



**Planning Department  
Transportation Development Services**

December 8, 2015

Jeffrey Wooten, PE  
Wooten Engineering  
1368 Reynosa Loop SE  
Rio Rancho, NM 87124

**Re: Commercial & Apartment Building – Phase I**  
**4419 4<sup>th</sup> St., NW**  
**Traffic Circulation Layout**  
Engineer's/Architect's Stamp dated 10-15-15 (G14-D066)

Dear Mr. Wooten,

The TCL submittal received 12-08-15 is approved for Building Permit. A copy of the stamped and signed plan will be needed for each of the building permit plans. Please keep the original to be used for certification of the site for final C.O. for Transportation.

When the site construction is completed and a Certificate of Occupancy (C.O.) is requested, use the original City stamped approved TCL for certification. Redline any minor changes and adjustments that were made in the field. A NM registered architect or engineer must stamp, sign, and date the certification TCL along with indicating that the development was built in "substantial compliance" with the TCL. Submit this certification TCL with a completed Drainage and Transportation Information Sheet to front counter personnel for log in and evaluation by Transportation.

Once verification of certification is completed and approved, notification will be made to Building Safety to issue Final C.O. To confirm that a final C.O. has been issued, call Building Safety at 924-3690.

Sincerely,

Racquel M. Michel, P.E.  
Traffic Engineer, Planning Dept.  
Development Review Services

\gs via: email  
C: CO Clerk, File