



June 9, 2025

Development Facilitation Team  
City of Albuquerque, Planning Department  
600 2<sup>nd</sup> Street NW, Albuquerque NM 87102

Development Facilitation Team:

JAG Planning & Zoning, agent for Cynthia Mechenbier, respectfully requests your review of a proposed Sketch Plat Application for the location of 4741 Pan American Freeway NE, legally described as **Tract A-1, LLD Subdivision**, containing approximately 3.4630 acres. The site is not within an Overlay Zone, as identified within the Integrated Development Ordinance (IDO).

The applicant intends to create two lots from one lot, vacate easements and dedicate easements as shown on the plat. The proposed legal description for new Lots will be **Tracts A-1 & A-1-B, LLD Subdivision**.

Thank you for your consideration on this matter. I can be reached at (505) 362-8903 or at [jag@jagpandz.com](mailto:jag@jagpandz.com).

Sincerely,

Juanita Garcia  
Principal

JAG Planning and Zoning, LLC