



Please check the appropriate box(es) and refer to supplemental forms for submittal requirements. All fees must be paid at the time of application.

MISCELLANEOUS APPLICATIONS		<input type="checkbox"/> Extension of Infrastructure List or IIA (Form S3)
<input type="checkbox"/> Site Plan Administrative DFT (Forms P & P2)	PRE-APPLICATIONS	
<input type="checkbox"/> Final EPC Sign-off for Master Development/Site Plans - EPC (Form P2)	<input checked="" type="checkbox"/> Sketch Plat Review and Comment (Form S3)	
<input type="checkbox"/> Amendment to Infrastructure List (Form S3)	<input type="checkbox"/> Sketch Plan Review and Comment (Form S3)	
<input type="checkbox"/> Temporary Deferral of SW (Form S3)	APPEAL	
<input type="checkbox"/> Extension of IIA: Temp. Def. of SW (Form S3)	<input type="checkbox"/> Administrative Decision (Form A)	
BRIEF DESCRIPTION OF REQUEST		
1. A copy of our joint 1991 survey of both adjacent properties are attached.		
2. Our Plat #, Zone Atlas map locations, etc., is on our attached survey and which is registered with the city?		
3. Originally, we bought our plot as one 109.96' x 231.31'. In 1991 we the lot into created 2 new tracts from existing lot. Lot 90 A side is 109.96' x 131.07' front facing Trellis road Lot B front facing Candelaria road is 109.96' x 100.24' (side)		
4. We want to Expand Lot B rear set back (backyard) 100.24 to 113' (side on Trellis DR NW) See attached survey. +		
APPLICATION INFORMATION		
Applicant/Owner: Emma Luna		Phone: 505-504-4188
Address: 3610 Trellis Dr. NW		Email: eobsmileyface@yahoo.com
City: Albuquerque	State: New Mexico	Zip: 87107
Professional/Agent (if any): n/a		Phone:
Address:		Email:
City:	State:	Zip:
Proprietary Interest in Site:		List all owners: Emma and Roy Luna
SITE INFORMATION (Accuracy of the existing legal description is crucial! Attach a separate sheet if necessary.)		
Lot or Tract No.: 90 A and 90 B		Block: D1, pg. 107
Subdivision/Addition: of Replat of Alvarado Gardens		Unit: No. 3
MRGCD Map No.:		UPC Code:
Zone Atlas Page(s): G-12- 7 or Z	Existing Zoning: Residential	Proposed Zoning Residential
# of Existing Lots: 2	# of Proposed Lots: 2	Total Area of Site (Acres): 0.5777
LOCATION OF PROPERTY BY STREETS		
Site Address/Street: 2733 Candelaria NW		Between: Candelaria and: 3610 Trellis Dr. NW
CASE HISTORY (List any current or prior project and case number(s) that may be relevant to your request.)		
Case No. DRB91=75		
4-29-91 Plat we created 2 new tracts from (1) existing lot.		
I certify that the information I have included here and sent in the required notice was complete, true, and accurate to the extent of my knowledge.		
Signature: Emma Luna		Date: 1/4/2023
Printed Name: Emma Luna		<input checked="" type="checkbox"/> Applicant or <input type="checkbox"/> Agent

- ___ 4) Letter of authorization from the property owner if application is submitted by an agent
- ___ 5) Letter describing, explaining, and justifying the deferral or extension
- ___ 6) Drawing showing the sidewalks subject to the proposed deferral or extension

INFRASTRUCTURE LIST EXTENSION OR AN INFRASTRUCTURE IMPROVEMENTS AGREEMENT (IIA) EXTENSION

A Single PDF file of the complete application including all documents being submitted must be emailed to PLNDRS@cabq.gov prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided to City Staff using other online resources such as Dropbox or FTP. The PDF shall be organized in the number order below.

