



# CITY OF ALBUQUERQUE

## Planning Department

Richard J. Berry, Mayor

### INTER-OFFICE MEMORANDUM

May 24, 2013

**TO:** Curtis Cherne, Principal Engineer

**FROM:**  Bryan Wolfe, City Engineer

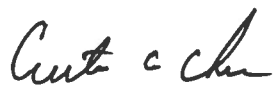
**SUBJECT:** Letter of Investigation

This memo is to inform you that an investigation will be conducted regarding alleged inappropriate activities and conduct while on-duty. This conduct may include but is not limited to possible violations of City of Albuquerque Personnel Rules and Regulations. The Department will investigate those allegations and any additional evidence that may emerge during the investigation.

Please be advised that any and all allegations and investigations are to remain strictly confidential and are not to be discussed by you or any other employee, except within the limits of the investigation itself. No employee is to be retaliated against in any way for reporting in good faith any allegation of inappropriate workplace behavior.

You are required to cooperate with any investigation undertaken by the City in response to an allegation of inappropriate off duty or workplace conduct. Retaliation and/or refusal to cooperate in an investigation may result in disciplinary action, up to and including termination.

I acknowledge receipt of the above Notice of Investigation:

  
Curtis Cherne, Principal Engineer

5-28-13  
Date

\_\_\_\_\_  
Witness (If addressee refuses to sign)

\_\_\_\_\_  
Date

cc: Suzanne Lubar, Acting Director, Planning Department  
Vincent A. Yermal, Director, Human Resources  
Mary L. Scott, Deputy Director, Human Resources