



Effective 12/16/2022

Please check the appropriate box(es) and refer to supplemental forms for submittal requirements. All fees must be paid at the time of application. Please note that these applications are not reviewed in a public meeting.

SUBDIVISIONS	MISCELLANEOUS APPLICATIONS
<input type="checkbox"/> Major – Preliminary Plat (Forms S & S1)	<input type="checkbox"/> Sidewalk Waiver (Form V2)
<input type="checkbox"/> Major – Bulk Land Plat (Forms S & S1)	<input type="checkbox"/> Waiver to IDO (Form V2)
<input type="checkbox"/> Extension of Preliminary Plat (Form S1)	<input type="checkbox"/> Waiver to DPM (Form V2)
<input type="checkbox"/> Minor Amendment - Preliminary Plat (Forms S & S2)	<input checked="" type="checkbox"/> Vacation of Public Right-of-way (Form V)
<input type="checkbox"/> Minor - Final Plat (Forms S & S2)	<input type="checkbox"/> Vacation of Public Easement(s) DHO (Form V)
<input type="checkbox"/> Minor – Preliminary/Final Plat (Forms S & S2)	<input type="checkbox"/> Vacation of Private Easement(s) (Form V)
	<b>APPEAL</b>
	<input type="checkbox"/> Decision of DHO (Form A)

**BRIEF DESCRIPTION OF REQUEST**

Vacate Santa Clara Ave SE and Altez ST NE (Public Right-of-Way) as shown on Exhibit

**APPLICATION INFORMATION**

Applicant/Owner: Some Investments, LLC		Phone: (505)362-8903
Address: 5901 - J Wyoming Blvd NE, Suite 201		Email:
City: Albuquerque	State: NM	Zip: 87109
Professional/Agent (if any): Juanita Garcia - JAG Planning & Zoning, LLC		Phone: (505) 362-8903
Address: P.O. Box 7857		Email: jag@jagpandz.com
City: Albuquerque	State: NM	Zip: 87194
Proprietary Interest in Site: Adjacent Property Owner	List all owners:	

**SITE INFORMATION (Accuracy of the existing legal description is crucial! Attach a separate sheet if necessary.)**

Lot or Tract No.: Lot 56-A	Block: 56-A	Unit:
Subdivision/Addition: Skyline Heights Addn	MRGCD Map No.:	UPC Code: 1020056300354
Zone Atlas Page(s): L-20	Existing Zoning: NR-C	Proposed Zoning No Change
# of Existing Lots: 1	# of Proposed Lots: No Change	Total Area of Site (Acres): .9335 of ROW

**LOCATION OF PROPERTY BY STREETS**

Site Address/Street: 600 Moon ST SE Between: Southern SE and: Santa Clara SE

**CASE HISTORY (List any current or prior project and case number(s) that may be relevant to your request.)**

PR-2022-007903, PS2022-00246, PS2023-00203

I certify that the information I have included here and sent in the required notice was complete, true, and accurate to the extent of my knowledge.

Signature: *Juanita Garcia* Date: 1/10/2024

Printed Name: Juanita Garcia, JAG Planning & Zoning, LLC  Applicant or  Agent

**FORM V: VACATIONS OF EASEMENTS OR RIGHT-OF-WAY - DHO**

*Please refer to the DHO public meeting schedule for meeting dates and deadlines. Your attendance is required.*

VACATION OF RIGHT-OF-WAY - DHO

VACATION OF RIGHT-OF-WAY - COUNCIL

A Single PDF file of the complete application including all documents being submitted must be emailed to [PLNDRS@cabq.gov](mailto:PLNDRS@cabq.gov). Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided to City Staff using other online resources such as Dropbox or FTP. The PDF shall be organized in the number order below. Divide the PDF with a title sheet for each of the three documentation sections in **bold** below.

**VACATION DOCUMENTATION**

- 1) DHO Application form completed, signed, and dated
- 2) Form V with all the submittal items checked/marked
- 3) Zone Atlas map with the entire site clearly outlined and labeled
- N/A* 4) Copy of the complete document which created the easement(s)  
*Not required for City owned public right-of-way*
- 5) Drawing showing the easement or right-of-way to be vacated
- N/A* 6) If easements, list number to be vacated \_\_\_\_\_
- 7) Square footage to be vacated (see IDO Section 14-16-6-6(M)) 40,665 SQ FT

**SUPPORTIVE DOCUMENTATION**

- 8) Letter of authorization from the property owner if application is submitted by an agent
- 9) Letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-6(M)
- 10) Proof of Pre-Application Meeting with City staff per IDO Section 14-16-6-4(B)

**PUBLIC NOTICE DOCUMENTATION**

- 11) Sign Posting Agreement
- 12) Proof of a Pre-Submittal Neighborhood Meeting per IDO 14-16-6-4(C)
  - Office of Neighborhood Coordination neighborhood meeting inquiry response
  - N/A* Proof of email with read receipt OR Certified Letter offering meeting to applicable associations
  - N/A* Completed neighborhood meeting request form(s)
  - N/A* If a meeting was requested or held, copy of sign-in sheet and meeting notes

N/A 13) Required Content of Notice at Submittal per IDO Section 14-16-6-4(K)(1) (not required for an extension)

N/A Office of Neighborhood Coordination notice inquiry response

N/A Completed notification form(s), proof of additional information provided in accordance with IDO Section 6-4(K)(1)(b)

N/A Proof of emailed notice to affected Neighborhood Association representatives

No 14) Interpreter Needed for Hearing? \_\_\_\_\_ if yes, indicate language: \_\_\_\_\_

VACATION OF PRIVATE EASEMENT

VACATION OF PUBLIC EASEMENT

A Single PDF file of the complete application including all documents being submitted must be emailed to [PLNDRS@cabq.gov](mailto:PLNDRS@cabq.gov) prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided to City Staff using other online resources such as Dropbox or FTP. The PDF shall be organized in the number order below.

\_\_\_\_\_ 1) DHO Application form completed, signed, and dated

\_\_\_\_\_ 2) Form V with all the submittal items checked/marked

\_\_\_\_\_ 3) Zone Atlas map with the entire site clearly outlined and labeled

\_\_\_\_\_ 4) Copy of the complete document which created the easement(s)

