

CITY OF ALBUQUERQUE



**Planning Department
Transportation Development Services Section**

July 26, 2007

Mike J. Walla, P.E.
6100 Indian School Road NE, Ste. 210
Albuquerque, NM 87110

Re: Certification Submittal for Final Building Certificate of Occupancy for
NMAIS Townhouse Phase II, [G-16 / D128]
3615 Lafayette Dr. NE
Engineer's Stamp Dated 07/25/07

Dear Mr. Walla:

The TCL / Letter of Certification submitted on July 26, 2007 is sufficient for acceptance by this office for final Certificate of Occupancy (C.O.). Notification has been made to the Building and Safety Section.

Sincerely,

Nilo E. Salgado-Fernandez, P.E.
Senior Traffic Engineer
Development and Building Services
Planning Department

c: Engineer
Hydrology file
CO Clerk

P.O. Box 1293

Albuquerque

New Mexico 87103

www.cabq.gov

DRAINAGE AND TRANSPORTATION INFORMATION SHEET

(REV. 1/28/2003rd)

PROJECT TITLE: NMAS TOWNHOUSES PH II ZONE MAP/DRG. FILE #: G-16/D128
 DRB #: _____ EPC#: _____ WORK ORDER#: _____
 LEGAL DESCRIPTION: LOT 'H' OF UNDA MESA, UNDA ACRES SUBD N, ALBUQUERQUE, BERNAL COUNTY, NM
 CITY ADDRESS: 3615 LOUAYETTE DR. NE
 ENGINEERING FIRM: WALLA ENGINEERING, LTD CONTACT: MIKE WALLA
 ADDRESS: 6100 UNDA SCHOOL RD ADE STE 105 PHONE: 881-3008
 CITY, STATE: ALB, NM 87110 ZIP CODE: 87110
 OWNER: _____ CONTACT: _____
 ADDRESS: _____ PHONE: _____
 CITY, STATE: _____ ZIP CODE: _____
 ARCHITECT: DESIGN 2 FUNCTION CONTACT: NICK PIRKL
 ADDRESS: PO BOX 93368 PHONE: 823-6481
 CITY, STATE: ALBUQ, NM ZIP CODE: 87199-3368
 SURVEYOR: WAY JOHN SURVEYING CONTACT: JOHN JOHNSON
 ADDRESS: 330 LEVIANA BLVD. NE PHONE: 255-2052
 CITY, STATE: ALB, NM ZIP CODE: _____
 CONTRACTOR: CLAYTON CONSTRUCTION CONTACT: ERIN MOODY
 ADDRESS: _____ PHONE: _____
 CITY, STATE: _____ ZIP CODE: _____

CHECK TYPE OF SUBMITTAL:

- ☐ DRAINAGE REPORT
- ☐ DRAINAGE PLAN 1st SUBMITTAL, *REQUIRES TCL or equal*
- ☐ DRAINAGE PLAN RESUBMITTAL
- ☐ CONCEPTUAL GRADING & DRAINAGE PLAN
- ☐ GRADING PLAN
- ☐ EROSION CONTROL PLAN
- ☐ ENGINEER'S CERTIFICATION (HYDROLOGY)
- ☐ CLOMP/LOMR
- ☒ TRAFFIC CIRCULATION LAYOUT (TCL)
- ☒ ENGINEERS CERTIFICATION (TCL)
- ☐ ENGINEERS CERTIFICATION (DRB APPR. SITE PLAN)
- ☐ OTHER

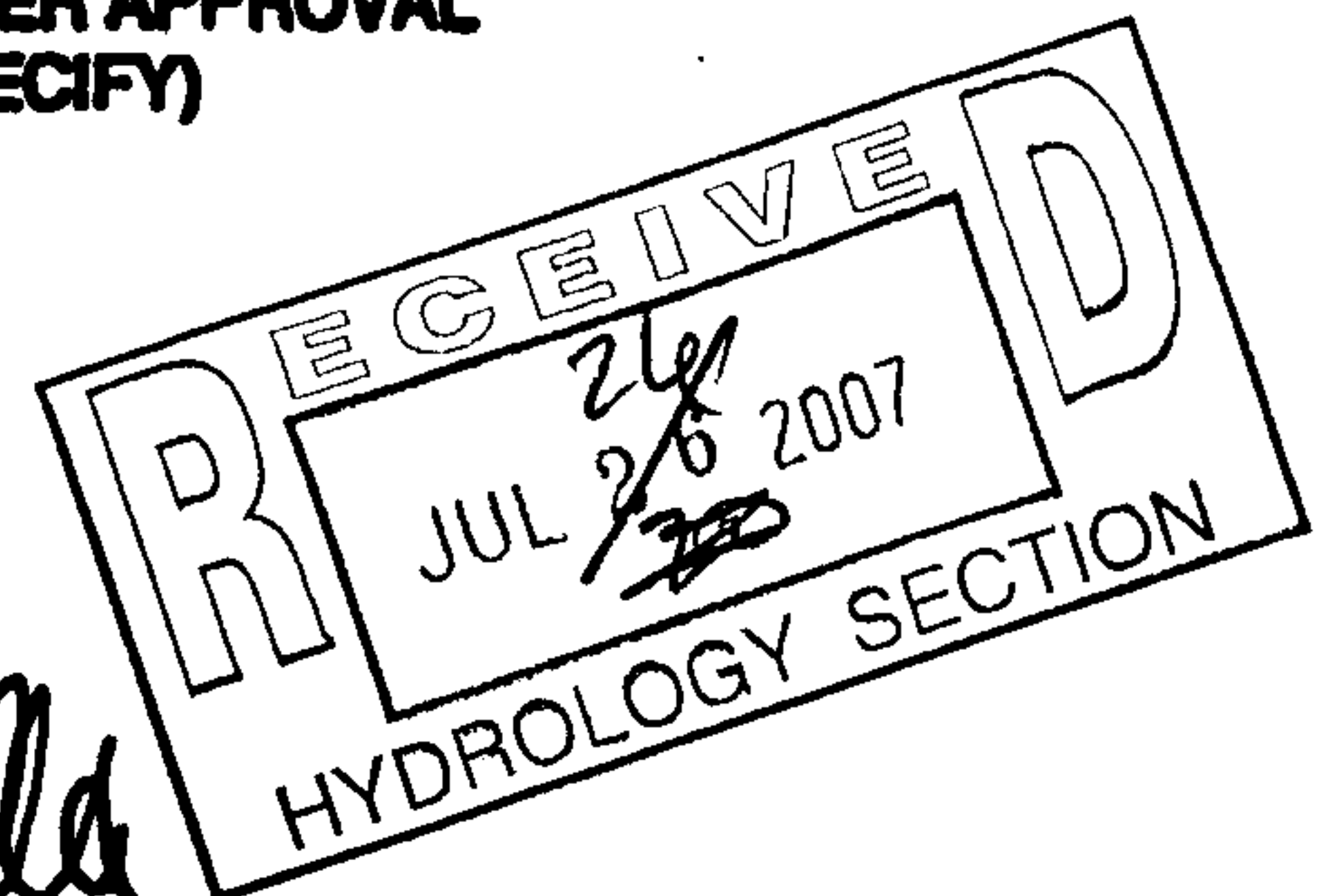
CHECK TYPE OF APPROVAL SOUGHT:

- ☐ SIA / FINANCIAL GUARANTEE RELEASE
- ☐ PRELIMINARY PLAT APPROVAL
- ☐ S. DEV. PLAN FOR SUBD. APPROVAL
- ☐ S. DEV. PLAN FOR BLDG. PERMIT APPROVAL
- ☐ SECTOR PLAN APPROVAL
- ☐ FINAL PLAT APPROVAL
- ☐ FOUNDATION PERMIT APPROVAL
- ☒ BUILDING PERMIT APPROVAL
- ☒ CERTIFICATE OF OCCUPANCY (PERM.)
- ☐ CERTIFICATE OF OCCUPANCY (TEMP.)
- ☐ GRADING PERMIT APPROVAL
- ☐ PAVING PERMIT APPROVAL
- ☐ WORK ORDER APPROVAL
- ☐ OTHER (SPECIFY)

WAS A PRE-DESIGN CONFERENCE ATTENDED:

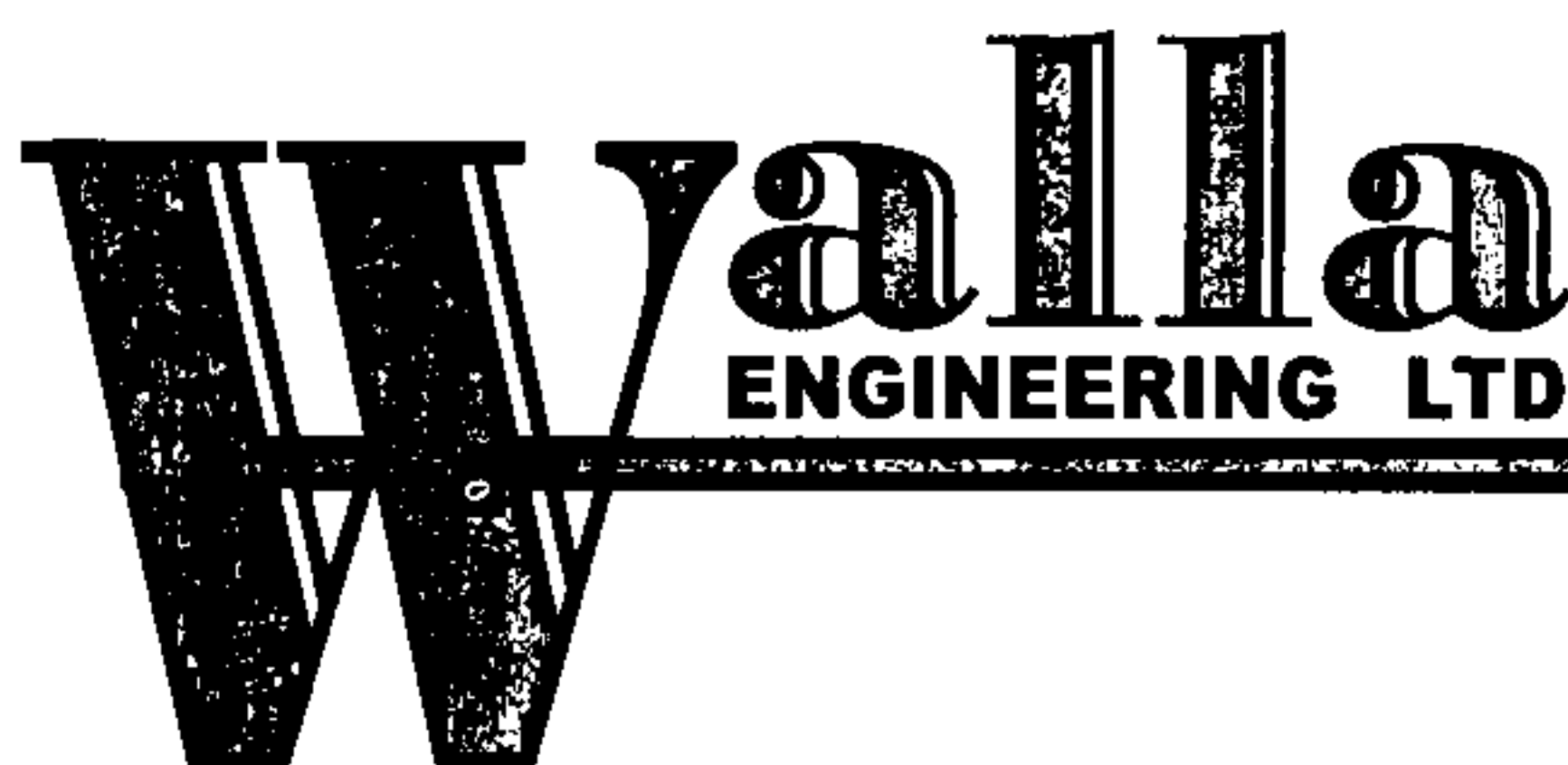
- ☒ YES
- ☐ NO
- ☐ COPY PROVIDED

DATE SUBMITTED: 7/25/07 BY: [Signature]



Requests for approvals of Site Development Plans and/or Subdivision Plats shall be accompanied by a drainage submittal. The particular nature, location and scope of the proposed development defines the degree of drainage detail. One or more of the following levels of submittal may be required based on the following:

1. Conceptual Grading and Drainage Plan: Required for approval of Site Development Plans greater than five (5) acres and Sector Plans.
2. Drainage Plans: Required for building permits, grading permits, paving permits and site plans less than five (5) acres.
3. Drainage Report: Required for subdivisions containing more than ten (10) lots or constituting five (5) acres or more.



Structural Engineering • Civil Engineering

MEMORANDUM

TO: Mr. Wilfred A. Gallegos, PE
Traffic Engineer, Planning Dept.
City of Albuquerque Development & Building Services
P.O. Box 1293
Albuquerque, NM 87103

FROM: Mike J. Walla, P.E. - Walla Engineering, LTD.

DATE: July 25, 2007

PROJECT: NMAS Townhouses Phase II
3615 Lafayette Dr. NE

SUBJECT: TCL Engineer's Certification

Mr. Gallegos,

The subject project construction is complete and I performed a site visit on July 23, 2007 to verify existing conditions. I have reviewed the subject site and find that the construction is in substantial compliance with the design Traffic Control Layout (TCL) Plan dated 3/3/2006. Attached to this letter is a copy of the originally submitted and approved TCL.

Please contact me if you have questions regarding this information.

Sincerely,

A handwritten signature of Michael J. Walla is written over a circular professional engineer seal. The seal contains the text 'MIKE J. WALLA', 'NEW MEXICO', and 'REGISTERED PROFESSIONAL ENGINEER'.

Michael J. Walla, P.E.
President, Walla Engineering, Ltd.

MJW/Hs



6100 Indian School Road NE • Suite 210
Albuquerque • New Mexico • 87110
(505) 881-3008 • Facsimile (505) 881-4025

Mike J. Walla P.E.

Larry E. Kennedy

CITY OF ALBUQUERQUE



July 26, 2007

Mike Walla, P.E.
Walla Engineering, Ltd.
6100 Indian School Rd. NE Ste 105
Albuquerque, NM 87110

**Re: NMAS Townhouses Phase II, 3615 Lafayette Dr. NE,
Approval of Permanent Certificate of Occupancy (C.O.)
Engineer's Stamp dated 3/03/06 (G16/D128)
Certification dated 7/23/07**

Based upon the information provided in your submittal received 7/26/07, the above referenced certification is approved for release of Permanent Certificate of Occupancy by Hydrology.

P.O. Box 1293

If you have any questions, you can contact me at 924-3695.

