



Please check the appropriate box and refer to supplemental forms for submittal requirements. All fees must be paid at the time of application.

Administrative Decisions	Decisions Requiring a Public Meeting or Hearing	Policy Decisions
<input checked="" type="checkbox"/> Archaeological Certificate (Form P3)	<input type="checkbox"/> Site Plan – EPC including any Variances – EPC (Form P1)	<input type="checkbox"/> Adoption or Amendment of Comprehensive Plan or Facility Plan (Form Z)
<input type="checkbox"/> Historic Certificate of Appropriateness – Minor (Form L)	<input type="checkbox"/> Master Development Plan (Form P1)	<input type="checkbox"/> Adoption or Amendment of Historic Designation (Form L)
<input type="checkbox"/> Alternative Signage Plan (Form P3)	<input type="checkbox"/> Historic Certificate of Appropriateness – Major (Form L)	<input type="checkbox"/> Amendment of IDO Text (Form Z)
<input type="checkbox"/> Minor Amendment to Site Plan (Form P3)	<input type="checkbox"/> Demolition Outside of HPO (Form L)	<input type="checkbox"/> Annexation of Land (Form Z)
<input type="checkbox"/> WTF Approval (Form W1)	<input type="checkbox"/> Historic Design Standards and Guidelines (Form L)	<input type="checkbox"/> Amendment to Zoning Map – EPC (Form Z)
<input type="checkbox"/> Alternative Landscaping Plan (Form P3)	<input type="checkbox"/> Wireless Telecommunications Facility Waiver (Form W2)	<input type="checkbox"/> Amendment to Zoning Map – Council (Form Z)
		<b>Appeals</b>
		<input type="checkbox"/> Decision by EPC, DHO, LC, ZHE, or City Staff (Form A)

**APPLICATION INFORMATION**

Applicant: Some Investments, LLC and Others (See Attached)		Phone: (505) 362-8903
Address: 5901 Wyoming Blvd NE, Suite 201		Email: jag@jagpandz.com
City: Albuquerque	State: NM	Zip: 87109
Professional/Agent (if any): JAG Planning & Zoning, LLC		Phone: (505) 362-8903
Address: P.O. Box 7857		Email: jag@jagpandz.com
City: Albuquerque	State: NM	Zip: 87194
Proprietary Interest in Site: Owners	List all owners: Some Investments, LLC and Others (see attached)	

**BRIEF DESCRIPTION OF REQUEST**

Archaeological certificate for a Major Preliminary Plat for an area larger than 5 Acres

**SITE INFORMATION (Accuracy of the existing legal description is crucial! Attach a separate sheet if necessary.)**

Lot or Tract No.: Block 56-A, Tract A, Lots 5-10	Block: 25, 26	Unit:
Subdivision/Addition: Skyline Heights Addition	MRGCD Map No.:	UPC Code: See Attached
Zone Atlas Page(s): L-20-Z	Existing Zoning: NR-C	Proposed Zoning: No Change
# of Existing Lots: 8	# of Proposed Lots: 9	Total Area of Site (acres): 6.1948

**LOCATION OF PROPERTY BY STREETS**

Site Address/Street: 600 Moon ST SE	Between: Southern Blvd SE	and: Trumbull Ave SE
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**CASE HISTORY (List any current or prior project and case number(s) that may be relevant to your request.)**

PR2022-007903, PS-2023-00203, SD-2024-0007, EC-24-88, PS2024-00107

Signature: <i>Juanita Garcia</i>	Date: 12/17/ 2024
Printed Name: Juanita Garcia, JAG Planning & Zoning	<input type="checkbox"/> Applicant or <input checked="" type="checkbox"/> Agent

**FOR OFFICIAL USE ONLY**

Case Numbers	Action	Fees	Case Numbers	Action	Fees

Meeting/Hearing Date:	Fee Total:
Staff Signature:	Date:
	Project #

**FORM P3: ADMINISTRATIVE DECISIONS AND MINOR AMENDMENTS** **ARCHAEOLOGICAL CERTIFICATE**

A Single PDF file of the complete application including all documents being submitted must be emailed to [PLNDRS@cabq.gov](mailto:PLNDRS@cabq.gov) prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided to City Staff using other online resources such as Dropbox or FTP. *The PDF shall be organized in the number order below.*