- ___ 1) DFT Application form completed, signed, and dated
- ___ 2) Form S3 with all the submittal items checked/marked
- ___ 3) Zone Atlas map with the entire site clearly outlined and labeled
- ___ 4) Letter of authorization from the property owner if application is submitted by an agent
- ___ 5) Letter describing, explaining, and justifying the request per IDO Section 14-16-6-4(X)(4)
- ___ 6) Preliminary Plat or Site Plan
- ___ 7) Copy of DRB approved Infrastructure List
- ___ 8) Copy of recorded IIA

SKETCH PLAT OR SKETCH PLAN REVIEW AND COMMENT

A Single PDF file of the complete application including all documents being submitted must be emailed to PLNDRS@cabq.gov prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided to City Staff using other online resources such as Dropbox or FTP. The PDF shall be organized in the number order below.

- 1) DFT Application form completed, signed, and dated
- 2) Form S3 with all the submittal items checked/marked
- 3) Zone Atlas map with the entire site clearly outlined and labeled
- 5) Letter describing, explaining, and justifying the request
- 6) Scale drawing of the proposed subdivision plat or Site Plan
- 7) Site sketch with measurements showing structures, parking, building setbacks, adjacent rights-of-way, and street improvements, if there is any existing land use

FORM S3: ADMINISTRATIVE APPLICATIONS – Development Facilitation Team (DFT) as of 12/25/2022 **AMENDMENT TO INFRASTRUCTURE LIST**

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- ___ 1) DFT Application form completed, signed, and dated
- ___ 2) Form S3 with all the submittal items checked/marked
- ___ 3) Zone Atlas map with the entire site clearly outlined and labeled
- ___ 4) Letter of authorization from the property owner if application is submitted by an agent
- ___ 5) Proposed Amended Infrastructure List
- ___ 6) Original Infrastructure List

 TEMPORARY DEFERRAL OF SIDEWALK CONSTRUCTION

A Single PDF file of the complete application including all documents being submitted must be emailed to PLNDRS@cabq.gov prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided to City Staff using other online resources such as Dropbox or FTP. *The PDF shall be organized in the number order below.*

- ___ 1) DFT Application form completed, signed, and dated
- ___ 2) Form S3 with all the submittal items checked/marked
- ___ 3) Zone Atlas map with the entire site clearly outlined and labeled
- ___ 4) Letter of authorization from the property owner if application is submitted by an agent
- ___ 5) A scale drawing showing the location of the deferred sidewalk with appropriate dimensions

 EXTENSION OF THE IIA FOR TEMPORARY DEFERRAL OF SIDEWALK CONSTRUCTION

A Single PDF file of the complete application including all documents being submitted must be emailed to PLNDRS@cabq.gov prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided to City Staff using other online resources such as Dropbox or FTP. *The PDF shall be organized in the number order below.*

- ___ 1) DFT Application form completed, signed, and dated
- ___ 2) Form S3 with all the submittal items checked/marked
- ___ 3) Zone Atlas map with the entire site clearly outlined and labeled

3610 Trellis Dr. NW
Albuquerque, NM 87107

1/30/2023 (1-4-23) submitted

To Whom It May Concern;

I am submitting a Letter describing, explaining, and justifying the request SKETCH PLAT OR SKETCH PLAN.

1. A copy of our joint 1991 survey of both adjacent properties are attached.
2. Our Plat #, Zone Atlas map locations, etc., is on our attached survey and which is registered with the city?
3. Originally, we bought our plot as one 109.96' x 231.31'. In 1991 we the lot into created 2 new tracts from existing lot.
 - Lot 90 A side is 109.96' x 131.07' front facing Trellis road Lot B front facing Candelaria road is 109.96' x 100.24' (side)
4. We want to Expand Lot B rear set back (backyard) 100.24 to 113' (side on Trellis DR NW) See attached survey. 2.) Which will reduce Lot A front/side yard from 131.07 to 118.07 on Trellis DR. NW. Written in red ink.

