Project #:	West ABQ Self Storage	Application #:	

This checklist will be used to verify the completeness of site plans submitted for review by the Planning Department. Because development proposals vary in type and scale, there may be submittal requirements that are not specified here. Also there may additional requirements if a site is located in CPO, HPO, and/or VPO or if located in DT-UC-MS or PT areas. See the IDO or AGIS for boundaries. Nonetheless, applicants are responsible for providing a complete submittal. Certification as specified below is required.

I CERTIFY THAT THE SUBMITTED SITE PLAN IS COMPLETE AND ACCURATE, AND THAT ALL APPLICABLE INFORMATION AS SPECIFIED IN THIS CHECKLIST IS PROVIDED. FURTHER, I UNDERSTAND THAT THIS APPLICATION IS BEING ACCEPTED PROVISIONALLY AND THAT INACCURATE AND/OR INCOMPLETE INFORMATION MAY RESULT IN THE SUBSEQUENT REJECTION OF THE APPLICATION OR IN

A DELAY OF ONE MONTH OR MORE IN THE DATE THE APPLICATION IS SCHEDULED FOR PUBLIC HEARING.

9/4/2025

Applicant or Agent Signature / Date

Site plan packets shall be composed of the following plan sheets (unless otherwise approved in writing prior to submittal by the Planning Department):

- **1. Site Plan (**including utilities and easements)
- 2. Landscaping Plan
- 3. Grading and Drainage Plan
- 4. Utility Plan
- 5. Building and Structure Elevations
- 6. Previously approved Development Plan (if applicable)

The electronic format must be organized in the above manner.

The following checklist describes the minimum information necessary for each plan element. The Applicant must include all checklist items on their site plan drawings and confirm inclusion by checking off the items below. Non-applicable items must be labeled "N/A." Each non-applicable designation must be explained by notation on the Checklist.

NOTE: There may be addition information required if site is located with a CPO, VPO or HPO and/or any other special areas as defined by the IDO.

NOTE: If there requests for deviations (Section 14-16-6-4(O), they must be clearly labelled on the site plan (Sheet 1) as well as addressed in the application letter made with the submittal.

SHEET #1 - SITE PLAN

A. General Information

X 1. Date of drawing and/or last revision X 2. Scale: 1.0 acre or less 1" = 10'

> 1.0 - 5.0 acres 1" = 20' Over 5 acres 1" = 50' Over 20 acres 1" = 100'

- Bar scale North arrow
- Legend
- X 6. Scaled vicinity map
- Property lines (clearly identify)
- <u>X</u> 8. Existing and proposed easements (identify each)
- <u>NA</u>9. Phases of development, if applicable

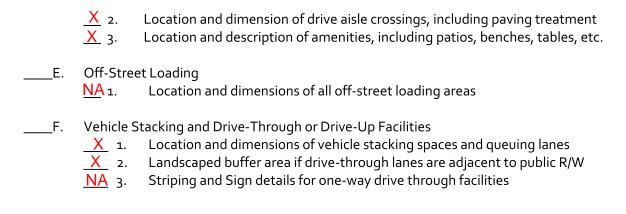
B. Proposed Development

1. Structural

- \times A. Location of existing and proposed structures (distinguish between existing & proposed) and include any accessory structures
- <mark>Х</mark> В. <u>Х</u> С. Square footage of each structure
- Proposed use of each structure
- ___ D. Signs (freestanding) and other improvements
- ___ E. Walls, fences, and screening: indicate height, length, color and materials
- X F. Dimensions of all principal site elements or typical dimensions
- ___ G. Loading facilities
- Site lighting (indicate height & fixture type)
- <u>Χ</u> Ι. Indicate structures within 20 feet of site
- Elevation drawing of refuse container and enclosure, if applicable.
- ___ J. <mark>X</mark> K. Existing zoning/land use of all abutting properties

2. Parking, Loading and Internal Circulation

- ___ A. Parking layout with spaces numbered per aisle and totaled.
 - Location and typical dimensions, including motorcycle spaces, bicycle spaces, ADA X 1. accessible spaces, and compact spaces
 - X 2. Calculations: spaces required and proposed (include any reduction calculations) for motorcycle, bicycle, compact and ADA spaces
 - NA 3. On street parking spaces
- ___ B. Bicycle parking & facilities
 - X _{1.} Bicycle racks – location and detail
 - <u>NA</u> 2. Other bicycle facilities, if applicable
- ___ C. Vehicular Circulation (Refer to DPM and IDO)
 - Ingress and egress locations, including width and curve radii dimensions
 - <u>X</u> 2. Drive aisle locations, including width and curve radii dimensions
 - End aisle locations, including width and curve radii dimensions
 - Location & orientation of refuse enclosure, with dimensions
 - Loading, service area, and refuse service locations and dimensions
- Pedestrian Circulation ___ D.
 - X 1. Location and dimensions of all sidewalks and pedestrian paths (including ADA connection from ROW to building and from ADA parking to building)



