

# CITY OF ALBUQUERQUE



Planning Department  
Alan Varela, Director

Mayor Timothy M. Keller

December 2, 2022

Jarrold Cline, RA  
arcLINE Architectural Design LLC  
PO Box 91462  
Albuquerque, NM 87199

**Re: Children's Grief Center**  
**4125 Carlisle Blvd. NE**  
**30-Day Temporary Certificate of Occupancy**  
**Transportation Development Final Inspection**  
Architect's Stamp dated 4-13-21 (G16-D157)  
Certification dated 10-25-22

Dear Mr. Cline,

Based upon the information provided in your submittal received 11-14-22, Transportation Development has no objection to a 30-day Temporary Certificate of Occupancy based. This letter serves as a "green tag" from Transportation Development for a 30-day Temporary Certificate of Occupancy to be issued by the Building and Safety Division.

PO Box 1293

Prior to the issuance of a permanent Certificate of Occupancy, the following items must be addressed:

Albuquerque

- Please update the ADA signage to the current standard. The ADA accessible parking sign must have the required language per 66-7-352.4C NMSA 1978 "**Violators Are Subject to a Fine and/or Towing.**" Please call out detail and location of signs.
- Provide Motorcycles' parking spaces signs.
- Provide a copy of approved COA easement.

NM 87103

Once these corrections are complete, email pictures to [malnajira@cabq.gov](mailto:malnajira@cabq.gov) for release of Final CO.

www.cabq.gov

If you have any questions, please contact me at (505) 924-3675.

Sincerely,

A handwritten signature in blue ink, appearing to read "Marwa Al-najjar", with a stylized flourish at the end.

Marwa Al-najjar  
Associate Engineer, Planning Dept.  
Development Review Services

ma via: email  
C: CO Clerk, File



# City of Albuquerque

Planning Department

Development & Building Services Division

DRAINAGE AND TRANSPORTATION INFORMATION SHEET (REV 11/2018)

**Project Title:** Children's Grief Center Building Permit #: BP-2021-16177 Hydrology File #: \_\_\_\_\_  
 DRB#: \_\_\_\_\_ EPC#: \_\_\_\_\_ Work Order#: \_\_\_\_\_  
 Legal Description: LOT 8-B-5 OF REPL OF LOT 8-B-4 & 8-B-3-B & LOT 8-B-3-A-2 MONTGOMERY HEIGHTS  
 City Address: 4125 Carlisle Blvd NE, 87107

**Applicant:** arCLINE Architectural Design LLC Contact: Jarrod Cline  
 Address: PO Box 91462  
 Phone#: 505-681-7274 Fax#: None E-mail: jarrod@arcline-arch.com

**Owner:** Childrens Grief Center of New Mexico Inc Contact: Jade Richardson Bock  
 Address: PO Box 10837  
 Phone#: 505-323-0478 Fax#: none E-mail: jade.bock@childrensgrief.org

**TYPE OF SUBMITTAL:** \_\_\_\_\_ PLAT (\_\_\_\_# OF LOTS) \_\_\_\_\_ RESIDENCE \_\_\_\_\_ DRB SITE  ADMIN SITE

IS THIS A RESUBMITTAL?: \_\_\_\_\_ Yes  No

**DEPARTMENT:**  TRAFFIC/ TRANSPORTATION \_\_\_\_\_ HYDROLOGY/ DRAINAGE

Check all that Apply:

**TYPE OF SUBMITTAL:**

- ENGINEER/ARCHITECT CERTIFICATION
- PAD CERTIFICATION
- CONCEPTUAL G & D PLAN
- GRADING PLAN
- DRAINAGE MASTER PLAN
- DRAINAGE REPORT
- FLOODPLAIN DEVELOPMENT PERMIT APPLIC
- ELEVATION CERTIFICATE
- CLOMR/LOMR
- TRAFFIC CIRCULATION LAYOUT (TCL)
- TRAFFIC IMPACT STUDY (TIS)
- OTHER (SPECIFY) \_\_\_\_\_
- PRE-DESIGN MEETING?

