



Please check the appropriate box(es) and refer to supplemental forms for submittal requirements. All fees must be paid at the time of application.

MISCELLANEOUS APPLICATIONS		<input type="checkbox"/> Extension of Infrastructure List or IIA (Form S3)
<input type="checkbox"/> Site Plan Administrative DFT (Forms SP & P2)	PRE-APPLICATIONS	
<input type="checkbox"/> Final EPC Sign-off for Master Development/Site Plans - EPC (Form P2)	<input checked="" type="checkbox"/> Sketch Plat Review and Comment (Form S3)	
<input type="checkbox"/> Infrastructure List or Amendment to Infrastructure List (Form S3)	<input type="checkbox"/> Sketch Plan Review and Comment (Form S3)	
<input type="checkbox"/> Temporary Deferral of S/W (Form S3)	APPEAL	
<input type="checkbox"/> Extension of IIA: Temp. Def. of S/W (Form S3)	<input type="checkbox"/> Decision of Site Plan Administrative DFT (Form A)	

BRIEF DESCRIPTION OF REQUEST

Adding an ADU onto lot. There is an existing SFR. Looking to add a 750sqft 2 bed 2 bath. Property is on corner lot and has alley access with gate and sufficient off street parking.

APPLICATION INFORMATION

Applicant/Owner: Carlos Martinez		Phone: 505-350-8184
Address: 10016 Alexandria Rd NE		Email: carlosm@kw.com
City: Albuquerque	State: NM	Zip: 87122
Professional/Agent (if any):		Phone:
Address:		Email:
City:	State:	Zip:
Proprietary Interest in Site:		List <u>all</u> owners:

SITE INFORMATION (Accuracy of the existing legal description is crucial! Attach a separate sheet if necessary.)

Lot or Tract No.: *018 014 WAGNER ADDN		Block: 014	Unit:
Subdivision/Addition: WAGNER ADDN		MRGCD Map No.:	UPC Code: 101805809047822802
Zone Atlas Page(s): J18	Existing Zoning: R-1C		Proposed Zoning
# of Existing Lots: 1	# of Proposed Lots:		Total Area of Site (Acres): .1895

LOCATION OF PROPERTY BY STREETS

Site Address/Street: 2101 PALOMAS DR NE	Between: SAN MATEO	and: PALOMAS
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CASE HISTORY (List any current or prior project and case number(s) that may be relevant to your request.)

I certify that the information I have included here and sent in the required notice was complete, true, and accurate to the extent of my knowledge.

Signature:	Date: 7/29/2024
Printed Name: CARLOS MARTINEZ	<input checked="" type="checkbox"/> Applicant or <input type="checkbox"/> Agent

FORM S3: ADMINISTRATIVE APPLICATIONS – Development Facilitation Team (DFT) as of 12/25/2022 **AMENDMENT TO INFRASTRUCTURE LIST**

A Single PDF file of the complete application including all documents being submitted must be emailed to PLNDRS@cabq.gov prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided to City Staff using other online resources such as Dropbox or FTP. The PDF shall be organized in the number order below.

- ___ 1) DFT Application form completed, signed, and dated
- ___ 2) Form S3 with all the submittal items checked/marked
- ___ 3) Zone Atlas map with the entire site clearly outlined and labeled
- ___ 4) Letter of authorization from the property owner if application is submitted by an agent
- ___ 5) Proposed Amended Infrastructure List
- ___ 6) Original Infrastructure List

 TEMPORARY DEFERRAL OF SIDEWALK CONSTRUCTION

A Single PDF file of the complete application including all documents being submitted must be emailed to PLNDRS@cabq.gov prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided to City Staff using other online resources such as Dropbox or FTP. The PDF shall be organized in the number order below.

- ___ 1) DFT Application form completed, signed, and dated
- ___ 2) Form S3 with all the submittal items checked/marked
- ___ 3) Zone Atlas map with the entire site clearly outlined and labeled
- ___ 4) Letter of authorization from the property owner if application is submitted by an agent
- ___ 5) A scale drawing showing the location of the deferred sidewalk with appropriate dimensions

 EXTENSION OF THE IIA FOR TEMPORARY DEFERRAL OF SIDEWALK CONSTRUCTION

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- ___ 1) DFT Application form completed, signed, and dated
- ___ 2) Form S3 with all the submittal items checked/marked
- ___ 3) Zone Atlas map with the entire site clearly outlined and labeled

- ___ 4) Letter of authorization from the property owner if application is submitted by an agent
- ___ 5) Letter describing, explaining, and justifying the deferral or extension
- ___ 6) Drawing showing the sidewalks subject to the proposed deferral or extension

INFRASTRUCTURE LIST EXTENSION OR AN INFRASTRUCTURE IMPROVEMENTS AGREEMENT (IIA) EXTENSION

A Single PDF file of the complete application including all documents being submitted must be emailed to PLNDRS@cabq.gov prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided to City Staff using other online resources such as Dropbox or FTP. The PDF shall be organized in the number order below.

