



DEVELOPMENT FACILITATION TEAM (DFT) APPLICATIONS

Effective 11/16/2023

Please check the appropriate box(es) and refer to supplemental forms for submittal requirements. All fees must be paid at the time of application.			
MISCELLANEOUS APPLICATIONS		Extension of Infrastructure List or IIA (Form S3)	
□ Site Plan Administrative DFT (Forms SP & P2)		PRE-APPLICATIONS	
□ Final EPC Sign-off for Master Development/Site Plans - EPC (Form P2)		□ Sketch Plat Review and Comment (Form S3)	
□ Infrastructure List or Amendment to Infrastructure List (Form S3)		□ Sketch Plan Review and Comment (Form S3)	
□ Temporary Deferral of S/W <i>(Form S3)</i>		APPEAL	
Extension of IIA: Temp. Def. of S/W (Form S3)		Decision of Site Plan Administrative DFT (Form A)	
BRIEF DESCRIPTION OF REQUEST			
APPLICATION INFORMATION			
Applicant/Owner:			Phone:
Address:			Email:
City:		State:	Zip:
Professional/Agent (if any):			Phone:
Address:			Email:
City:		State:	Zip:
Proprietary Interest in Site:		List <u>al</u> l owners:	
SITE INFORMATION (<u>Accuracy of the existing legal description is crucial</u> ! Attach a separate sheet if necessary.)			
Lot or Tract No.:		Block:	Unit:
Subdivision/Addition:	1	MRGCD Map No.:	UPC Code:
Zone Atlas Page(s): Existing Zoning:			Proposed Zoning
# of Existing Lots: # of Proposed Lots:			Total Area of Site (Acres):
LOCATION OF PROPERTY BY STREETS			
		and:	
CASE HISTORY (List any current or prior project and case number(s) that may be relevant to your request.)			
I certify that the information I have included here and sent in the required notice was complete, true, and accurate to the extent of my knowledge.			
Signature:			Date:
Printed Name:			□ Applicant or □ Agent

FORM S3: ADMINISTRATIVE APPLICATIONS – Development Facilitation Team (DFT) as of 12/25/2022

_ AMENDMENT TO INFRASTRUCTURE LIST

A Single PDF file of the complete application including all documents being submitted must be emailed to <u>PLNDRS@cabq.gov</u> prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided to City Staff using other online resources such as Dropbox or FTP. <u>The PDF shall be organized in the number order below.</u>

- _____ 1) DFT Application form completed, signed, and dated
- _____ 2) Form S3 with all the submittal items checked/marked
- _____ 3) Zone Atlas map with the entire site clearly outlined and labeled
- _____ 4) Letter of authorization from the property owner if application is submitted by an agent
- _____ 5) Proposed Amended Infrastructure List

_____ 6) Original Infrastructure List

_ TEMPORARY DEFERRAL OF SIDEWALK CONSTRUCTION

A Single PDF file of the complete application including all documents being submitted must be emailed to <u>PLNDRS@cabq.gov</u> prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided to City Staff using other online resources such as Dropbox or FTP. <u>The PDF shall be organized in the number order below.</u>

_____1) DFT Application form completed, signed, and dated

_____ 2) Form S3 with all the submittal items checked/marked

- _____ 3) Zone Atlas map with the entire site clearly outlined and labeled
- _____ 4) Letter of authorization from the property owner if application is submitted by an agent
- _____ 5) A scale drawing showing the location of the deferred sidewalk with appropriate dimensions

_ EXTENSION OF THE IIA FOR TEMPORARY DEFERRAL OF SIDEWALK CONSTRUCTION

A Single PDF file of the complete application including all documents being submitted must be emailed to <u>PLNDRS@cabq.gov</u> prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided to City Staff using other online resources such as Dropbox or FTP. <u>The PDF shall be organized in the number order below.</u>

- _____1) DFT Application form completed, signed, and dated
- _____ 2) Form S3 with all the submittal items checked/marked
- _____ 3) Zone Atlas map with the entire site clearly outlined and labeled

- 4) Letter of authorization from the property owner if application is submitted by an agent
- _____ 5) Letter describing, explaining, and justifying the deferral or extension
- _____ 6) Drawing showing the sidewalks subject to the proposed deferral or extension

