

HOME ([HTTPS://WWW.CABQ.GOV](https://www.cabq.gov)) > OFFICE OF NEIGHBORHOOD COORDINATION
([HTTPS://WWW.CABQ.GOV/OFFICE-OF-NEIGHBORHOOD-COORDINATION](https://www.cabq.gov/office-of-neighborhood-coordination)) > POST-
SUBMITTAL NEIGHBORHOOD MEETING INQUIRY SHEET
([HTTPS://WWW.CABQ.GOV/OFFICE-OF-NEIGHBORHOOD-
COORDINATION/NEIGHBORHOOD-MEETING-INQUIRY-SHEET](https://www.cabq.gov/office-of-neighborhood-coordination/neighborhood-meeting-inquiry-sheet)) > THANK YOU

Thank You

Thank you for submitting your request. Please allow 24 – 48 hours to process your request for contact information.

Neighborhood Meeting Inquiry For:

Development Hearing Officer

If you selected "Other" in the question above, please describe what you are seeking a Neighborhood Meeting Inquiry for below:

Contact Name

Pat Jaramillo

Telephone Number

5053484042

Email Address

pajaramillo@wilsonco.com

Legal description of the subject site for this project:

Lots 4 & 5, Block 2, T.G. Apodaca Addition

Physical address of subject site:

1104 9th Street SW

Subject site cross streets:

Pacific Avenue SW and Cromwell Avenue SW

Other subject site identifiers:

Captcha

x

[Note: Items with an asterisk (*) are required.]

**Public Notice of a Proposed Project in the City of Albuquerque
for Decisions Requiring a Meeting or Hearing
Mailed/Emailed to a Neighborhood Association**

Date of Notice*: 11-21-2024

This notice of an application for a proposed project is provided as required by Integrated Development Ordinance (IDO) [Subsection 14-16-6-4\(K\) Public Notice](#) to:

Neighborhood Association (NA)*: Barelas NA

Name of NA Representative*: George Franco & Sean Potter

Email Address* or Mailing Address* of NA Representative¹: barelasna505@gmail.com; gcolts66@outlook.com; bna@seanpotter.co

Information Required by [IDO Subsection 14-16-6-4\(K\)\(1\)\(a\)](#)

1. Subject Property Address* 1104 9th Street SW
Location Description 9th Street, just south of Pacific Avenue SW
2. Property Owner* Hubert & Lynda Martinez
3. Agent/Applicant* [if applicable] Wilson & Co., Inc., Attn: Pat Jaramillo
4. Application(s) Type* per IDO [Table 6-1-1](#) [mark all that apply]
 - Conditional Use Approval
 - Permit _____ (Carport or Wall/Fence – Major)
 - Site Plan
 - Subdivision Minor (Minor or Major)
 - Vacation _____ (Easement/Private Way or Public Right-of-way)
 - Variance
 - Waiver
 - Other: _____

Summary of project/request²*:

The purpose of the Minor Plat request is to eliminate an existing lot line to allow for the proposed addition to an existing residence.

¹ Pursuant to [IDO Subsection 14-16-6-4\(K\)\(5\)\(a\)](#), email is sufficient if on file with the Office of Neighborhood Coordination. If no email address is on file for a particular NA representative, notice must be mailed to the mailing address on file for that representative.

² Attach additional information, as needed to explain the project/request.

[Note: Items with an asterisk (*) are required.]

5. **For Site Plan Applications only***, attach site plan showing, at a minimum:
- a. Location of proposed buildings and landscape areas.*
 - b. Access and circulation for vehicles and pedestrians.*
 - c. Maximum height of any proposed structures, with building elevations.*
 - d. **For residential development***: Maximum number of proposed dwelling units.
 - e. **For non-residential development***:
 - Total gross floor area of proposed project.
 - Gross floor area for each proposed use.

Additional Information [Optional]:

From the IDO Zoning Map⁶:

1. Area of Property [typically in acres] _____
 2. IDO Zone District _____
 3. Overlay Zone(s) [if applicable] _____
 4. Center or Corridor Area [if applicable] _____
- Current Land Use(s) [vacant, if none] _____
-

NOTE: Pursuant to [IDO Subsection 14-16-6-4\(L\)](#), property owners within 330 feet and Neighborhood Associations within 660 feet may request a post-submittal facilitated meeting. If requested at least 15 calendar days before the public meeting/hearing date noted above, the facilitated meeting will be required. To request a facilitated meeting regarding this project, contact the Planning Department at devhelp@cabq.gov or 505-924-3955.