- ___ 1) DFT Application form completed, signed, and dated
- ___ 2) Form S3 with all the submittal items checked/marked
- ___ 3) Zone Atlas map with the entire site clearly outlined and labeled
- ___ 4) Letter of authorization from the property owner if application is submitted by an agent
- ___ 5) Letter describing, explaining, and justifying the request per IDO Section 14-16-6-4(X)(4)
- ___ 6) Preliminary Plat or Site Plan
- ___ 7) Copy of DRB approved Infrastructure List
- ___ 8) Copy of recorded IIA

SKETCH PLAT OR SKETCH PLAN REVIEW AND COMMENT

A Single PDF file of the complete application including all documents being submitted must be emailed to PLNDRS@cabq.gov prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided to City Staff using other online resources such as Dropbox or FTP. The PDF shall be organized in the number order below.

- ✓ 1) DFT Application form completed, signed, and dated
- ___ 2) Form S3 with all the submittal items checked/marked
- ✓ 3) Zone Atlas map with the entire site clearly outlined and labeled
- ✓ 4) Letter describing, explaining, and justifying the request
- ✓ 5) Scale drawing of the proposed subdivision plat or Site Plan
- ✓ 6) Site sketch with measurements showing structures, parking, building setbacks, adjacent rights-of-way, and street improvements, if there is any existing land use