\_\_\_\_\_ 5) Drawing showing the easement or right-of-way to be vacated

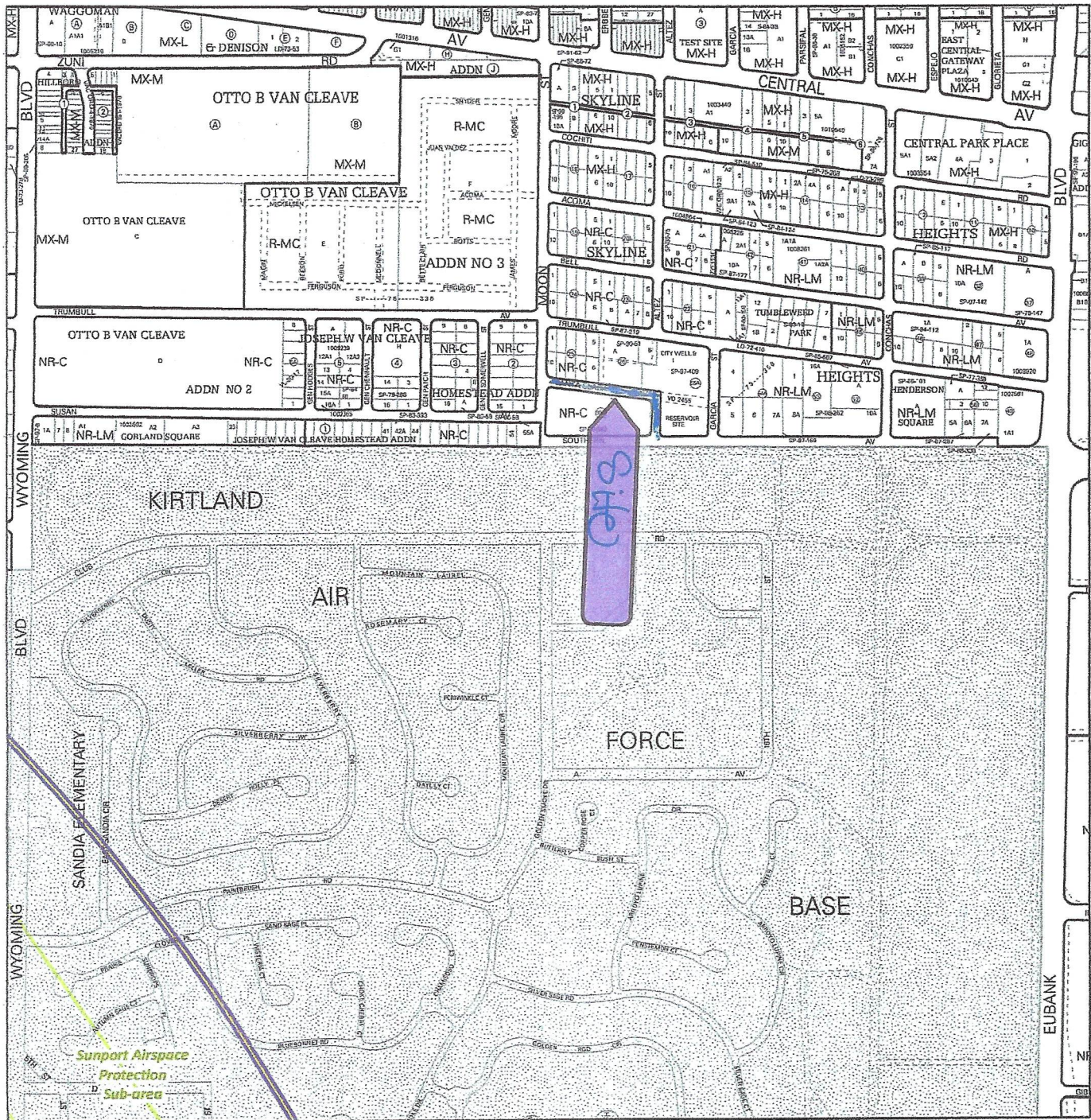
\_\_\_\_\_ 6) List number to be vacated \_\_\_\_\_

\_\_\_\_\_ 7) Letter of authorization from the property owner if application is submitted by an agent

\_\_\_\_\_ 8) Letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-6(M)

\_\_\_\_\_ 9) Proof of Pre-Application Meeting with City staff per IDO Section 14-16-6-4(B)

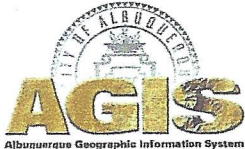
\_\_\_\_\_ 10) Interpreter Needed for Hearing? \_\_\_\_\_ if yes, indicate language: \_\_\_\_\_



For more details about the Integrated Development Ordinance visit: <http://www.cabq.gov/planning/codes-policies-regulations/integrated-development-ordinance>

## IDO Zone Atlas

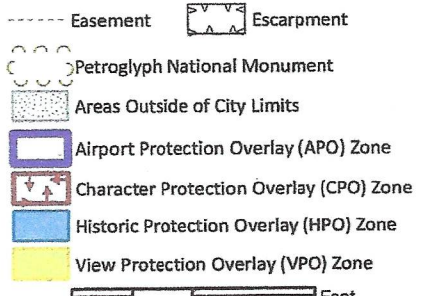
### May 2018



IDO Zoning information as of May 17, 2018

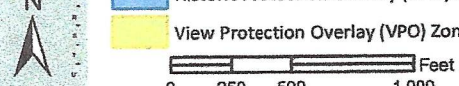
The Zone Districts and Overlay Zones are established by the Integrated Development Ordinance (IDO).

Zone Atlas Page:  
**L-20-Z**



- Easement
- Petroglyph National Monument
- Areas Outside of City Limits
- Airport Protection Overlay (APO) Zone
- Character Protection Overlay (CPO) Zone
- Historic Protection Overlay (HPO) Zone
- View Protection Overlay (VPO) Zone

Gray Shading  
Represents Area Outside of the City Limits

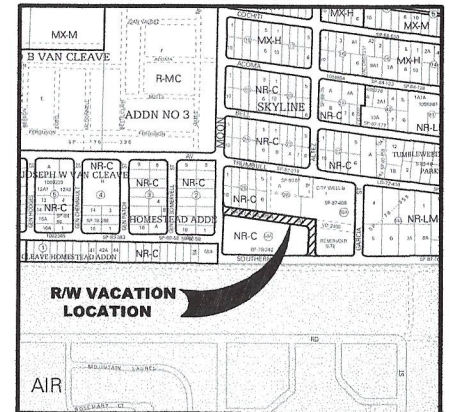
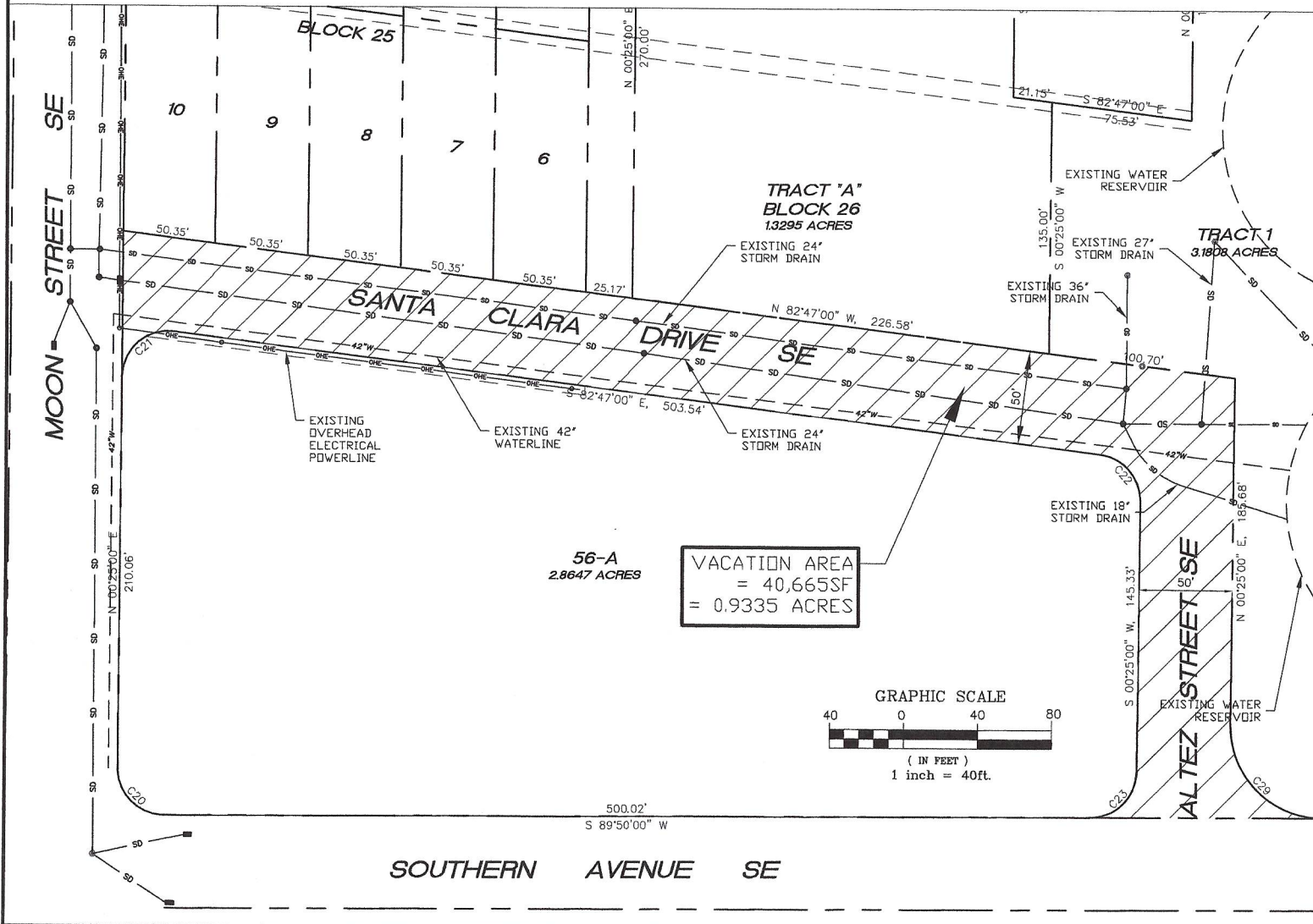