Albuquerque

Sincerely,

Timothy Sims
Plan Checker-Hydrology, Planning Dept.
Development and Building Services

New Mexico 87103

www.cabq.gov

C: CO Clerk-Katrina Sigala
File

DRAINAGE AND TRANSPORTATION INFORMATION SHEET

(REV. 1/28/2003rd)

PROJECT TITLE: NMAS TOWNHOUSES PH II

DRB #:

EPC#:

ZONE MAP/DRG. FILE #: G-16/D128

WORK ORDER#:

LEGAL DESCRIPTION:

CITY ADDRESS:

LOT 'H' OF NMAA MESA, NMAA ACRES SUBD., ALBUQUERQUE, BERNAL COUNTY, NM
3615 LOCUSTE DR. NE

ENGINEERING FIRM:

ADDRESS:

CITY, STATE:

WALLA ENGINEERING, LTD
6100 NMAA SCHOOL RD NE STE 105
ALB, NM 87110

CONTACT:

PHONE:

ZIP CODE:

MIKE NMAA
821-3008
87110

OWNER:

ADDRESS:

CITY, STATE:

CONTACT:

PHONE:

ZIP CODE:

ARCHITECT:

ADDRESS:

CITY, STATE:

DESIGN Z FUNCTION
PO BOX 9368
ALBU, NM

CONTACT:

PHONE:

ZIP CODE:

NICK PIRKL
823-6481
87110-5368

SURVEYOR:

ADDRESS:

CITY, STATE:

WYOMING SURVEYING
350 16TH AVE NE
ALB, NM

CONTACT:

PHONE:

ZIP CODE:

WYOMING
255-2252

CONTRACTOR:

ADDRESS:

CITY, STATE:

CONTACT:

PHONE:

ZIP CODE:

CHECK TYPE OF SUBMITTAL:

- ☒ DRAINAGE REPORT
☒ DRAINAGE PLAN 1st SUBMITTAL, REQUIRES TCL or equal
☒ DRAINAGE PLAN RESUBMITTAL
☒ CONCEPTUAL GRADING & DRAINAGE PLAN
☒ GRADING PLAN
☒ EROSION CONTROL PLAN
☒ ENGINEER'S CERTIFICATION (HYDROLOGY)
☒ CLOM/LOMR
☒ TRAFFIC CIRCULATION LAYOUT (TCL)
☒ ENGINEER'S CERTIFICATION (TCL)
☒ ENGINEER'S CERTIFICATION (DRB APPR. SITE PLAN)
☐ OTHER

CHECK TYPE OF APPROVAL SOUGHT:

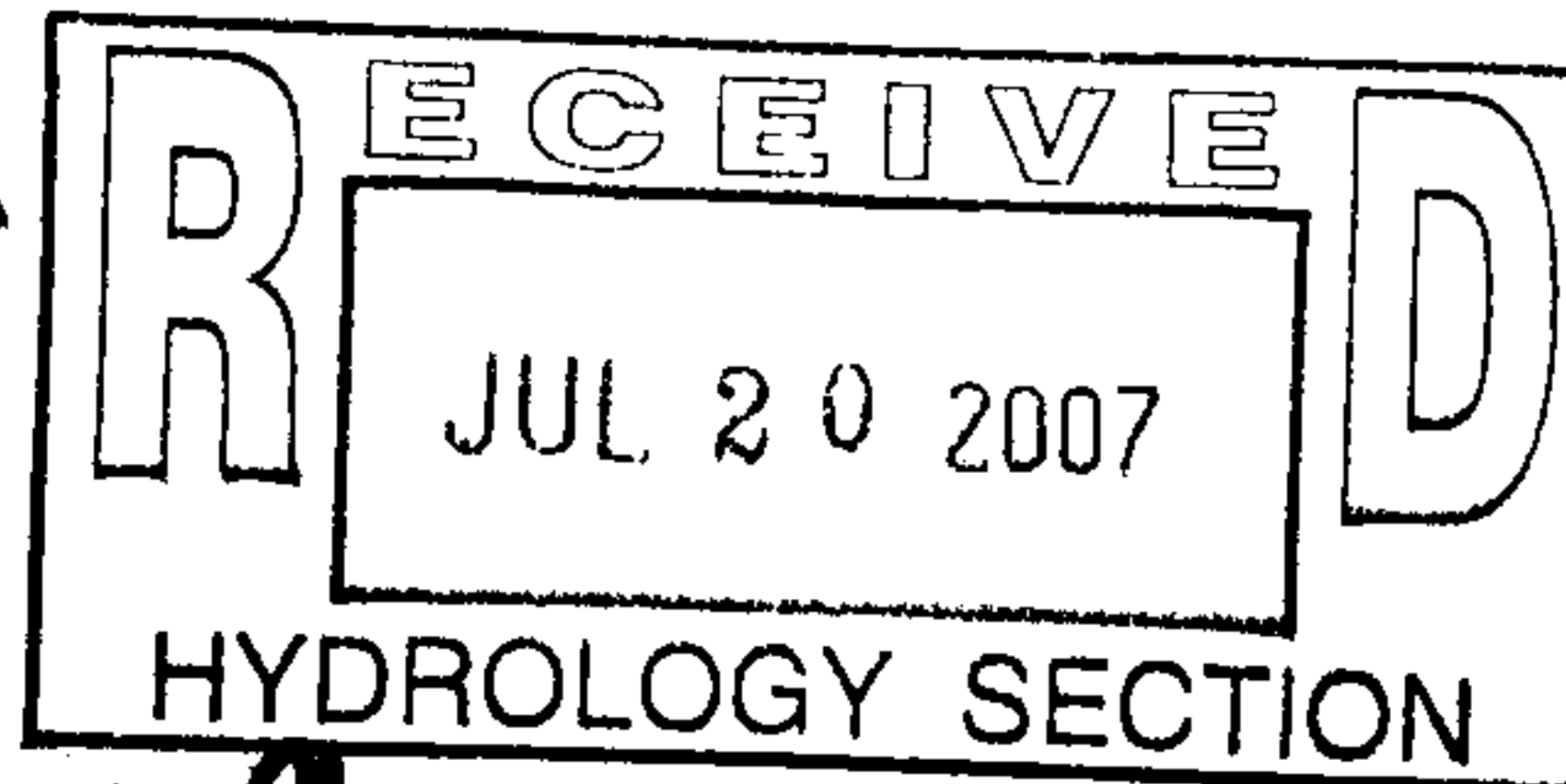
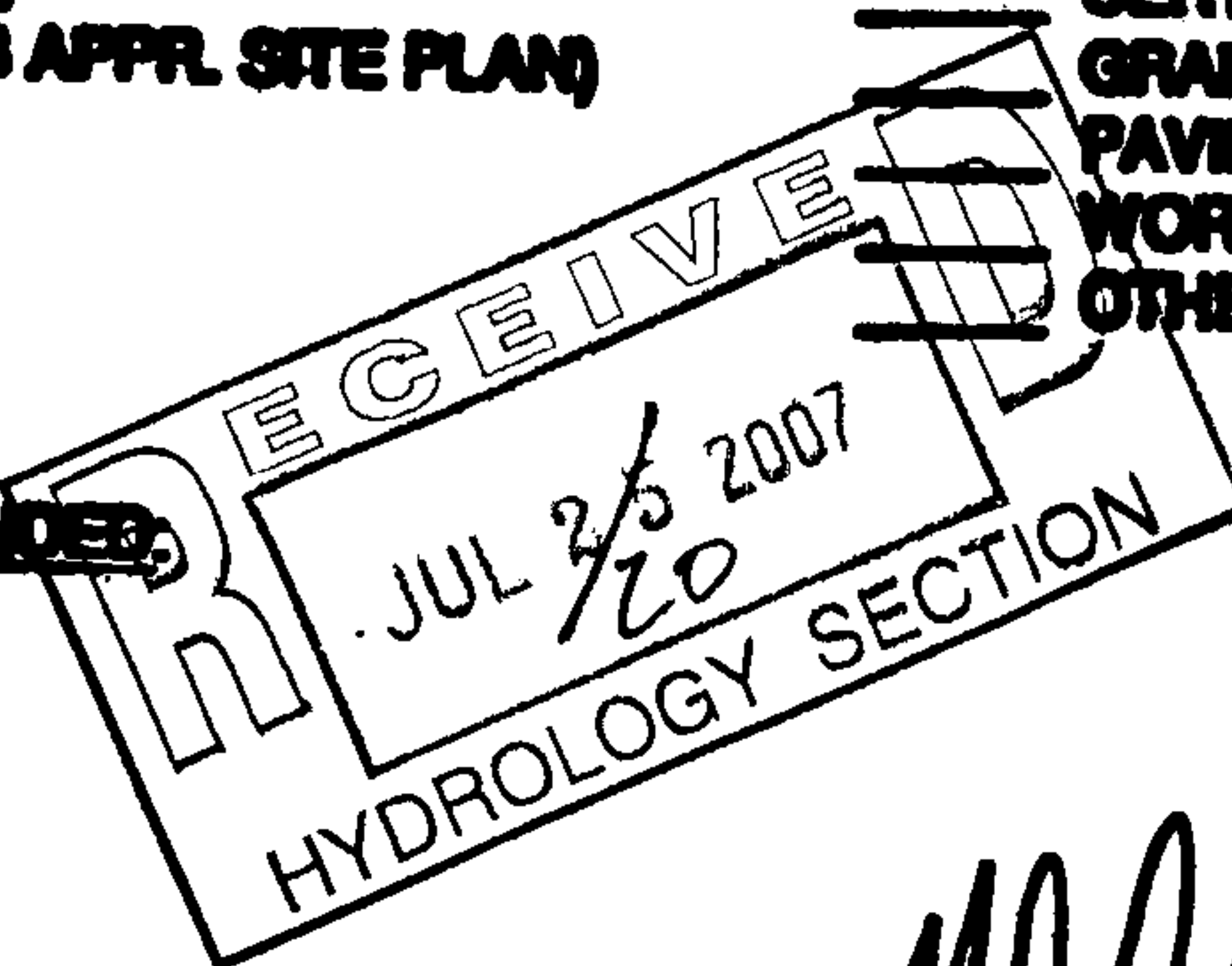
- ☐ SIA / FINANCIAL GUARANTEE RELEASE
☐ PRELIMINARY PLAT APPROVAL
☐ S. DEV. PLAN FOR SUBD. APPROVAL
☐ S. DEV. PLAN FOR BLDG. PERMIT APPROVAL
☐ SECTOR PLAN APPROVAL
☐ FINAL PLAT APPROVAL
☐ FOUNDATION PERMIT APPROVAL
☒ BUILDING PERMIT APPROVAL
☒ CERTIFICATE OF OCCUPANCY (PERM.)
☒ CERTIFICATE OF OCCUPANCY (TEMP.)
☐ GRADING PERMIT APPROVAL
☐ PAVING PERMIT APPROVAL
☐ WORK ORDER APPROVAL
☐ OTHER (SPECIFY)

WAS A PRE-DESIGN CONFERENCE ATTENDED:

☒ YES

☐ NO

☐ COPY PROVIDED



DATE SUBMITTED:

7/20/07

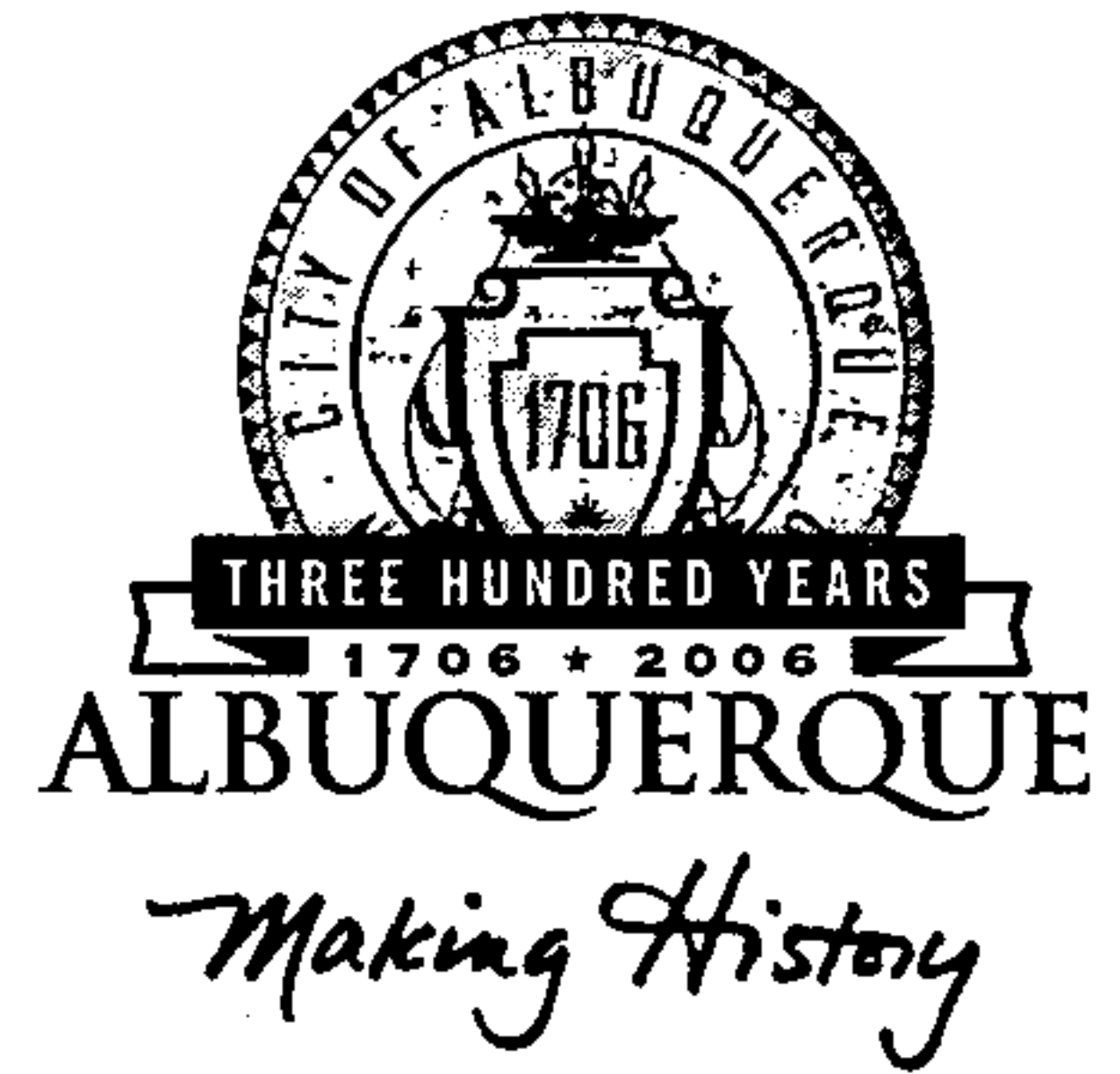
BY:

[Signature]

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CITY OF ALBUQUERQUE



*Planning Department
Transportation Development Services Section*

March 23, 2006

Mike J. Walla
Walla Engineering LTD
6100 Indian School Rd. NE Ste 105
Albuquerque NM 87110

Re: Traffic Circulation Layout (TCL) Submittal for Building Permit Approval for
Offices and Warehouse for NMAS Townhouses Phase II [G-16/D128]
(3615 Lafayette Dr. NE), Albuquerque, NM
Engineer's/Architect's Stamp Dated 03/03/2006

Dear Walla,

The TCL submittal dated 03-20-2006 is approved for building permit. The plan is stamped and signed as approved. Two copies of the plan that is stamped as approved will be required: one for each of the building permit plans and the original to be kept by you to be used for certification of the site for final C.O. for Transportation. **Public infrastructure or work done within City Right-of-Way shown on these plans is for information only and is not part of approval. A separate DRC and/or other appropriate permits are required to construct these items.**

If a temporary CO is needed then a copy of the original TCL that was stamped as approved by the City which includes a statement that identifies the outstanding items that need to be constructed or the items that have not been built in "substantial compliance". This statement requires a NM registered architect or engineer stamp to be dated. Submit this TCL with a completed Drainage and Transportation Information Sheet to Hydrology at the Development Services Center of Plaza Del Sol Building.

When the site is completed and a final C.O. is requested, use the original City stamped approved TCL for certification. A NM registered architect or engineer needs stamp and date the certification TCL along with indicating that the development was built in "substantial compliance" with the TCL. Submit this certification TCL with a completed Drainage and Transportation Information Sheet to Hydrology at the Development Services Center of Plaza Del Sol Building.

Once verification of certification is completed and approved, notification will be made to Building Safety to issue Final C.O. To confirm that a final C.O. has been issued, call Building Safety at 924-3306.