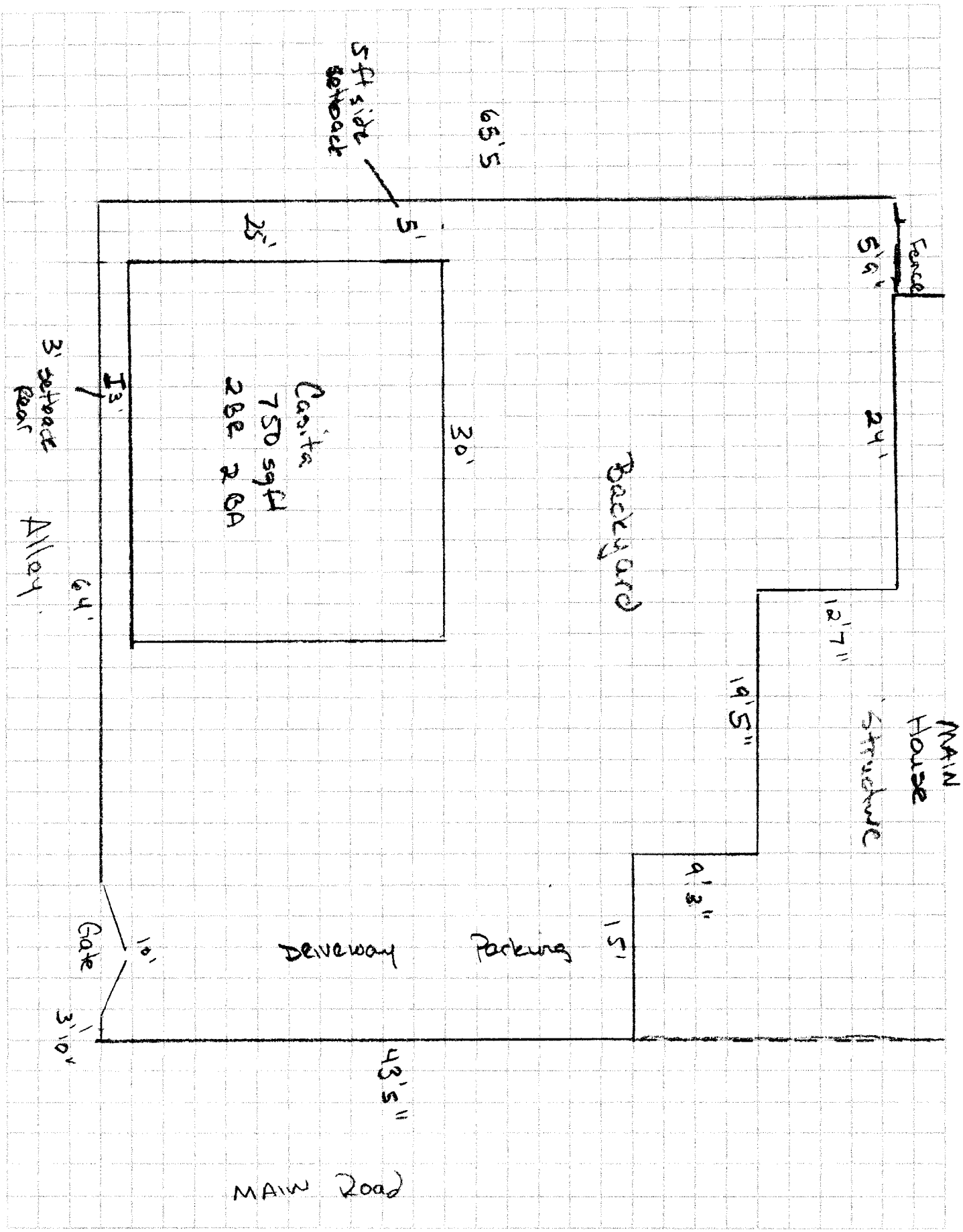
Letter of Explanation

I am looking to build a 2 bedroom, 2 bath ADU. There is an existing 1100 sqft 3 bedroom 1 bath single family residence on .1895 acre lot. The lot is a corner lot. The ADU does have access through the alley in the back with sufficient off street parking. The SFR is currently a rental and I would also rent the ADU.

There is sufficient space in the back for the ADU. Both units would have a usable backyard. There would be minimal impact the surrounding area. Utilities do run out the back of the property for easy access to hook up to all utilities. The ADU would be an all electric home.

ADU will comply w/all city approved zoning rules

Carlos Martinez



DATE: 08/27/19
 SCALE: 1" = 30'
 DREW: JW/IP
 DRAWN BY: CML
 JOB NO.: 191476

**CSI-CARTESIAN
 SURVEYS INC.**

P.O. BOX 44414 RIO RANCHO, N.M. 87174
 Phone (505) 896-3050 Fax (505) 891-0244

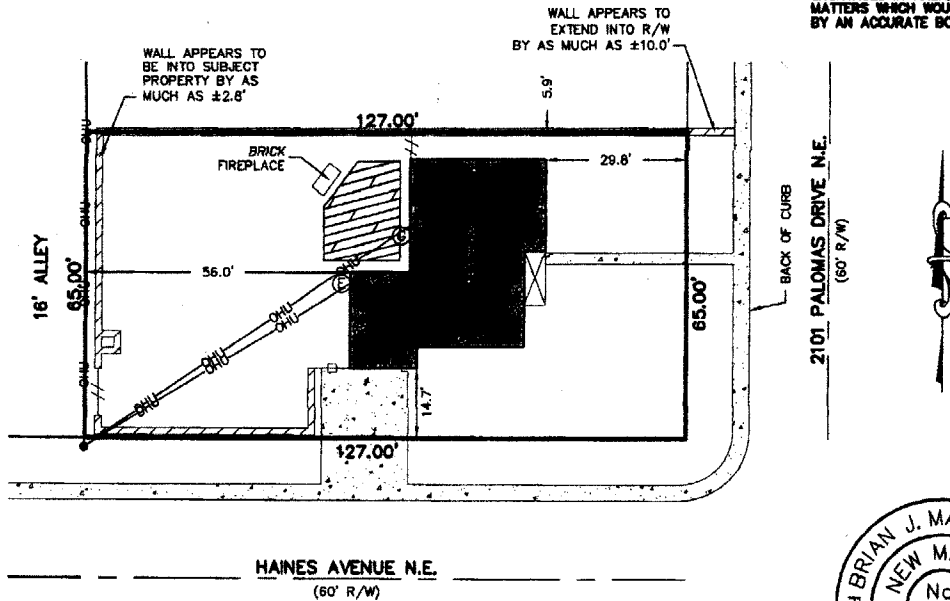
**IMPROVEMENT LOCATION REPORT
 LOT 18, BLOCK 14,
 W. J. WAGNER SUBDIVISION
 CITY OF ALBUQUERQUE
 BERNALILLO COUNTY, NEW MEXICO**

LEGEND

- COVERED AREA
- CONCRETE
- WOOD DECK
- BLOCK WALL
- WOOD FENCE
- METAL FENCE
- UTILITY POLE
- OVERHEAD UTILITY LINE
- ELECTRIC METER
- GAS METER

This map/plan is being furnished as an aid in locating the herein described Land in relation to adjoining streets, natural boundaries and other land, and is not a survey of the land depicted. Except to the extent a policy of title insurance is expressly modified by endorsement, if any, the Company does not insure dimensions, encroachments, distances, location of easements, acreage, or other matters shown thereon.