0 250 500 1,000 Feet

**PURPOSE OF PLAT**

THE PURPOSE OF THIS PLAT IS TO VACATE THE PUBLIC RIGHT OF WAY OF SANTA CLARA AVENUE BETWEEN SOUTHERN BOULEVARD SE AND MOON STREET SE AND CREATE A PRIVATE ROAD EASEMENT FOR THE BENEFITS OF LOTS 6-10, BLOCK 25, SKYLINE HEIGHTS AND TRACT 'A', BLOCK 26, SKYLINE HEIGHTS AND TRACT 1, BLOCK 55-A, SKYLINE HEIGHTS AND BLOCK 56-A, SKYLINE HEIGHTS. THIS WILL ALSO CONVERT THE PUBLIC RIGHT OF WAY TO A PUBLIC UTILITY EASEMENT FOR THE BENEFIT OF THE CITY AND UTILITY COMPANIES.

RIGHT-OF-WAY  
 VACATION EXHIBIT FOR  
**SANTA CLARA DRIVE SE  
 AND ALTEZ STREET SE**  
 CONVERSION TO A PRIVATE ROADWAY EASEMENT  
 AND PUBLIC UTILITY EASEMENT  
 CITY OF ALBUQUERQUE, NEW MEXICO  
 NOVEMBER 2023



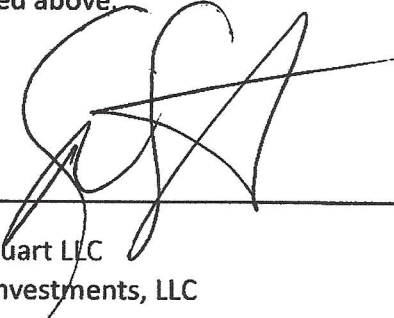
VICINITY MAP - C.O.A.  
 ZONE ATLAS L-20-Z



## LETTER OF AUTHORIZATION

**Subject Property: Portion of Santa Clara Ave SE and Altez ST NE, east and north of 600 Moon SE, Lot 56A, Block 56A, Skyline Heights.**

I, the undersigned owner of subject property, hereby designate JAG Planning & Zoning, LLC to be my authorized representative for the request of a Vacation of Right-of-way for the area described above.

  
\_\_\_\_\_  
Drew Stuart LLC  
SOME Investments, LLC

11/14/23  
\_\_\_\_\_  
Date



January 10, 2024

Development Hearing Officer  
City of Albuquerque, Planning Department  
600 2<sup>nd</sup> Street NW, Albuquerque NM 87102

Development Hearing Officer:

JAG Planning & Zoning, agent for Some Investments, LLC, respectfully requests your review and recommendation of approval of a vacation of right-of-way to City Council in accordance with 14-16-6-6(M) of the Integrated Development Ordinance (IDO).

### Request

The applicant is requesting a recommendation of approval to City Council for a vacation of right-of-way for a portion of Santa Clara Ave SE and Altez ST NE, adjacent to 600 Moon ST SE, Lot 56-A, Block 56-A, Skyline Heights Addition. The area is east of Moon Street SE, north of Southern Avenue SE, West of Garcia Street SE and south of Trumbull Ave SE. The area south of the subject site is Kirtland Air Force Base, which helps create an isolated area for the general public. The vacation of right-of-way is for an approximate area of 40,665 or .9335 Acres in size, which requires City Council approval. If granted approval, the applicant intends on maintaining the area as a vehicular access easement for 600 Moon ST SE and all other adjacent properties that currently have vehicular access from Santa Clara Ave and Altez St. Since the current rights-of-way contain public utilities, the applicant also intends on dedicating the area as a public utility easement, especially for water and sanitary sewer.

### Justification

Justification for the Vacation of Right-of way is required in accordance with section 14-16-6-6(M)(3) – Decision Criteria for Vacation of Right-of-Way.

**14-16-6-6(M)(3)(a) - The public welfare does not require that the public right-of-way or easement be retained.**

Santa Clara Ave SE and Altez ST NE are both considered local streets, as identified in the Long-Range Roadway System Map published by the Mid Region Council of Governments (MRCOG).

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These roads abut seven properties but do not provide everyday access to any of those seven properties. Three of the properties do not have driveway entrances to these streets (including the applicants) since they have direct access from other adjacent streets. The remaining four lots have driveway entrances but are used only as secondary entrances as an as needed basis.

Santa Clara Ave SE and Altez ST NE are currently used as staging areas for homeless camps, RV storage or parking or areas to leave abandoned stolen vehicles or articles. During one visit of the area, the agent witnessed a large commercial safe that was pried open and its contents were removed with the safe left in the middle of the road.

The proposed application includes a copy of the public records request demonstrating the number of calls for service that occurred between the years of 2020 and 2023. As demonstrated on the logs, there have been numerous calls for service related to trash, homeless camps, illegal dumping, RVs camped out on the roadway, road obstructions and on and on. The adjacent property owners have been contacting the city for many years to have this area cleaned up and are hoping to finally resolve the matter by having the roads vacated and securing the private easement with a private vehicular gate.

The adjacent property owners demonstrate that Santa Clara and Altez do not require these public rights of way to exist and can operate with these roads being designated as private access easements. The public welfare does not require the public right-of-way that is proposed to be vacated.

**14-16-6-6(M)(3)(b) - There is a net benefit to the public welfare because the development made possible by the vacation is clearly more beneficial to the public welfare than the minor detriment resulting from the vacation, and there is no convincing evidence that any substantial property right is being abridged against the will of the owner of the right.**

Since Santa Clara and Altez ST SE are mostly used for the purposes of illegal dumping, homeless encampments and RV parking, the amount of city resources to clean this area resulted in hours of resources, as shown on the calls for service log that has been provided with the application. Vacating these roads would eliminate the need to use city resources to continually clean up this area, which is clearly more beneficial to the public welfare than the minor detriment resulting from the vacation.

In addition, the signed petition from just about all of the adjacent property owners (the only exception is ABCWUA) shows there is no convincing evidence that any substantial property right is being abridged against the will of the owner of the right.

If granted approval, the adjacent property owners intend to purchase the vacated streets and have the vacated area serve as a separate tract of land that will serve only as a private vehicular and public utility easement.



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### Zone Designation for Vacated Right-of-way

The property adjacent to the proposed vacated right-of-way is zoned NR-C. The applicant is aware that if this vacation is approved, the vacated right-of-way will also be zoned NR-C. The NR-C zone allows the type of business that is being conducted on adjacent properties.

### Neighborhood and Adjacent Property Owner Notification

The vacation of right-of-way request will meet the applicable standards of the IDO, DPM and other City requirements. Notification requirements for this request, as specified in Table 6-1-1 of the IDO have also been met. A request for Neighborhood Associations information demonstrates there are no registered neighborhood associations that affect this area. Therefore, no notice was sent. The applicant has obtained contact information regarding adjacent property ownership and notices will be sent out 15 days prior to this case being heard by the DHO, as required by ordinance.

Thank you for your consideration on this matter. I can be reached at (505) 362-8903, (505) 363-5613 or at [jag@jagpandz.com](mailto:jag@jagpandz.com).