- 1) Development Review application form completed, signed, and dated
- 2) Form P3 with all the submittal items checked/marked
- 3) Zone Atlas map with the entire site clearly outlined and labeled
- 4) Letter of authorization from the property owner if application is submitted by an agent
- 5) Archaeological Compliance Form with property information section completed
- 6) Only the information above is required unless the City Archaeologist determines that the application does not qualify for a Certificate of No Effect, in which case a treatment plan prepared by a qualified archaeologist that adequately mitigates any archeological impacts of the proposed development must be submitted and reviewed for a Certificate of Approval per the criteria in IDO Section 14-16-6-5(A)(3)(b)

 **MINOR AMENDMENT TO SITE PLAN – ADMIN, EPC, or DRB**

A Single PDF file of the complete application including all documents being submitted must be emailed to [PLNDRS@cabq.gov](mailto:PLNDRS@cabq.gov) prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided to City Staff using other online resources such as Dropbox or FTP. *The PDF shall be organized in the number order below.*

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- 4) Letter of authorization from the property owner if application is submitted by an agent
- 5) Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(Y)(2)
- 6) The approved Site Plan being amended
- 7) Copy of the Official Notice of Decision associated with the prior approval
- 8) The proposed Site Plan, with changes circled and noted

*Refer to the Site Plan Checklist for information need on the proposed Site Plan*

*Minor Amendments be within the thresholds established in IDO Table 6-4-4. Any amendment beyond these thresholds is considered a Major Amendment and must be processed through the original decision-making body for the request*

**MINOR AMENDMENT TO SITE DEVELOPMENT PLAN APPROVED PRIOR TO THE EFFECTIVE DATE OF THE IDO**

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- \_\_\_ 4) Letter of authorization from the property owner if application is submitted by an agent
- \_\_\_ 5) Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(Z)(1)(a)
- \_\_\_ 6) The approved Site Plan being amended
- \_\_\_ 7) Copy of the Official Notice of Decision associated with the prior approval
- \_\_\_ 8) The proposed Site Plan, with changes circled and noted

*Refer to the Site Plan Checklist for information need on the proposed Site Plan*

*Minor Amendments be within the thresholds established in IDO Table 6-4-4. Any amendment beyond these thresholds is considered a Major Amendment and must be processed through the original decision-making body for the request*

**ACCELERATED EXPIRATION OF SITE PLAN**

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- \_\_\_ 4) Letter of authorization from the property owner if application is submitted by an agent
- \_\_\_ 5) Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-5(C)(3)(b)
- \_\_\_ 6) Site Plan to be Expired