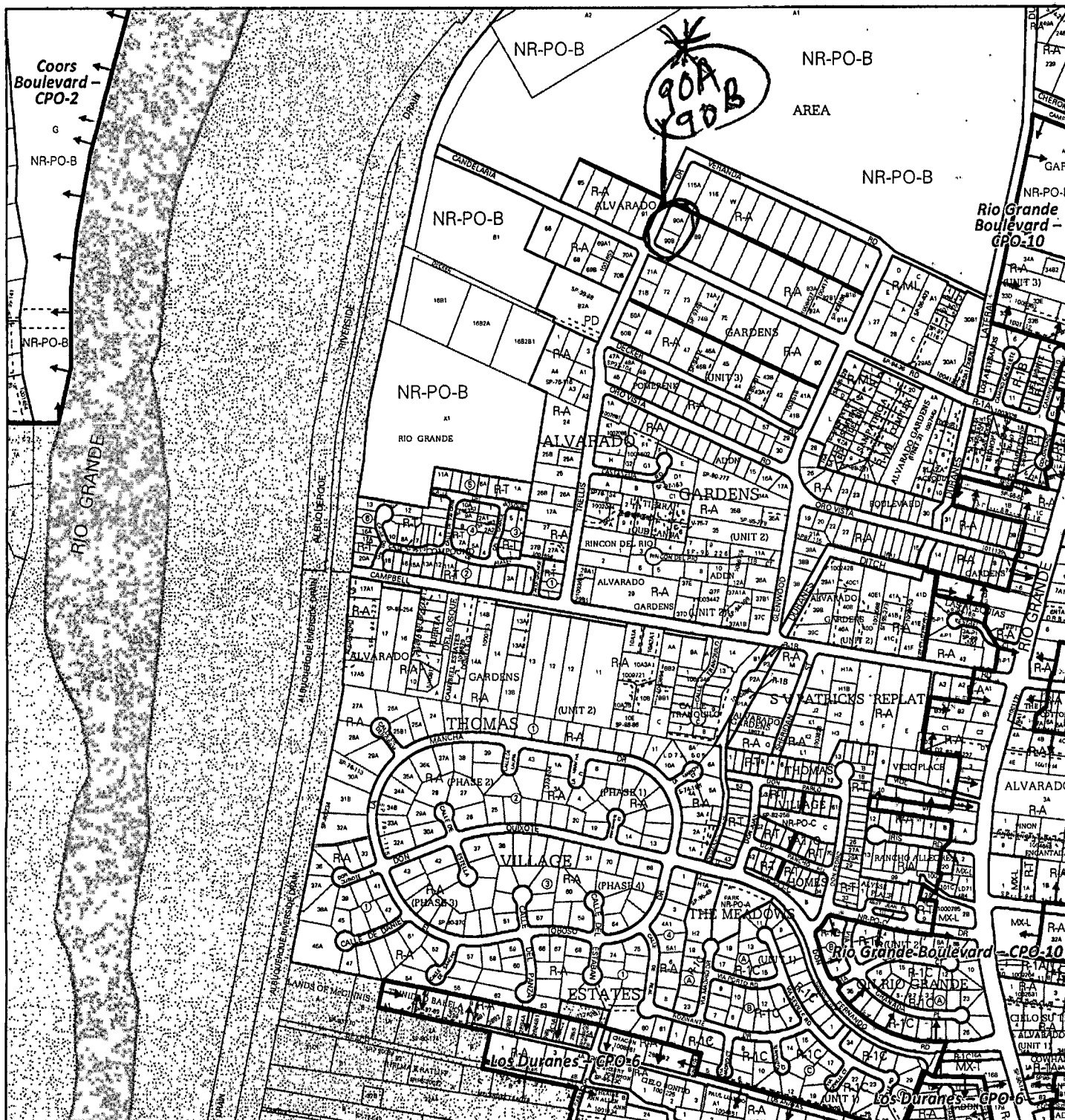
We want to eventually want to build a new home on 2733 Candelaria but in order to do that we need to extend the 2733 Candelaria Expand Lot B rear set back (backyard) 100.24 to 113'

Thank you for your support.