Sincerely,



Juanita Garcia  
Principal

JAG Planning & Zoning, LLC



IPRA 23-12087 - CRM Case Search - Location Search: 9300 to 9600 Santa Clara Ave. SE - Trespassing, homeless encampments, illegal, suspicious, and other calls made - Date Range: 01/01/2020 through 12/14/2023

Case #	Address Line 1	Date Created	Provider Group	Description
200519-000102	9600-9798 Santa Clara Ave SE	5/19/2020 7:38	PLAN-Planning Clearinghouse	Image: <a href="https://seeclickfix.com/files/issue_images/0172/9765/image.jpg">https://seeclickfix.com/files/issue_images/0172/9765/image.jpg</a>
210723-000428	9600-9798 Santa Clara Ave SE	7/23/2021 9:12	APD - Abandoned Vehicle Clearinghouse	This vehicle is scoping the neighborhood moving streets and leaving truck parked two days it has
220525-001346	9600-9798 Santa Clara Ave SE	5/25/2022 13:31	PLAN-Planning Clearinghouse	Trash clean up needed all along this area household items dumped all over
221126-000139	9600-9798 Santa Clara Ave SE	11/26/2022 8:21	PLAN-Planning Clearinghouse	Illegal camping, campers parked in the street and lots of trash. Please clean up the streets of
221202-000351	9600-9798 Santa Clara Ave SE	12/2/2022 9:05	APD - Abandoned Vehicle Clearinghouse	Many unregistered vehicles setting up camp tagging piles with graffiti lighting tires at night. This
221207-000496	9600-9798 Santa Clara Ave SE	12/7/2022 9:51	APD - Abandoned Vehicle Clearinghouse	Rvs tagged and people keep taking off orange stickers thinking aren't going to get towed hopefully
221208-000464	9600-9798 Santa Clara Ave SE	12/8/2022 9:45	PLAN-Planning Clearinghouse	Loads of trash collecting in this location The illegal rvs parked are dumping all their trash all over.
221210-000603	9600-9798 Santa Clara Ave SE	12/10/2022 11:52	APD - Abandoned Vehicle Clearinghouse	This issue has not been resolved These illegal vehicles are still parked and have drug in another rv.
221221-000159	9600-9798 Santa Clara Ave SE	12/21/2022 8:23	APD - Abandoned Vehicle Clearinghouse	This abandon vehicle is still here. It has been tagged but the tags ripped off.
230329-002215	9600-9798 Santa Clara Ave SE	3/29/2023 17:36	PLAN-Planning Clearinghouse	Setting up a homeless camp looks like a bad bunch, cars shopping carts etc
230423-000001	9600-9798 Santa Clara Ave SE	4/23/2023 6:03	PLAN-Planning Clearinghouse	This area was just cleared last week and homeless squatters moving back into the area trashing it all
230713-000948	9600-9798 Santa Clara Ave SE	7/13/2023 11:13	APD - Abandoned Vehicle Clearinghouse	Burned out abandoned
230725-002031	9600-9798 Santa Clara Ave SE	7/25/2023 15:05	SWD-Solid Waste Clean City	Bum just dumped all this including 10 gallons of oil
230725-002033	9600-9798 Santa Clara Ave SE	7/25/2023 15:05	SWD-Solid Waste Clearinghouse	About 15 tires
231026-001003	9600-9798 Santa Clara Ave SE	10/26/2023 11:59	APD - Abandoned Vehicle Clearinghouse	Numerous rvs most recently five most without plates. Clogging up the street access . More moving
231204-001430	9600-9798 Santa Clara Ave SE	12/4/2023 12:35	PLAN-Planning Clearinghouse	Albuquerque's finest dumping trash on street
230611-000768	9601 SANTA CLARA AVE SE	6/11/2023 22:23	PLAN-Planning Clearinghouse	Homeless camp needles trash and human waste and abandoned cars
210504-001259	9601-9799 Santa Clara Ave SE	5/4/2021 12:32	SWD-Solid Waste Clean City	Sofas, mattresses, other debris dumped on street. Santa Clara at Altez SE.
221103-001708	9601-9799 Santa Clara Ave SE	11/3/2022 15:02	APD - Abandoned Vehicle Clearinghouse	Abandon vehicle
221121-001793	9601-9799 Santa Clara Ave SE	11/21/2022 15:17	APD - Abandoned Vehicle Clearinghouse	Two abandon rvs no plates
221123-000386	9601-9799 Santa Clara Ave SE	11/23/2022 9:13	APD - Abandoned Vehicle Clearinghouse	Rvs with no tags camped out
221202-000363	9601-9799 Santa Clara Ave SE	12/2/2022 9:07	SWD-Graffiti	Trash camped out marking up public property with graffiti
221207-000404	9601-9799 Santa Clara Ave SE	12/7/2022 9:22	APD - Abandoned Vehicle Clearinghouse	Lots of unregistered rvs and vehicles moving into this area. Loads of trash dumped in area. This
221213-000241	9601-9799 Santa Clara Ave SE	12/13/2022 8:44	PLAN-Planning Clearinghouse	Trash piled up, homeless camp dumping their poop tanks.
221228-000234	9601-9799 Santa Clara Ave SE	12/28/2022 8:51	APD - Abandoned Vehicle Clearinghouse	Unregistered rv, no plates reported days ago still there. Trash all over, vehicles coming and going at
221208-000704	9696-9798 Santa Clara Ave SE, Altez	12/8/2022 10:56	PLAN-Planning Clearinghouse	Issue Type: People camping, RV's, and tents, trailer. Using our property as a toilet.
221209-000349	9696-9798 Santa Clara Ave SE, Altez	12/9/2022 9:19	PLAN-Planning Clearinghouse	Issue Type: Camping, drug use, etc.
230130-000443	9696-9798 Santa Clara Ave SE, Altez	1/30/2023 9:24	PLAN-Planning Clearinghouse	Description: Trash from the rvs that left the area
220512-002116	ALTEZ ST SE	5/12/2022 16:26	PLAN-Planning Clearinghouse	At Santa Clara and Altez on both sides of the road on Santa Clara and Altez. States there are large items as well.
220525-000212	ALTEZ ST SE	5/25/2022 8:35	APD - Abandoned Vehicle Clearinghouse	APD 5085 called in to report RV Burnt
231025-001607	ALTEZ ST SE	10/25/2023 14:34	SWD-Solid Waste Clean City	Caller states on Santa Clara on westside near Altez, States also had motorhomes and cars with encampment.
200801-001164	ALTEZ ST SE & SANTA CLARA AVE	8/1/2020 14:37	PLAN-Planning Clearinghouse	Illegal dumping
200106-001194	MOON ST SE	1/6/2020 12:55	DMD-Street CLR	No Value
200220-000209	MOON ST SE	2/20/2020 8:31	DMD-Street CLR	No Value
200414-000863	MOON ST SE	4/14/2020 12:06	DMD-Street CLR	No Value
200417-001001	MOON ST SE	4/17/2020 12:26	DMD-Street CLR	No Value
200420-001483	MOON ST SE	4/20/2020 12:59	DMD-Street CLR	No Value
200521-000266	MOON ST SE	5/21/2020 8:45	DMD-Street CLR	No Value
200611-001431	MOON ST SE	6/11/2020 12:31	DMD-Street CLR	No Value
200618-000274	MOON ST SE	6/18/2020 8:55	DMD-Street CLR	No Value
200627-000589	MOON ST SE	6/27/2020 11:08	SWD-Solid Waste Clean City	Minor clothing and other debris on Moon and Santa Clara
200821-000111	MOON ST SE	8/21/2020 7:45	DMD-Street CLR	No Value
200924-000264	MOON ST SE	9/24/2020 8:54	DMD-Street CLR	No Value
201012-000320	MOON ST SE	10/12/2020 8:26	DMD-Street CLR	No Value
201021-000423	MOON ST SE	10/21/2020 9:51	DMD-Street CLR	No Value
201023-000604	MOON ST SE	10/23/2020 10:47	DMD-Street CLR	No Value

