

December 23, 2025

Development Hearing Officer  
City of Albuquerque  
600 2<sup>nd</sup> St NW  
Albuquerque, NM 87102

**RE: Project Description for Preliminary Plat Application – Jackson Residence**

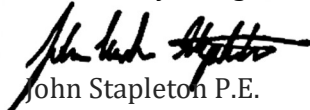
Dear Development Hearing Officer,

Community Design Solutions, LLC (CDS), on behalf of our client, Neil Jackson, submits this project description letter per the City's preliminary plat application requirements.

At the request of the City of Albuquerque, the Jackson Residence seeks to dedicate an existing 30' roadway easement that fronts the Jackson property located at 8601 Eagle Rock Avenue NE, Albuquerque, NM 87122 and with a legal description of 027 001NORTH ALBUQ ACRES TRACT 3 UNIT 3 as Legal Right-of-Way to the City of Albuquerque. The original roadway easement was established per the North Albuquerque Acres plat dated September 10, 1931.

If you have any questions or require additional information, please feel free to contact us.

Sincerely,  
Community Design Solutions, LLC



John Stapleton P.E.  
**CDS** | Project Manager  
505-545-9607