**TYPE OF APPROVAL/ACCEPTANCE SOUGHT:**

- BUILDING PERMIT APPROVAL
- CERTIFICATE OF OCCUPANCY
- PRELIMINARY PLAT APPROVAL
- SITE PLAN FOR SUB'D APPROVAL
- SITE PLAN FOR BLDG. PERMIT APPROVAL
- FINAL PLAT APPROVAL
- SIA/ RELEASE OF FINANCIAL GUARANTEE
- FOUNDATION PERMIT APPROVAL
- GRADING PERMIT APPROVAL
- SO-19 APPROVAL
- PAVING PERMIT APPROVAL
- GRADING/ PAD CERTIFICATION
- WORK ORDER APPROVAL
- CLOMR/LOMR
- FLOODPLAIN DEVELOPMENT PERMIT
- OTHER (SPECIFY) \_\_\_\_\_

DATE SUBMITTED: 10/25/2022 By: Jarrod Cline

COA STAFF: \_\_\_\_\_

ELECTRONIC SUBMITTAL RECEIVED: \_\_\_\_\_

FEE PAID: \_\_\_\_\_

**October 25, 2022**  
**Project: Children's Grief Center, 4125 Carlisle Blvd NE**  
**Subject: TCL Certification for G16D157**



## **TRAFFIC CERTIFICATION**

I, R. Jarrod Cline, RA, LIC No. 4427, of the firm arcLINE Architectural Design LLC, hereby certify that this project is in substantial compliance with and in accordance with the design intent of the TCL plan approved on May 27, 2021 and dated 05-19-2021. The record information edited onto the original design document has been obtained by R. Jarrod Cline of the firm arcLINE Architectural Design LLC. I further certify that I have personally visited the project on October 25, 2022, and have determined by visual inspection that the actual site conditions are representative of the approved plans and are true and correct to the best of my knowledge and belief. This certification is submitted in support of a request for a Permanent Certificate of Occupancy.

The record information presented hereon is not necessarily complete and intended only to verify substantial compliance of the traffic aspects of this project. Those relying on the record document are advised to obtain independent verification of its accuracy before using it for any other purpose.

If you have any questions or comments regarding anything contained herein, please do not hesitate to contact me at 505-681-7274 or via email at [jarrod@arcline-arch.com](mailto:jarrod@arcline-arch.com).

Sincerely,

A handwritten signature in blue ink that reads "R. Jarrod Cline".

R. Jarrod Cline  
Owner / Architect

# CITY OF ALBUQUERQUE



Planning Department  
Brennon Williams, Director

Mayor Timothy M. Keller

May 27, 2021

Jarrold Cline, RA  
ArcLINE Architectural Design LLC  
PO Box 91462  
Albuquerque, NM 87199

**Re: Children's Grief Center  
4125 Carlisle Blvd NE  
Traffic Circulation Layout  
Architect's Stamp dated 04-13-2021 (G16-D157)**

Dear Mr. Cline,

The TCL submittal received 05-25-2021 is approved for Building Permit with. A copy of the stamped and signed plan will be needed for each of the building permit plans. Please keep the original to be used for certification of the site for final C.O. for Transportation.

When the site construction is completed and an inspection for Certificate of Occupancy (C.O.) is requested, use the original City stamped approved TCL for certification. Redline any minor changes and adjustments that were made in the field. A NM registered architect or engineer must stamp, sign, and date the certification TCL along with indicating that the development was built in "substantial compliance" with the TCL. Submit this certification, the TCL, and a completed Drainage and Transportation Information Sheet to front counter personnel for log in and evaluation by Transportation.

Once verification of certification is completed and approved, notification will be made to Building Safety to issue Final C.O. To confirm that a final C.O. has been issued, call Building Safety at 924-3690.

Sincerely,

  
Nilo Salgado-Fernandez, P.E.  
Senior Traffic Engineer, Planning Dept.  
Development Review Services