- NOTE: 1.** BASED UPON SCALING, THIS PROPERTY LIES WITHIN FLOOD ZONE X WHICH IS DEFINED AS AN AREA WITH REDUCED FLOOD RISK DUE TO LEVEE, AS DETERMINED BY F.E.M.A. AND SHOWN ON FLOOD INSURANCE RATE MAP DATE AUGUST 16, 2012, MAP NO. 35001C0352H.
- 2.** THIS LOT IS SUBJECT TO THE CONDITIONS OF TITLE AFFECTING THE INSURED PREMISES AS CONTAINED ON THE NOTES ON THE RECORDED PLAT.
- 3.** THIS REPORT IS NOT FOR USE BY A PROPERTY OWNER FOR ANY PURPOSE. THIS IS NOT A BOUNDARY SURVEY AND MAY NOT BE SUFFICIENT FOR THE SURVEY EXCEPTION FROM AN OWNER'S TITLE POLICY. IT MAY OR MAY NOT REVEAL ENCROACHMENTS, OVERLAPS, CONFLICTS IN BOUNDARY LINES, SHORTAGES IN AREA, OR OTHER MATTERS WHICH WOULD BE DISCLOSED BY AN ACCURATE BOUNDARY SURVEY.



B. J. Martinez
 N.M.R.P.S. No. 18374

LEGAL DESCRIPTION

LOT NUMBERED EIGHTEEN (18) IN BLOCK NUMBERED FOURTEEN (14) OF THE W.J. WAGNER ADDITION TO THE CITY OF ALBUQUERQUE, NEW MEXICO, AS THE SAME IS SHOWN AND DESIGNATED ON THE MAP OF SAID ADDITION, FILED IN THE OFFICE OF THE COUNTY CLERK OF BERNALILLO COUNTY, NEW MEXICO, ON FEBRUARY 23, 1949, IN VOLUME C, FOLIO 119.

This is to certify:
 To Title Company: FIDELITY NATIONAL TITLE; To Underwriter: FIDELITY NATIONAL TITLE INSURANCE COMPANY

To Lender: FINANCE OF AMERICA MORTGAGE, LLC that on AUGUST 27TH, 2019, I, Brian J. Martinez, N.M.R.P.S. No. 18374, made an inspection of the premises situated at LOT 18, BLOCK 14, W. J. WAGNER SUBDIVISION BERNALILLO County, New Mexico briefly described as (Address if applicable): 2101 PALOMAS DRIVE N.E.

Plat Reference: Bearings, distances and/or curve data are taken from the following plat (include filing information if plat is filed): _____

SEE LEGAL DESCRIPTION

NOTE: The error of closure is less than one foot of error for every 10,000 feet along the perimeter of the legal description provided. Easements shown hereon are as listed in the Title Commitment No. 54184 provided by the Title Company. Improvement location is based on previous property surveys. No monuments were set. This tract is subject to all easements, restrictions, and reservations of record which pertain. This report is not to be relied on for the establishment of fences, buildings or other future improvements.

THIS IS NOT A BOUNDARY SURVEY FOR USE BY A PROPERTY OWNER FOR ANY PURPOSE (THIS INCLUDES BUILDING PERMITS)

- I further certify as to the existence of the following at the time of my last inspection:
- Evidence of rights of way, old highways or abandoned roads, lanes, trails or driveways, sewer, drains, water, gas, or oil pipe lines on or crossing said premises (show location, if none visible, so indicate): e
 - Springs, streams, rivers, ponds, or lakes located, bordering on or through said premises: e
 - Evidence of cemeteries or family burial grounds located on said premises (show location): e
 - Overhead utility poles, anchors, pedestals, wires or lines overhanging or crossing said premises and serving other properties (show location): e
 - Joint driveways or walkways, joint garages, party walls or rights of support, steps or roofs in common or joint garages: e
 - Apparent encroachments. If the building, projections or cornices thereof, or signs affixed thereto, fences or other indications of occupancy appear to encroach upon or overhang adjoining property, or the like appear to encroach upon or overhang inspected premises, specify all such (show location): e
 - Specific physical evidence of boundary lines on all sides: SEE ABOVE SKETCH
 - Is the property improved? (If structure appears to encroach on adjacers show approximate distances): YES
 - Indications of recent building construction, alterations or repairs: SEE ABOVE SKETCH
 - Approximate distance of structure from at least two lot lines must be shown: SEE ABOVE SKETCH

* NOT APPLICABLE, UNLESS INDICATED OTHERWISE ON THE ABOVE SKETCH
 setback and setback violations are not shown hereon