_ INFRASTRUCTURE LIST EXTENSION OR AN INFRASTRUCTURE IMPROVEMENTS AGREEMENT (IIA) EXTENSION

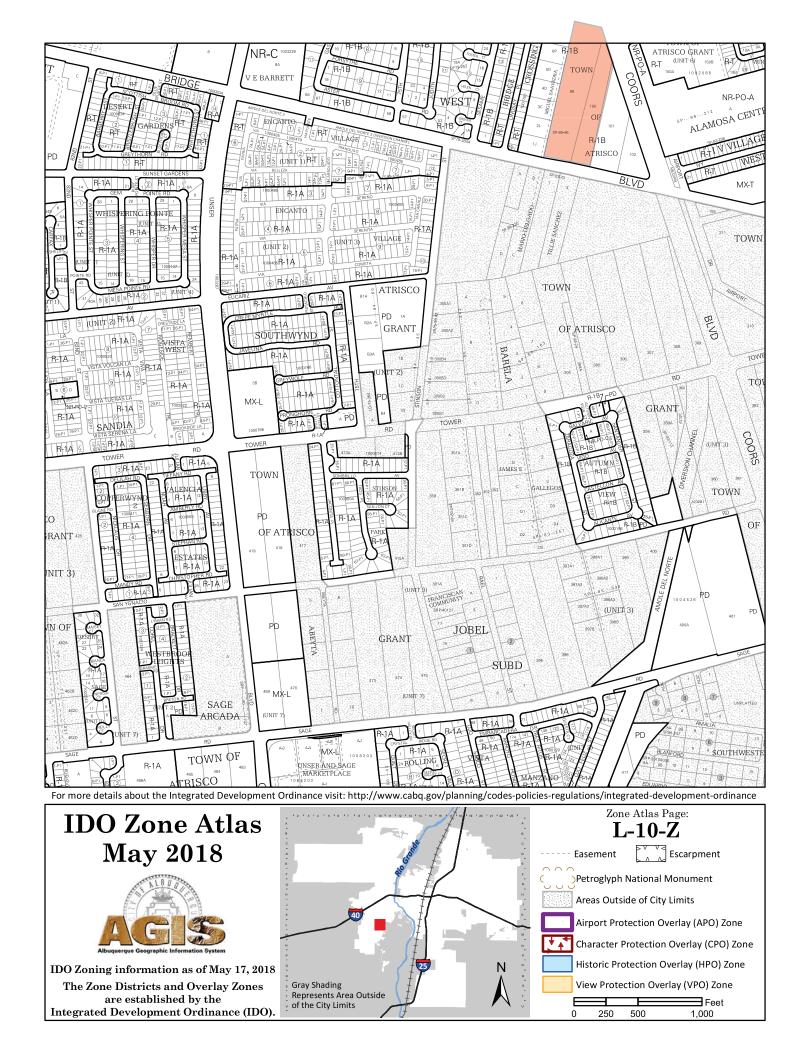
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- _____1) DFT Application form completed, signed, and dated
- _____ 2) Form S3 with all the submittal items checked/marked
- _____ 3) Zone Atlas map with the entire site clearly outlined and labeled
- _____4) Letter of authorization from the property owner if application is submitted by an agent
- _____ 5) Letter describing, explaining, and justifying the request per IDO Section 14-16-6-4(X)(4)
- _____ 6) Preliminary Plat or Site Plan
- _____ 7) Copy of DRB approved Infrastructure List
- _____ 8) Copy of recorded IIA

SKETCH PLAT OR SKETCH PLAN REVIEW AND COMMENT

A Single PDF file of the complete application including all documents being submitted must be emailed to <u>PLNDRS@cabq.gov</u> prior to making a submittal. Zipped files or those over 9 MB cannot be delivered via email, in which case the PDF must be provided to City Staff using other online resources such as Dropbox or FTP. <u>The PDF shall be organized in the number order below</u>.

- _____1) DFT Application form completed, signed, and dated
- _____2) Form S3 with all the submittal items checked/marked
- _____ 3) Zone Atlas map with the entire site clearly outlined and labeled
- _____4) Letter describing, explaining, and justifying the request
- _____ 5) Scale drawing of the proposed subdivision plat or Site Plan
- 6) Site sketch with measurements showing structures, parking, building setbacks, adjacent rightsof-way, and street improvements, if there is any existing land use



November 4, 2024

Development Hearing officer/ DFT City of Albuquerque 600 2nd street NW Albuquerque, NM 87102

RE: Sketch Plat Comments Alamos Heights Tract 99 and 100 Town of Atrisco grant Unit 6 Albuquerque, New Mexico

Dear Members:

Rio Grande Engineering requests sketch plat comments for the attached plan. The subject property is a 7.85 acre parcel located on the north side of Bridge west of Coors Boulevard. The site was zoned R1-B. The proposed subdivision will divide the lots into 52 separate lots and one drainage tract with smallest size of 35x155 with all lots larger than 5000 sf. The lots will be accessed by a 28' wide public road within a 50' proposed right of way running down the center tying to bridge. The subdivision will be serviced by public water and sewer lines. The lot will have one main entrance and will utilize the existing 20' road way easement on the adjacent tract as emergency access.

In addition to standard comments related to policy conformance we have the following questions.