Sincerely,

Wilfred A. Gallegos, PE
Development and Building Services

cc: Hydrology file
File

DRAINAGE AND TRANSPORTATION INFORMATION SHEET

(REV. 1/28/2003rd)

G-16/D128

PROJECT TITLE: NMAS TOWNHOUSES PH II ZONE MAP/DRG. FILE #: G-16
 DRB #: _____ EPC#: _____ WORK ORDER#: _____

LEGAL DESCRIPTION: LOT 'H' OF NMAN MESA, NMAN ACRES SUB'D, ALBUQUERQUE, BERNAL COUNTY, NM
 CITY ADDRESS: 3615 LOFAYETTE DR. NE

ENGINEERING FIRM: WALLA ENGINEERING, LTD CONTACT: MIKE WALLA
 ADDRESS: 6100 NMAN SCHOOL RD NE STE 105 PHONE: 881-3008
 CITY, STATE: ALB, NM 87110 ZIP CODE: 87110

OWNER: _____ CONTACT: _____
 ADDRESS: _____ PHONE: _____
 CITY, STATE: _____ ZIP CODE: _____

ARCHITECT: DESIGN 2 FUNCTION CONTACT: NICK PIRKL
 ADDRESS: PO BOX 93368 PHONE: 823-6481
 CITY, STATE: ALBUQ, NM ZIP CODE: 87199-3368

SURVEYOR: WAY JOHN SURVEYING CONTACT: TOM JOHNSTON
 ADDRESS: 330 LOUISIANA BLDG. NE PHONE: 255-2052
 CITY, STATE: ALB, NM ZIP CODE: _____

CONTRACTOR: _____ CONTACT: _____
 ADDRESS: _____ PHONE: _____
 CITY, STATE: _____ ZIP CODE: _____

CHECK TYPE OF SUBMITTAL:

- ☐ DRAINAGE REPORT
- ☐ DRAINAGE PLAN 1st SUBMITTAL, *REQUIRES TCL or equal*
- ☐ DRAINAGE PLAN RESUBMITTAL
- ☐ CONCEPTUAL GRADING & DRAINAGE PLAN
- ☐ GRADING PLAN
- ☐ EROSION CONTROL PLAN
- ☐ ENGINEER'S CERTIFICATION (HYDROLOGY)
- ☐ CLOMR/LOMR
- ☒ TRAFFIC CIRCULATION LAYOUT (TCL)
- ☐ ENGINEERS CERTIFICATION (TCL)
- ☐ ENGINEERS CERTIFICATION (DRB APPR. SITE PLAN)
- ☐ OTHER

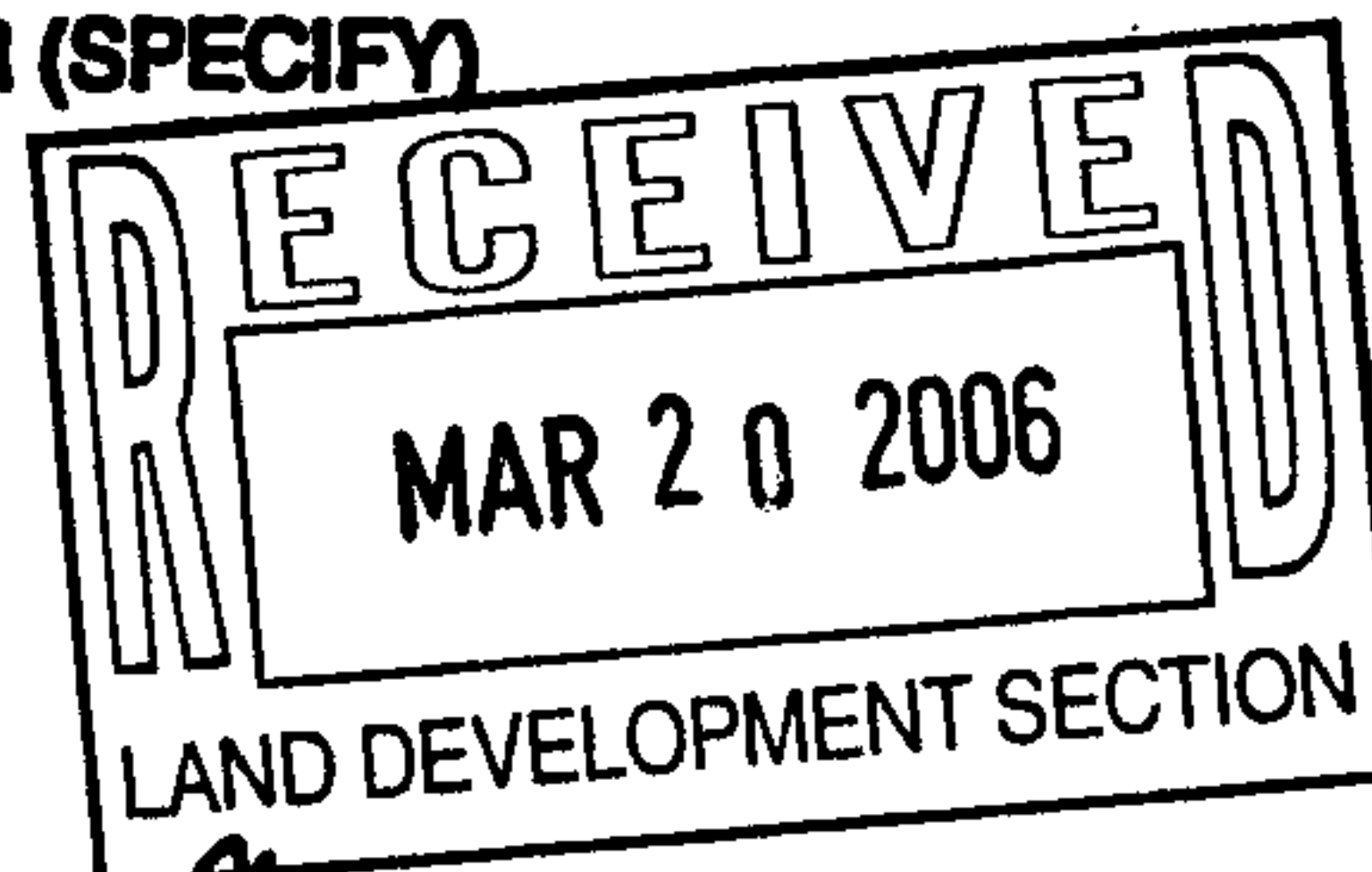
RE-submittal

CHECK TYPE OF APPROVAL SOUGHT:

- ☐ SIA / FINANCIAL GUARANTEE RELEASE
- ☐ PRELIMINARY PLAT APPROVAL
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- ☐ S. DEV. PLAN FOR BLDG. PERMIT APPROVAL
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- ☐ GRADING PERMIT APPROVAL
- ☐ PAVING PERMIT APPROVAL
- ☐ WORK ORDER APPROVAL
- ☐ OTHER (SPECIFY)

WAS A PRE-DESIGN CONFERENCE ATTENDED:

- ☒ YES
- ☐ NO
- ☐ COPY PROVIDED

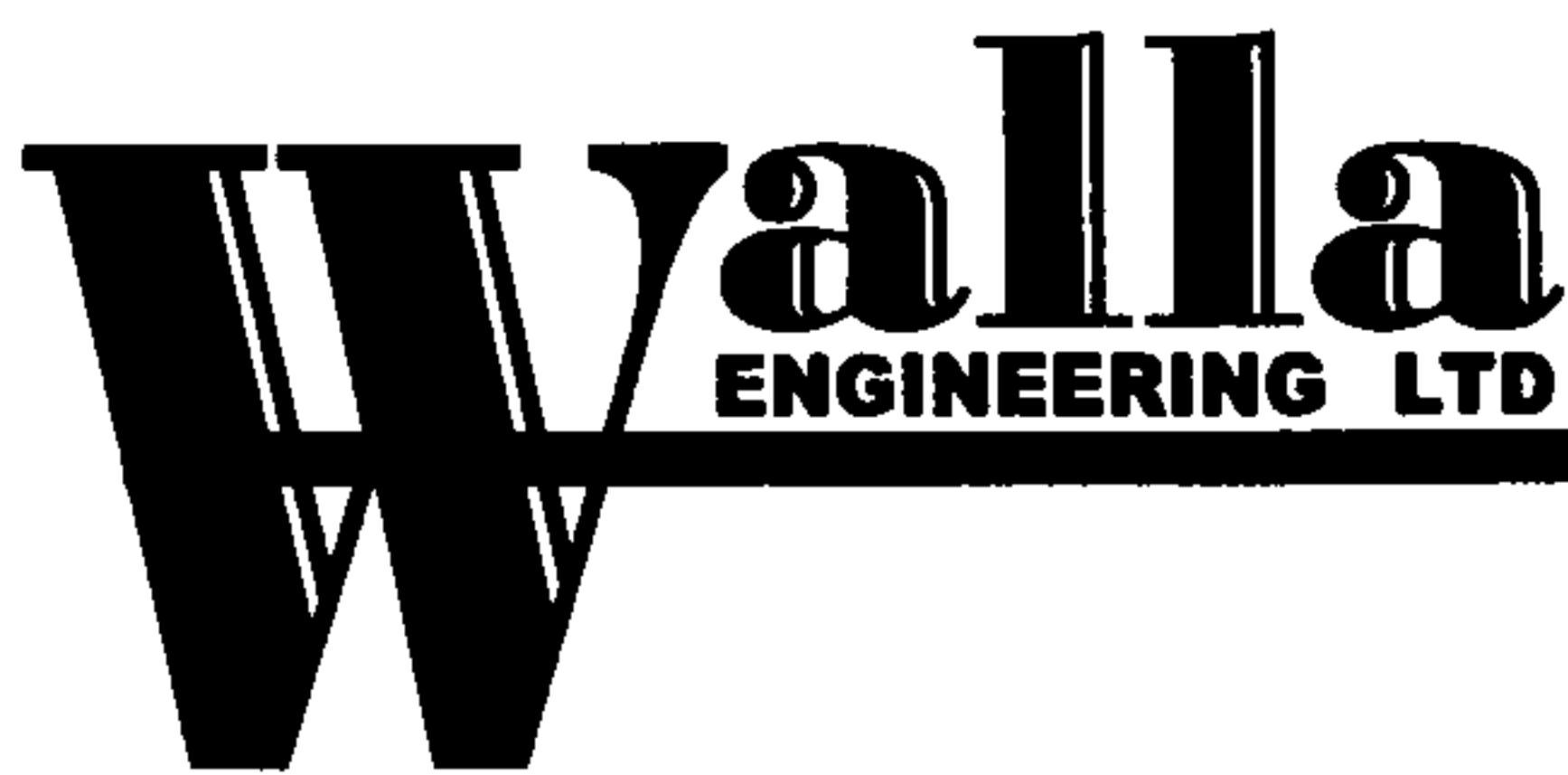


DATE SUBMITTED: ~~3/20/06~~ 3/20/06 BY: [Signature]

Requests for approvals of Site Development Plans and/or Subdivision Plats shall be accompanied by a drainage submittal. The particular nature, location and scope of the proposed development defines the degree of drainage detail. One or more of the following levels of submittal may be required based on the following:

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0115



LETTER OF TRANSMITTAL

TO CITY OF ALBUQ

DATE 3/20/06 JOB NO. _____
ATTENTION WILFRED
RE: NIMAS PH II
TCL PLAN

WE ARE SENDING YOU ☐ Attached ☐ Under Separate Cover Via _____ the following items:

- ☒ Plans ☐ Prints ☐ CD ☐ Specifications ☐ Calculations
☐ Report ☐ Copy of Letter ☐ Shop drawings ☐ Proposal Information
☐ Samples ☐ _____

COPIES	DATE	NO.	DESCRIPTION
7 EA			REVISED PLANS
1 EA			INFORMATION SHEET

THESE ARE TRANSMITTED as checked below:

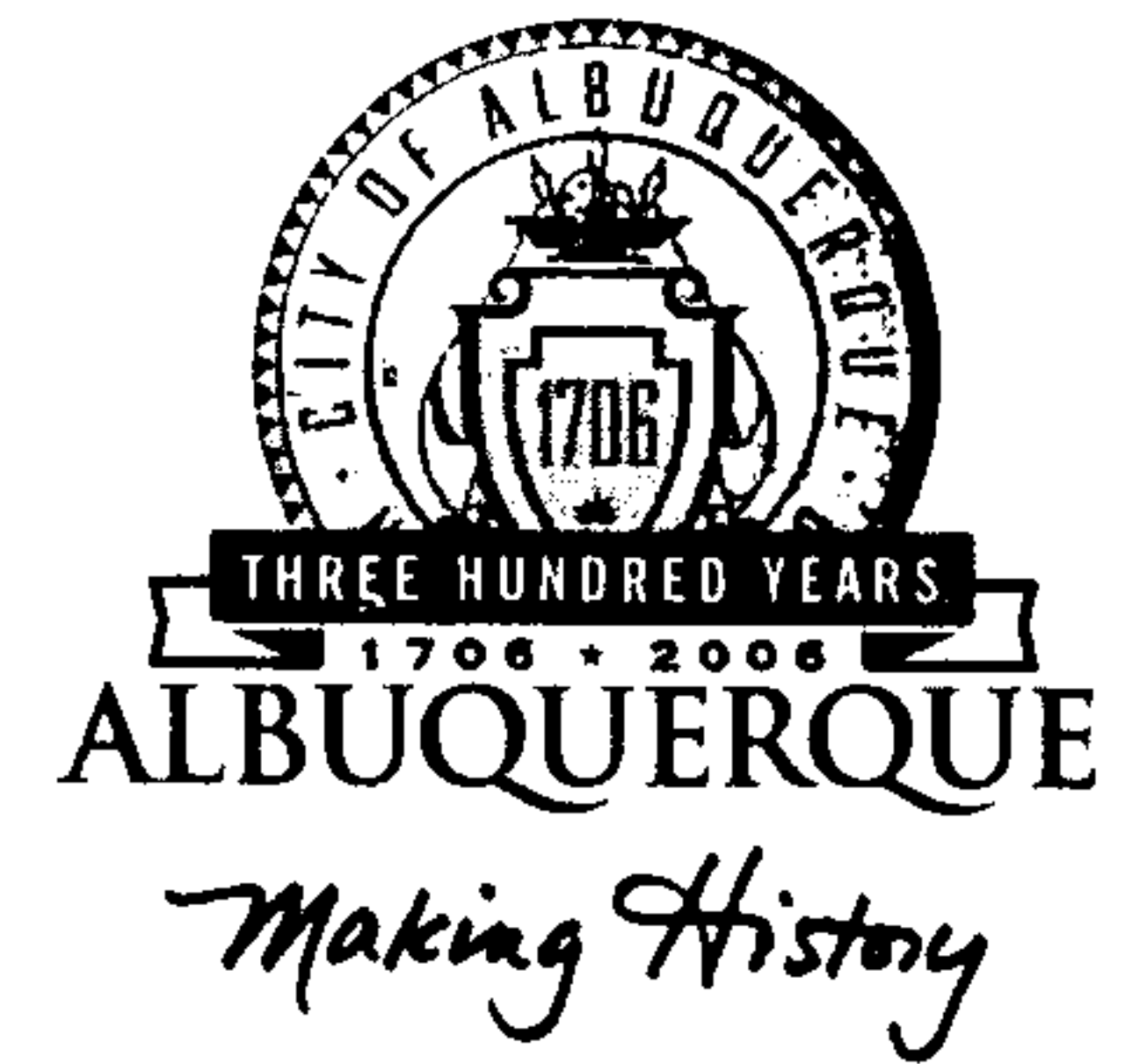
- ☒ For Your Use ☒ For Review and Comment ☐ Returned After Loan To Us
☒ As Requested ☐ Correct and Resubmit ☐ Resubmittal Not Required, Revise Per Corrections Noted, If Any

REMARKS _____

COPIES TO: FILE SIGNED: [Signature]

If enclosures are not as noted, kindly notify us at once

CITY OF ALBUQUERQUE



March 21, 2006

Mike Walla, P.E.
Walla Engineering Ltd.
6100 Indian School Rd. NE
Albuquerque, NM 87110

**Re: NMAS Townhouses, 3615 Lafayette Dr NE, Grading and Drainage Plan
Engineer's Stamp dated 3-03-06 (G16-D128)**

Dear Mr. Walla,

Based upon the information provided in your submittal received 3-03-06, the above referenced plan is approved for Building Permit. Please attach a copy of this approved plan to the construction sets prior to sign-off by Hydrology.

P.O. Box 1293

A separate permit (SO#19) is required for construction within City Right of Way. A copy of this approval letter must be on hand when applying for the excavation permit. Prior to Certificate of Occupancy release, Engineer Certification per the DPM checklist will be required.

Albuquerque

If you have any questions, you can contact me at 924-3981.