**ALTERNATIVE SIGNAGE PLAN**

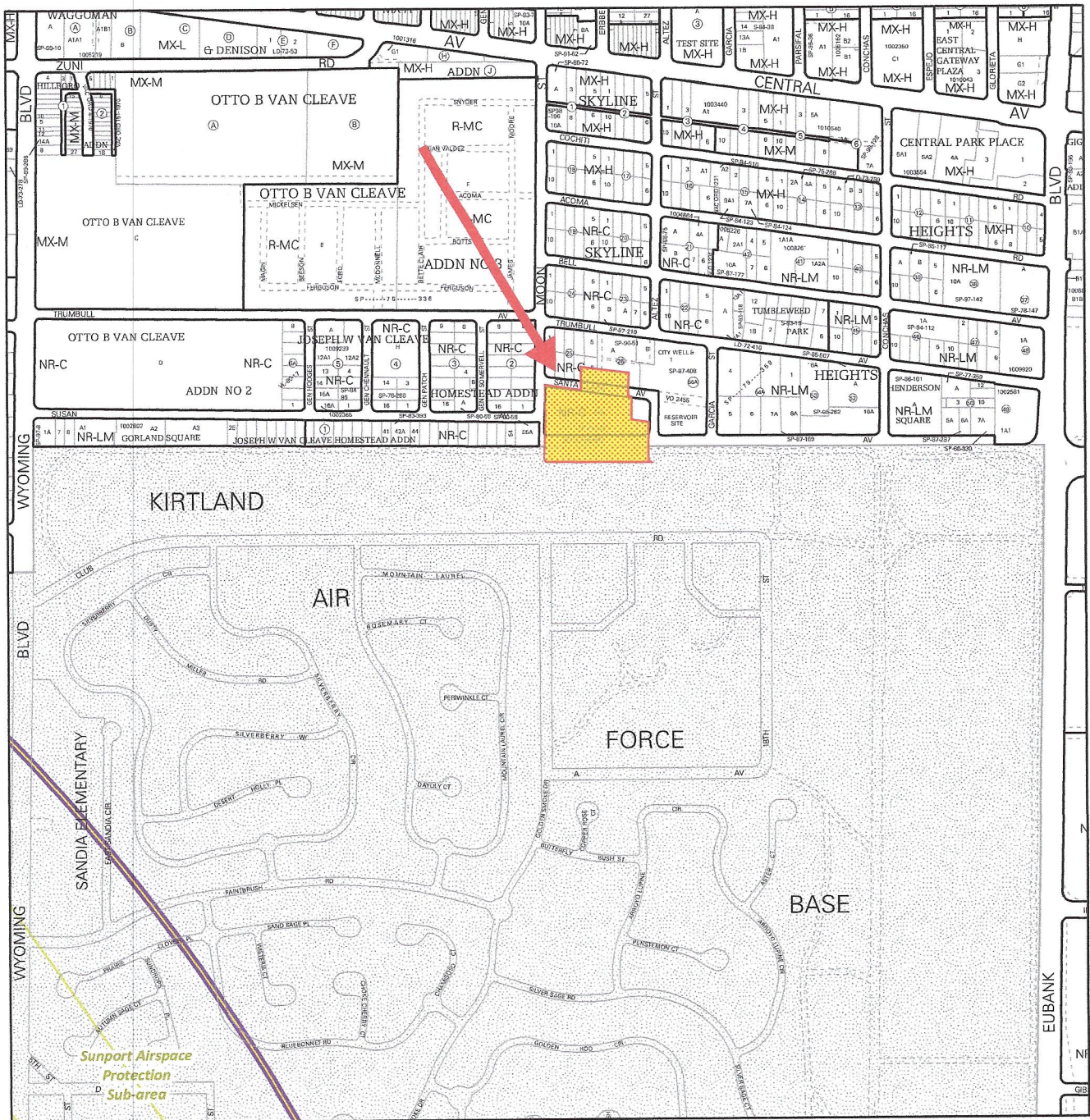
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- \_\_\_ 4) Letter of authorization from the property owner if application is submitted by an agent
- \_\_\_ 5) Proposed Alternative Signage Plan compliant with IDO Section 14-16-5-12(F)(5)
- \_\_\_ 6) Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-5(C)(3)(b)
- \_\_\_ 7) Sign Posting Agreement
- \_\_\_ 8) Required Content of Notice at Submittal per IDO Section 14-16-6-4(K)(1)
  - \_\_\_ Office of Neighborhood Coordination notice inquiry response
  - \_\_\_ Completed notification form(s), proof of additional information provided in accordance with IDO Section 6-4(K)(1)(b)
  - \_\_\_ Proof of emailed notice to affected Neighborhood Association representatives

 **ALTERNATIVE LANDSCAPING PLAN**

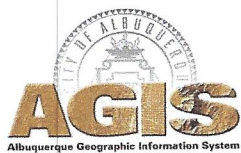
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- \_\_\_ 4) Letter of authorization from the property owner if application is submitted by an agent
- \_\_\_ 5) Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-5-6(C)(16)
- \_\_\_ 6) Landscape Plan

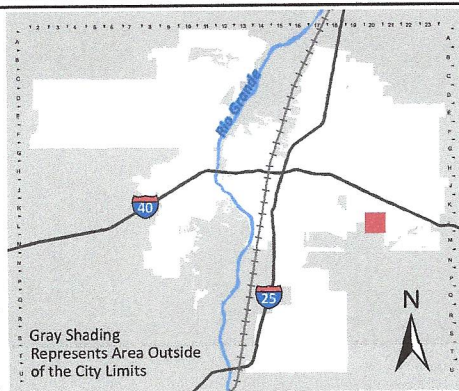


For more details about the Integrated Development Ordinance visit: <http://www.cabq.gov/planning/codes-policies-regulations/integrated-development-ordinance>

# IDO Zone Atlas May 2018



IDO Zoning information as of May 17, 2018  
The Zone Districts and Overlay Zones are established by the Integrated Development Ordinance (IDO).