C: CO Clerk, File

PO Box 1293

Albuquerque

NM 87103

www.cabq.gov

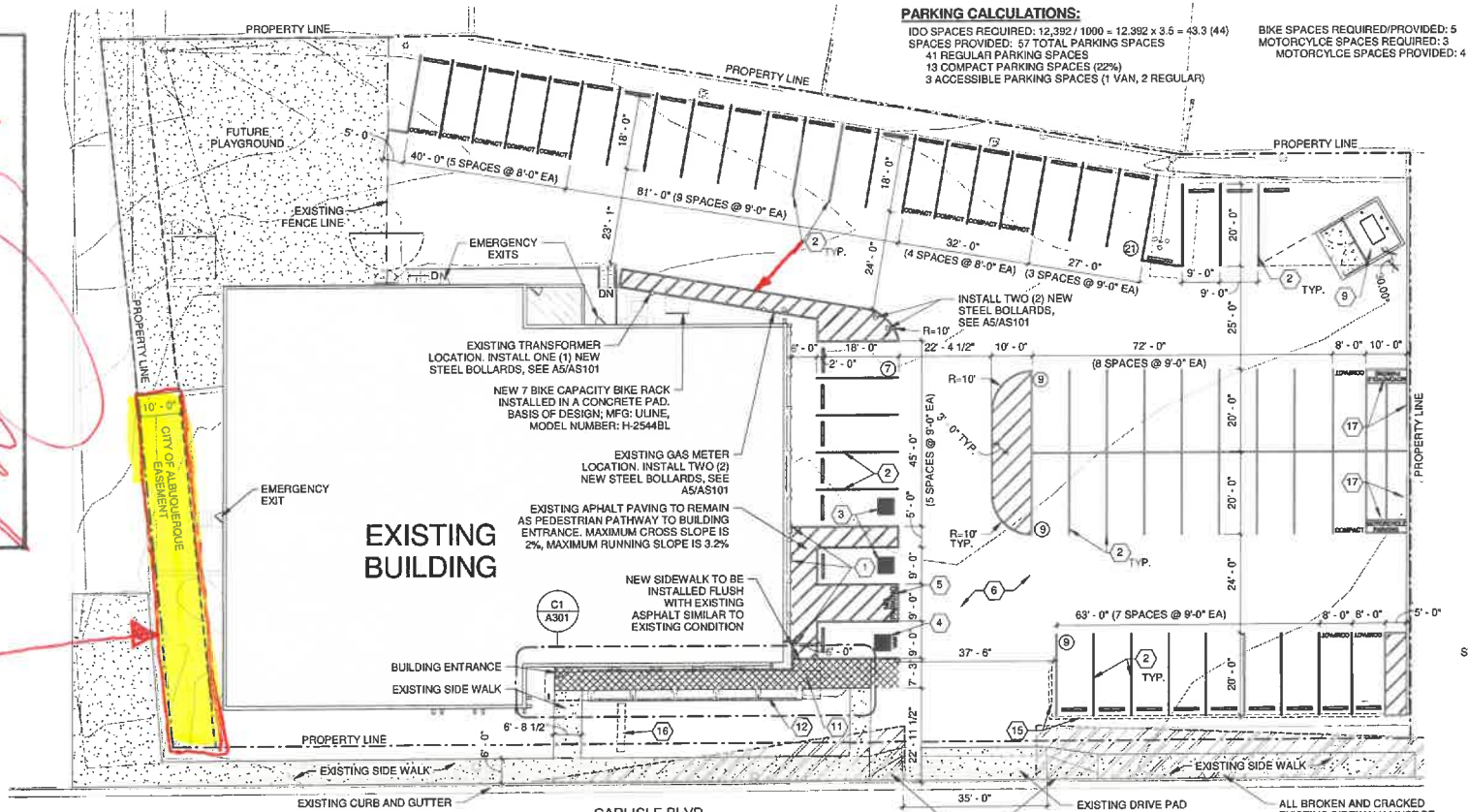
TRAFFIC CIRCULATION LAYOUT APPROVED

5/27/21

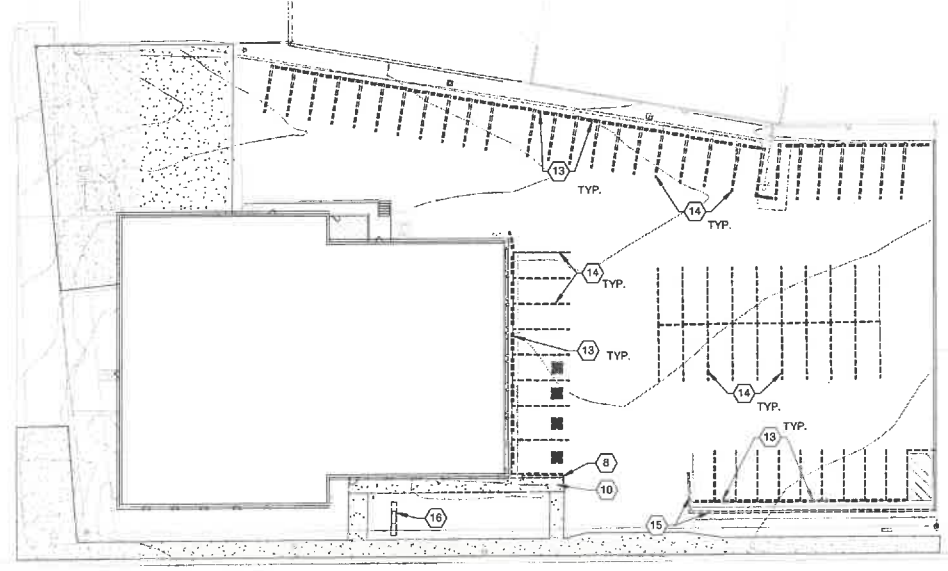
Date

Signed

CONDITION OF FINAL C.O. OF APPROVAL: PROVIDE A COPY OF THE EXISTING COA BASEMENT

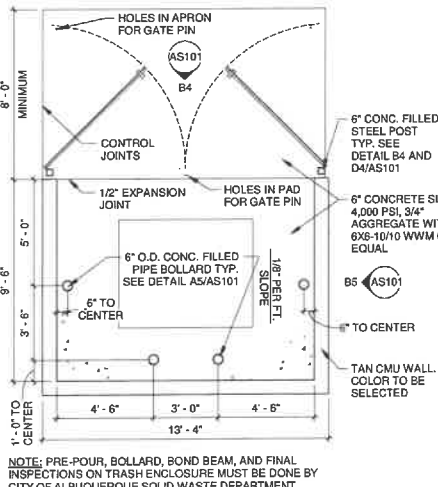


**B1 SITE PLAN**  
1" = 20'-0"

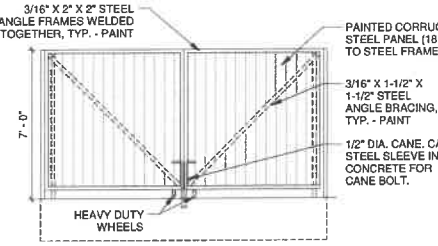


**A1 SITE DEMOLITION PLAN**  
1" = 30'-0"

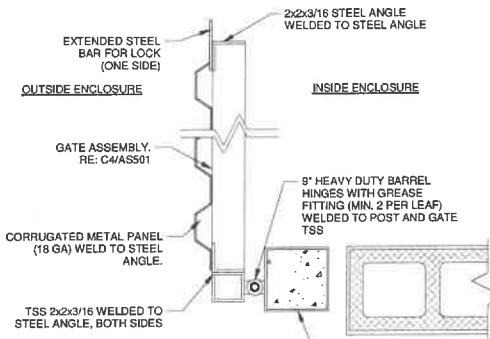