New Mexico 87103

Sincerely,

Kristal D. Metro, P.E.
Senior Engineer, Planning Dept.
Development and Building Services

www.cabq.gov

C: Edward Elwell, DMD Street / Storm Maintenance
Liz Sanchez, Excavation Permits
File

DRAINAGE AND TRANSPORTATION INFORMATION SHEET
(Rev. 12/2005)

PROJECT TITLE: NMAS Townhouses ZONE MAP/DRG. FILE # G-116-2D128
DRB#: _____ EPC#: _____ WORK ORDER#: _____

LEGAL DESCRIPTION: _____
CITY ADDRESS: 3615 ~~San~~ Lafayette Dr. NE Alb, NM

ENGINEERING FIRM: Walla Engineering CONTACT: Mike Walla
ADDRESS: 6100 Indian School PHONE: 881-3008
CITY, STATE: Alb, NM 87110 ZIP CODE: 87110

OWNER: _____ CONTACT: _____
ADDRESS: _____ PHONE: _____
CITY, STATE: _____ ZIP CODE: _____

ARCHITECT: Design 2 Function CONTACT: Nick
ADDRESS: PO Box 93368 PHONE: 823-6481
CITY, STATE: Alb, NM 87199 ZIP CODE: 87199

SURVEYOR: _____ CONTACT: _____
ADDRESS: _____ PHONE: _____
CITY, STATE: _____ ZIP CODE: _____

CONTRACTOR: _____ CONTACT: _____
ADDRESS: _____ PHONE: _____
CITY, STATE: _____ ZIP CODE: _____

TYPE OF SUBMITTAL:

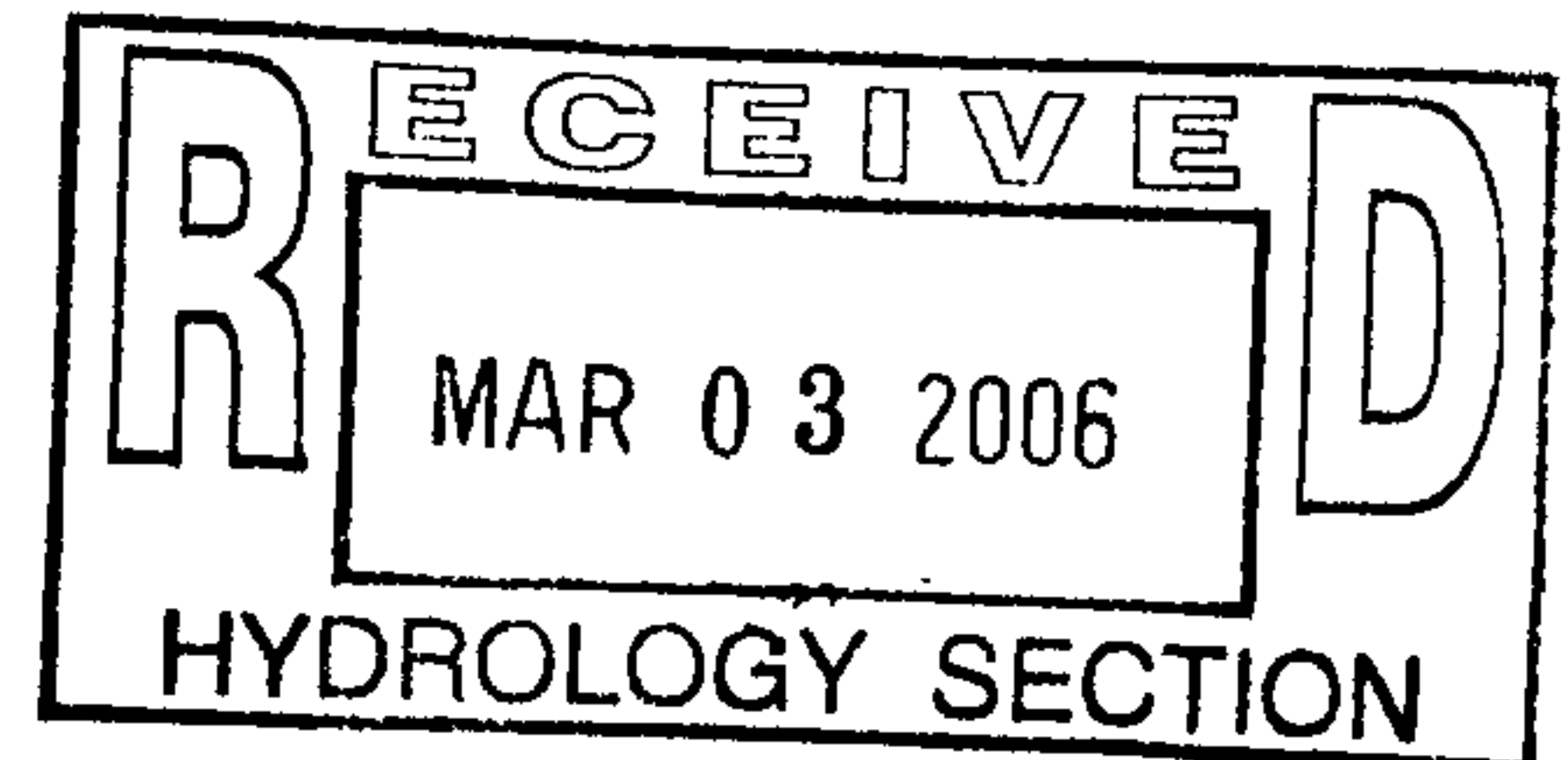
- ☐ DRAINAGE REPORT
☐ DRAINAGE PLAN 1st SUBMITTAL
☒ DRAINAGE PLAN RESUBMITTAL
☐ CONCEPTUAL G & D PLAN
☐ GRADING PLAN
☐ EROSION CONTROL PLAN
☐ ENGINEER'S CERT (HYDROLOGY)
☐ CLOMR/LOMR
☐ TRAFFIC CIRCULATION LAYOUT
☐ ENGINEER'S/ARCHITECT'S CERT (TCL)
☐ ENGINEER'S CERT (DRB SITE PLAN)
☐ OTHER

CHECK TYPE OF APPROVAL SOUGHT:

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☐ S. DEV. FOR BLDG. PERMIT APPROVAL
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☐ CERTIFICATE OF OCCUPANCY (TEMP)
☐ GRADING PERMIT APPROVAL
☐ PAVING PERMIT APPROVAL
☐ WORK ORDER APPROVAL
☐ OTHER (SPECIFY)

WAS A PRE-DESIGN CONFERENCE ATTENDED:

- ☐ YES
☐ NO
☐ COPY PROVIDED

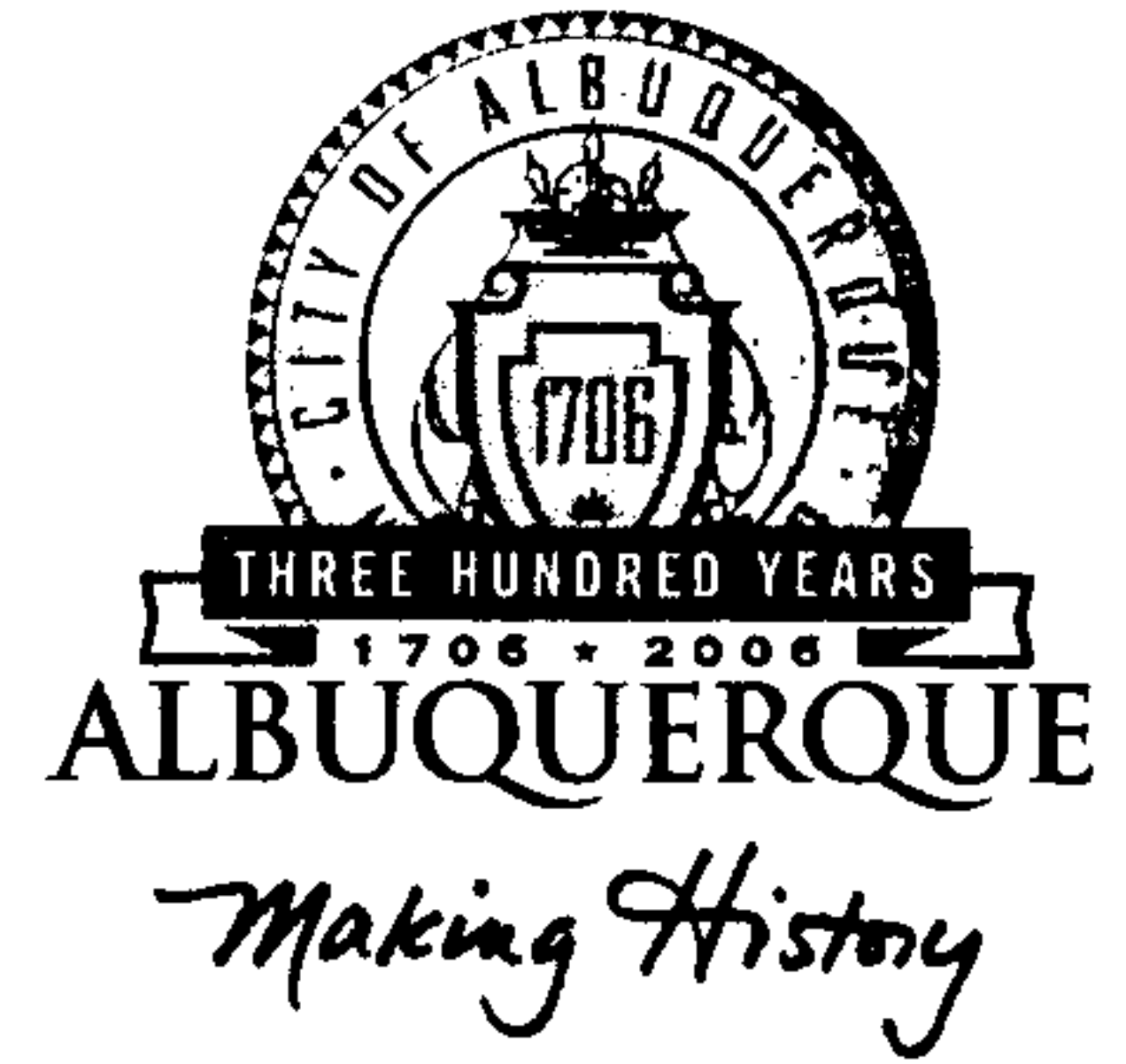


SUBMITTED BY: Mike Walla DATE: 3-3-06

Requests for approvals of Site Development Plans and/or Subdivision Plats shall be accompanied by a drainage submittal. The particular nature, location and scope to the proposed development defines the degree of drainage detail. One or more of the following levels of submittal may be required based on the following:

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CITY OF ALBUQUERQUE



March 14, 2006

Mike Walla, P.E.
Walla Engineering
6100 India School NE Suite 210
Albuquerque, NM 87110

Re: 3615 Lafayette Dr. NE, Traffic Circulation Layout
Architect's Stamp dated 02-23-06 (G16--D128)

Dear Mr. Walla,

Based upon the information provided in your submittal received 02-17-06, the above referenced plan cannot be approved for Building Permit until the following comments are addressed:

1. Please, refer to all appropriate City Standards; the drawing number should be included in this reference.
2. The parking calculations indicate 16 parking stalls; however, the plan shows 15 parking stalls.
3. Submit 2 TCL plans with next submittal.

P.O. Box 1293

Albuquerque

New Mexico 87103

www.cabq.gov

If you have any questions, you can contact me at 924-3991.

Sincerely,

Wilfred A. Gallegos, P.E.
Traffic Engineer, Planning Dept.
Development and Building Services
C: file
WAG:tes

DRAINAGE AND TRANSPORTATION INFORMATION SHEET
(Rev. 12/2005)

PROJECT TITLE: NMAS Townhouses ZONE MAP/DRG. FILE #: G-16-7/P128
DRB#: _____ EPC#: _____ WORK ORDER#: _____

LEGAL DESCRIPTION: _____
CITY ADDRESS: 3615 ~~SW~~ Lafayette Dr. NE Alb, NM

ENGINEERING FIRM: Walla Engineering CONTACT: Mike Walla
ADDRESS: 6160 Indian School PHONE: 861-3008
CITY, STATE: Alb, NM 87110 ZIP CODE: 87110

OWNER: _____ CONTACT: _____
ADDRESS: _____ PHONE: _____
CITY, STATE: _____ ZIP CODE: _____

ARCHITECT: Design 2 Function CONTACT: Nick
ADDRESS: PO Box 93368 PHONE: 823-6481
CITY, STATE: Alb, NM 87199 ZIP CODE: 87199

SURVEYOR: _____ CONTACT: _____
ADDRESS: _____ PHONE: _____
CITY, STATE: _____ ZIP CODE: _____

CONTRACTOR: _____ CONTACT: _____
ADDRESS: _____ PHONE: _____
CITY, STATE: _____ ZIP CODE: _____

TYPE OF SUBMITTAL:

- ☐ DRAINAGE REPORT
☐ DRAINAGE PLAN 1st SUBMITTAL
☐ DRAINAGE PLAN RESUBMITTAL
☐ CONCEPTUAL G & D PLAN
☐ GRADING PLAN
☐ EROSION CONTROL PLAN
☐ ENGINEER'S CERT (HYDROLOGY)
☐ CLOMR/LOMR
☒ TRAFFIC CIRCULATION LAYOUT
☐ ENGINEER'S/ARCHITECT'S CERT (TCL)
☐ ENGINEER'S CERT (DRB SITE PLAN)
☐ OTHER

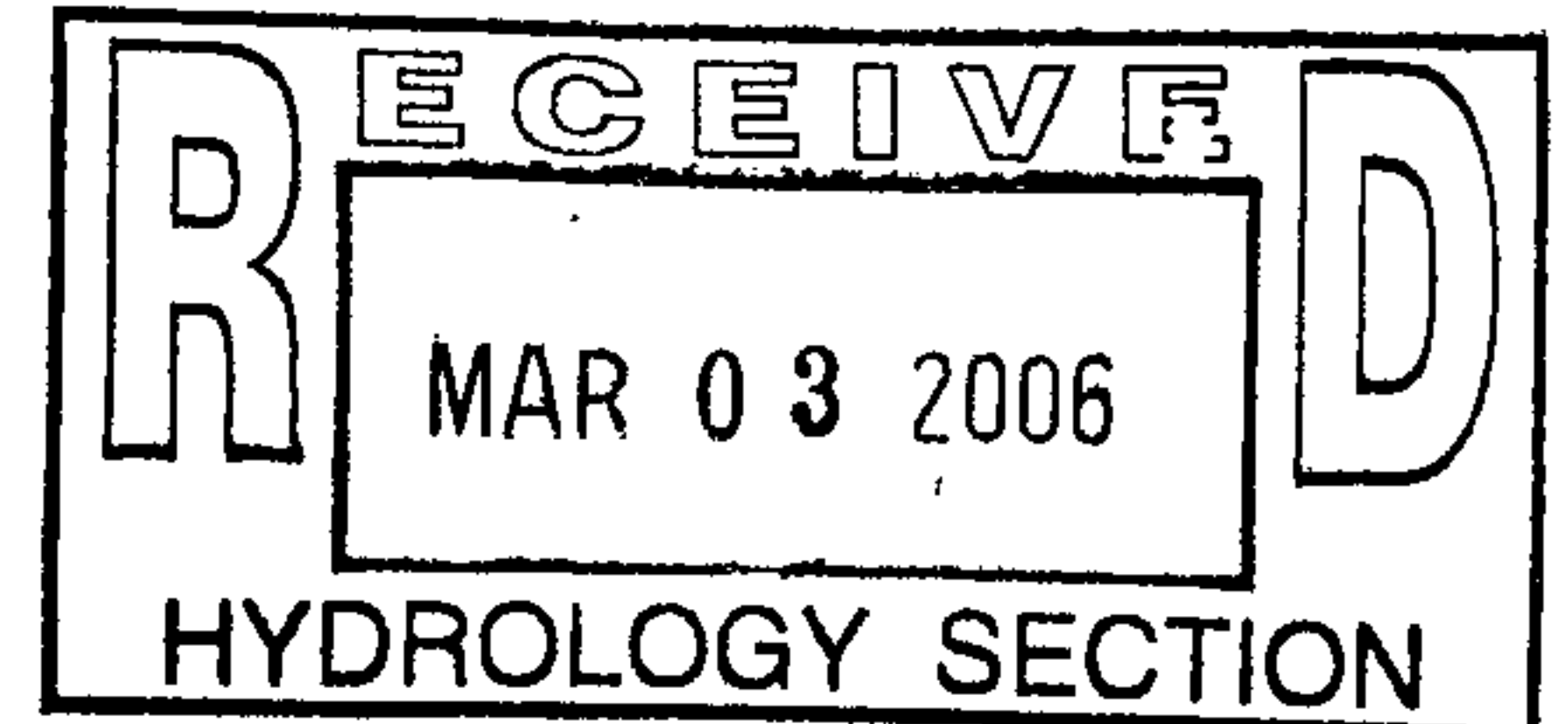
Resub

CHECK TYPE OF APPROVAL SOUGHT:

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☐ FINAL PLAT APPROVAL
☐ FOUNDATION PERMIT APPROVAL
☒ BUILDING PERMIT APPROVAL
☐ CERTIFICATE OF OCCUPANCY (PERM)
☐ CERTIFICATE OF OCCUPANCY (TEMP)
☐ GRADING PERMIT APPROVAL
☐ PAVING PERMIT APPROVAL
☐ WORK ORDER APPROVAL
☐ OTHER (SPECIFY)

WAS A PRE-DESIGN CONFERENCE ATTENDED:

- ☐ YES
☐ NO
☐ COPY PROVIDED



SUBMITTED BY: Mike Walla DATE: 3-3-06

Requests for approvals of Site Development Plans and/or Subdivision Plats shall be accompanied by a drainage submittal. The particular nature, location and scope to the proposed development defines the degree of drainage detail. One or more of the following levels of submittal may be required based on the following:

1. **Conceptual Grading and Drainage Plan:** Required for approval of Site Development Plans greater than five (5) acres and Sector Plans.
2. **Drainage Plans:** Required for building permits, grading permits, paving permits and site plans less than five (5) acres.
3. **Drainage Report:** Required for subdivision containing more than ten (10) lots or constituting five (5) acres or more.

