

# CITY OF ALBUQUERQUE



July 20, 2016

Scott W. Stafford  
Greer Stafford/SJCF Architecture, Inc.  
1717 Louisiana Blvd NE Suite 205  
Albuquerque, NM 87110

**Re: Risen Savior Catholic Parking Lot Improvements**  
**7810 Scotts PI NE**  
**Traffic Circulation Layout**  
Architect's Stamp 07-15-16 (D19D002)

Dear Mr. Stafford

Based upon the information provided in your submittal received 07-15-16, the above referenced plan cannot be approved for Building Permit until the following comments are addressed:

1. Please list the length for all existing and proposed parking spaces.
2. List radii for all curves shown; for passenger vehicles, the minimum end island radius is 15 ft. Landscape island radius for delivery trucks, fire trucks, etc. is 25 ft. or larger.
3. One-way vehicular paths require pavement directional sign at the point of egress. Please show detail and location of posted signs.
4. Please provide a clear sight triangle exhibit and add the following note to the clear sight triangle: "Landscaping and signage will not interfere with clear sight requirements. Therefore, signs, walls, trees, and shrubbery between 3 and 8 feet tall (as measured from the gutter pan) will not be acceptable in this area."
5. Please specify the City Standard Drawing Number when applicable
6. It appears that a portion of the public sidewalk is in the private property. Please provide a public pedestrian access easement.
7. Clarify where the project is located. The vicinity map is confusing. Direction of North arrow is incorrect.
8. Please add a dimension at all the pinch points.(i.e. from the garage to the landscaping island.)
9. Please add a note on the plan stating "All improvements located in the Right of Way must be included on the work order."
10. Please add a note stating "All broken or cracked sidewalk must be replaced with sidewalk and curb & gutter." A build note must be provided referring to the appropriate City Standard drawing.
11. Please include two copies of the traffic circulation layout at the next submittal.

PO Box 1293

Albuquerque

New Mexico 87103

[www.cabq.gov](http://www.cabq.gov)

# CITY OF ALBUQUERQUE



Resubmit a revised plan along with fully completed Drainage Transportation Information Sheet to front counter personnel for log in and evaluation by Transportation. PDF copies of the plans and submittal package must be emailed to [PLNDRS@cabq.gov](mailto:PLNDRS@cabq.gov) at time of resubmittal. If you have any questions, please contact Monica Ortiz (505) 924-3981 or me at 924-3991.

Sincerely,

Racquel M. Michel, P.E.  
Traffic Engineer, Planning Dept.  
Development Review Services

mao via: email  
C: CO Clerk, File

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# City of Albuquerque

Planning Department

Development & Building Services Division

## DRAINAGE AND TRANSPORTATION INFORMATION SHEET (REV 09/2015)

Project Title: Risen Savior Catholic Community - Parking Lot Improvements Building Permit #: 201691464 City Drainage #: \_\_\_\_\_

DRB#: n/a EPC#: n/a Work Order#: n/a

Legal Description: Lot B1A, Michael Manor North Subdivision, UPC# 101906322227131360

City Address: 7810 Scotts Place, NE, Albuquerque, NM 87109

Engineering Firm: n/a Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Phone#: \_\_\_\_\_ Fax#: \_\_\_\_\_ E-mail: \_\_\_\_\_

Owner: Risen Savior Catholic Community & Archdiocese of Santa Fe Contact: Mark Bussemeier

Address: 7701 Wyoming Blvd. NE, Albuquerque, NM 87109

Phone#: (505) 821-1571 Fax#: n/a E-mail: MBussemeier@risensaviorcc.org

Architect: Greer Stafford/SJCF Architecture, Inc. Contact: Sergio A. Meza

Address: 1717 Louisiana Blvd. NE, Suite 205, Albuquerque, NM 87110

Phone#: (505) 821-0235 Fax#: (505) 821-0348 E-mail: smeza@greer-stafford.com

Other Contact: Greer Stafford/SJCF Architecture, Inc. Contact: Scott W. Stafford, AIA

Address: 1717 Louisiana Blvd. NE, Suite 205, Albuquerque, NM 87110

Phone#: (505) 821-0235 Fax#: (505) 821-0348 E-mail: ssstafford@greer-stafford.com

Check all that Apply:

### DEPARTMENT:

- ☒ HYDROLOGY/ DRAINAGE  
☒ TRAFFIC/ TRANSPORTATION  
☐ MS4/ EROSION & SEDIMENT CONTROL

### TYPE OF SUBMITTAL:

- ☐ ENGINEER/ ARCHITECT CERTIFICATION  
  
☐ CONCEPTUAL G & D PLAN  
☐ GRADING PLAN  
☐ DRAINAGE MASTER PLAN  
☐ DRAINAGE REPORT  
☐ CLOMR/LOMR  
☒ TRAFFIC CIRCULATION LAYOUT (TCL)  
☐ TRAFFIC IMPACT STUDY (TIS)  
☐ EROSION & SEDIMENT CONTROL PLAN (ESC)  
  
☐ OTHER (SPECIFY) \_\_\_\_\_

IS THIS A RESUBMITTAL?: ☐ Yes ☒ No

DATE SUBMITTED: July 15, 2016

By: 

### CHECK TYPE OF APPROVAL/ACCEPTANCE SOUGHT:

- ☒ BUILDING PERMIT APPROVAL  
☒ CERTIFICATE OF OCCUPANCY  
  
☐ PRELIMINARY PLAT APPROVAL  
☐ SITE PLAN FOR SUB'D APPROVAL  
☐ SITE PLAN FOR BLDG. PERMIT APPROVAL  
☐ FINAL PLAT APPROVAL  
☐ SIA/ RELEASE OF FINANCIAL GUARANTEE  
☐ FOUNDATION PERMIT APPROVAL  
☐ GRADING PERMIT APPROVAL  
☐ SO-19 APPROVAL  
☐ PAVING PERMIT APPROVAL  
☐ GRADING/ PAD CERTIFICATION  
☐ WORK ORDER APPROVAL  
☐ CLOMR/LOMR  
  
☐ PRE-DESIGN MEETING  
☐ OTHER (SPECIFY) \_\_\_\_\_

COA STAFF: \_\_\_\_\_ ELECTRONIC SUBMITTAL RECEIVED: \_\_\_\_\_



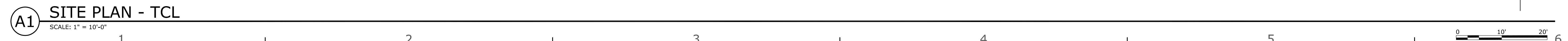
RISEN SAVIOR CATHOLIC COMMUNITY CHURCH

Risen Savior  
Catholic Community

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(505) 325-7473 • FAX: (505) 325-6464

SCOTT W.  
STAFFORD  
NO. 2334

STATE OF NEW MEXICO



DRAWING SHEET

TCL