201029-000507	MOON ST SE	10/29/2020 10:18	DMD-Street CLR	No Value
201116-000590	MOON ST SE	11/16/2020 9:40	DMD-Street CLR	No Value
201211-000234	MOON ST SE	12/11/2020 8:57	DMD-Street CLR	No Value
201218-000474	MOON ST SE	12/18/2020 10:26	DMD-Street CLR	No Value
210119-000556	MOON ST SE	1/19/2021 9:55	DMD-Street CLR	No Value
210413-000082	MOON ST SE	4/13/2021 7:42	Family & Comm Svc Clearinghouse	Homeless camp onn Santa Clara. Caller said they are in the street area.
221230-000168	MOON ST SE	12/30/2022 8:44	DMD-Street CLR	No Value
230105-000212	MOON ST SE	1/5/2023 8:35	DMD-Street CLR	No Value
230510-001420	MOON ST SE	5/10/2023 12:41	APD - Abandoned Vehicle Clearinghouse	On Santa Clara, East of Moon SE - Purple Van with Traffic Cone Behind it, Looks like someone may be living in it.
200601-000430	SANTA CLARA AV SE	6/1/2020 8:41	DMD-Street CLR	No Value
200608-000411	SANTA CLARA AV SE	6/8/2020 8:56	DMD-Street CLR	No Value
210413-000094	SANTA CLARA AV SE	4/13/2021 7:47	APD - Abandoned Vehicle Clearinghouse	There is 2-3 trailers and 2 cars total.
220523-000679	SANTA CLARA AV SE	5/23/2022 10:00	GSD-Facility Maintenance - CRM	there is a mattress, trash and numerous things that need to be thrown away, states they always get people illegal dumping.
220525-000063	SANTA CLARA AV SE	5/25/2022 7:08	PLAN-Planning Clearinghouse	Burned RV left in the street for a couple weeks, trash all over, including mattresses, bags, and loose trash. Caller states this is a dumping ground.
220525-000994	SANTA CLARA AV SE	5/25/2022 12:02	APD - Abandoned Vehicle Clearinghouse	Burnt RV next to the fence at the ABCWUA reservoir, caller concerned that the RV will be used to
220602-001836	SANTA CLARA AV SE	6/2/2022 14:31	APD - Police Clearinghouse	Photos in attachments
220603-000135	SANTA CLARA AV SE	6/3/2022 7:52	PLAN-Planning Clearinghouse	shell of a bernt RV and piles of trash around it left in street blocking it on Altez close to water tanks for a few months now.
221212-000830	SANTA CLARA AV SE	12/12/2022 11:38	SWD-Solid Waste Clean City	There is trash on both sides of the street at this intersection. There is large items and other debris from a homeless encampment.
221213-001324	SANTA CLARA AV SE	12/13/2022 13:54	SWD-Solid Waste Clean City	There is trash on both sides of the street at this intersection. There is large items and other debris from a homeless encampment.
200813-000150	SANTA CLARA AVE SE	8/13/2020 8:12	SWD-Solid Waste Clean City	PER UNIT 677 HERMAN P
210104-000347	SANTA CLARA AVE SE	1/4/2021 8:56	DMD-Street CLR	No Value
210310-001053	SANTA CLARA AVE SE	3/10/2021 12:13	Family & Comm Svc Clearinghouse	No Value
<b>68</b>	<b>CRM Cases</b>			

IPRA 23-12087 - CRM Case Search - Location Search: 501-513 Altez St SE - Trespassing, homeless encampments, illegal, suspicious, and other calls made - Date Range: 01/01/2020 through 12/14/2023				
Case #	Address Line 1	Date Created	Provider Group	Description
220530-000120	500-598 Altez St SE	5/30/2022 13:50	PLAN-Planning Clearinghouse	
220705-003284	500-598 Altez St SE	7/5/2022 20:51	PLAN-Planning Clearinghouse	Please have this mess cleaned up! This area is down Southern just past the Nuclear Museum on
221209-000978	500-598 Altez St SE	12/9/2022 12:17	SWD-Solid Waste Clean City	homeless catastrophe in the making The city can't allow this to continue and needs to clean up and
230329-002247	500-598 Altez St SE	3/29/2023 17:45	PLAN-Planning Clearinghouse	Several cars a lot of people gathering
230725-002046	500-598 Altez St SE	7/25/2023 15:07	SWD-Solid Waste Clean City	
230725-002047	500-598 Altez St SE	7/25/2023 15:08	SWD-Solid Waste Clean City	<a href="https://seeclickfix.com/rails/active_storage/blobs/redirect/eyJfcmFpbHMiOnsibWVzc2FnZSI6IkJBaH">https://seeclickfix.com/rails/active_storage/blobs/redirect/eyJfcmFpbHMiOnsibWVzc2FnZSI6IkJBaH</a>
221213-001459	500-598 Altez St SE, Albuquerque, NM, 87123, US	12/13/2022 14:35	PLAN-Planning Clearinghouse	
220525-001336	501-599 Altez St SE	5/25/2022 13:30	PLAN-Planning Clearinghouse	
221204-000653	501-599 Altez St SE	12/4/2022 18:47	PLAN-Planning Clearinghouse	
221206-000320	501-599 Altez St SE	12/6/2022 8:51	PLAN-Planning Clearinghouse	
221213-000634	501-599 Altez St SE	12/13/2022 10:42	PLAN-Planning Clearinghouse	the accompanying photos, if this doesn't shock you something is wrong Remove the 5th wheel and
221213-000655	501-599 Altez St SE	12/13/2022 10:47	PLAN-Planning Clearinghouse	these homeless camps abandon the area as they move on to a new location I thought you could be
230506-001699	501-599 Altez St SE	5/6/2023 18:55	PLAN-Planning Clearinghouse	homeless camp Removing the vagrants is all but good, but to just leave the garbage is bewildering
230127-001225	501-599 Altez St SE, Albuquerque, NM, 87123, US	1/27/2023 13:22	PLAN-Planning Clearinghouse	drugs use, prostitution etc.
230321-000112	503 ALTEZ ST SE	3/21/2023 8:10	PLAN-Planning Clearinghouse	There is a lot of litter debris surrounding the property.
230331-000065	503 ALTEZ ST SE	3/31/2023 7:30	SWD-Solid Waste Clean City	Caller states he reported this 1-2 weeks and nothing has changed yet. Homeless living in the dirt near
230421-000533	503 ALTEZ ST SE	4/21/2023 10:09	PLAN-Planning Clearinghouse	area was recently cleared out, now bigger tent set up again, large amt of trash generated at site
220506-001120	SANTA CLARA AV SE	5/6/2022 12:27	APD - Police Clearinghouse	The other is blue and white.
220525-000063	SANTA CLARA AV SE	5/25/2022 7:08	PLAN-Planning Clearinghouse	Burned RV left in the street for a couple weeks, trash all over, including mattresses, bags, and loose t
220525-000994	SANTA CLARA AV SE	5/25/2022 12:02	APD - Abandoned Vehicle Clearinghouse	jump the fence onto the property
220602-001836	SANTA CLARA AV SE	6/2/2022 14:31	APD - Police Clearinghouse	
220603-000135	SANTA CLARA AV SE	6/3/2022 7:52	PLAN-Planning Clearinghouse	shell of a bernt RV and piles of trash around it left in street blocking it on Altez close to water tanks f
221212-000830	SANTA CLARA AV SE	12/12/2022 11:38	SWD-Solid Waste Clean City	There is trash on both sides of the street at this intersection. There is large items and other debris fro
221213-001324	SANTA CLARA AV SE	12/13/2022 13:54	SWD-Solid Waste Clean City	There is trash on both sides of the street at this intersection. There is large items and other debris fro
200212-001904	SOUTHERN AV SE	2/12/2020 17:17	DMD-Traffic Signs & Markings CLR	No Value
200221-000512	SOUTHERN AV SE	2/21/2020 10:05	DMD-Street CLR	No Value
200303-000497	SOUTHERN AV SE	3/3/2020 9:43	DMD-Street CLR	No Value
200409-000367	SOUTHERN AV SE	4/9/2020 9:31	DMD-Street CLR	No Value
200415-000846	SOUTHERN AV SE	4/15/2020 11:46	DMD-Street CLR	No Value
200428-000355	SOUTHERN AV SE	4/28/2020 9:13	DMD-Street CLR	No Value
200623-000809	SOUTHERN AV SE	6/23/2020 11:44	DMD-Street CLR	No Value
200706-000803	SOUTHERN AV SE	7/6/2020 10:01	DMD-Street CLR	No Value
200713-000847	SOUTHERN AV SE	7/13/2020 10:29	DMD-Street CLR	No Value
210730-000558	SOUTHERN AV SE	7/30/2021 9:54	DMD-Street CLR	No Value
220224-000203	SOUTHERN AV SE	2/24/2022 7:59	DMD-Street CLR	No Value
220713-001005	SOUTHERN AV SE	7/13/2022 11:12	SWD-Solid Waste Clean City	Altez , Garcia and Trumbell
221108-000840	SOUTHERN AV SE	11/8/2022 11:25	DMD-Street CLR	No Value
221213-001285	SOUTHERN AV SE	12/13/2022 13:47	SWD-Solid Waste Clean City	tent
221214-000013	SOUTHERN AV SE	12/14/2022 7:06	DMD-Street CLR	No Value

