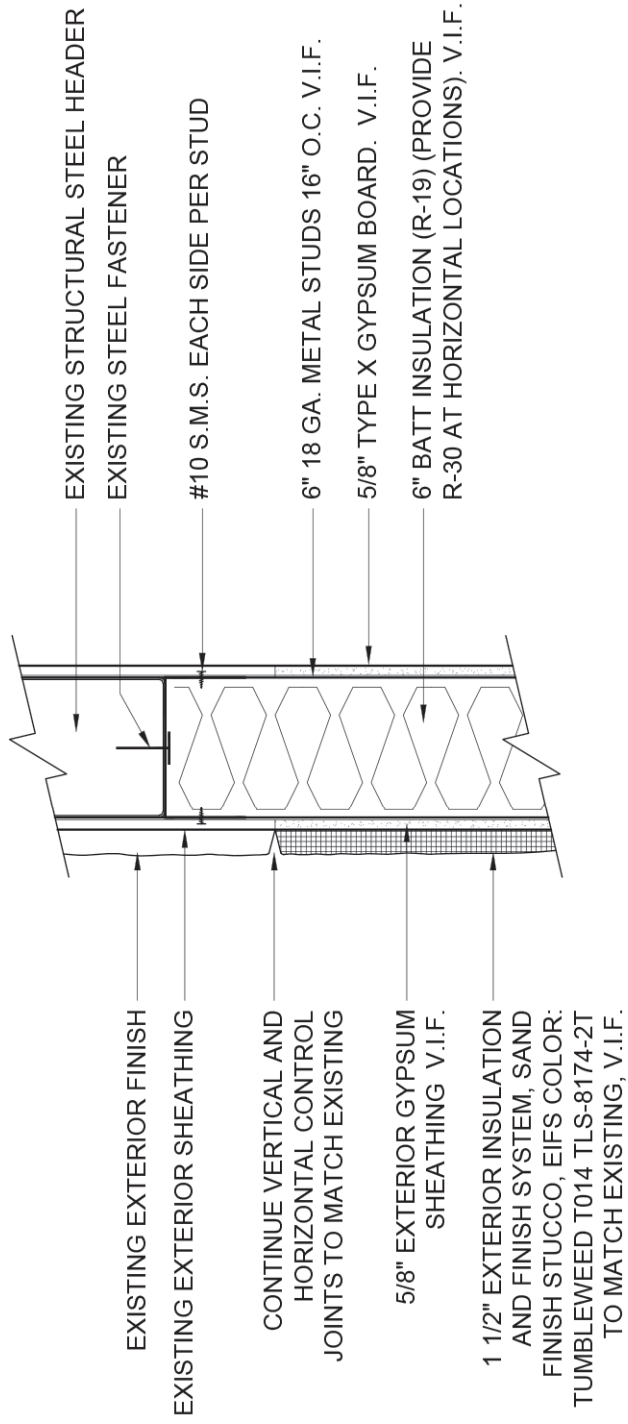


NOTE: VERIFY ABOVE MATCHES EXISTING IN FIELD TO MATCH WALL SYSTEM TO EXISTING

EXTERIOR IN-FILL WALL @ SILL

EXTERIOR

INTERIOR



NOTE: VERIFY ABOVE MATCHES EXISTING IN FIELD TO MATCH WALL SYSTEM TO EXISTING

EXTERIOR IN-FILL WALL @ HEADER

10

N.T.S.

March 9, 2022

City of Albuquerque Planning Department
Plaza del Sol Building
600 Second NW
Albuquerque, NM 87102

Re: LaserAway Albuquerque | 2241 Q Street NE STE 7F, Albuquerque NM, 87110

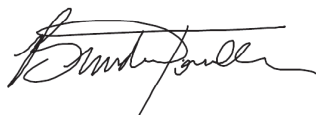
LaserAway is pleased to be joining the local business community at ABQ Uptown, in beautiful Albuquerque, NM.

We are in the process of finalizing our construction drawings for permitting, and our design team has crafted an exciting space plan that necessitates a very minor modification to the side facade of the location. We propose to remove one existing exterior window on the North facade of our tenant space and replace it with an infill that matches the existing building wall. This change preserves the broader aesthetic of the center, from both primary vehicular and pedestrian pathways. Moreover, these changes are compliant with the existing design criteria for the center. Therefore, we are submitting this letter in accordance with the City's administrative amendment process. The requested change is within the threshold of the amendment outlined in **IDO 14-16-6-4(Z)(1)(a)**, as indicated below:

1. The existing site development plan specifies the requirements in place at the time of approval, and the requested change still meets the original requirements.
 - a. **No changes to the existing development are requested and our requested amendment meets the original design requirements.**
2. The requested change is within the thresholds for minor amendments established in Table 6-4-4, cumulative of prior deviations or minor amendments.
 - a. **Our requested change is below the 10% threshold for a minor amendment established in Table 6-4-4, with less than 10% modification to the building exterior.**
3. The requested change does not require major public infrastructure or significant changes to access or circulation patterns on the site, which would warrant additional review by the original decision-making body.
 - a. **This change does not require changes to infrastructure, access or circulation on the site.**
4. No deviations, Variances, or Waivers shall be granted for minor amendments
 - a. **No deviations, variances, or waivers are requested.**

We look forward to your review and approval, and if you have any questions, please do not hesitate to contact us or our design team.

Sincerely,



Brandon Torrellas, PMP, PMI-PBA
Director of Construction
Email: Expansion@laseraway.net
Phone: (904)803-0791

March 9, 2022

TO: Tessa Pantano, Laser Away

FROM: Megan Jones, MCRP | MPA, Current Planner

RE: Proposed Minor Amendment – ABQ Uptown

I have reviewed the application materials for the proposed minor amendments for tenant improvements to the ABQ Uptown Site Development Plan for Building Permit (2004, DRB final sign-off). I am requesting that the applicant strengthen the February 23, 2022 project letter.

Please provide the following:

⇒ Revised Justification/Project Letter by:

12 pm on Wednesday, March 16, 2022.

- 1) Request - Please add language describing what the proposed modification is and where it would be located. The project letter needs to be as detailed as possible so that we know what the minor amendment request is. The Drawings do not explain the project, the letter should.
 - It is on the applicant to explain how the request would meet the ABQ Uptown Design requirements.

- 2) Minor Amendment Criteria - Please address the Minor Amendment Criteria (1-4) in 14-16-6-4(Z)(1)(a), one by one. These justification for each of these criteria should be simple for your request.
 - The response to (a) provides an opportunity to explain how the proposed changes meet the intent of the original requirements, which isn't addressed at all in the February 23, 2022 letter.

 - You can find the relevant section of the IDO, which you should be justifying your request based on, here: <https://ido.abc-zone.com/integrated-development-ordinance-ido>