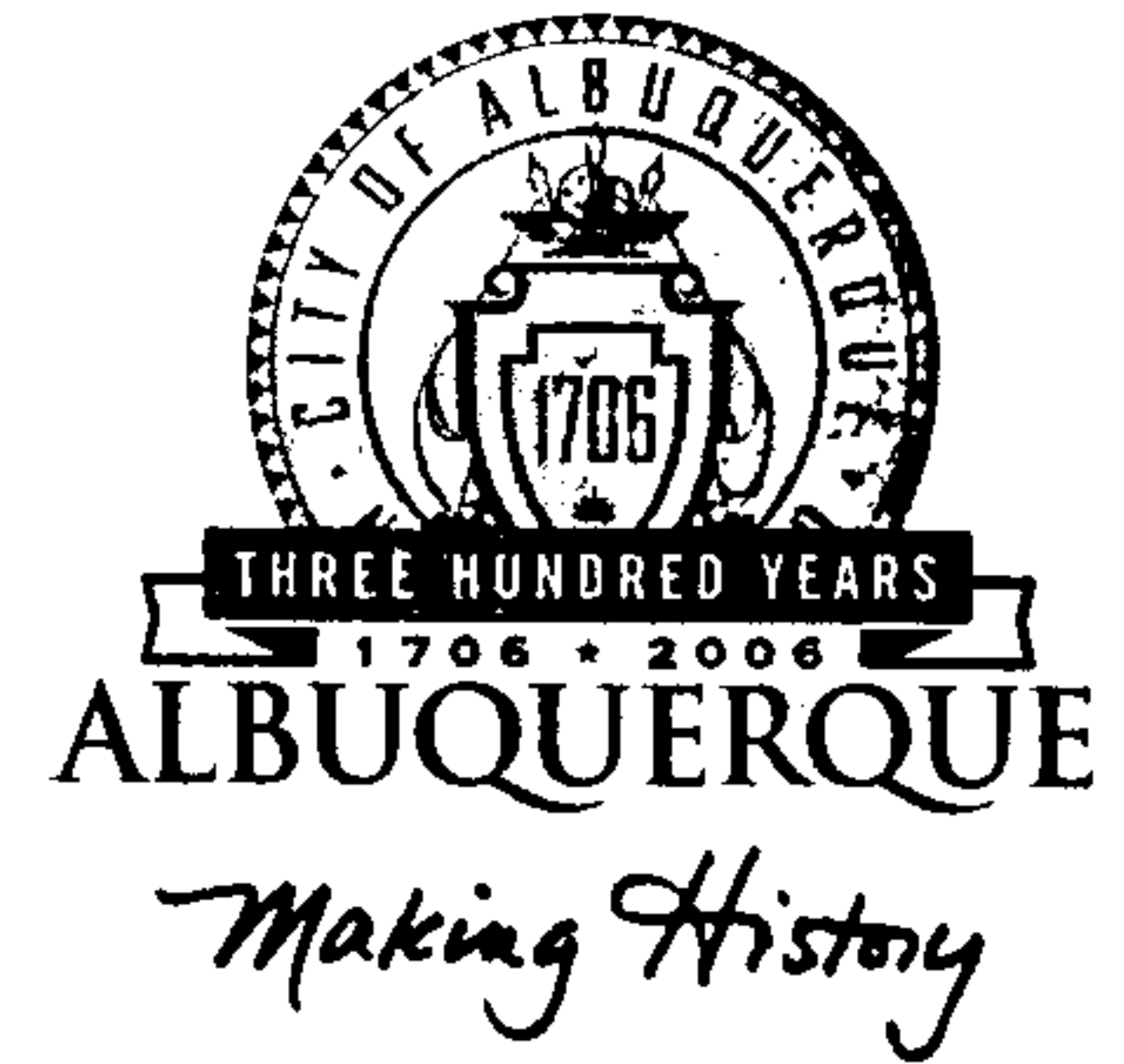
MINIMUM 8' SIDE OR 20' DEEP PARKING STALLS OR
PROVIDE Zoning APPROVAL

PARKING Calcs.

2-PLANS

STD. SPEC. #
PLAN SHOWS 15 STALLS, INSTEAD OF 16 AS CALC. STATE.

CITY OF ALBUQUERQUE



December 15, 2005

Mike J. Walla, P.E.
Walla Engineering, Ltd
6100 Indian School Rd. NE
Albuquerque, NM 87110

Re: NMAS Townhouses Phase II, 3615 Lafayette Dr. NE
Grading and Drainage Plan
Engineer's Stamp dated 12-14-05 (G16-D128)

Dear Mr. Walla,

Based upon the information provided in your submittal received 12-14-05, the above referenced plan is approved for Building Permit. Please attach a copy of this approved plan to the construction sets prior to sign-off by Hydrology. Also, prior to Certificate of Occupancy release, Engineer Certification of the grading plan per the DPM checklist will be required.

P.O. Box 1293

Albuquerque

New Mexico 87103

If you have any questions, you can contact me at 924-3986.

Sincerely,

Rudy E. Rael, Associate Engineer
Planning Department.
Building and Development Services

www.cabq.gov

C: File

DRAINAGE AND TRANSPORTATION INFORMATION SHEET

(REV. 1/28/2003rd)

PROJECT TITLE: NMAS TOWNHOUSES PH II ZONE MAP/DRG. FILE #: G-16/D128
 DRB #: _____ EPC#: _____ WORK ORDER#: _____

LEGAL DESCRIPTION: LOT 'H' OF INDIAN MESA, INDIAN ACRES SUB'D, ALBUQUERQUE, BERNAL COUNTY, NM
 CITY ADDRESS: 3615 LOFAYETTE DR. NE

ENGINEERING FIRM: WALGA ENGINEERING, LTD CONTACT: MIKE WALGA
 ADDRESS: 6100 INDIAN SCHOOL RD NE STE 105 PHONE: 881-3008
 CITY, STATE: ALB, NM 87110 ZIP CODE: 87110

OWNER: _____ CONTACT: _____
 ADDRESS: _____ PHONE: _____
 CITY, STATE: _____ ZIP CODE: _____

ARCHITECT: DESIGN Z FUNCTION CONTACT: NICK PIRKL
 ADDRESS: PO BOX 93368 PHONE: 823-6481
 CITY, STATE: ALBUQ, NM ZIP CODE: 87199-3368

SURVEYOR: WAY JOHN SURVEYING CONTACT: TOM JOHNSON
 ADDRESS: 330 LOUISIANA BLVD. NE PHONE: 255-2052
 CITY, STATE: ALB, NM ZIP CODE: _____

CONTRACTOR: _____ CONTACT: _____
 ADDRESS: _____ PHONE: _____
 CITY, STATE: _____ ZIP CODE: _____

CHECK TYPE OF SUBMITTAL:

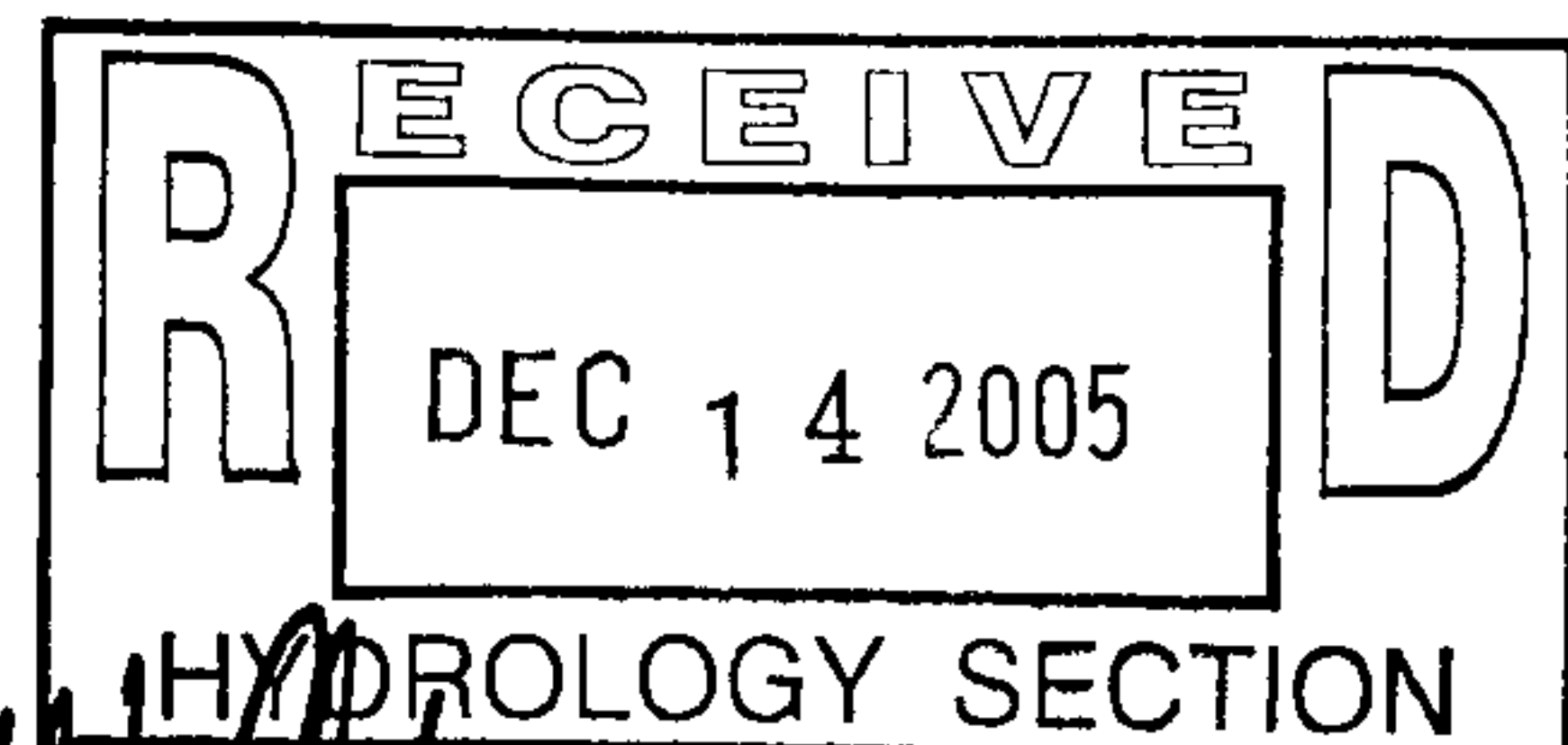
- ☐ DRAINAGE REPORT
- ☒ DRAINAGE PLAN 1st SUBMITTAL, *REQUIRES TCL or equal*
- ☒ DRAINAGE PLAN RESUBMITTAL
- ☒ CONCEPTUAL GRADING & DRAINAGE PLAN
- ☒ GRADING PLAN
- ☐ EROSION CONTROL PLAN
- ☐ ENGINEER'S CERTIFICATION (HYDROLOGY)
- ☐ CLOMR/LOMR
- ☐ TRAFFIC CIRCULATION LAYOUT (TCL)
- ☐ ENGINEERS CERTIFICATION (TCL)
- ☐ ENGINEERS CERTIFICATION (DRB APPR. SITE PLAN)
- ☐ OTHER

CHECK TYPE OF APPROVAL SOUGHT:

- ☐ SIA / FINANCIAL GUARANTEE RELEASE
- ☐ PRELIMINARY PLAT APPROVAL
- ☐ S. DEV. PLAN FOR SUB'D. APPROVAL
- ☐ S. DEV. PLAN FOR BLDG. PERMIT APPROVAL
- ☐ SECTOR PLAN APPROVAL
- ☐ FINAL PLAT APPROVAL
- ☒ FOUNDATION PERMIT APPROVAL
- ☒ BUILDING PERMIT APPROVAL
- ☐ CERTIFICATE OF OCCUPANCY (PERM.)
- ☐ CERTIFICATE OF OCCUPANCY (TEMP.)
- ☐ GRADING PERMIT APPROVAL
- ☐ PAVING PERMIT APPROVAL
- ☐ WORK ORDER APPROVAL
- ☐ OTHER (SPECIFY)

WAS A PRE-DESIGN CONFERENCE ATTENDED:

- ☒ YES
- ☐ NO
- ☐ COPY PROVIDED

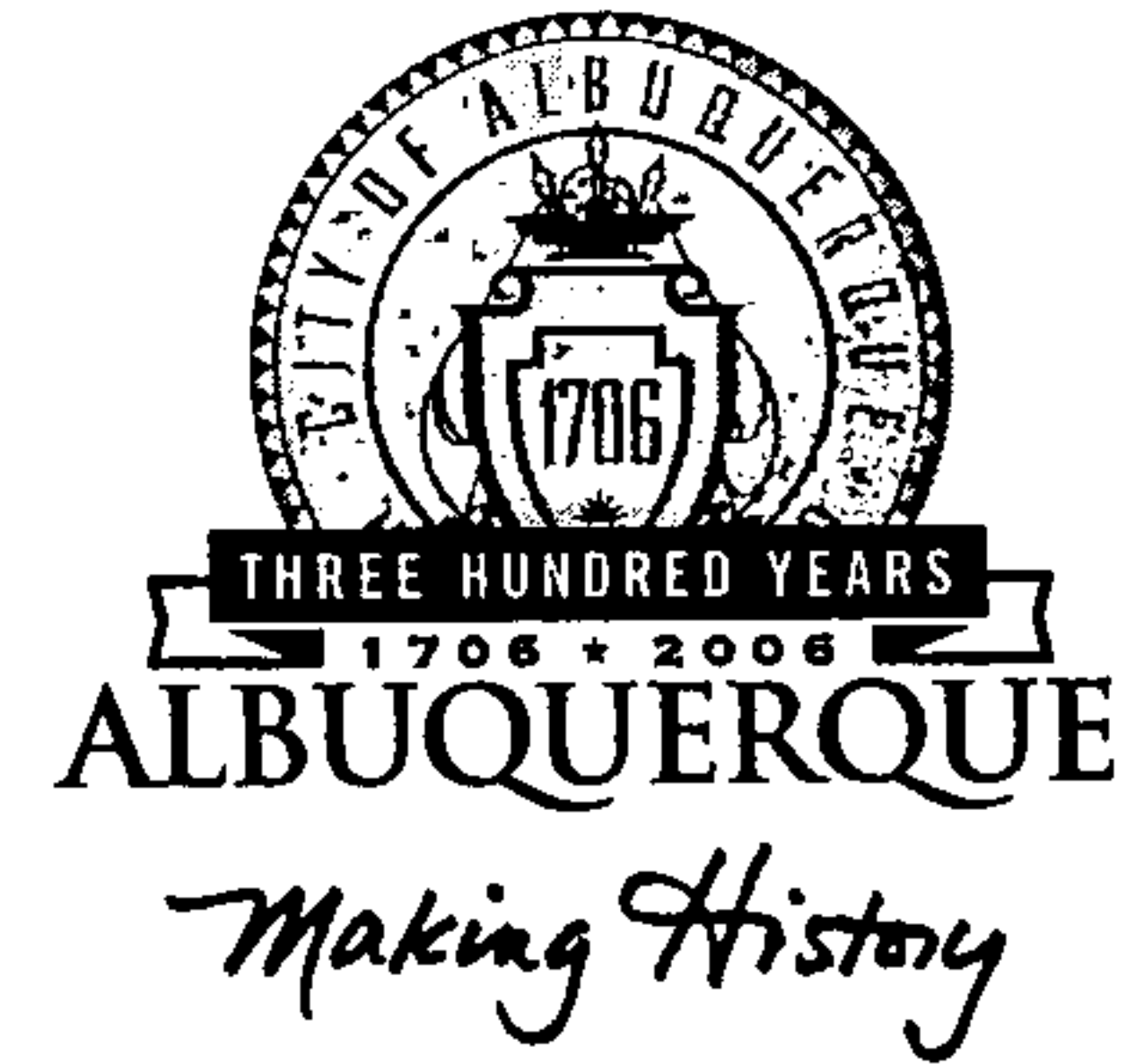


DATE SUBMITTED: 12/14/05 BY: [Signature]

Requests for approvals of Site Development Plans and/or Subdivision Plats shall be accompanied by a drainage submittal. The particular nature, location and scope of the proposed development defines the degree of drainage detail. One or more of the following levels of submittal may be required based on the following:

1. Conceptual Grading and Drainage Plan: Required for approval of Site Development Plans greater than five (5) acres and Sector Plans.
2. Drainage Plans: Required for building permits, grading permits, paving permits and site plans less than five (5) acres.
3. Drainage Report: Required for subdivisions containing more than ten (10) lots or constituting five (5) acres or more.

