



Alan Varela, Director

Keller



Mayor Timothy M.

March 14, 2024  
Jesse Sullivan  
Land Development Consultants, LLC  
950 South Cherry Street, Suite 510  
Denver, CO 80246

**Re: Circle K – 10850 Golf Course Rd. NW  
Erosion and Sediment Control Plan  
Engineer's Stamp Date – 3/1/2024 (A12E008B1)**

Mr. Sullivan,

Based on the information provided in your submittal received on 3/14/24, the above-referenced ESC Plan is acceptable, but it cannot be approved until the following comments have been addressed.

1. The property owner information shown on the Information Sheet, "Circle K Stores, Inc." disagrees with the available Bernalillo County records, which show "Dennis & George, LLC." Zach Murphy's email address also appears incorrectly as [Sofia@ldcaz.com](mailto:Sofia@ldcaz.com). The accurate name and contact information for the entity in control of the property rights are required on the NOI and the Information Sheet. Property rights may have changed hands recently, if so, please provide documentation in the form of a recorded deed or lease. The NOI for "Circle K Stores, Inc." is missing from the application, and the NOI for "Dennis & George, LLC" with ID# NMR10061I must be updated to reflect this additional area.
2. The person who signs the certification statement at the end of the NOI must be a "responsible corporate officer" as required by CGP G.11.1. Provide documentation in the form of articles of incorporation, operating agreement, or board meeting minutes that the officer signing the NOI satisfies the CGP requirements. The officer may delegate his signatory authority to another member of the corporation in accordance with CGP G.11.1.2 for the purpose of signing the remaining documents in the SWPPP and the required reports.

If you have any questions, you can contact me at 924-3420 or [jhughes@cabq.gov](mailto:jhughes@cabq.gov).

Sincerely,

*James D. Hughes*

James D. Hughes, P.E.  
Principal Engineer, Planning Dept.  
Development and Review Services

1. Updated SWQ info sheet, title commitment, ground lease and recorded deed included in submittal.

2. Please see Owner Certificate of Formation.