**DASHED LINE INDICATES CLEAR SIGHT TRIANGLE:** LANDSCAPING AND SIGNAGE WILL NOT INTERFERE WITH CLEAR SIGHT REQUIREMENTS. THEREFORE, SIGNS, WALLS, TREES, AND SHRUBBERY BETWEEN 3 AND 8 FEET TALL (AS MEASURED FROM THE GUTTER PAN) WILL NOT BE ACCEPTABLE IN CLEAR SIGHT TRIANGLE.



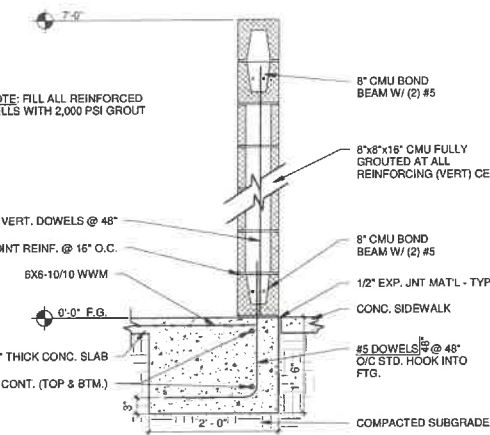
**B3 TRASH ENCLOSURE**  
1/4" = 1'-0"



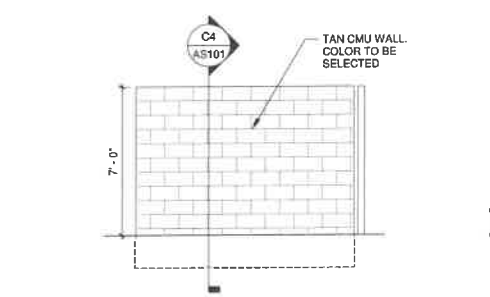
**B4 TRASH ENCLOSURE FRONT ELEVATION**  
1/4" = 1'-0"