Gray Shading Represents Area Outside of the City Limits

## Zone Atlas Page: L-20-Z

- Easement
  - Escarpment
  - Petroglyph National Monument
  - Areas Outside of City Limits
  - Airport Protection Overlay (APO) Zone
  - Character Protection Overlay (CPO) Zone
  - Historic Protection Overlay (HPO) Zone
  - View Protection Overlay (VPO) Zone
- 0 250 500 1,000 Feet



## LETTER OF AUTHORIZATION

**Subject Property: 600 Moon ST SE, Block 56-A, Skyline Heights Addition, Containing approximately 2.8647 acres**

I, the undersigned owner of subject property, hereby designate JAG Planning & Zoning, LLC to be my authorized representative for all Subdivision matters associated with this property.

A handwritten signature in black ink, appearing to read "Drew Stuart", is written over a horizontal line.

Drew Stuart  
SOME Investments LLC

\_\_\_\_\_12/4/24\_\_\_\_\_

Date



## LETTER OF AUTHORIZATION

**Subject Property: 510 Moon ST SE and Various Lots on Santa Clara SE, Lots 6, 7, 8, 9, & 10, Block 25, Skyline Heights Subdivision, Containing approximately .862 acres**

I, the undersigned owner of subject property, hereby designate JAG Planning & Zoning, LLC to be my authorized representative for all Subdivision matters associated with this property.

Gary Peterson

Date



## LETTER OF AUTHORIZATION

**Subject Property: 9700 Trumbull Ave SE, Tract A, Block 26, Skyline Heights Subdivision,  
Containing approximately 1.3295 acres**

I, the undersigned owner of subject property, hereby designate JAG Planning & Zoning, LLC to be my authorized representative for all Subdivision matters associated with this property.

*John McClinton*

John McClinton

Trumbull M & M LLC

*12/4/24*

Date





## LETTER OF AUTHORIZATION


**Subject Property: 510 Moon ST SE and Various Lots on Santa Clara SE, Lot 5 & W 25.175 FT of ROW, Block 25, Skyline Heights Subdivision, Containing approximately .2479 acres**

I, the undersigned owner of subject property, hereby designate JAG Planning & Zoning, LLC to be my authorized representative for all Subdivision matters associated with this property.

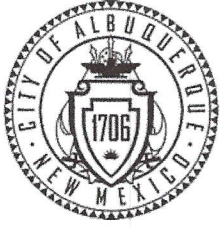
  
\_\_\_\_\_

Gary Peterson

G & R Holdings, LLC

  
\_\_\_\_\_

Date



**City of Albuquerque**  
P.O. Box 1293 Albuquerque, NM 87103  
**Planning Department**  
Alan Varela, Interim Director

**Tim Keller, Mayor**  
**Sarita Nair, CAO**

**DATE:** December 17, 2024

**SUBJECT:** Albuquerque Archaeological Ordinance - Compliance Documentation

**Case Number(s):** PR2022-007903,  
**Agent:** JAG Planning & Zoning, LLC - Juanita Garcia  
**Applicant:** Some Investments & Others  
**Legal Description:** Block 56A, Tract A, Lots 6-10, Block 25 & 26, Skyline Heights Addition  
**Zoning:** NR-C  
**Acreage:** 6.1948  
**Zone Atlas Page(s):** L-20-Z

**CERTIFICATE OF NO EFFECT:**  Yes  No

**CERTIFICATE OF APPROVAL:**  Yes  No

**SUPPORTING DOCUMENTATION:**

**SITE VISIT:**

**RECOMMENDATIONS:**

**SUBMITTED BY:**

**SUBMITTED TO:**

Planning, Development Services

\_\_\_\_\_  
Date

## 600 Moon St SE - Tribal notification

1 message

**Ortiz, Annette** <annetteortiz@cabq.gov>

Thu, Dec 19, 2024 at 11:50 AM

To: "jag@jagpandz.com" <jag@jagpandz.com>

Cc: "Rodenbeck, Jay B." <jrodenbeck@cabq.gov>, "Zamora, Renee C." <rczamora@cabq.gov>, "Webb, Robert L." <rwebb@cabq.gov>