Sincerely,

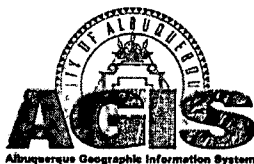


Emma Luna

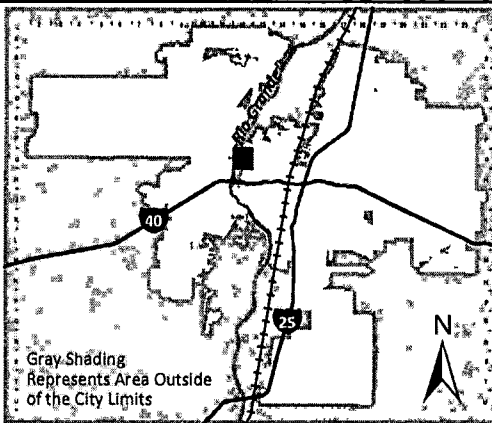


For more details about the Integrated Development Ordinance visit: <http://www.cabq.gov/planning/codes-policies-regulations/integrated-development-ordinance>

IDO Zone Atlas May 2018

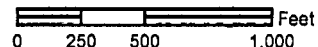


IDO Zoning information as of May 17, 2018
The Zone Districts and Overlay Zones
are established by the
Integrated Development Ordinance (IDO).



Zone Atlas Page:
G-12-Z

- Easement
- Escarpment
- Petroglyph National Monument
- Areas Outside of City Limits
- Airport Protection Overlay (APO) Zone
- Character Protection Overlay (CPO) Zone
- Historic Protection Overlay (HPO) Zone
- View Protection Overlay (VPO) Zone





LEGAL DESCRIPTION AND FREE CONSENT

The undersigned owner(s) of the land hereon show consent to the replat of the land hereon shown: Tract Ninety (90) of the Replat of ALVARADO GARDENS, UNIT 2 same is shown and designated on the Map of said Replat in the office of the County Clerk of Bernalillo County on the 20th May, 1937, Bk. D, Pg. 107, and is with the free consent and accordance with the desires of the undersigned owner(s) thereof and hereby dedicates additional street right

Roy Luna + Emma Luna 4
 Owner(s) ROY LUNA EMMA LUNA Date

ACKNOWLEDGEMENT

STATE OF NEW MEXICO)
) ss.
 COUNTY OF BERNALILLO)

The foregoing instrument was acknowledged before me on this day of April, 1991, By: Roy Luna

My Commission Expires: 8-8-91 Notary

DATA:
 Index No. 9-12-2
 Section Acreage 0.5777
 Lots Created 2
 of Full-Width Streets Created 0
April 1991

COMMENT - The purpose of this plat is to create two lots from one (1) existing lot.

10' R.O.
 (500.00)
 205.16
 N.W.

City Surveyor
Robert W. Kane
 City Water Resources
 City Engineer
Frank J. ...
 A.M.A.F.C.A.
 Traffic Engineer
Robert A. ...
 Parks and Recreation
Don M. ...
 City Planning Director
Paul ...

SP-91-68

10' R.O.W. FOR ACEQUIA
 (PER D.I. 107)

TRELLIS DRIVE N.W.
 60' R.O.W. (PER C2.65)

LOT 90 A
 0.3307 AC.

LOT 90 B
 0.2500 AC.

LOT 89
 ALVARADO
 (PER D.I. 107)

R = 25.00
 L = 39.24
 $\Delta = 89^{\circ}55'47''$

TO BE DEDICATED FOR PUBLIC
 RIGHT-OF-WAY AT THE
 RECORDING OF THIS PLAT

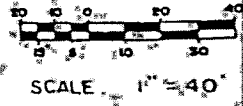
CANDELARIA ROAD N.W.
 60' R.O.W. (PER C2.65)

STATION 10+613.4
 ZONE CENTRAL
 X = 378478.96
 Y = 1501045.77
 GROUND TO GRID = 0.9996807
 $\Delta = -0^{\circ}14'36''$
 NAD 1927
 N.M. STATE PLANE COORD SYSTEM

SURVEYOR'S CERTIFICATION
 I, Franklin E. Wilson, a registered Professional Surveyor under the laws of the State of New Mexico hereby certify that this plat was prepared by me or my supervision, meets the minimum requirements of the Albuquerque Subdivision Ordinance, and that it is true and correct to the best of my knowledge and belief.