**D4 GATE HINGE DETAIL**  
1 1/2" = 1'-0"



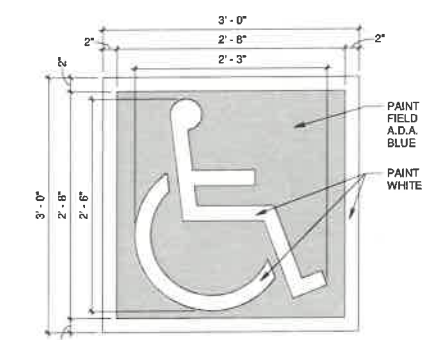
**C4 CMU SCREENWALL**  
3/4" = 1'-0"



**A5 BOLLARD DETAIL**  
1/2" = 1'-0"

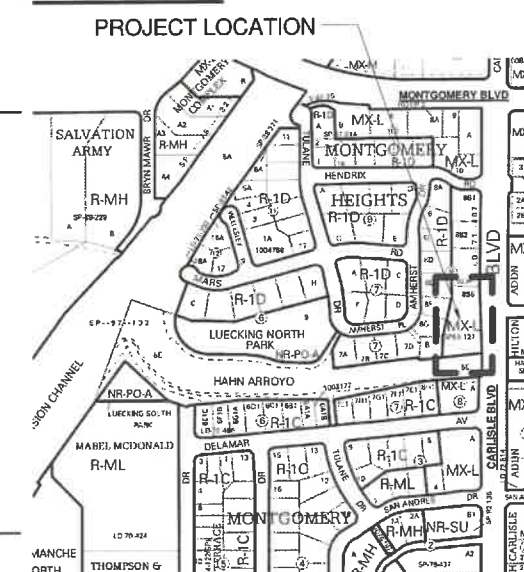
**KEYED NOTES**

- ACCESSIBLE PARKING SIGN, ADD TEXT "VIOLATORS ARE SUBJECT TO A FINE AND/OR TOWING".
- PARKING STRIPING PER C.O.A.B.O. STANDARDS - 4" WIDE - SAFETY WHITE.
- HANDICAP PARKING SPACE PER C.O.A.B.O. STANDARDS WITH ACCESSIBLE PARKING SPACE PAVEMENT SIGNAGE, RE: CS/AS101.
- HANDICAP VAN PARKING SPACE PER C.O.A.B.O. STANDARDS WITH ACCESSIBLE PARKING SPACE PAVEMENT SIGNAGE.
- HANDICAP ACCESSIBLE AISLE PER C.O.A.B.O. STANDARDS WITH PAINTED "NO PARKING", EACH LETTER TO BE MIN. 12" HIGH AND 2" WIDE AND PLACED AT THE REAR OF THE PARKING SPACE.
- EXISTING ASPHALT PAVEMENT.
- EXISTING CONCRETE SIDEWALK TO REMAIN.
- DEMOLISH EXISTING CMU YARD WALL.
- TRASH ENCLOSURE PER C.O.A.B.O. REQUIREMENTS, RE: B3/AS102a.
- EXISTING CONCRETE TO BE DEMOLISHED.
- NEW 4" THICK CONCRETE SIDEWALK.
- NEW CMU PLANTER.
- RELOCATED EXISTING PARKING BUMPER TO NEW STALLS.
- COVER EXISTING STRIPES WITH BLACK/GRAY PAINT FOR RE-STRIPING.
- DEMOLISH EXISTING 5'-0" TALL BLOCK WALL.
- DEMOLISH EXISTING SIGN AND FOOTING.
- MOTORCYCLE PARKING SPACES WITH PAVEMENT SIGNAGE. INSTALL SIGN "MOTORCYCLE PARKING" ON ADJACENT WALL.



**C5 PARKING DETAIL**  
1" = 1'-0"

**VICINITY MAP**



**arcLINE**  
 Architectural Design LLC  
 PO Box 91462  
 Albuquerque  
 New Mexico 87199  
 P 505.681.7274  
 www.arcLINE-arch.com

ARCHITECT/ENGINEER



**Children's Grief Center  
 Tenant Improvement**  
 4125 Carlisle Blvd NE  
 Albuquerque, NM 87107

(G16-D157)

**TRAFFIC CERTIFICATION LAYOUT**

REV	DATE	DESCRIPTION

DATE: 05-19-2021  
 PROJECT NO.: 20-019

DRAWING NAME: SITE PLAN AND DETAILS

SHEET NO.: **TCL-1**