221214-000029	SOUTHERN AV SE	12/14/2022 7:07	Child Provider Group	tent
230120-000297	SOUTHERN AV SE	1/20/2023 9:09	DMD-Street CLR	No Value
230426-000183	SOUTHERN AV SE	4/26/2023 8:08	DMD-Street CLR	No Value
200722-000310	SOUTHERN AVE SE	7/22/2020 8:45	DMD-Street CLR	No Value
200731-000860	SOUTHERN AVE SE	7/31/2020 12:17	DMD-Street CLR	No Value
200803-002066	SOUTHERN AVE SE	8/3/2020 14:52	PLAN-Planning Clearinghouse	Mattress dumped on the shoulder of street , south of Southern and west of Altez on the south side o
200825-000820	SOUTHERN AVE SE	8/25/2020 10:51	DMD-Street CLR	No Value
201002-000243	SOUTHERN AVE SE	10/2/2020 8:59	DMD-Street CLR	No Value
201120-000148	SOUTHERN AVE SE	11/20/2020 8:22	DMD-Street CLR	No Value
210309-001614	SOUTHERN AVE SE	3/9/2021 14:44	SWD-Solid Waste Clean City	report couches, mattresses
200801-001164	ALTEZ ST SE & SANTA CLARA AVE SE,	8/1/2020 14:37	PLAN-Planning Clearinghouse	Illegal dumping
220512-002116	ALTEZ ST SE	5/12/2022 16:26	PLAN-Planning Clearinghouse	At Santa Clara and Altez on both sides of the road on Santa Clara and Altez. States there are large iter
220525-000212	ALTEZ ST SE	5/25/2022 8:35	APD - Abandoned Vehicle Clearinghouse	APD 5085 called in to report RV Burnt
231025-001607	ALTEZ ST SE	10/25/2023 14:34	SWD-Solid Waste Clean City	Caller states on Santa Clara on westside near Altez, States also had motorhomes and cars with encamp
200117-000312	ALTEZ ST SE	1/17/2020 8:56	DMD-Street CLR	No Value
200626-001143	ALTEZ ST SE	6/26/2020 12:21	PLAN-Planning Clearinghouse	Over grown trees are obstructing view. Left, to go East on Southern.
200626-001098	ALTEZ ST SE	6/26/2020 12:22	DMD-Traffic Signs & Markings CLR	Leaning stop sign.
220815-000506	ALTEZ ST SE	8/15/2022 9:10	DMD-Street CLR	No Value
220901-000276	ALTEZ ST SE	9/1/2022 8:37	SWD-Solid Waste Clean City	Caller reports a homeless encampment needing to be cleaned up. Caller states there is three large pi
221028-000435	ALTEZ ST SE	10/28/2022 10:01	DMD-Street CLR	No Value
200915-001495	ALTEZ ST SE	9/15/2020 13:08	DMD-Street CLR	No Value
200929-001001	ALTEZ ST SE	9/29/2020 11:37	DMD-Street CLR	No Value
201104-000566	ALTEZ ST SE	11/4/2020 10:47	DMD-Street CLR	No Value
201012-000385	ALTEZ ST SE	10/12/2020 8:43	DMD-Street CLR	No Value
63	CRM Cases			No Value

DEVELOPMENT FACILITATION TEAM

TRANSPORTATION DEVELOPMENT

DRB Project Number: 2022-007903  
600 Moon St.

AGENDA ITEM NO: 4

SUBJECT: Sketch Plat

ENGINEERING COMMENTS:

1. In order to vacate these roadways and turn them into a Private roadway, owners of all properties along Santa Clara and Altez will need to agree to this. All adjoining property owners would be entitled to purchasing the half of the vacated ROW adjacent to their property. Santa Clara and Altez would need to meet design requirements of a local roadway including having a 5' sidewalk with 4' to 6' landscape buffer.
2. Moon is a local road and requires a minimum 5' sidewalks with a 4' to 6' landscape buffer. Southern is a minor collector and requires a 6' sidewalk with a 5' to 6' landscape buffer.

For Future Development

3. A Traffic Circulation layout will be required prior to Site plan or Building Permit.
4. A Traffic Scoping Form will be required for review to determine if a Traffic Impact Study is required.

. If new or revised information is submitted, additional comments may be provided by Transportation Development.

FROM: Ernest Armijo, P.E.  
Transportation Development  
505-924-3991 or [earmijo@caba.gov](mailto:earmijo@caba.gov)

DATE: December 13, 2023

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ACTION:

APPROVED \_\_; DENIED \_\_; DEFERRED \_\_; COMMENTS PROVIDED \_\_; WITHDRAWN \_\_

DELEGATED: \_\_\_\_\_ TO: (TRANS) (HYD) (WUA) (PRKS) (CE) (PLNG)

**DEVELOPMENT REVIEW BOARD - HYDROLOGY SECTION**  
 Renée Brissette, PE, Senior Engineer | 505-924-3995 [rbrissette@cabq.gov](mailto:rbrissette@cabq.gov)

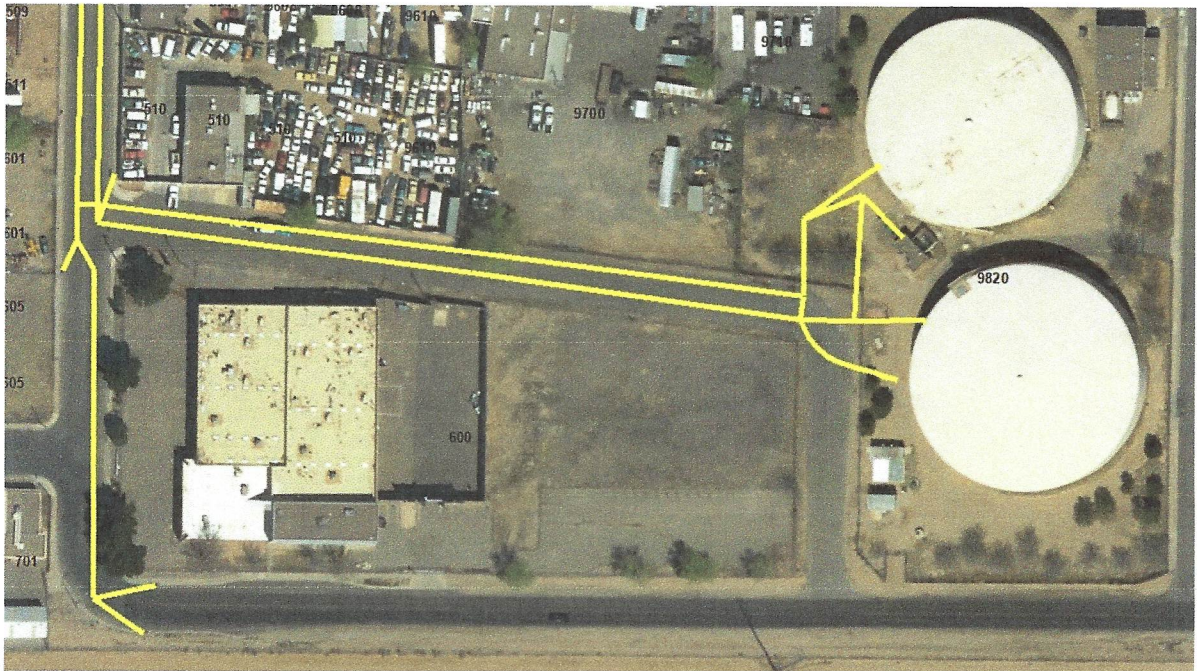
DRB Project Number: 2022-007903 Hearing Date: 12-13-2023