CITY OF ALBUQUERQUE



December 1, 2005

Nick Pirk
Design 2 Function, LLC
P.O. Box 93368
Albuquerque, NM 87199-3368

**Re: NMA Townhouses, 3615 Lafayette Dr. NE-Traffic Circulation Layout
Architect's Stamp dated 11-18-05 (G16-D128)**

Dear Mr. Pirk,

The TCL submittal received 11-21-05 is approved for Grading and Paving Permit. The plan is stamped and signed as approved. A copy of this plan shall be inserted into each set of the grading and paving permit plans. Please keep the original to be used for final C.O. certification of the site required by Transportation.

P.O. Box 1293

Albuquerque

New Mexico 87103

www.cabq.gov

If a temporary CO is needed, a copy of the original TCL that was stamped as approved by the City will be needed. This plan must include a statement that identifies the outstanding items that need to be constructed or the items that have not been built in "substantial compliance," as well as the signed and dated stamp of a NM registered architect or engineer. Submit this TCL with a completed Drainage and Transportation Information Sheet to Hydrology at the Development Services Center of Plaza Del Sol Building.

When the site is completed and a final C.O. is requested, use the original City-stamped approved TCL for certification. A NM registered architect or engineer must stamp, sign, and date the certification TCL along with indicating that the development was built in "substantial compliance" with the TCL. Submit this certification TCL with a completed Drainage and Transportation Information Sheet to Hydrology at the Development Services Center of Plaza Del Sol Building.

Once verification of certification is completed and approved, notification will be made to Building Safety to issue Final C.O. To confirm that a final C.O. has been issued, call Building Safety at 924-3306.

Sincerely,

Phillip J. Lovato, E.I., C.F.M.
Engineering Associate, Planning Dept.
Development and Building Services
C: file

DRAINAGE AND TRANSPORTATION INFORMATION SHEET

(REV. 1/28/2003rd)

PROJECT TITLE: NMAS TOWNHOUSES PH II ZONE MAP/DRG. FILE #: G-16/D128
DRB #: _____ EPC#: _____ WORK ORDER#: _____

LEGAL DESCRIPTION: LOT 'H' OF NMAN MESA, NMAN ACRES SUBD'N, ALBUQUERQUE, BERNAL COUNTY, NM
CITY ADDRESS: 3615 LORETTA DR. NE

ENGINEERING FIRM: WALLA ENGINEERING, LTD
ADDRESS: 6100 NMAN SCHOOL RD AVE STE 105
CITY, STATE: ALB, NM 87110

CONTACT: MIKE WALLA
PHONE: 823-3008
ZIP CODE: 87110

OWNER: _____
ADDRESS: _____
CITY, STATE: _____

CONTACT: _____
PHONE: _____
ZIP CODE: _____

ARCHITECT: DESIGN 2 FUNCTION
ADDRESS: PO BOX 9368
CITY, STATE: ALBU, NM

CONTACT: NICK PIRKL
PHONE: 823-6481
ZIP CODE: 87199-3368

SURVEYOR: WAY JOHN SURVEYING
ADDRESS: 330 LOUISIANA BLVD. NE
CITY, STATE: ALB, NM

CONTACT: TOM JOHNSTON
PHONE: 255-2252
ZIP CODE: _____

CONTRACTOR: _____
ADDRESS: _____
CITY, STATE: _____

CONTACT: _____
PHONE: _____
ZIP CODE: _____

CHECK TYPE OF SUBMITTAL:

- ☐ DRAINAGE REPORT
- ☐ DRAINAGE PLAN 1st SUBMITTAL, *REQUIRES TCL or equal*
- ☐ DRAINAGE PLAN RESUBMITTAL
- ☐ CONCEPTUAL GRADING & DRAINAGE PLAN
- ☐ GRADING PLAN
- ☐ EROSION CONTROL PLAN
- ☐ ENGINEER'S CERTIFICATION (HYDROLOGY)
- ☐ CLOMP/LOMR
- ☒ TRAFFIC CIRCULATION LAYOUT (TCL)
- ☐ ENGINEERS CERTIFICATION (TCL)
- ☐ ENGINEERS CERTIFICATION (DRB APPR. SITE PLAN)
- ☐ OTHER

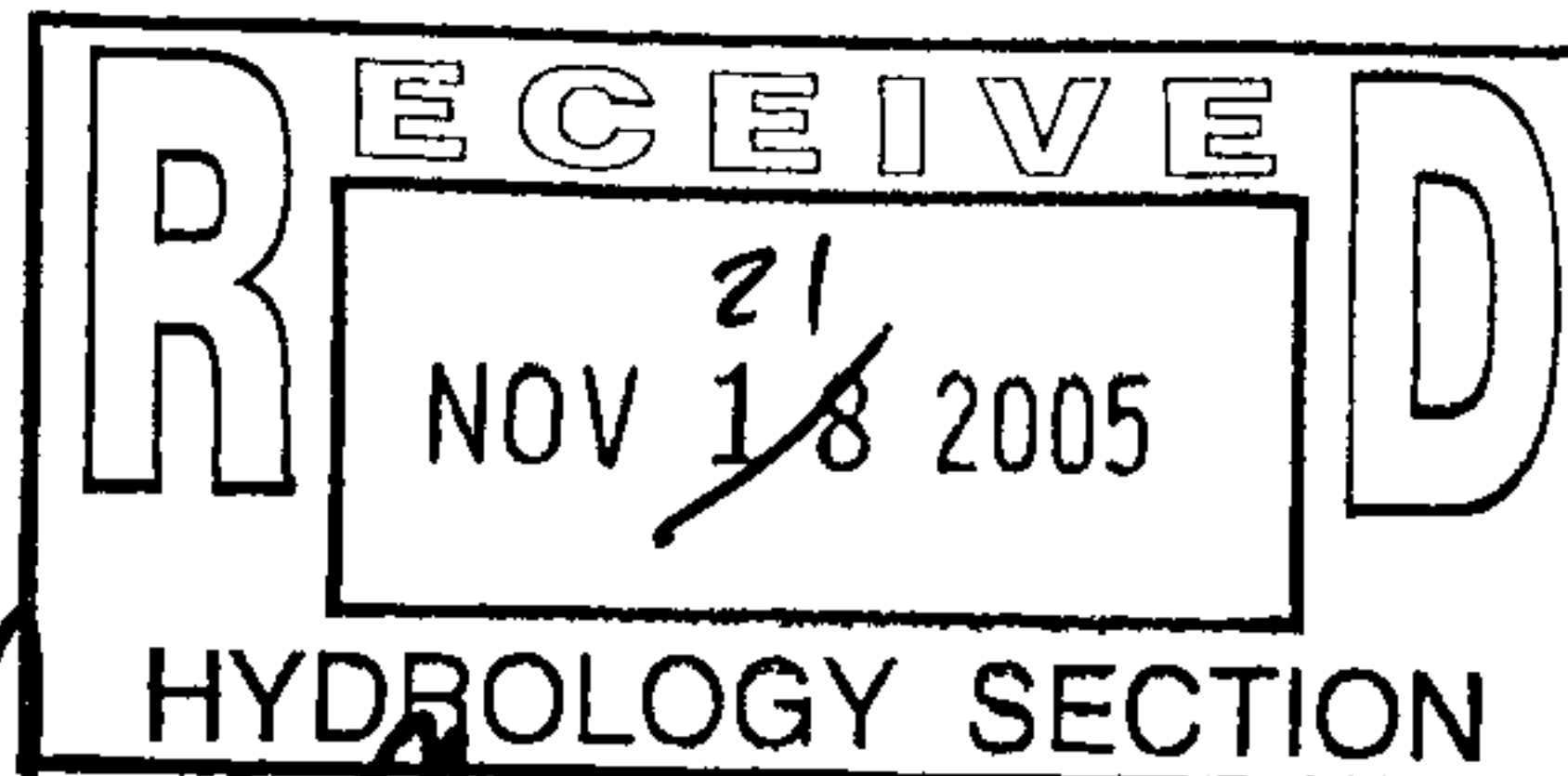
Resub

CHECK TYPE OF APPROVAL SOUGHT:

- ☐ SIA / FINANCIAL GUARANTEE RELEASE
- ☐ PRELIMINARY PLAT APPROVAL
- ☐ S. DEV. PLAN FOR SUBD. APPROVAL
- ☐ S. DEV. PLAN FOR BLDG. PERMIT APPROVAL
- ☐ SECTOR PLAN APPROVAL
- ☐ FINAL PLAT APPROVAL
- ☐ FOUNDATION PERMIT APPROVAL
- ☒ BUILDING PERMIT APPROVAL
- ☐ CERTIFICATE OF OCCUPANCY (PERM.)
- ☐ CERTIFICATE OF OCCUPANCY (TEMP.)
- ☐ GRADING PERMIT APPROVAL
- ☐ PAVING PERMIT APPROVAL
- ☐ WORK ORDER APPROVAL
- ☐ OTHER (SPECIFY)

WAS A PRE-DESIGN CONFERENCE ATTENDED:

- ☒ YES
- ☐ NO
- ☐ COPY PROVIDED



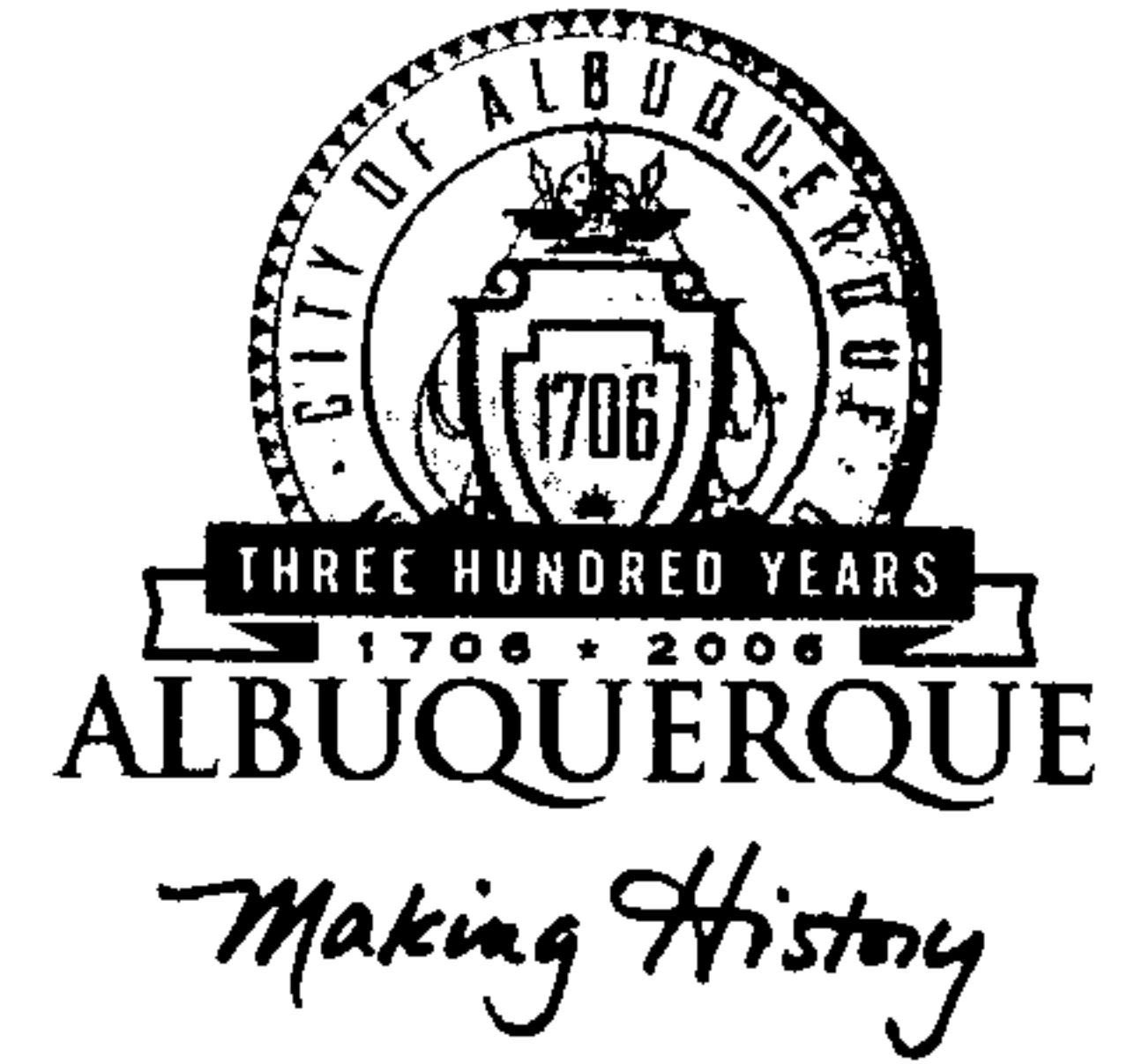
DATE SUBMITTED: 11/21/05 BY: [Signature]

Requests for approvals of Site Development Plans and/or Subdivision Plats shall be accompanied by a drainage submittal. The particular nature, location and scope of the proposed development defines the degree of drainage detail. One or more of the following levels of submittal may be required based on the following:

1. Conceptual Grading and Drainage Plan: Required for approval of Site Development Plans greater than five (5) acres and Sector Plans.
2. Drainage Plans: Required for building permits, grading permits, paving permits and site plans less than five (5) acres.
3. Drainage Report: Required for subdivisions containing more than ten (10) lots or constituting five (5) acres or more.

11/23/05 CALLED AGENT w/REGARDS TO PARKING STALLS ~~45~~

CITY OF ALBUQUERQUE



November 18, 2005

Mike J. Walla, P.E.
Walla Engineering, Ltd
6100 Indian School Rd. NE
Albuquerque, NM 87110

Re: NMAS Townhouses Phase II, 3615 Lafayette Dr. NE
Grading and Drainage Plan
Engineer's Stamp dated 11-09-05 (G16-D141)

Dear Mr. Walla,

Based upon the information provided in your submittal received 11-09-05, the above referenced plan cannot be approved for Building Permit, until the following comments are addressed:

1. All runoff should be directed to Lafayette Drive.

If you have any questions, you can contact me at 924-3986.