- 1. Is the use of 20' roadway easement allowed and will it be required to be paved
- 2. Is area of consistency rules satisfied
- 3. Is block length acceptable
- 4. Is the drainage discharge limited to .1 cfs per acre
- 5. what is the elevation limit for zone 1w and 2w, the site appears to straddle the water zones
- 6. Is the existing roadway section in bridge the ultimate section
- 7. does this layout satisfy the IDO regulations

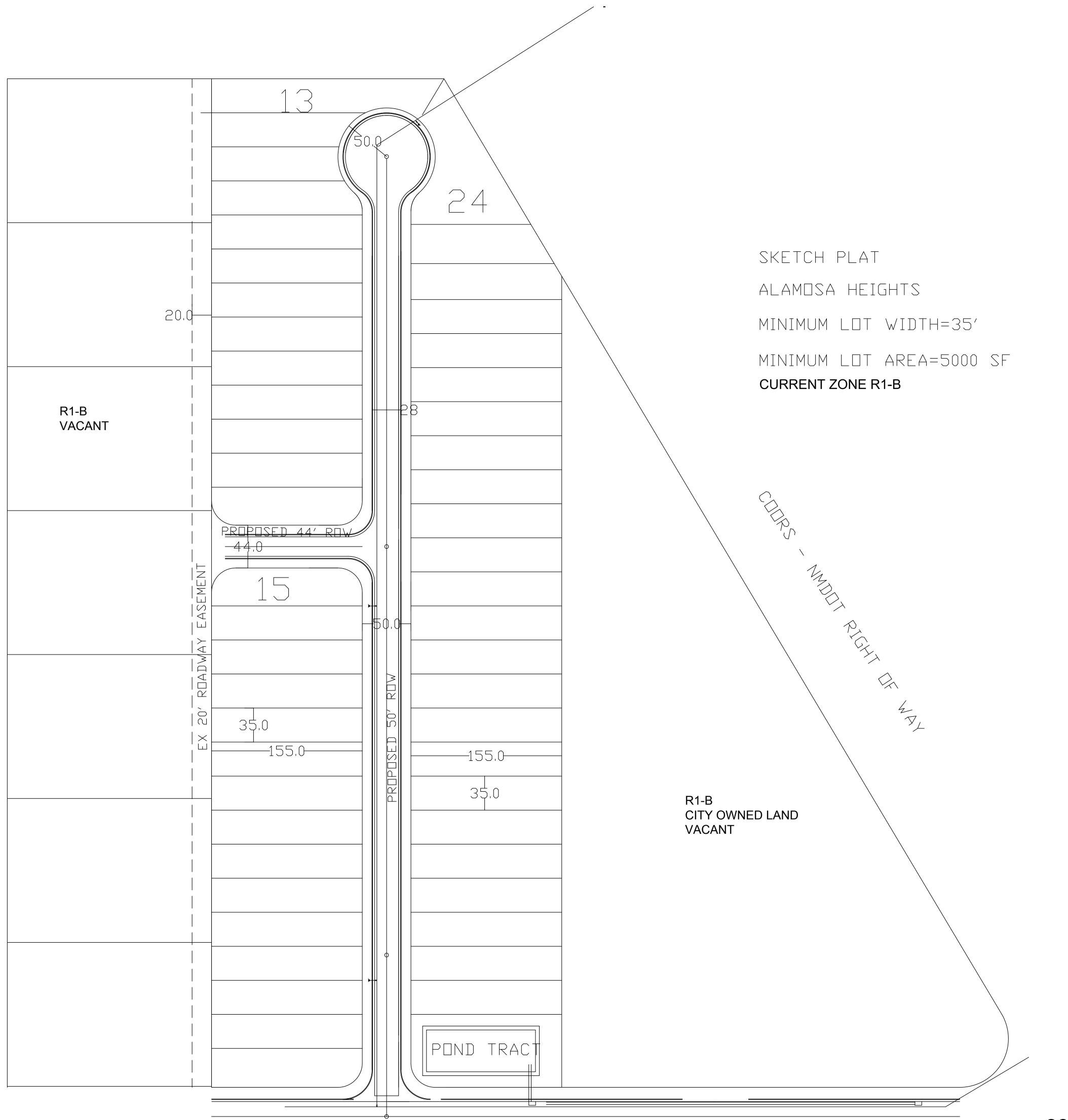
Public infrastructure will be required to support this development, therefore an infrastructure list and SIA will be required. The purpose of this request is to identify DHO required infrastructure and to clarify the procedure with the new subdivision.

Should you have any questions regarding this matter, please do not hesitate to call me.

Sincerely,

David Soule, PE RIO GRANDE ENGINEERING PO Box 93924 ALBUQUERQUE, NM 87199

Enclosures



BRIDGE- 80' ROV

SCALE 1"=50'