3. Streets and Circulation

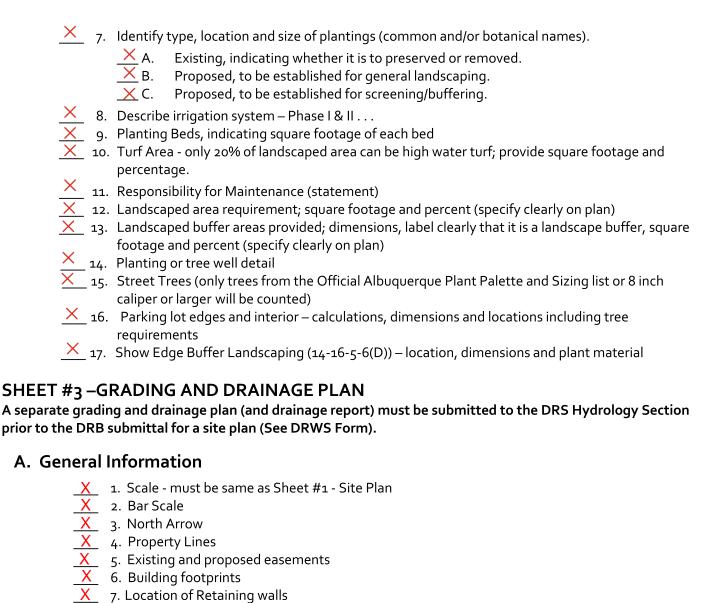
A. Locate and	l identify adjacent public and private streets and alleys.
_X 1.	Existing and proposed pavement widths, right-of-way widths and curve radii
X 2.	Identify existing and proposed turn lanes, deceleration lanes and similar features
	related to the functioning of the proposal, with dimensions
Χz	Location of traffic signs and signals related to the functioning of the proposal
X 3. X 4.	
4·	Identify existing and proposed medians and median cuts
<u>X</u> 5.	Sidewalk widths and locations, existing and proposed
<u>X</u> 6.	Location of street lights
<u>X</u> 7.	Show and dimension clear sight triangle at each site access point
<u>X</u> 8.	Show location of all existing driveways fronting and near the subject site.
B.Identify Alte	ernate transportation facilities within site or adjacent to site
X 1.	Bikeways and bike-related facilities
X 2.	Pedestrian trails and linkages
NA 3.	Transit facilities, including routes, bus bays and shelters existing or required

4. Phasing

NA A. Proposed phasing of improvements and provision for interim facilities. Indicate phasing plan, including location and square footage of structures and associated improvements including circulation, parking and landscaping.

SHEET

#2 -	LA	ANDSCAPING PLAN
X	2. 3. 4. 5	Scale - must be same as scale on sheet #1 - Site plan Bar Scale North Arrow Property Lines Existing and proposed easements Identify nature of ground cover materials A. Impervious areas (pavement, sidewalks, slope pavings, curb and gutters, etc.) X B. Pervious areas (planting beds, gravel areas, grass, ground cover vegetation, etc.) C. Ponding areas either for drainage or landscaping/recreational use



B. Grading Information

X	1.	On the plan sheet, provide a narrative description of existing site topography, proposed
		grading improvements and topography within 100 feet of the site.
<u>X</u>	2.	Indicate finished floor elevation and provide spot elevations for all corners of the site (existing
		and proposed) and points of maximum cut or fill exceeding 1 foot.
X	3.	Identify ponding areas, erosion and sediment control facilities.

NA
4. Cross Sections
Provide cross section for all perimeter property lines where the grade change is greater than
4 feet at the point of the greatest grade change. Provide one additional cross section in each
direction within no more than 100 feet of the reference point.

SHEET #4- UTILITY PLAN

- X A. Fire hydrant locations, existing and proposed. (or submit signed off Fire One Plan)
- X B. Distribution lines
- X C. Right-of-Way and easements, existing and proposed, on the property and adjacent to the boundaries, with identification of types and dimensions.
- X D. Existing water, sewer, storm drainage facilities (public and/or private).
- X E. Proposed water, sewer, storm drainage facilities (public and/or private)

SHEET #5 - BUILDING AND STRUCTURE ELEVATIONS

A. General Information

- Scale
- Bar Scale
- Detailed Building Elevations for each facade

 - Identify facade orientation
 Dimensions of facade elements, including overall height and width
 Location, material and colors of windows, doors and framing
 Materials and colors of all building elements and structures

 - TBD 5. Location and dimensions of mechanical equipment (roof and/or ground mounted)

B. Building Mounted Signage

- X 1. Site location(s)
 2. Sign elevations to scale
 X 3. Dimensions, including height and width
 X 4. Sign face area dimensions and square footage clearly indicated
- _____5. Lighting TBD6. Materials and colors for sign face and structural elements.
 - ____ 7. List the sign restrictions per the IDO