

# *Community Design Solutions*

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July 14, 2025

Development Hearing Officer  
City of Albuquerque  
600 2<sup>nd</sup> St NW  
Albuquerque, NM 87102

**RE: Project Description for Preliminary/Final Minor Plat Application for 2309 William Street NE,  
Albuquerque, NM 87102**

Dear Development Hearing Officer,

Community Design Solutions, LLC (CDS), on behalf of Greater Albuquerque Habitat for Humanity submits this project description letter per the City's Minor Plat application requirements.

This request seeks to create two (2) residential lots from one (1) existing residential lot. The plat includes the necessary easements to support access, utilities, and drainage for the proposed lots.

If you have any questions or require additional information, please feel free to contact us.

Sincerely,  
Community Design Solutions, LLC

A handwritten signature in black ink, appearing to read "John Stapleton".

John Stapleton P.E.  
**CDS** | Project Manager  
505-545-9607