Project: 600 Moon SE Agenda Item No: 4

<input checked="" type="checkbox"/> Sketch Plat	<input type="checkbox"/> Minor Preliminary / Final Plat	<input type="checkbox"/> Preliminary Plat	<input type="checkbox"/> Final Plat
<input type="checkbox"/> Temp Sidewalk Deferral	<input type="checkbox"/> Sidewalk Waiver/Variance	<input type="checkbox"/> Site Plan for Bldg. Permit <input type="checkbox"/> Site Plan for Subdivision	<input type="checkbox"/> Bulk Land Plat
<input type="checkbox"/> SIA Extension	<input type="checkbox"/> DPM Variance	<input type="checkbox"/> Vacation of Public Easement	<input type="checkbox"/> Vacation of Public Right of Way

**ENGINEERING COMMENTS:**

- As long as City Storm Maintenance will have access for maintenance, Hydrology has no objection to the vacation of the R.O.W.
- Hydrology will need a Public Drainage Easement over the two existing public storm drains (a 24-in and a 48-in).



- Please add the City's standard drainage easement language to the plat.

APPROVED  
 DENIED

DELEGATED TO:  TRANS  HYD  WUA  PRKS  PLNG  
 Delegated For: \_\_\_\_\_  
 SIGNED:  I.L.  SPSP  SPBP  FINAL PLAT  
 DEFERRED TO \_\_\_\_\_



**DRAINAGE EASEMENT LANGUAGE FOR SUBDIVISION PLAT**

Areas designated on the accompanying plat as "drainage easements" are hereby dedicated by the owner as a perpetual easement for the common use and benefit of the various lots within the subdivisions for the purpose of permitting the conveyance of storm water runoff and the constructing and maintaining of drainage facilities in accordance with standards prescribed by the City of Albuquerque. Grantor shall construct drainage facilities in the easement in accordance with standards prescribed by the City and plans and specifications approved by the City Engineer in accordance with the Drainage Report with engineer's stamp date \_\_\_\_\_ and the Grading and Drainage Plan with engineer's stamp date \_\_\_\_\_ which report and plans are on file in the office of the City Engineer File # \_\_\_\_\_. No fence, wall, planting, building or other obstruction may be placed or maintained in easement area without approval of the City Engineer of the City of Albuquerque. There also shall be no alteration of the grades or contours in said easement area without the approval of the City Engineer. It shall be the duty of the lot owners of this subdivision to maintain said drainage easement and facilities at their cost in accordance with standards prescribed by the City of Albuquerque. The City shall have the right to enter periodically to inspect the facilities. In the event said lot owners fail to adequately and properly maintain drainage easement and facilities, at any time following fifteen (15) days written notice to said lot owners, the City may enter upon said area, perform said maintenance, and the cost of performing said maintenance shall be paid by applicable lot owners proportionately on the basis of lot ownership. In the event lot owners fail to pay the cost of maintenance within thirty (30) days after demand for payment made by the City, the City may file a lien against all lots in the subdivision for which proportionate payment has not been made. The obligations imposed herein shall be binding upon the owner, his heirs, and assigns and shall run with all lots within this subdivision.

The Grantor agrees to defend, indemnify, and hold harmless, the City, its officials, agents and employees from and against any and all claims, actions, suits, or proceedings of any kind brought against said parties for or on account of any matter arising from the drainage facility provided for herein or the Grantor's failure to construct, maintain, or modify said drainage facility.

APPROVED  
 DENIED

DELEGATED TO:  TRANS  HYD  WUA  PRKS  PLNG  
Delegated For: \_\_\_\_\_  
SIGNED:  I.L.  SPSP  SPBP  FINAL PLAT  
DEFERRED TO \_\_\_\_\_



## DEVELOPMENT HEARING OFFICER

### Planning Dept. - Case Comments

REVIEW DATE 12/13/23 AGENDA ITEM No. 4

Project Number: PR-2022-007093

Application Number: PS-2023-00203

Project Name: Santa Clara and Altez Street Vacations

Request: Vacation of Public Right of Way Santa Clara Ave. SE & Altez St. NE– City Council

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#### 1. BACKGROUND

- The applicant is proposing to vacate Santa Clara Ave. SE and Altez NE which is public ROW and convert it to private ROW. Per 6-6(M)(1)(b) of the IDO, the vacation of more than 5,000 square feet or the entire width of a street requires **City Council approval**, with the DHO being a recommending body. The proposed vacation exceeds 5,000 and is the entire width of the adjoining streets.
- The subject site is zoned NR-C. The southern portion of the site is located within the Central Main Street and Major Transit corridors but is not located within a center.
- The street segments are abutting other lots and property owners to the north and east, including the ABCWUA. Those property owners must show they are in agreement to vacate the public ROW and the re-establishment of private ROW.
- The Applicant must coordinate with the Real Property Division regarding the acquisition of the right-of-way.
- Please state the purpose for this vacation of public ROW to convert to private ROW. What are the resulting roadway widths, sidewalks, and landscaping buffers.

## 2. IDO/DPM COMMENTS

- An application to vacate ROW requires public notice, including the offer of a neighborhood meeting per Table 6-1-1.
- This sketch plat review by the Development Facilitation Team (DFT) staff is a required meeting for the proposed Vacation of Right-of-Way, per 6-4(C) and Table 6-1-1 of the IDO.
- The vacation request must be justified per the IDO review and decision criteria.
- A platting application for DHO review and approval must be submitted within one year of City Council approval of the Vacation. The platting application will not be accepted and placed on a DHO agenda until the City Council approves the ROW Vacation. The platting application forms can be obtained at the following links:
- DHO Application Forms for a Major Preliminary Plat (if major public infrastructure is required and/or if new streets are required):  
[https://documents.cabq.gov/planning/development-hearing-officer/DHO\\_Application.pdf](https://documents.cabq.gov/planning/development-hearing-officer/DHO_Application.pdf)

Form S1:

<https://documents.cabq.gov/planning/development-hearing-officer/Form%20S1.pdf>

Form PLT:

<https://documents.cabq.gov/planning/development-hearing-officer/Form%20PLT.pdf>

- DHO Application Forms for a Minor Preliminary/Final Plat (if a Major Preliminary Plat application submittal is not required for a future platting action):  
[https://documents.cabq.gov/planning/development-hearing-officer/DHO\\_Application.pdf](https://documents.cabq.gov/planning/development-hearing-officer/DHO_Application.pdf)

Form S2:

<https://documents.cabq.gov/planning/development-hearing-officer/Form%20S2.pdf>

Form PLT:

<https://documents.cabq.gov/planning/development-hearing-officer/Form%20PLT.pdf>

- For a future required Major Preliminary Plat application, all signatures from the surveyor, property owner(s), and the City Surveyor are required on the Plat prior to the acceptance of the application file and the placement on a DHO agenda.
- For a future required Minor Preliminary/Final Plat application, all signatures from the surveyor, property owner(s), the City Surveyor, the utility companies, and AMAFCA are required on the Plat prior to the acceptance of the application file and the placement on a DHO agenda. After acceptance of the Plat application, DXF approval from AGIS must be obtained and the project and application numbers must be added to the Plat.
- The Applicant will need to work with Transportation, Hydrology, and Water Authority members on submitting the required items per checklist form PLT for platting actions. Obtain all required signatures as a part of the application submittal process.
- The Applicant needs to prepare a Vacation Exhibit depicting the proposed Vacation of Public Right-of-Way in the application submittal.