Sincerely,

Bradley L. Bingham, PE
Principal Engineer, Planning Dept.
Development and Building Services

C: File

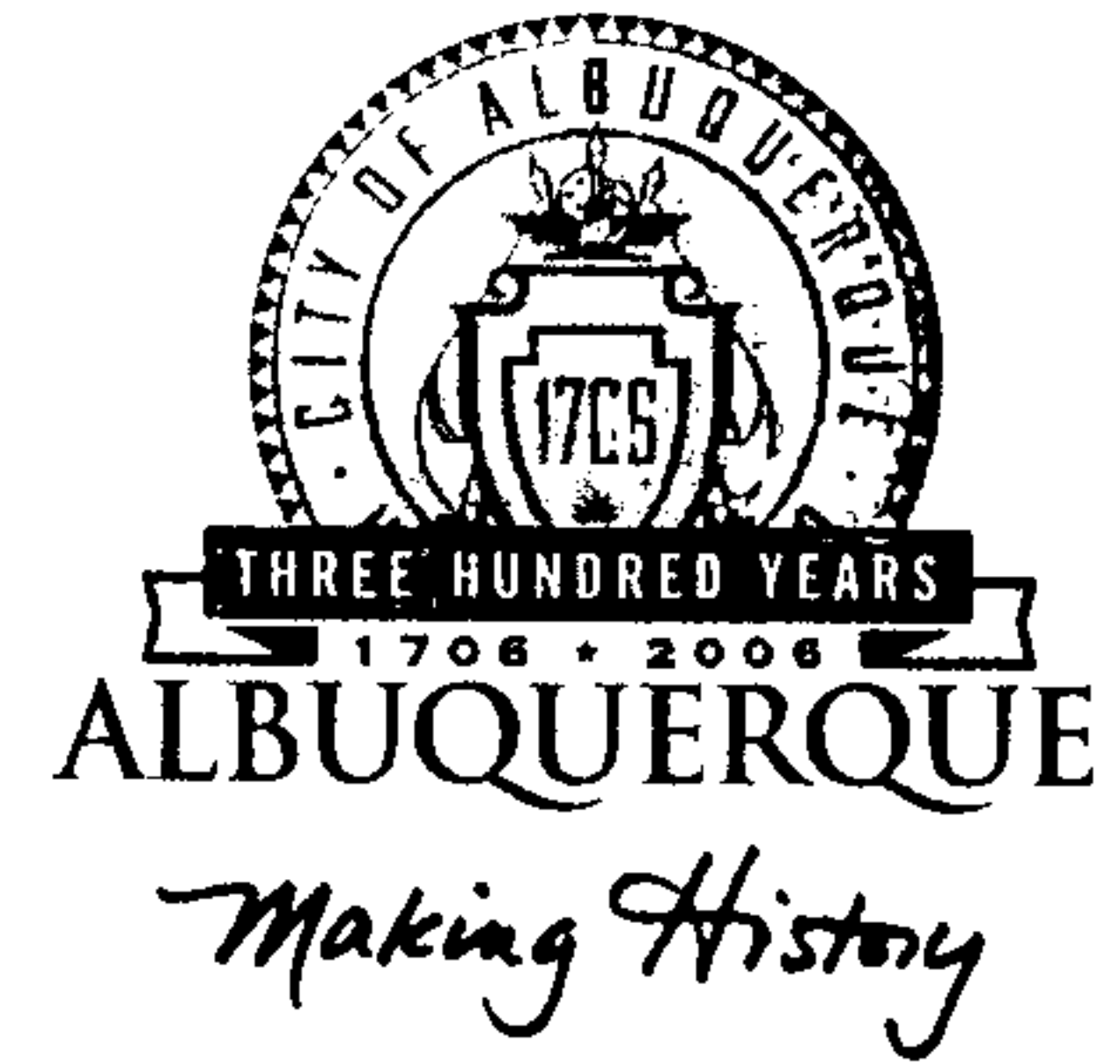
P.O. Box 1293

Albuquerque

New Mexico 87103

www.cabq.gov

CITY OF ALBUQUERQUE



October 25, 2005

Nick PirkI
Design 2 Function, LLC
P.O. Box 93368
Albuquerque, NM 87199-3368

**Re: NMAS Townhouses, 3615 Lafayette Dr. NE-Traffic Circulation Layout
Architect's Stamp dated xx-xx-xx (G16-D128)**

Dear Mr. PirkI,

Based upon the information provided in your submittal received 10-20-05, the above referenced plan cannot be approved for Building Permit until the following comments are addressed:

P.O. Box 1293

Albuquerque

- An engineer or architect licensed in the state of New Mexico must stamp, sign and date the traffic circulation layout.
- Provide a minimum width of 8' for sidewalk in front of building or provide 20' deep parking stalls with parking bumpers.

If you have any questions, you can contact me at 924-3991.

New Mexico 87103

www.cabq.gov

Sincerely,

Wilfred A. Gallegos, P.E.
Traffic Engineer, Planning Dept.
Development and Building Services

C: file



City of Albuquerque

P.O. BOX 1293 ALBUQUERQUE, NEW MEXICO 87103

July 25, 2003

Mike Walla, P.E.
Walla Engineering, Ltd.
6100 Indian School rd NE Suite 210
Albuquerque, New Mexico 87110


RE: NEW MEXICO AIDS SERVICES- CRP (G-16/D128)
(3609 Lafayette NE)
ENGINEERS CERTIFICATION FOR CERTIFICATE OF OCCUPANCY
ENGINEERS STAMP DATED 5/5/2003
ENGINEERS CERTIFICATION DATED 7/25/2003

Dear Mr. Walla:

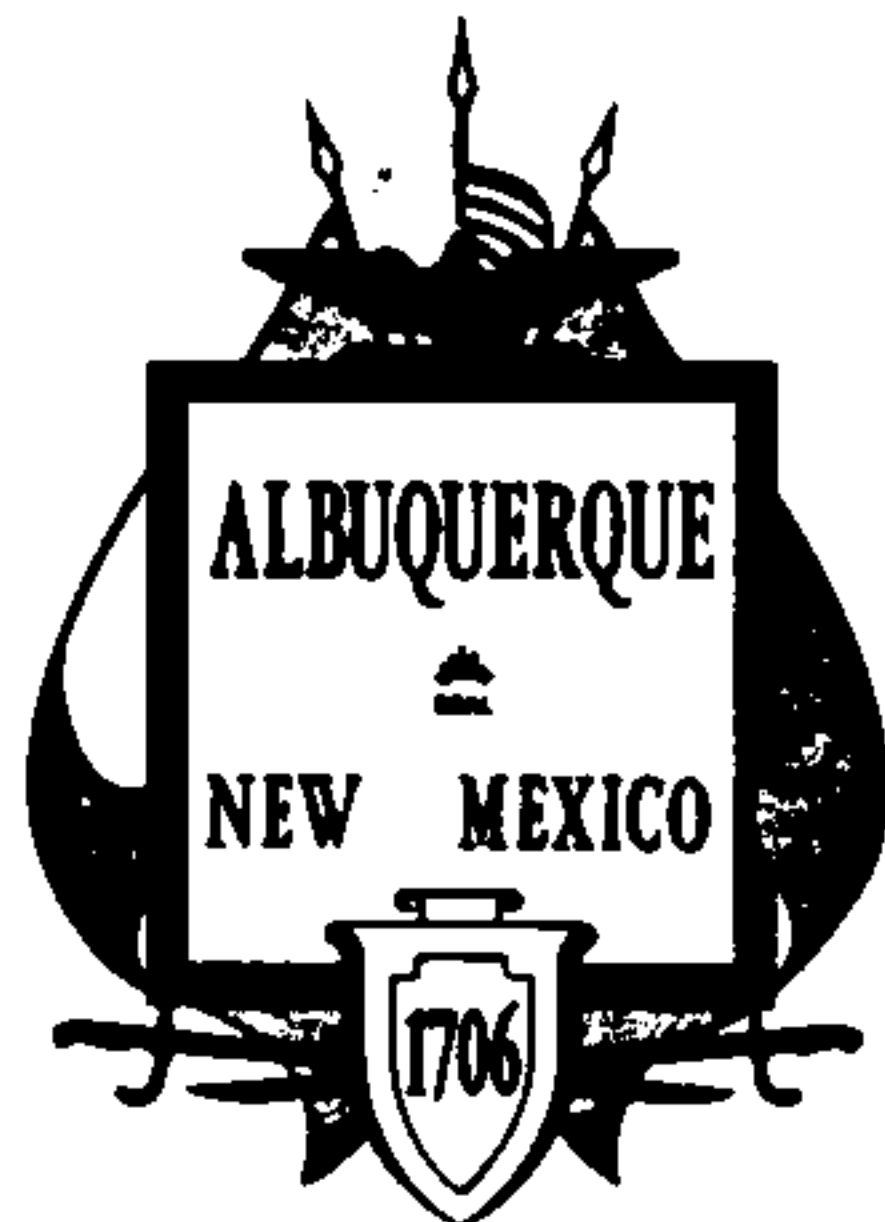
Based upon the information provided in your Engineers Certification submittal dated 7/10/2003, the above referenced site is approved for a Permanent Certificate of Occupancy.

If I can be of further assistance, please contact me at 924-3981.

Sincerely,


Teresa A. Martin
Hydrology Plan Checker
Development & Bldg. Ser. Div.
BUB

C: Certificate of Occupancy Clerk, COA
✓ drainage file
approval file



City of Albuquerque

P.O. BOX 1293 ALBUQUERQUE, NEW MEXICO 87103

***Planning Department
Transportation Development Services Section***

July 24, 2003

Jorge de la Torre, Registered Architect
2400 Louisiana NE
Albuquerque, NM 87110

Re: Certification Submittal for Final Building Certificate of Occupancy for
NM Aids Service CRP, [G-16 / D128]
3609 Lafayette
Architect's Stamp Dated 07/23/03

Dear Mr. De La Torre:

The TCL / Letter of Certification submitted on July 23, 2003 is sufficient for acceptance by this office for final Certificate of Occupancy (C.O.). Notification has been made to the Building and Safety Section.

Sincerely,

Nilo E. Saigado-Fernandez, P.E.
Senior Traffic Engineer
Development and Building Services
Planning Department

c: Engineer
Hydrology file
CO Clerk

DRAINAGE AND TRANSPORTATION INFORMATION SHEET

(REV. 1/11/2002)

1/28/03 rd JAM

G-16/D128

PROJECT TITLE: NMAS CRP ZONE MAP/DRG. FILE #: 6-4622
 DRB #: _____ EPC#: _____ WORK ORDER#: _____

LEGAL DESCRIPTION: Lot J1, Block 8, Indian Mesa T10N, R3E, S3
 CITY ADDRESS: 3609 LAFAYETTE NE

ENGINEERING FIRM: _____
 ADDRESS: _____
 CITY, STATE: _____

CONTACT: _____
 PHONE: _____
 ZIP CODE: _____

OWNER: NM AIDS SERVICES
 ADDRESS: 625 TRUMAN NE
 CITY, STATE: ALB, NM

CONTACT: KATHLEEN KELLEY
 PHONE: 938-7114
 ZIP CODE: 87110

ARCHITECT: de la Torre Architects
 ADDRESS: 2400 LOUISIANA NE, Bldg 3, Suite 10
 CITY, STATE: ALB, NM

CONTACT: NICK PARK
 PHONE: 883-7718
 ZIP CODE: 87110

SURVEYOR: _____
 ADDRESS: _____
 CITY, STATE: _____

CONTACT: _____
 PHONE: _____
 ZIP CODE: _____

CONTRACTOR: _____
 ADDRESS: _____
 CITY, STATE: _____

CONTACT: _____
 PHONE: _____
 ZIP CODE: _____

CHECK TYPE OF SUBMITTAL:

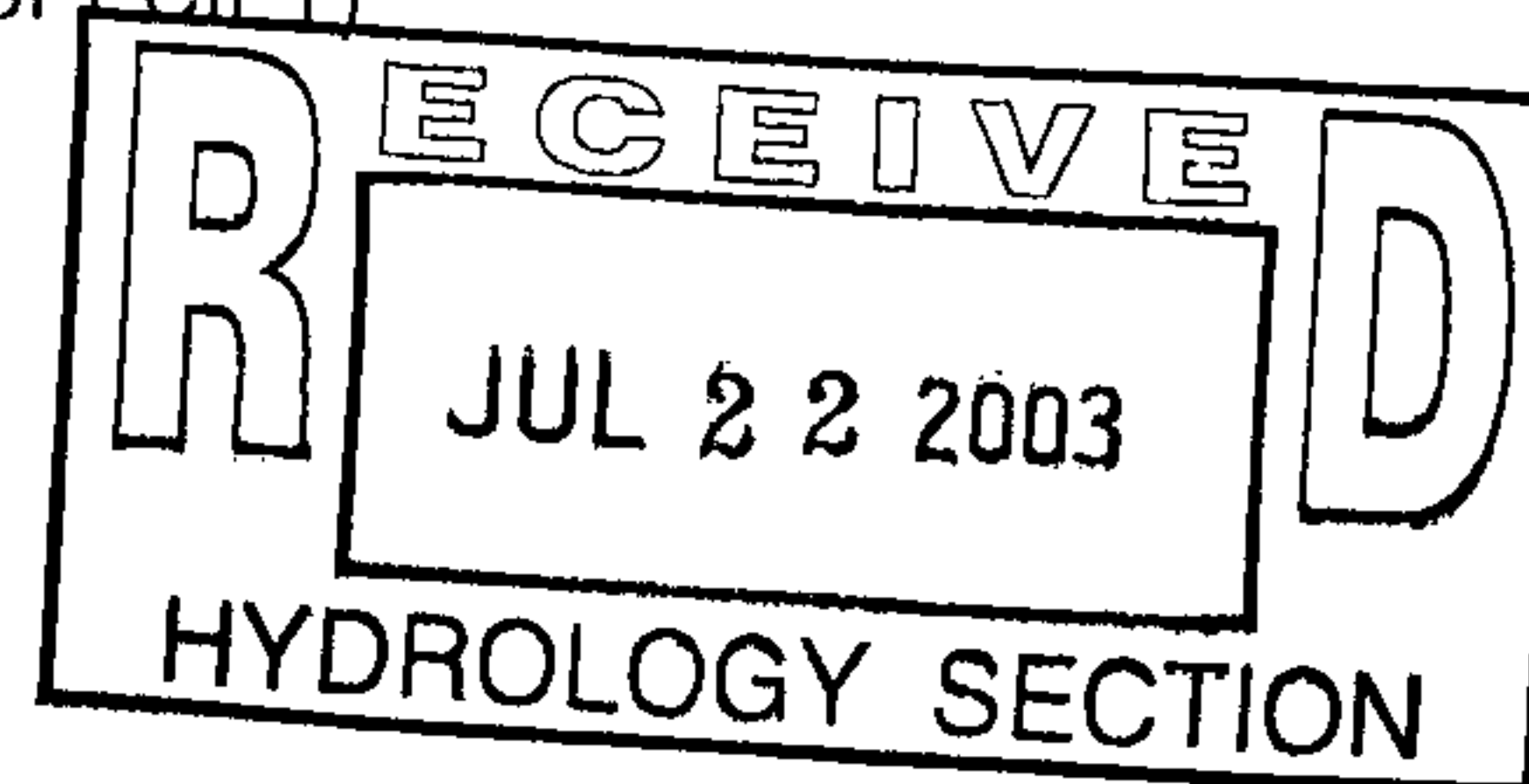
- ☐ DRAINAGE REPORT
- ☐ DRAINAGE PLAN
- ☐ CONCEPTUAL GRADING & DRAINAGE PLAN
- ☐ GRADING PLAN
- ☐ EROSION CONTROL PLAN
- ☐ ENGINEER'S CERTIFICATION (HYDROLOGY)
- ☐ CLOMR/LOMR
- ☒ ~~TRAFFIC CIRCULATION LAYOUT (TCL)~~
- ☒ ~~ENGINEERS CERTIFICATION (TCL)~~
- ☐ ENGINEERS CERTIFICATION (DRB APPR. SITE PLAN)
- ☐ OTHER

CHECK TYPE OF APPROVAL SOUGHT:

- ☐ SIA / FINANCIAL GUARANTEE RELEASE
- ☐ PRELIMINARY PLAT APPROVAL
- ☐ S. DEV. PLAN FOR SUB'D. APPROVAL
- ☐ S. DEV. PLAN FOR BLDG. PERMIT APPROVAL
- ☐ SECTOR PLAN APPROVAL
- ☐ FINAL PLAT APPROVAL
- ☐ FOUNDATION PERMIT APPROVAL
- ☐ BUILDING PERMIT APPROVAL
- ☒ CERTIFICATE OF OCCUPANCY (PERM.)
- ☐ CERTIFICATE OF OCCUPANCY (TEMP.)
- ☐ GRADING PERMIT APPROVAL
- ☐ PAVING PERMIT APPROVAL
- ☐ WORK ORDER APPROVAL
- ☐ OTHER (SPECIFY)

WAS A PRE-DESIGN CONFERENCE ATTENDED:

- ☐ YES
- ☐ NO
- ☐ COPY PROVIDED



DATE SUBMITTED: 7/23/03 BY: Rich A. P.

