



### **DEVELOPMENT REVIEW APPLICATION**

Effective 4/17/19

Please check the appropriate box and refer to supplemental forms for submittal requirements. All fees must be paid at the time of application.								
Administrative Decisions	De	ecisions Requiring a Pu	blic Meeting or Hearing	Policy Decisions				
Archaeological Certificate (Form P3)		☐ Site Plan – EPC including any Variances – EP (Form P1)			Adoption or Amendment of Comprehensive lan or Facility Plan (Form Z)			
☐ Historic Certificate of Appropriatenes (Form L)	ss – Minor	☐ Master Development Plan (Form P1)			☐ Adoption or Amendment of Historic Designation (Form L)			
☐ Alternative Signage Plan (Form P3)		☐ Historic Certificate of Appropriateness – Major (Form L)			☐ Amendment of IDO Text (Form Z)			
☐ Minor Amendment to Site Plan (Form	m P3) □	☐ Demolition Outside of HPO (Form L)			Annexation of Land (Form Z)			
☐ WTF Approval (Form W1)		☐ Historic Design Standards and Guidelines (Form L)		□ Ame	Amendment to Zoning Map – EPC (Form Z)			
		☐ Wireless Telecommunications Facility Waiver (Form W2)		□ Ame	Amendment to Zoning Map – Council <i>(Form Z)</i>			
				A	Anneals			
					Appeals			
				A)	☐ Decision by EPC, LC, ZHE, or City Staff (Form A)			
APPLICATION INFORMATION	-							
Applicant: City of Albuquerque Parks and Recreation Department					Phone: 505-768-5353			
Address: 1801 4th Street NW				Em	Email:			
City: Albuquerque			State: NM	Zip	Zip: 87102			
Professional/Agent (if any): Consensus Planning, Inc.				Ph	Phone: 505-764-9801			
Address: 302 Eighth Street NW				Email: fishman@consensusplanning.com				
City: Albuquerque		State: NM Zip: 87102						
Proprietary Interest in Site:	List all owners: City of A	Albuquerque						
BRIEF DESCRIPTION OF REQUEST								
Request for Archaeological Certificate								
SITE INFORMATION (Accuracy of the	e existing lega	I description is crucial!	Attach a separate sheet if	necessa	ry.)			
Lot or Tract No.: Northerly portion	on of Tract	t 1 Block:		Un	Unit:			
Subdivision/Addition: El Rancho Atrisco		MRGCD Map No.:		UP	UPC Code: 101006043115140102			
Zone Atlas Page(s).G-10, G-11, H-10, and H-11 Existing Zoning: NR-C			Proposed Zoning: N/A					
# of Existing Lots: 1	# of Existing Lots: 1 # of Proposed Lots: N/		Α		Total Area of Site (acres): 242.71			
LOCATION OF PROPERTY BY STREETS								
Site Address/Street: 3401 Ladera	Dr NW	Between: Ladera Dr	ive	and: Unser Blvd				
CASE HISTORY (List any current or prior project and case number(s) that may be relevant to your request.)								
$\cap \cap \cap$								
Signature:					Date: March 26, 2024			
Printed Name: Jacqueline Fishman, AICP					☐ Applicant or   Agent			
FOR OFFICIAL USE ONLY								
Case Numbers	Action	Fees	Case Numbers		Action	Fees		
Meeting/Hearing Date:					Fee Total:			
Staff Signature: Date:			Date:	Pro	Project #			