Franklin E. Wilson
 Franklin E. Wilson, N.M.S. No. 6446

SOUTHWEST SURVEYING CO., INC.
 333 Lomas Blvd., N.E., Albuquerque, New Mexico
 (505) 247 4444



SEC. 1 T10N, R2E

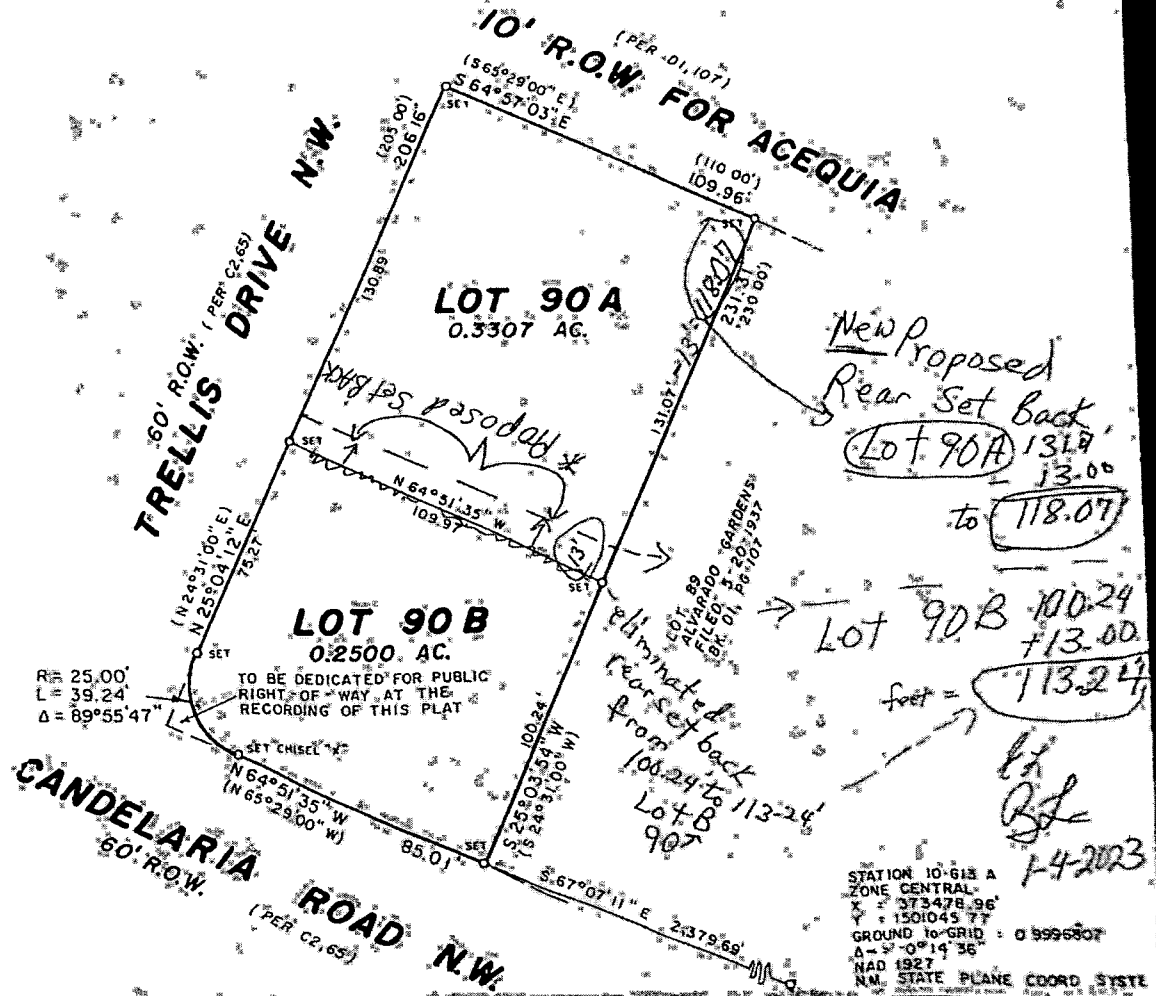
SUBDIVISION DATA

Case No. DB 91-75
 Zone Atlas Index No. 9-12-8
 Gross Subdivision Acreage 0.5777
 Total No. of Lots Created 2
 Total Mileage of Full-Width Streets Created 0
 Date of Survey April 1991

DISCLOSURE STATEMENT - The purpose of this plat is to create Two (2) new tracts from One (1) existing lot.