Requests for approvals of Site Development Plans and/or Subdivision Plats shall be accompanied by a drainage submittal. The particular nature, location and scope of the proposed development defines the degree of drainage detail. One or more of the following levels of submittal may be required based on the following:

1. **Conceptual Grading and Drainage Plan:** Required for approval of Site Development Plans greater than five
2. **Drainage Plans:** Required for building permits, grading permits, paving permits and site plans less than five (5)
3. **Drainage Report:** Required for subdivisions containing more than ten (10) lots or constituting five (5) acres or more.

July 23, 2003

City of Albuquerque
Transportation Division

Re: NM AIDS Services - CRP - 3609 Lafayette NE

Zone Map: G-16-Z
Project #: 1001900
UPC #: 101606038422040717
Legal Description: Lot J1, Block 8, Indian Mesa, T 10 N, R 3 E, S 3.

To Whom It May Concern:

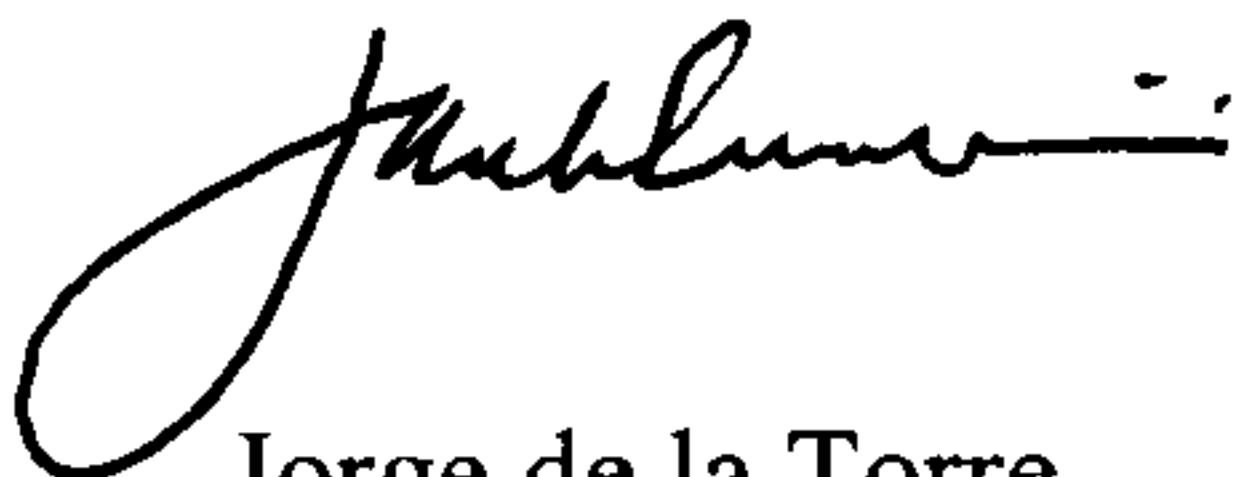
I, Jorge de la Torre, P.A. AIA, licensed under the laws of the State of New Mexico, do hereby certify that this project was constructed in substantial compliance with the approved Traffic Circulation Layout (or Site Plan for Building Permit DRB) with the following changes made in the field.

1. The entrance drive was shifted 20'-0" to the south to avoid a conflict with Qwest telephone equipment.
2. The Refuse enclosure was moved 34'-0" south to stay inline with the entrance.
3. The Handicap parking stalls were also shifted to the south 25'-6" to avoid a conflict with the relocated refuse enclosure.

I am requesting a final Certificate of Occupancy for the project indicated above.

If you have any questions or comments, please feel free to contact me.

Thanks,



Jorge de la Torre
de la Torre Architects





City of Albuquerque

P.O. BOX 1293 ALBUQUERQUE, NEW MEXICO 87103

February 6, 2003

Mike Walla, PE
Walla Engineering, Ltd
6100 Indian School NE, Ste 210
Albuquerque, NM 87110

**Re: NM Aids Services Grading and Drainage Plan
Engineer's Stamp dated 12-30-02, (G16/D128)**

Dear Mr. Walla,

Based upon the information provided in your submittal dated 1-2-03, the above referenced plan is approved for Building Permit. Please attach a copy of this approved plan to the construction sets prior to sign-off by Hydrology.

Also, prior to Certificate of Occupancy release, Engineer Certification per the DPM checklist will be required.

If you have any questions, you can contact me at 924-3986.

Sincerely,

Bradley L. Bingham, PE
Sr. Engineer, Planning Dept.
Development and Building Services

C: file



City of Albuquerque

P.O. BOX 1293 ALBUQUERQUE, NEW MEXICO 87103

September 26, 2002

Mike Walla, PE
Walla Engineering, Ltd
6100 Indian School NE, Ste 210
Albuquerque, NM 87110

Re: NM Aids Services Grading and Drainage Plan
Engineer's Stamp dated 9-6-02, (G16/D128)

Dear Mr. Walla,

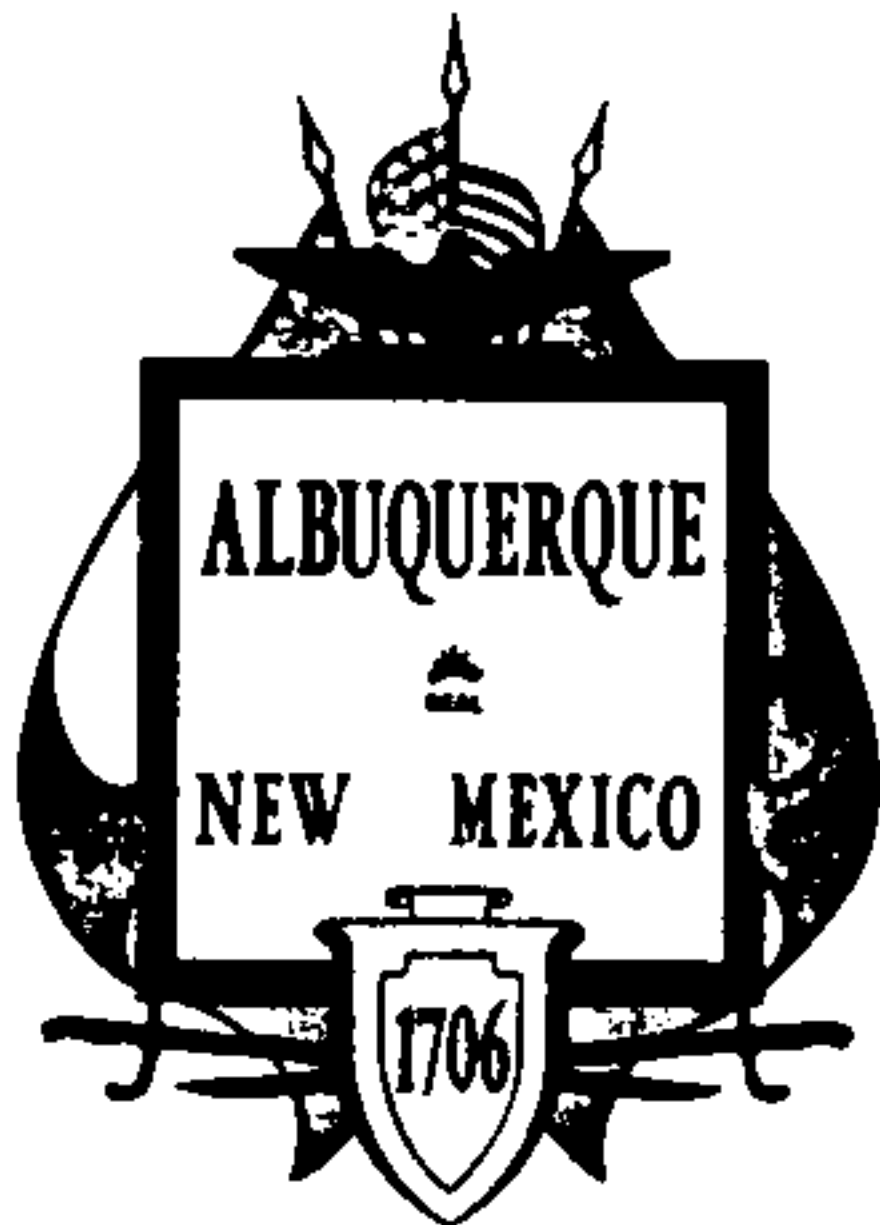
Based upon the information provided in your submittal dated 9-9-02, the above referenced plan is approved for Building Permit. Please attach a copy of this approved plan to the construction sets prior to sign-off by Hydrology.

Also, prior to Certificate of Occupancy release, Engineer Certification per the DPM checklist will be required. If you have any questions, you can contact me at 924-3986.

Sincerely,

Bradley L. Bingham, PE
Sr. Engineer, Planning Dept.
Development and Building Services

C: file



City of Albuquerque

P.O. BOX 1293 ALBUQUERQUE, NEW MEXICO 87103

May 21, 2002

Mike Walla, PE
Walla Engineering, Ltd
6100 Indian School NE, Ste 210
Albuquerque, NM 87110

Re: NM Aids Services Grading and Drainage Plan
Engineer's Stamp dated 5-6-02, (G16/D128)

Dear Mr. Walla,

Based upon the information provided in your submittal dated 5-7-02, the above referenced plan cannot be approved for Building Permit until the following comments are addressed.

- City ordinance prohibits draining any developed runoff onto private property. While you are reducing the peak flows, all irrigation will drain to the neighbor to the west. Please consider backyard ponding for what falls in the back and side yards or pumping the runoff to the street.
- Cross-lot drainage easement will be necessary unless these two lots were replatted into one.
- It appears that the footing of your retaining wall extends into the adjoining property. Written permission from the adjoining property owner will be required.

For your information, it is required that a registered surveyor provides as-built elevations, not the contractor. However the registered surveyor may work for the contractor.

If you have any questions, you can contact me at 924-3986.

Sincerely,

Bradley L. Bingham, PE
Sr. Engineer, PWD
Development and Building Services

C: file



City of Albuquerque

P.O. BOX 1293 ALBUQUERQUE, NEW MEXICO 87103

***Public Works Department
Transportation Development Services Section***

May 14, 2002

Nick Pirkl for Jorge De La Torre, Registered Architect
2400 Louisiana Blvd. N.E.
Albuquerque, NM 87108

Re: Traffic Circulation Layout (TCL) Submittal for Building Permit Approval for
N.M. Aids Services - CRP, [G16 / D128]
3609 Lafayette N.E.
Architect's Stamp Dated 04/30/02

Dear Mr. Pirkl:

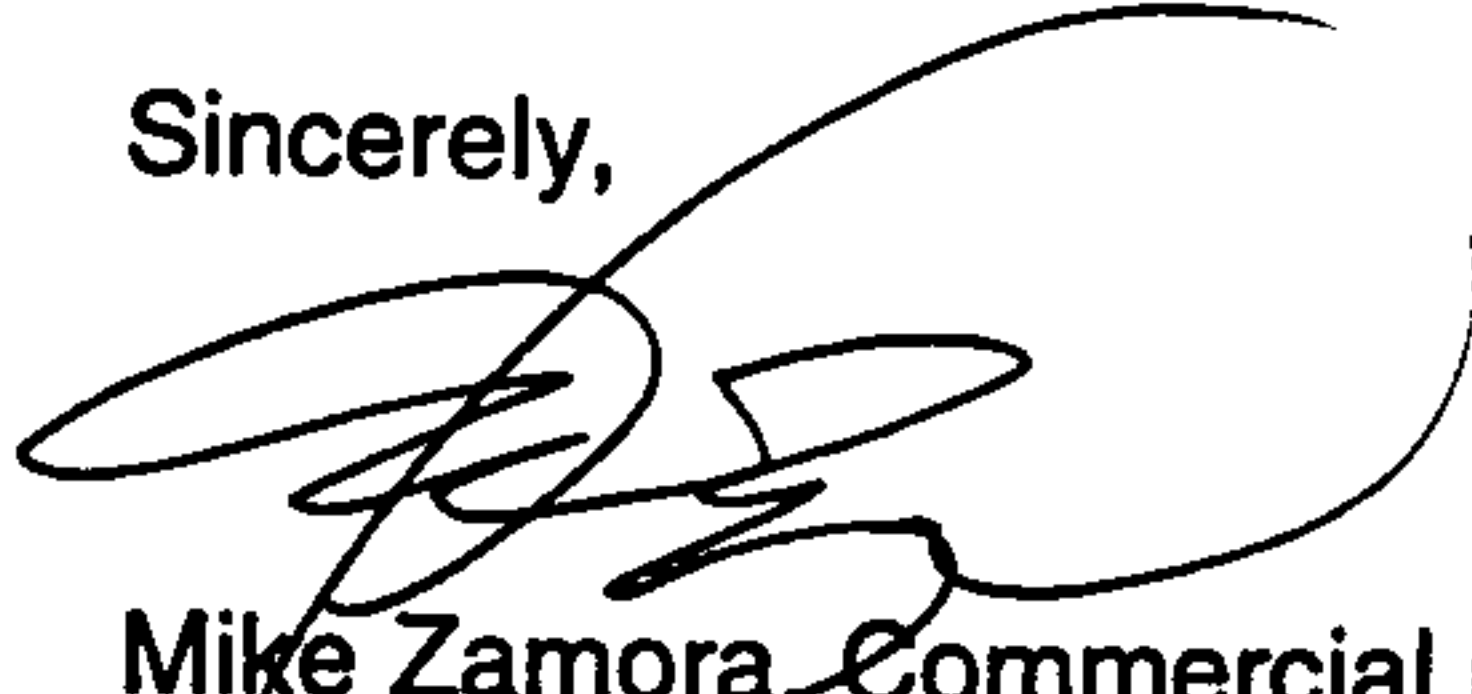
The TCL submittal, dated April 30, 2002, is sufficient for acceptance by this office and is stamped and signed as such. Four copies have been made as required: two for submittal of building permit plans, one for this office and one to be kept by you, to be used for certification of the site for final C.O. for Hydrology/Transportation. TCL's are stamped with the condition that the three (out of four) stamped copies be redlined identical to the fourth redlined, stamped TCL prior to Building Permit approval. Initial and date all redlined corrections on all copies.

When the superintendent of this project calls for a Temporary C.O. immediate issuance is no longer possible at that time. Prior to issuance of a Temporary C.O. an exact copy of the approved TCL is required, with mark ups (preferably in red) showing incomplete work remaining. Submit with a letter of certification, which can also be used to describe those incomplete conditions. The minimal issues typically needing to be resolved within this time period are 1) Removal of all construction fencing, all equipment and refuse/compactors, in the traffic/pedestrian circulation areas; 2) Removal of all landscape material (gravel, bark, etc.) from parking stalls for Final C.O. From the time of notification by the superintendent, up to Certification for Final C.O., make sure material is contained in single stall or stalls needed to hold material, keeping surrounding area clean of this material, to protect from liability. Letter and/or TCL package, for Temp or Permanent C.O., must be stamped with the designer's seal, signed and dated for that certification. All documentation must be submitted with a completed Drainage and Transportation Information Sheet (also used for the Grading and Drainage submittal) to Hydrology at the Development Services Center.

When site is complete and a Final C.O. is needed, the Letter of Certification needs to be included with your copy of the TCL.

Once verification of certification is completed and approved, notification will be made to Building Safety to issue Final C.O. To confirm that the Final C.O. has been issued for this address call Building Safety at 924-3306.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mike Zamora', written over a horizontal line.

Mike Zamora, Commercial Plan Checker
Development and Building Services
Planning Department

c: Engineer
Hydrology file
Mike Zamora