

To Whom It May Concern,

I am writing to formally request that a division (property) line be established or clearly marked at the property located at 315 Trumbull Avenue SW.

This request is being made to clarify the exact boundary line between adjoining properties for the purpose of maintaining accurate property records and ensuring that any future improvements or maintenance remain within the correct boundaries.

Please advise me on the necessary steps, documentation, or fees required to process this request. If a site visit or survey is needed, I am available to coordinate with the appropriate department or surveyor at your earliest convenience.

Thank you for your attention and assistance in this matter. I look forward to your response.

Sincerely,

Norma Varela