GENERAL NOTES:

- 1) Bearings based upon N.M. State Plane Grid, Central Zone.
- 2) Bearings in () parenthesis per plat of record.
- 3) All easements of record are shown.
- 4) All corners identified as "set" are set with 1/2" rebar/cap stamped L.S. 6446.

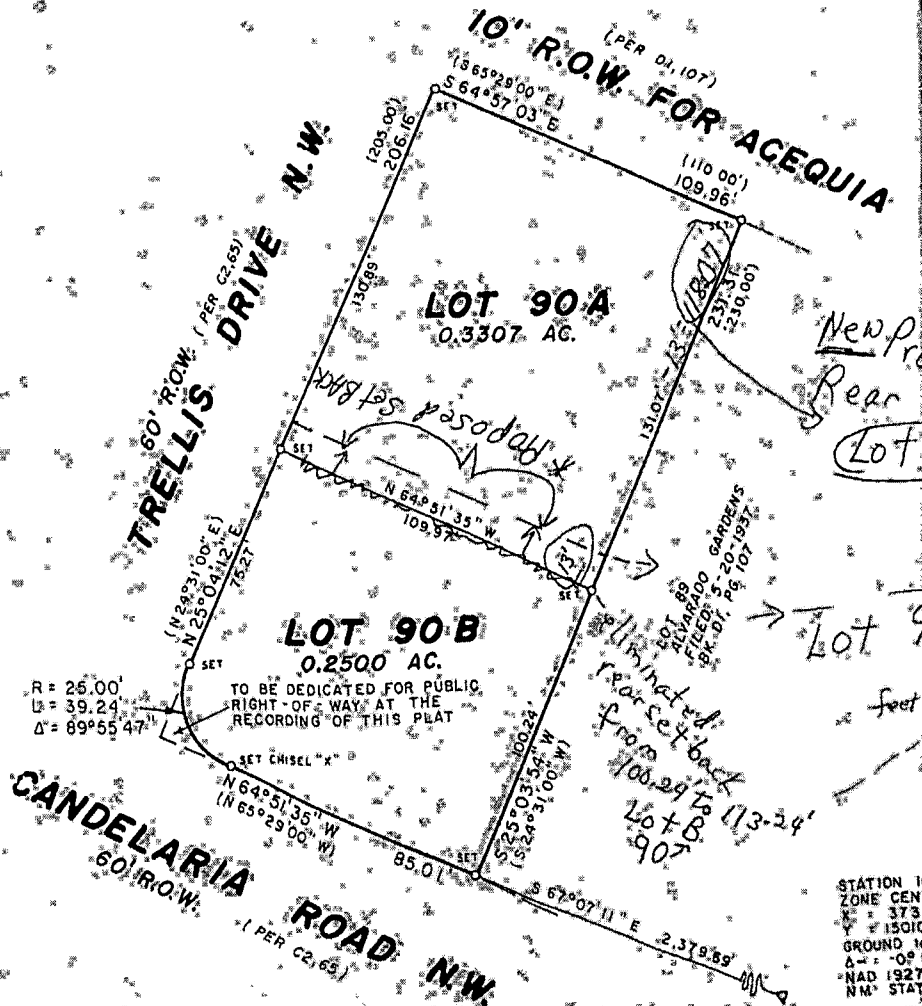


THIS IS TO CERTIFY THAT TAXES ARE CURRENT AND PAID ON UPC# 1-013-010-435-424-10601
 PROPERTY OWNER OF RECORD:
Rioy Lona
 BERNALILLO COUNTY TREASURER'S OFFICE:
Chris Dimples 5-17-91

No. 9-12-2
 on Acreage 0.5777
 ts Created 2
 Full-Width Streets Created 0
April 1991

COMMENT - The purpose of this plat is to create two
 from one (1) existing lot.

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 () parenthesis per plat of record.
 s of record are shown,
 identified as "set" are set with 1/2" rebar/cap,
 6446.



THAT TAXES ARE CURRENT AND
PLN 435-424-10621
 RECORD:
 LONA
 TREASURER'S OFFICE:
5-7-97

STATION 10
 ZONE CEN
 X = 373
 Y = 1500
 GROUND 14
 8 = -09
 *NAD 1927
 NM STAY