FORM P3 Page 1 of 3

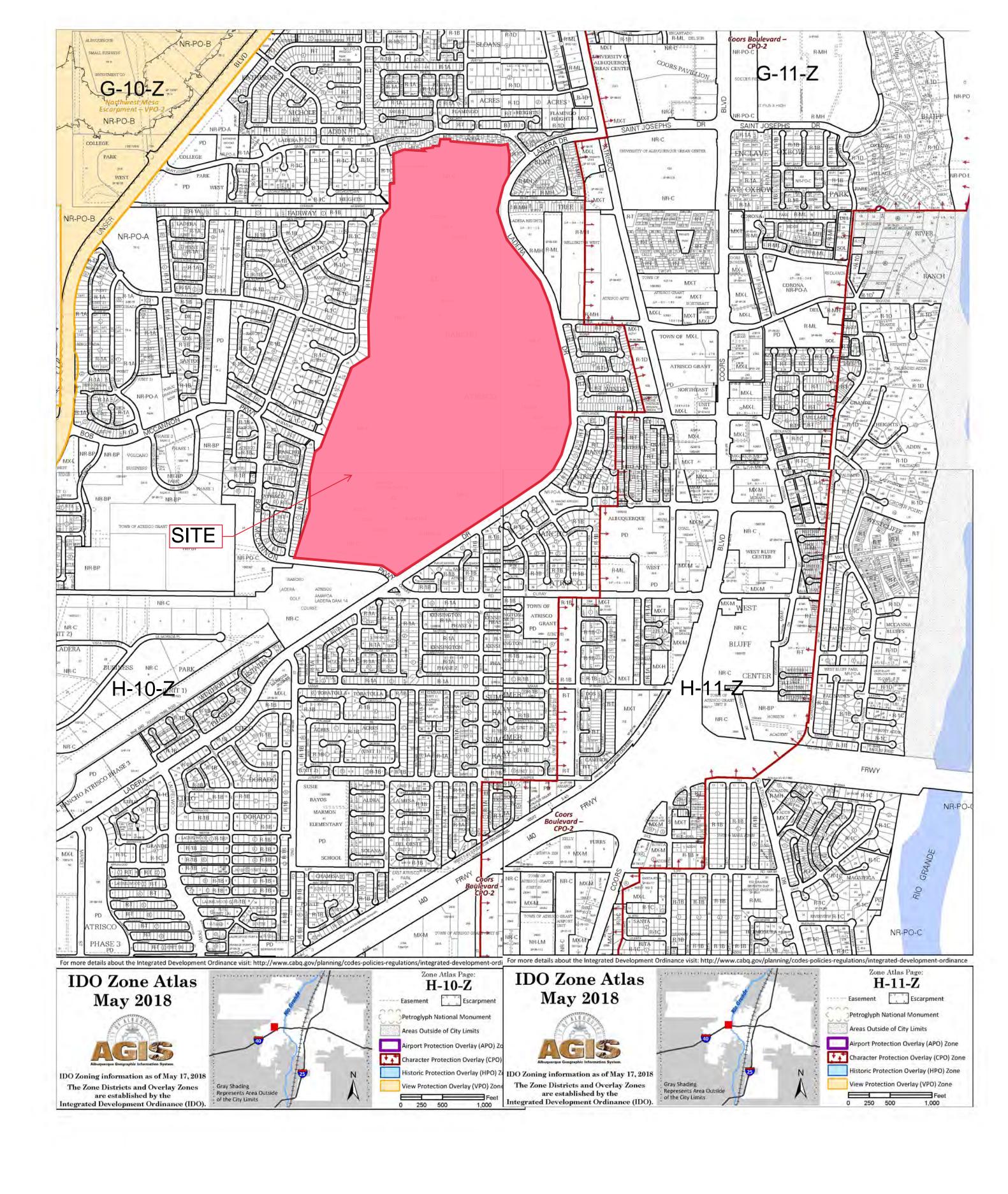
#### FORM P3: ADMINISTRATIVE DECISIONS AND MINOR AMENDMENTS

#### \_ ARCHAEOLOGICAL CERTIFICATE

A Single PDF file of the complete application including all documents being submitted must be emailed to <a href="PLNDRS@cabq.gov">PLNDRS@cabq.gov</a> prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided to City Staff using other online resources such as Dropbox or FTP. <a href="The PDF shall be organized in the number order below">The PDF shall be organized in the number order below</a>.

1) Development Review application form completed, signed, and dated
2) Form P3 with all the submittal items checked/marked
3) Zone Atlas map with the entire site clearly outlined and labeled
4) Letter of authorization from the property owner if application is submitted by an agent
5) Archaeological Compliance Form with property information section completed
6) Only the information above is required unless the City Archaeologist determines that the application does not qualify for a Certificate of No Effect, in which case a treatment plan prepared by a qualified archaeologist that adequately mitigates any archeological impacts of the proposed development must be submitted and reviewed for a Certificate of Approval per the criteria in IDO Section 14-16-6-5(A)(3)(b)
_ MINOR AMENDMENT TO SITE PLAN – ADMIN, EPC, or DRB
A Single PDF file of the complete application including all documents being submitted must be emailed to <a href="https://example.com/PLNDRS@cabq.gov">PLNDRS@cabq.gov</a> prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided to City Staff using other online resources such as Dropbox or FTP. <a href="https://example.com/PDF shall be organized in the number order below.">PLNDRS@cabq.gov</a> prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided to City Staff using other online resources such as Dropbox or FTP. <a href="https://example.com/PDF shall be organized in the number order below.">PLNDRS@cabq.gov</a> prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email.
1) Development Review application form completed, signed, and dated
2) Form P3 with all the submittal items checked/marked
3) Zone Atlas map with the entire site clearly outlined and labeled
4) Letter of authorization from the property owner if application is submitted by an agent
5) Justification letter describing, explaining, and justifying the request per the criteria in IDO Section 14-16-6-4(Y)(2)
6) The approved Site Plan being amended
7) Copy of the Official Notice of Decision associated with the prior approval
8) The proposed Site Plan, with changes circled and noted  Refer to the Site Plan Checklist for information need on the proposed Site Plan  Minor Amendments be within the thresholds established in IDO Table 6-4-4. Any amendment beyond these thresholds is

considered a Major Amendment and must be processed through the original decision-making body for the request



# CITY OF ALBUQUERQUE

Parks and Recreation Department



Timothy M. Keller, Mayor

March 26, 2024

Jonathan R. Hollinger, Chair Environmental Planning Commission City of Albuquerque 600 Second Street NW Albuquerque, NM 87102

Dear Mr. Chair:

The City of Albuquerque authorizes Consensus Planning, Inc. to act as our agent for all matters related to the request for a Site Plan - EPC Major Amendment for the 242.71-acre property located at 3401 Ladera Dr NW. The property is legally described as follows:

Northerly Portion of Tract 1 El Rancho Atrisco

PO Box 1293

Albuquerque

NM 87103

Sincerely,

David Simon, Director

www.cabq.gov



Tim Keller, Mayor Sarita Nair, CAO

**SITE VISIT:** 

**RECOMMENDATIONS:** 

## City of Albuquerque

P.O. Box 1293 Albuquerque, NM 87103 **Planning Department** 

Alan Varela, Interim Director

DATE:		
SUBJECT:		
Case Number(s): Agent: Applicant: Legal Description: Zoning: Acreage: Zone Atlas Page(s):		
CERTIFICATE OF NO EFFECT:	Yes	No
<b>CERTIFICATE OF APPROVAL:</b>	Yes	No
SUPPORTING DOCUMENTATION:		

**SUBMITTED TO: SUBMITTED BY:** 

> 3/26/2024 Date