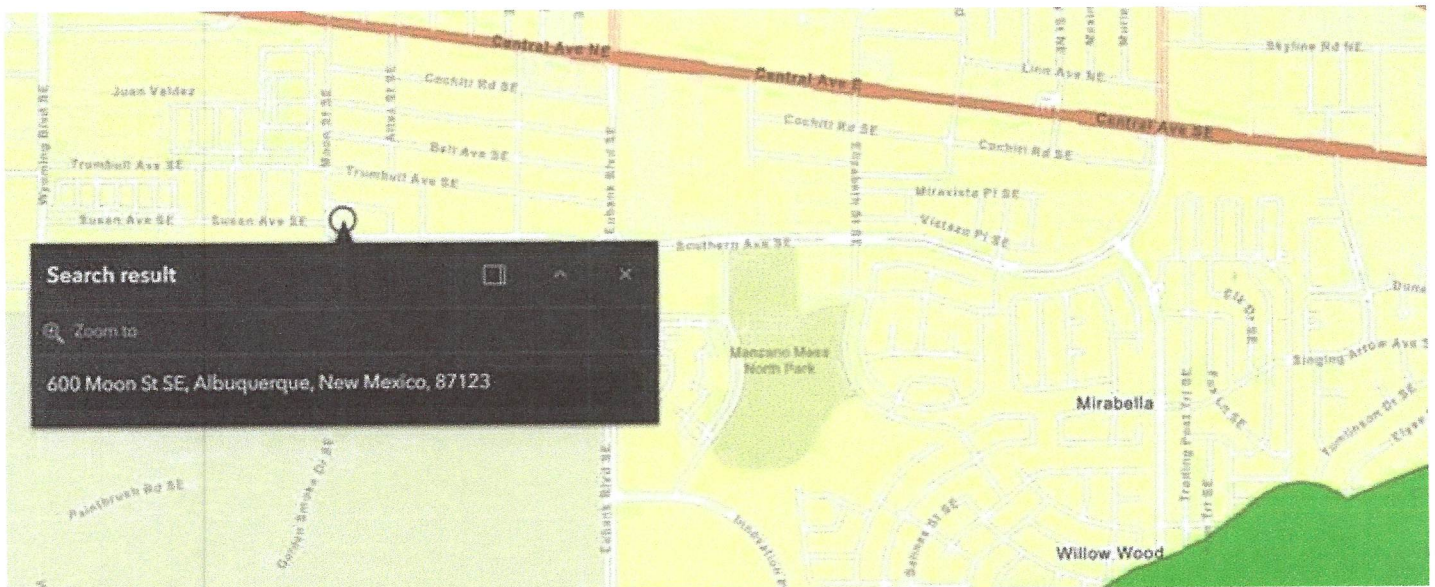
Good afternoon,

Thank you for your submittal

- We can confirm that a Pre-submittal Tribal Meeting is not required for the subject property pursuant to IDO §14-16-6-4(B). The IDO link is below:

[https://documents.cabq.gov/planning/IDO/2023\\_IDO\\_AnnualUpdate/IDO\\_2023\\_AnnualUpdate\\_Effective.pdf](https://documents.cabq.gov/planning/IDO/2023_IDO_AnnualUpdate/IDO_2023_AnnualUpdate_Effective.pdf) (14-16-6-4(B))

A PDF of the email from Planning staff confirming that a Pre-submittal Tribal Meeting was not required, please provide this information with your submittal.



Should you require further assistance, please don't hesitate to contact me, and/or Renee Zamora at 505.924-3358.

Thank you,



*Annette V. Ortiz*

Senior Admin/Navigator

Development Review Services

o 505.924.3623

e [annetteortiz@cabq.gov](mailto:annetteortiz@cabq.gov)

[cabq.gov/planning](http://cabq.gov/planning)