Useful Links

Integrated Development Ordinance (IDO):

<https://ido.abc-zone.com/>

IDO Interactive Map

<https://tinyurl.com/IDOzoningmap>

Cc: _____ [Other Neighborhood Associations, if any]

⁶ Available here: <https://tinurl.com/idozoningmap>




PR-2024-010135 NA notification form

From Jaramillo, Pat <Patrick.Jaramillo@wilsonco.com>

Date Thu 11/21/2024 2:57 PM

To barelasna505@gmail.com <barelasna505@gmail.com>; gcolts66@outlook.com <gcolts66@outlook.com>; bna@seanpotter.co <bna@seanpotter.co>

 2 attachments (785 KB)

13b_20241121-neighborhood notification form.pdf; 04_IDOZoneAtlasPage_K-13-Z.pdf;

As required for submittal for above referenced project: PR-2024-010135

Patrick A Jaramillo

Senior Cadd Technician

Wilson & Company, Inc., Engineers & Architects

4401 Masthead Street NE Suite 150 | Albuquerque, New Mexico 87109

505 348 4042 (direct) | 505 804 7062 (cell)

wilsonco.com

discipline | intensity | collaboration | shared ownership | solutions

1104 9th Street SW_ Public Notice Inquiry Sheet Submission

From Office of Neighborhood Coordination <onc@cabq.gov>
Date Tue 9/10/2024 12:06 PM
To Jaramillo, Pat <Patrick.Jaramillo@wilsonco.com>

1 attachment (568 KB)
04_IDOZoneAtlasPage_K-13-Z.pdf;

You don't often get email from onc@cabq.gov. Learn why this is important

WARNING!: This email originated from outside of the organization. DO NOT click links, open attachments, or respond unless you are absolutely certain the content is safe. Recognition of the sender's name does NOT guarantee safety as account compromise must be considered.

PLEASE NOTE:
The neighborhood association contact information listed below is valid for 30 calendar days after today's date.

Dear Applicant:

Please find the neighborhood contact information listed below. Please make certain to read the information further down in this e-mail as it will help answer other questions you may have.

Table with 11 columns: Association Name, Association Email, First Name, Last Name, Email, Address Line 1, City, State, Zip, Mobile Phone, Phone. It lists contact information for two Barelas NA associations.

The ONC does not have any jurisdiction over any other aspect of your application beyond this neighborhood contact information. We can't answer questions about sign postings, pre-construction meetings, permit status, site plans, buffers, or project plans, so we encourage you to contact the Planning Department at: 505-924-3857 Option #1, e-mail: devhelp@cabq.gov, or visit: https://www.cabq.gov/planning/online-planning-permitting-applications with those types of questions.

Please note the following:

- You will need to e-mail each of the listed contacts and let them know that you are applying for an approval from the Planning Department for your project.
• Please use this online link to find the required forms you will need to submit your permit application. https://www.cabq.gov/planning/urban-design-development/public-notice.
• The Checklist form you need for notifying neighborhood associations can be found here: https://documents.cabq.gov/planning/online-forms/PublicNotice/CABQ-Official_public_notice_form-2019.pdf.
• The Administrative Decision form you need for notifying neighborhood associations can be found here: https://documents.cabq.gov/planning/online-forms/PublicNotice/Emailed-Notice-Administrative-Print&Fill.pdf
• Once you have e-mailed the listed contacts in each neighborhood, you will need to attach a copy of those e-mails AND a copy of this e-mail from the ONC to your application and submit it to the Planning Department for approval.

If your application requires you to offer a neighborhood meeting, you can click on this link to find required forms to use in your e-mail to the neighborhood association(s):

http://www.cabq.gov/planning/urban-design-development/neighborhood-meeting-requirement-in-the-integrated-development-ordinance

If you have questions about what type of notification is required for your particular project or meetings that might be required, please click on the link below to see a table of different types of projects and what notification is required for each:

https://ido.abc-zone.com/integrated-development-ordinance-ido?document=1&outline-name=6-1%20Procedures%20Summary%20Table

Thank you,

Suzie



Suzie Flores
Senior Administrative Assistant

(505) 768-3334 Office
E-mail: suzannaflores@cabq.gov
Website: www.cabq.gov/neighborhoods

From: webmaster@cabq.gov <webmaster@cabq.gov>
Sent: Wednesday, September 4, 2024 8:43 AM
To: Office of Neighborhood Coordination <pajaramillo@wilsonco.com>
Cc: Office of Neighborhood Coordination <onc@cabq.gov>
Subject: Public Notice Inquiry Sheet Submission

[EXTERNAL] Forward to phishing@cabq.gov and delete if an email causes any concern.

Public Notice Inquiry For:
Development Hearing Officer
If you selected "Other" in the question above, please describe what you are seeking a Public Notice Inquiry for below:
Contact Name
Pat Jaramillo
Telephone Number
5053484042
Email Address
pajaramillo@wilsonco.com
Company Name
Wilson and Company Inc
Company Address
4401 Masthead St NE Suite 150
City
ALBUQUERQUE
State
NM
ZIP
87109
Legal description of the subject site for this project:
Lots 4 & 5, Block 2, T.G. Apodaca Addition
Physical address of subject site:
1104 9th Street SW
Subject site cross streets:
Pacific Avenue SW and Cromwell Avenue SW
Other subject site identifiers:
This site is located on the following zone atlas page:
K-13-Z
Captcha
x