*Disclaimer: The comments provided are based upon the information received from the applicant/agent. If new or revised information is submitted, additional comments may be provided by Planning.*

FROM: Jolene Wolfley  
Planning Department

DATE: 12/13/23

**DEVELOPMENT FACILITATIVE TEAM (DFT)**  
**Code Enforcement Comments**

*Disclaimer: Comments provided are based upon information received from applicant/agent. If new or revised information is submitted, additional comments may be provided by Planning staff.*

Jeff Palmer-Code Enforcement Supervisor  
Planning Department  
[jppalmer@cabq.gov](mailto:jppalmer@cabq.gov)

**DATE:** 12/13/2023

**AGENDA ITEM NO:** 4

**PROJECT NUMBER:**

[PR-2022-007903](#)

**PS-2023-00203** - SKETCH PLAT

**REQUEST:** Vacate Santa Clara Ave SE and Altez ST NE (Public Right-Of-way) as shown on maps and convert into private right-of-way

**LOTS/SUBDIVISION:** LOT 56-A, SKYLINE HEIGHTS ADDITION

**ADDRESS/LOCATION:** 600 MOON SE between SOUTHERN and SANTA CLARA SE

**ZONED:** NR-C

**IDO:** 2022

**COMMENTS:**

1. Code Enforcement has no comments at this time.



## DEVELOPMENT FACILITATION TEAM

Parks and Recreation Department

**PR-2022-007903**

PS-2023-00203 - SKETCH PLAT

REQUEST: Vacate Santa Clara Ave SE and Altez ST NE (Public Right-Of-way) as shown on maps and convert into private right-of-way

LOTS/SUBDIVISION: LOT 56-A, SKYLINE HEIGHTS ADDITION

ADDRESS/LOCATION: 600 MOON SE between SOUTHERN and SANTA CLARA SE

ZONED: NR-C

IDO: 2022

**Comments:**

12-13-2023

No comments at this time.

# SIGN POSTING AGREEMENT

## REQUIREMENTS

### POSTING SIGNS ANNOUNCING PUBLIC HEARINGS

All persons making application to the City under the requirements and procedures established by the Integrated Development Ordinance are responsible for the posting and maintaining of one or more signs on the property which is subject to the application, as shown in Table 6-1-1. Vacations of public rights-of-way (if the way has been in use) also require signs. Waterproof signs are provided at the time of application for a \$10 fee per sign. If the application is mailed, you must still stop at the Development Services Front Counter to pick up the sign(s).

The applicant is responsible for ensuring that the signs remain posted throughout the 15-day period prior to any public meeting or hearing. Failure to maintain the signs during this entire period may be cause for deferral or denial of the application. Replacement signs for those lost or damaged are available from the Development Services Front Counter.

1. LOCATION

- A. The sign shall be conspicuously located. It shall be located within twenty feet of the public sidewalk (or edge of public street). Staff may indicate a specific location.
- B. The face of the sign shall be parallel to the street, and the bottom of the sign shall be at least two feet from the ground.
- C. No barrier shall prevent a person from coming within five feet of the sign to read it.

2. NUMBER

- A. One sign shall be posted on each paved street frontage. Signs may be required on unpaved street frontages.
- B. If the land does not abut a public street, then, in addition to a sign placed on the property, a sign shall be placed on and at the edge of the public right-of-way of the nearest paved City street. Such a sign must direct readers toward the subject property by an arrow and an indication of distance.

3. PHYSICAL POSTING

- A. A heavy stake with two crossbars or a full plywood backing works best to keep the sign in place, especially during high winds.
- B. Large headed nails or staples are best for attaching signs to a post or backing; the sign tears out less easily.

4. TIME

Signs must be posted from \_\_\_\_\_ To \_\_\_\_\_

5. REMOVAL

- A. The sign is not to be removed before the initial hearing on the request.
- B. The sign should be removed within five (5) days after the initial hearing.

I have read this sheet and discussed it with the Development Services Front Counter Staff. I understand (A) my obligation to keep the sign(s) posted for (15) days and (B) where the sign(s) are to be located. I am being given a copy of this sheet.

Juanita Garcia  
(Applicant or Agent)

1/6/2024  
(Date)

I issued \_\_\_\_\_ signs for this application, \_\_\_\_\_, \_\_\_\_\_  
(Date) (Staff Member)

PROJECT NUMBER: \_\_\_\_\_

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**Neighborhood Meeting Inquiry Sheet Submission**

1 message

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**webmaster@cabq.gov** <webmaster@cabq.gov>  
Reply-To: jag@jagpandz.com  
To: Office of Neighborhood Coordination <jag@jagpandz.com>  
Cc: onc@cabq.gov

Thu, Dec 14, 2023 at 12:33 PM

Neighborhood Meeting Inquiry For:  
Development Hearing Officer

If you selected "Other" in the question above, please describe what you are seeking a Neighborhood Meeting Inquiry for below:

Contact Name

Juanita Garcia

Telephone Number

15053628903

Email Address

[jag@jagpandz.com](mailto:jag@jagpandz.com)

Company Name

JAG Planning & Zoning, LLC

Company Address

P.O. Box 7857

City

Albuquerque

State

NM

ZIP

87194

Legal description of the subject site for this project:

Santa Clara Ave SE and Altez Street SE

Physical address of subject site:

[600 Moon ST SE](#)

Subject site cross streets:

Moon and Southern Blvd SE

Other subject site identifiers:

South of Central and East of Moon

This site is located on the following zone atlas page:

L-20

Captcha

x

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 **L-20 Santa Clara- Altez Vacation.pdf**  
1845K





JAG JAG <jag@jagpandz.com>

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## 600 Moon ST SE\_Neighborhood Meeting Inquiry Sheet Submission

1 message

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**Sylvan, Christopher** <csylvan@cabq.gov>  
To: "jag@jagpandz.com" <jag@jagpandz.com>  
Cc: Office of Neighborhood Coordination <onc@cabq.gov>

Thu, Dec 14, 2023 at 3:25 PM

Dear Applicant:

As of Thursday, December 14, 2023, there are **NO** neighborhood associations to notify. You will need to attach a copy of this e-mail from the Office of Neighborhood Coordination (ONC) to your application when you submit it to the Planning Department.

Please note that the ONC does not have any jurisdiction over any other aspect of your application beyond this neighborhood contact information. We can't answer questions about sign postings, pre-construction meetings, permit status, site plans, buffers, or project plans, so we encourage you to contact the Planning Department at: 505-924-3857 Option #1, e-mail: [devhelp@cabq.gov](mailto:devhelp@cabq.gov), or visit: <https://www.cabq.gov/planning/online-planning-permitting-applications> with those types of questions.

Thank you.

Chris Sylvan  
Neighborhood Liaison  
Office of Neighborhood Coordination  
Albuquerque City Council  
(505) 768-3105 Office  
(505) 218-0579 Cell  
[csylvan@cabq.gov](mailto:csylvan@cabq.gov)  
[cabq.gov/council](http://cabq.gov/council)



**From:** [webmaster@cabq.gov](mailto:webmaster@cabq.gov) <[webmaster@cabq.gov](mailto:webmaster@cabq.gov)>  
**Sent:** Thursday, December 14, 2023 12:33 PM  
**To:** Office of Neighborhood Coordination <[jag@jagpandz.com](mailto:jag@jagpandz.com)>  
**Cc:** Office of Neighborhood Coordination <[onc@cabq.gov](mailto:onc@cabq.gov)>  
**Subject:** Neighborhood Meeting Inquiry Sheet Submission

[EXTERNAL] Forward to [phishing@cabq.gov](mailto:phishing@cabq.gov) and delete if an email causes any concern.

Neighborhood Meeting Inquiry For:

Development Hearing Officer

If you selected "Other" in the question above, please describe what you are seeking a Neighborhood Meeting Inquiry for below:

Contact Name

Juanita Garcia

Telephone Number

15053628903

Email Address

[jag@jagpandz.com](mailto:jag@jagpandz.com)

Company Name

JAG Planning & Zoning, LLC

Company Address

P.O. Box 7857

City

Albuquerque

State

NM

ZIP

87194

Legal description of the subject site for this project:

Santa Clara Ave SE and Altez Street SE

Physical address of subject site:

600 Moon ST SE

Subject site cross streets:

Moon and Southern Blvd SE

Other subject site identifiers:

South of Central and East of Moon

This site is located on the following zone atlas page:

L-20

Captcha

x